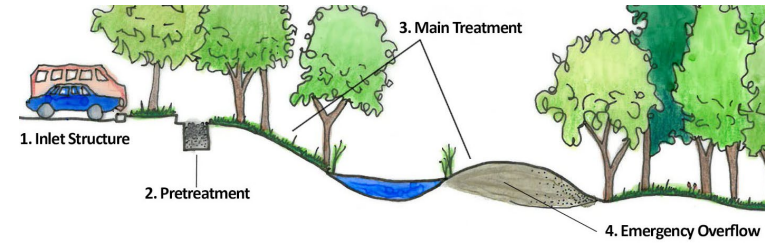


Vegetated Filter Strip Inspection Form

All items listed must be inspected unless Not Applicable (NA). Answering “Yes” indicates a need for maintenance. Please include an approximate repair date for items that require maintenance.

The maintenance and inspection frequency shall be done in accordance with this BMP Operation & Maintenance Plan. This checklist details these frequency periods, and submittal of the form (every other year) is a certification that you have met these requirements. This inspection shall be done once in every six-year period by a professional engineer (PE) or a professional landscape architect (PLA).



BMP Name(s)	Today's Date:				
	Date of Last Inspection:				
Note: The vegetated filter strip name will be shown on the BMP location map included with the Stormwater BMP Record Drawing for this property. A typical name would be "Vegetated Filter Strip 1" or "Vegetated Filter Strip A". If this inspection form is being submitted for multiple BMPs of the same type, please list all applicable names.					
Property Info	Street Address:		City:	State:	Zip:
Who is Inspecting the Vegetated Filter Strip?	Name (Owner, Tenant, Property Manager or Landscape Company):			Contact Name (If Different):	
	Street Address (If conducted by a company, use company address):		City:	State:	Zip:
	Phone #:	Email:		Check one: <input type="checkbox"/> PE <input type="checkbox"/> PLA <input type="checkbox"/> No	
	License #:				
Who Owns the Vegetated Filter Strip?	Name (Person(s) or Company):		Contact Name (If Different):		
	Street Address:		City:	State:	Zip:
	Phone #:		Email:		

Is a Follow Up Inspection by Staff Required? Check One:	Yes	No
Name of Staff Approving This Inspection Report:	This Section is for City of Topeka Use Only	
	Identification Number	
Date of Inspection Approval:	Has the City Entered and Approved this Inspection?	
	Yes	No

Submit completed forms to:

Email - stormwater@topeka.org

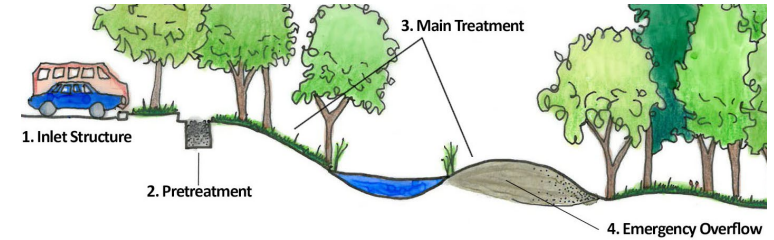
Mail - Stormwater Management Section • City of Topeka Utilities Department
215 SE 7th St • Topeka, Kansas 66603



