

Amended on 5/11/2020 to add CDBG and ESG CARES Act Funds to the PY2019 Annual Action Plan.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Consolidated Plan regulations combine into a single submission the planning and application elements of the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), and HOME Investment Partnerships (HOME) programs. The reporting requirements for these programs are also consolidated into one performance report. In addition, the City produces the Consolidated Plan in order to ensure its eligibility for Supportive Housing, Shelter Plus Care, and other federal housing funds. The City of Topeka's Consolidated Plan program year runs from January 1, 2019 through December 31, 2019. **The 2019 Consolidated Plan was amended in June, 2020, to include the CARES Act Funds to prevent, prepare for and respond to the Coronavirus pandemic.**

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The following are the specific objectives and outcomes that the Department of Neighborhood Relations of the City of Topeka expects to achieve through community development activities funded by the CDBG, HOME, and ESG programs.

Objective: Enhance the quality of targeted Topeka neighborhoods

Measure: Increase homeownership; Decrease vacant houses; Stabilize/increase in property value of neighborhoods

Objective: Increase homeownership and rental housing opportunities

Measure: Households benefiting from services performed by KDOC housing rehabilitation; Homebuyers assisted financially; Single-family homes constructed; Housing units rehabilitated; Neighborhood infrastructure finance/started

Objective: Enhance the linkage of housing with supportive services

Measure: Citizens housed through Shelter programs; Homeless persons assisted; Homeless situations prevented; Families achieving self-sufficiency; Citizens receiving supportive services

Objective: Leveraging Federal Resources

Measure: Home required match provided; CIP neighborhood infrastructure; Debt capital investment generated; Additional Financial opportunities obtained; Non-paid citizen volunteer

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Topeka has monitoring procedures in regards to funds provided by HUD. The procedures were developed to address federal, state and city statutory and regulatory requirements in addition to providing City staff with a system of ensuring project compliance and accomplishments. The City reports annually on the progress made toward meeting the goals established for assisting families.

The City has three major monitoring tools: policies, contract requirements and on-site monitoring. All projects are evaluated to determine if they are eligible, consistent with local, state and federal regulations and viable.

Projects funded through CDBG, HOME, and ESG will be managed directly through the Department of Neighborhood Relations. All contracts contain the federal, state and local program requirements by which each sub-grantee must abide. Contracts are mailed to the agencies for their review before being executed. Construction projects that require compliance with federal wage standards are monitored by the City's Purchasing Department and its contract compliance officers to ensure compliance with Davis Bacon and all other purchasing requirements.

During the project year, City staff schedules monitoring visits with selected sub-grantees. During the site visit the monitor reviews and records any evidence of performance in the administration of the program, benefit to low-income households, procurement procedures, record keeping, etc. The City has standardized procedures that are submitted to HUD.

During the affordability period the units and related rental documents are subject to regular inspection and review to ensure the units remain affordable as to qualified tenants, rent levels, and that units are maintained in program acceptable condition.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Staff members will be available to furnish interested citizens with information concerning: The total amount of CDBG, ESG and HOME funds expected to be available for use; and the range of activities that may be undertaken with those funds.

The City of Topeka will publish the one (1) year action plan in the City's official newspaper. The summary will include the content and purpose of the consolidated plan and will contain a list of the locations where copies of the entire plan may be examined. A comment period of no less than thirty (30) calendar days after publication of the summary will be allowed for citizen input. In accordance with established policy, the City of Topeka will respond to written comments on the Consolidated Plan within fifteen (15) working days.

