

Topeka Human Relations Commission

AGENDA

Cynthia Hopp, Chair

September 14, 2020

5:30pm – 7:00pm

1st Floor Conference Room

215 SE 7th Street, Topeka, KS 66603

Mission Statement

The mission of the Human Relations Commission is to conduct outreach and educational activities that promote justice and cultural understanding, and improve relationships among all people of the City of Topeka.

1. Call to order-Commissioner

- a. Roll Call
- b. Pledge of Allegiance/Moment of Silence
- c. Adoption of **September 14, 2020** Agenda
- d. Adoption of **August 3, 2020** Minutes, **August 10, 2020** minutes, **August 17, 2020** minutes

2. Vice Chair Vacancy

3. Troy Scroggins Award

Nominations received – New Mount Zion Baptist Church Outreach Ministry, Marty Patterson

4. Subcommittee Considerations

- a. Suspension of sub-committees until Commission is fully appointed.

HRC Sub Committees

Outreach and Education: Williams, Fry, Estrada, Lloyd

Cultural Awareness: Hopp, Montoya, Estrada, Lloyd

Promoting Justice: Babb, Montoya, Williams, Lloyd

Community Recognition: Hopp, Montoya, Babb, Bensimon

- b. Other Considerations:

- i. Appoint Chairperson for each Sub-Committee
- ii. Discuss proper functioning of the sub-committees in adherence to KOMA Regulations:
 1. Prior Notification to recording secretary and commission of any scheduled meeting, posting of all meetings including time, and location open to the general public.
 2. Report to Commission and recording secretary regarding sub-committee meetings which would include beginning and ending time, attendance, items discussed, any recommendations for consideration.
 3. Sub-committee items will be placed on the agenda by contacting the Recording Secretary or Commission Chair and informing them of discussion items.

5. Social Media

- a. Appointment of Facebook Administrator
- b. HRC webpage contents

6. Bylaw Revisions Update

7. Recording Secretary Response to inquiry regarding Email for HRC – City of Topeka Network Security would not support outside email addresses or allow access. Also having an email responded to by a group would remove the accountability and responsibility factor.

8. **Expense Report** - Current Balance (with encumbrances) **\$760.10**

9. **Public Comments: To honor safety mandates surrounding the COVID-19 pandemic, in-person public comments will be limited; please contact Louann Davis, Senior Executive Assistant, ldavis@topeka.org, regarding meeting attendance or to submit written public comments. Written comments may also be mailed to: 215 SE 7th Street,**

Room 355, Topeka, Kansas 66603. All attendance requests and comments must be received 2 business days prior to the meeting.

10. Commissioner Comments

11. Adjournment

Next Meeting

Monday, October 5, 2020 5:30pm – 7:00pm, City Hall, 1st Floor Conference Room.

To request an ADA Accommodation, please contact 785-368-3725 between the hours of 8:00am – 5:00pm no later than 3 working days in advance of this meeting.