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Inspection Question	Answer			Describe Problem(s) and Solution(s)
	Y	N	NA	
Pretreatment & Main Treatment (Components 2 & 3)		Success Factors: Vegetation, Protection, Two-Day Drain Time, and Cleanliness		
1. Is the vegetated filter strip area hard to access for inspection and maintenance?				
<p>Guidance: Any obstacles blocking access and/or maintenance should be removed. If access is blocked by a permanent fixture (e.g. fence), note this on inspection form.</p> <p>Schedule: Monthly</p>				
2. Is the vegetated filter strip area holding water for long periods after a storm?				
<p>Guidance: Water should drain out of the vegetated filter strip area within a few days of any rain event. If it stays in the vegetated filter strip area longer, grass could be killed, or wetland plants could begin to grow. Check for and remove any blockages from the vegetated filter strip area. If no blockages are found and standing water is a prevalent occurrence in the vegetated filter strip area during otherwise dry periods, more extensive maintenance, such as regrading, may be required.</p> <p>Schedule: Monthly</p>				
3. Are there bare or eroding areas in the vegetated filter strip area or pretreatment area?				
<p>Guidance: The vegetated filter strip area and pretreatment area should have a thick stand of grass at least 12 inches tall. Bare areas and areas of erosion should be repaired and covered with sufficient vegetation or material to slow the water and prevent erosion.</p> <p>Schedule: Monthly</p>				
4. Does the level spreader have evidence of erosion, scour, or damage?				
<p>Guidance: Repair eroded areas and damaged components as soon as possible. A qualified professional may be needed for some repairs.</p> <p>Schedule: Annually</p>				
5. Is the vegetation overgrown or in need of cutting? Is the vegetation healthy, and does it cover 100% of the vegetated filter strip area?				
<p>Guidance: Mow grass to 12 inches in height and remove the clippings. Do not dispose of clippings or other waste in the grass vegetated filter strip area. The grass vegetated filter strip area should have a healthy, thick cover of grass on the sides and in the bottom of the vegetated filter strip area. Consider aerating and over-seeding in the fall to ensure vegetation health. Woody vegetation is not allowed in the vegetated filter strip area and should be removed.</p> <p>Schedule: Monthly mowing. Seasonal vegetation maintenance.</p>				
6. Notice another problem? Describe in comments.	Your Comments:			

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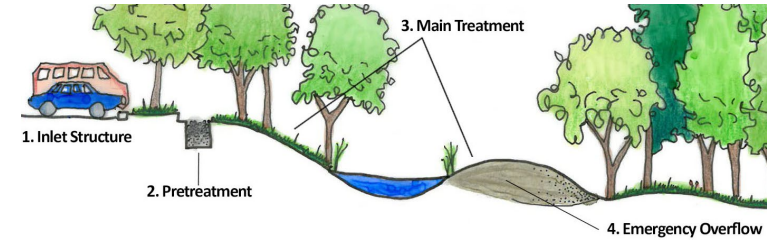
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Inspection Question	Answer			Describe Problem(s) and Solution(s)
	Y	N	NA	
Property Draining to Vegetated Filter Strip				
Success Factors: Vegetation, Protection, Two-Day Drain Time, and Cleanliness				
7. Is there litter, grass clippings, trash, debris, or other material that could enter the vegetated filter strip area via stormwater or wind?				
Guidance: Trash and other materials can be carried into the vegetated filter strip area, causing blockages. Remove undesirable materials and keep the property clean. Schedule: Monthly				
8. Are there stockpiles of soil, chemicals, equipment or other materials that could be a source of pollutants washing into the vegetated filter strip area during a storm?				
Guidance: Stockpiled materials can contain pollutants that are harmful or that can be hazardous. Remove or cover undesirable materials, fully preventing their exposure to rainfall or stormwater. Schedule: Monthly				
9. Are there areas of erosion or exposed soil/bare earth that could be a source of sediment washing into the vegetated filter strip area during a storm?				
Guidance: Too much sediment washing into a vegetated filter strip area can reduce the water storage and conveyance in the area. Repair and revegetate all areas of erosion or exposed soil. If vegetation is not intended for these areas, cover them with mulch, wood chips, pavement or another hard surface to prevent sediment erosion. Schedule: Monthly				
10. Do activities occur in the area that may cause unusual or substantial amounts of pollutants to be discharged to the vegetated filter strip?				
Guidance: Activities include car or equipment washing, pet walking, construction vehicle traffic, etc. Implement policies to prevent these activities from occurring or take steps to prevent the pollutants from reaching the vegetated filter strip, such as washing cars in areas that drain to the wastewater system, street or parking lot sweeping, pet waste pickup stations, etc. Schedule: Monthly				
11. Notice another problem? Describe in comments.	Your Comments:			

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Vegetated Filter Strip Inspection Form

Use this page for any notes, comments, or questions generated by your inspection. If you are using this page to continue your notes from a previous section, please include the section name and section number. You may also use this page to address issues not covered on the inspection form.

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Vegetated Filter Strip Inspection Form

Provide a photograph(s) of your BMP to document the compliance inspection to be submitted every other year.

Photograph Description:	Photograph Description:
Date Photograph Taken:	Date Photograph Taken:

Submit completed forms to:
Email - stormwater@topeka.org
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