The City of Topeka will publish the 2019 Amended Consolidated Action Plan with the allocations for the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136 in the City's official newspaper. The summary included the content and purpose of the Amended consolidated plan and contained the locations where copies of the entire plan may be examined. A comment period of no less than five (5) calendar days after publication of the summary will be allowed for citizen input. In accordance with established Citizen Participation Plan, the City of Topeka will publish how it has used and will use its allocation on the Internet on the City's website.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Comments received from citizens included:

- NIA information should be dispersed when working on homes. They should be encouraged to attend NIA meetings
- Remove money from demo, exterior and major rehab and move it into emergency and accessibility programs
- Do a survey with SORT grant for better customer service
- Utilize the CIRCLES group to help people get out of poverty
- Don't change what you are currently doing
- Eliminate \$2,800 from Exterior Rehab
- Reallocate \$33,500 from Exterior Rehab to Emergency
- Reallocate \$35,000 from NIA support; \$15,000 to KDOC and \$22,800 to accessibility
- Improve requirements on newsletters for NIA support
- Focus accessibility program more on tenants (interior use)
- Add Major rehab \$15,000
- Add Emergency Rehab \$10,000
- Add accessibility Rehab \$10,000

- Remove \$20,000 from Empowerment
- Remove \$15,000 from NIA support
- Reduce demolition by \$15,000
- Reduce Major Rehab by \$10,000 and move to homeownership counseling
- Accessibility available more to rentals
- Teach NIA to use social media instead of newsletters]
- Increase social service budget
- Redirect anti-blight funds to local neighborhoods
- Increase funds for accessibility
- Decrease NIA support by \$22,500; utilize other ways instead of sending newsletters
- Move one inmate crew from KDOC to anti-blight
- Increase money for demolition while decreasing or eliminating exterior rehab
- Create program to assist with bedbugs
- Increase accessibility
- Remove \$6,522 from the demolition program
- Add funding to assist with utilities in the amount of \$5,522
- Create program to help citizens get ID's and birth certificates \$1,000
- Create a weatherization program for rentals
- Need funds for Rapid Rehousing from CV funds
- Need funds for Homeless Prevention from CV funds
- Provide grants to small businesses from CV funds
- Provide funds for mobile testing unit and supplies from CV funds
- Provide assistance to shelter operations during pandemic

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were reviewed and some comments were rejected as they were outside the parameters for the CDBG and HOME program specifications and some comments were rejected as there were no funds available to increase grants or general fund resources for social services. **Comments for CV funds were accepted in this Amendment.**

7. Summary

The City of Topeka's 1 year Action Plan for 2019 establishes a unified vision for community and economic development by integrating the issues in a comprehensive and coordinated fashion.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	TOPEKA	Department of Neighborhood Relations
HOME Administrator	TOPEKA	Department of Neighborhood Relations
ESG Administrator	TOPEKA	Department of Neighborhood Relations

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Obtaining the input of citizens, professionals, and other governmental entities is of the utmost importance during the draft of the Consolidated Action Plan. Effectively planning for a community would be difficult, if not impossible, without the support of its residents, especially low-income citizens directly affected by community development projects and programs. It is for these reasons that citizen participation is strongly encouraged throughout the processes of community revitalization planning.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Topeka coordinates services for housing with private and public assisted entities.

Health Services are provided by the Shawnee County Health Agency, Veterans Administration, Stormont Vail, Grace Med and Valeo Behavioral Health Care. The range of services provides access to youth up to the elderly. The collaboration is essential in providing health care to those in need to help maximize money and service the community. The child welfare agency is Kansas Department of Children and Families (DCF) and Kansas Children's Service League; they provide runaway youth programs and collaborate with the CoC in efforts to help alleviate homelessness. Additionally, the Shawnee County Health Agency is responsible for youth lead poisoning and gives the City of Topeka updates on the needs in our community.

Positive Connections provides HIV/AIDS services to the community. The collaboration with the City of Topeka continues as they are a part of the CoC.

The Topeka Housing Authority plays a key role in the coordination of services for housing needs in the community. The needs of the THA are key in development of services that the City of Topeka implements. Every effort has been made to reach out to all parties and get feedback on what they see as areas for growth.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Topeka serves as the lead agency for the Continuum of Care. The CoC serves to coordinate efforts of all community stakeholders and service providers. As the lead agency, the city has ongoing constant communication with other providers who serve the chronically homeless, families with children, veterans, and unaccompanied youth. Examples of these providers include: Kansas Service Children's League, Veterans Administration, Valeo Behavioral Health Care, Topeka Rescue Mission, etc. These agencies also address persons at risk to help alleviate future homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The chairperson of the HTF annually appoints a monitoring committee. The monitoring committee is responsible for conducting the on-site reviews and assessing performance standards. Once the monitoring committee has made recommendations, the reports are provided to the Homeless Task Force, which is the governing body of the CoC.

