

# S C O P E

## Topeka Housing Study Implementation Plan

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### Governing Body motion

*...adopt the study as an invaluable collection of data and strategy options, and request the City Manager work with citizens, staff, providers and Council to draft a starting implementation plan in 120 days*

### Purpose

Develop an action plan for 2021 that kick-starts recommendations of the adopted “Citywide Housing Market Study and Strategy” in time to report back to the Governing Body by November 17, 2020.

### Scope

- Time period => Jan-Dec 2021
- Primary Focus => Affordable Housing actions that implement Study
- Secondary Focus => Market Rate Housing actions that implement Study
- Process
  - Committee meetings
    - #1 – determine scope, tactics, and metric types
    - #2 – determine tactic action plans, and overall metrics
    - #3 – review final document
  - Public engagement
  - Survey/Data collection
- Which short-term tactics should be **activated** in the next 12 months? (Tier A)
  - Actions/Timelines
  - Who is accountable? Lead? Support?
- Which short-term tactics should we be **planning** for activation in the next 12 months? (Tier B)
  - Actions/Timelines
  - Who is accountable? Lead? Support?
- How do we track and evaluate progress of action plan?
  - Type of Metrics/Targets
    - Investment
    - Basic
    - Advanced
  - Who Provides Oversight?
  - When do we update?

### Committee Make-Up

- Housing Study Steering Committee
- Housing Study Sponsors
- Affordable Housing Providers
- Housing Partners
- Neighborhood Representatives
- City Council
- City Staff