A request for proposal is sent out to the public to apply for ESG funds. Once the scores are established, a recommendation is made to the Homeless Task Force (HTF), the governing body of the CoC.

The City of Topeka manages the HMIS system. ESG agencies report quarterly on the outcomes of their programs and activities. Each agency funded with ESG funds is required to enter services into the system. The City of Topeka has policies and procedures for use of the system that each agency must adhere to.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Topeka Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides information on housing needs, numbers of people affected, and strategies to alleviate the problem.
2	Agency/Group/Organization	YWCA
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy Other-Housing needs for COVID19

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Provides information on the needs of persons experiencing domestic violence and strategies to help woman and children. A research-based program utilizing comprehensive education to empower young people to make healthy responsible decisions to reduce risky adolescent sexual behavior that can result in pregnancy and sexually transmitted infections. Purpose of the Center for Safety and Empowerment Shelter expenses. Provide a confidential emergency shelter, a 24-hour hotline and services to victims of domestic violence. There is also response to after-hours referrals received from law enforcement and hospitals.</p> <p>Provide operational funds for shelter to help in response to COVID19.</p>
3	<p>Agency/Group/Organization</p>	<p>Citizen's Advisory Council</p>
	<p>Agency/Group/Organization Type</p>	<p>Business and Civic Leaders Neighborhood Organization</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis Economic Development</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Citizen's Advisory Council is an integral part of the consolidated plan and provide essential input for the completion of the plan. After reviewing eligible activities the CAC felt the uses of the COVID funds were appropriate for the community.</p>

4	Agency/Group/Organization	Housing and Credit Counseling, Inc.
	Agency/Group/Organization Type	Housing Services-Education Service-Fair Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Housing and Credit Counseling provides fair housing information and statistics on people experiencing difficulties with their landlord or renter. Provide home ownership training for Topeka Opportunity to Own (TOTO) project clients. Provide services to council clients on their rights and responsibilities under the KS Residential Landlord and Tenant Act, City of Topeka Housing Code and Fair Housing Law. Also to utilize community social service resources to retain housing and avoid homelessness and to help resolve tenant landlord issues.
5	Agency/Group/Organization	CORNERSTONE OF TOPEKA, INC.
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-homeless

	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Economic Development Anti-poverty Strategy</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Cornerstone of Topeka is crucial for the development of the Con Plan. They are the affordable housing provider in Topeka that focuses on low/moderate income individuals and families. They provide low rents to make the homes affordable. Their work with the Con Plan is important as it relates to affordable housing strategies.</p>
6	<p>Agency/Group/Organization</p>	<p>Valeo Behavioral Health Care</p>
	<p>Agency/Group/Organization Type</p>	<p>Housing Services - Housing Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims Publicly Funded Institution/System of Care</p>

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Valeo Behavioral Health Care is the community mental health center. They work with the Con Plan to improve coordination for the homeless in the community. Their input assisted with the development of social service funds being provided in the community. Social Detoxification Program, Valeo provides a safe, non-medical, therapeutic environment for clients with acute withdrawal from substance abuse.
7	Agency/Group/Organization	UNIVERSITY OF KANSAS MEDICAL PRACTICE ASSOCIATION
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services - Victims Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	KU Med provides the community with information on how the City can assist with the low-income population while assisting with health related issues. This collaboration will give the City a more holistic approach to serving clientele.
8	Agency/Group/Organization	Homeless Task Force
	Agency/Group/Organization Type	Services-Education Planning organization Business Leaders Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Homeless Task Force is the governing body of the CoC. The CoC and its members are important to the Con Plan process to help the City address homelessness in the community. After reviewing eligible activities the HTF felt the uses of the COVID funds were appropriate for the community.

9	Agency/Group/Organization	Stormont Vail Health Care
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims Publicly Funded Institution/System of Care Business Leaders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Stormont Vail Health Care was consulted about the Con Plan to bring in health care aspects of low-income individuals. The Con Plan addresses these issues with social service funds and other anti-poverty strategies.
10	Agency/Group/Organization	Shawnee County Department of Corrections
	Agency/Group/Organization Type	Housing Publicly Funded Institution/System of Care Other government - State Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Shawnee County Department of Corrections was consulted to assess the re-entry process. This is ongoing communication since they currently are releasing into homelessness. Ongoing communication will ensure better coordination of people being released from corrections.
11	Agency/Group/Organization	CASA-Child in Need of Care
	Agency/Group/Organization Type	Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Child Welfare Agency Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Use Court Appointed Special Advocates (CASA), volunteers, appointed by the court to help abused and neglected children by advocating for social services and legal decisions that are in the best interest of the children.

12	Agency/Group/Organization	Catholic Charities Of NEKS
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Service-Fair Housing Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Rapid Re-Housing (primarily for rental and or utility deposits and or first month's rent. Provide rental and utility assistance to establish housing or keep from becoming homeless. After reviewing eligible activities Catholic Charities felt the uses of the COVID funds were appropriate for the community.

13	Agency/Group/Organization	COMMUNITY ACTION
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education Child Welfare Agency Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide a youth development program that uses an evidence based curriculum, based within the game of gold to instill life and character building skills to children ages 7 through 18.Homeless Prevention (primarily for rental arrears, utility disconnects and staff salaries)Rapid Re-Housing (primarily for rental deposit and or first month’s rent). After reviewing eligible activities Community Action felt the uses of the COVID funds were appropriate for the community.

14	Agency/Group/Organization	DOORSTEP INC
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services - Victims Health Agency Child Welfare Agency Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide prescription/dental assistance and transportation costs for families or individuals in need. Provide rent and utility assistance for families or individuals facing eviction or disconnection of utility services; Rental arrears and rental deposit and/or first month's rent. After reviewing eligible activities Doorstep felt the uses of the COVID funds were appropriate for the community.

15	Agency/Group/Organization	East Topeka Council of Aging
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Services-Health Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide transportation, check-up phone calls, senior companions, educational and recreational activities to senior citizens and adults with disability, so they may achieve and maintain an optimum level of physical, nutritional, social and mental function in order to maintain their health, dignity and independence.
16	Agency/Group/Organization	Jayhawk Area on Aging
	Agency/Group/Organization Type	Services-Elderly Persons Services-Health Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide unbiased education and assistance to new Medicare recipients informing them of the variety of supplemental insurance policies available to them.

17	Agency/Group/Organization	LET'S HELP INC.
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide rental and utility assistance to establish housing or keep from becoming homeless. Homeless Prevention (primarily for rental arrears, utility disconnects). Rapid Re-Housing (primarily for rental deposit and or first month's rent). After reviewing eligible activities Let's Help felt the uses of the COVID funds were appropriate for the community.
18	Agency/Group/Organization	THE SALVATION ARMY
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provide rental and utility assistance to establish housing or keep from becoming homeless. After reviewing eligible activities the Salvation Army felt the uses of the COVID funds were appropriate for the community.
19	Agency/Group/Organization	Shawnee County District Court
	Agency/Group/Organization Type	Services-Health Other government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A program that combines problem-solving court sessions, community supervision and treatment into a public health approach towards helping substance-using offenders.
20	Agency/Group/Organization	Shawnee Medical Society
	Agency/Group/Organization Type	Services - Housing Services-Health Other government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides for assistance for low-income uninsured residents of Shawnee County in finding medical homes/preventative primary care with access to donated specialty care, hospital services and medication.
21	Agency/Group/Organization	Shawnee Regional Prevention & Recovery
	Agency/Group/Organization Type	Services-Health Services-Education Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Conduct activities to prevent crime and substance use through citizen empowerment and mobilization by educating and empowering the community through presentations, trainings and meetings.

22	Agency/Group/Organization	City of Topeka Development Services
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Development Services Department for the City of Topeka is instrumental in providing data on housing needs, numbers of people affected, and strategies to alleviate the problem.

23	Agency/Group/Organization	Department of Children and Families
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Child Welfare Agency Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides information on housing needs, numbers of people affected, and strategies to alleviate the problem.

24	Agency/Group/Organization	Strengthening Equipping Neighborhoods Together
	Agency/Group/Organization Type	Services-Children Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides information on housing needs, numbers of people affected, and strategies to alleviate the problem.
25	Agency/Group/Organization	USD 501
	Agency/Group/Organization Type	Services-Children Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides information on housing needs, numbers of people affected, and strategies to alleviate the problem.

26	Agency/Group/Organization	KANSAS HOUSING RESOURCES CORPORATION
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Publicly Funded Institution/System of Care Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides information on housing needs, numbers of people affected, and strategies to alleviate the problem.

27	Agency/Group/Organization	City of Topeka Planning Department
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Planning Department for the City of Topeka is instrumental in providing data on housing needs, numbers of people affected, and strategies to alleviate the problem.

28	Agency/Group/Organization	Habitat for Humanity
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Habitat for Humanity helps in the development of the Con Plan. They are the affordable housing provider in Topeka that focuses on low/moderate income individuals and families. They provide low rents to make the homes affordable. Their work with the Con Plan is important as it relates to affordable housing strategies.

29	Agency/Group/Organization	City of Topeka Emergency Management
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Emergency Management Department for the City of Topeka is instrumental in providing data on housing needs, numbers of people affected, and strategies to alleviate the problem. After reviewing eligible activities the department felt the uses of the COVID funds were appropriate for the community.

30	Agency/Group/Organization	City of Lawrence
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides information on housing needs, numbers of people affected, and strategies to alleviate the problem. The consultation allowed for opportunities to explore how funds were being used in neighboring cities.

31	Agency/Group/Organization	Shawnee County Parks and Rec
	Agency/Group/Organization Type	Housing Services - Housing Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides information on housing needs, numbers of people affected, and strategies to alleviate the problem.
32	Agency/Group/Organization	City of Topeka Utilities
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Utilities Department for the City of Topeka is instrumental in providing data on housing needs, numbers of people affected, and strategies to alleviate the problem.
33	Agency/Group/Organization	Circles of Greater Topeka
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides information on housing needs, numbers of people affected, and strategies to alleviate the problem.

34	Agency/Group/Organization	Heartland Visioning
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides information on housing needs, numbers of people affected, and strategies to alleviate the problem.
35	Agency/Group/Organization	Shawnee County Community Developmental Disability Organization
	Agency/Group/Organization Type	Services-Persons with Disabilities Publicly Funded Institution/System of Care
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Provides information on housing needs, numbers of people affected, and strategies to alleviate the problem.</p>
---	--

36	<p>Agency/Group/Organization</p>	<p>Shawnee County Health Agency</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Health Health Agency</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Other-Mobile Testing for COVID19</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Provides information on testing needs and will partner to provide mobile testing unit for COVID19.</p>

37	<p>Agency/Group/Organization</p>	<p>Greater Topeka Partnership</p>
	<p>Agency/Group/Organization Type</p>	<p>Business Leaders</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Economic Development Other-Business needs for COVID19</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Provides information on business needs in determining business grants for COVID19.</p>

38	Agency/Group/Organization	Topeka Rescue Mission
	Agency/Group/Organization Type	Services-Housing Services-Children Services-Elderly Person Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment Services-Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs-Chronically homeless Homeless Needs-Families with children Homelessness Needs – Veterans Homelessness Needs-Unaccompanied youth Homelessness Strategy Other-Housing needs for COVID19
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides operational funds for shelter to help in response to COVID19.

39	Agency/Group/Organization	Economic Recovery Task Force
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Other-Business needs for COVID19
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides information on business needs in determining business grants for COVID19.

40	Agency/Group/Organization	City of Leavenworth
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - Local

<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Provides information on housing needs, numbers of people affected, and strategies to alleviate the problem. The consultation allowed for opportunities to explore how funds were being used in neighboring cities.</p>

41	Agency/Group/Organization	Unified Government of Wyandotte County and Kansas City, KS
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provides information on housing needs, numbers of people affected, and strategies to alleviate the problem. The consultation allowed for opportunities to explore how funds were being used in neighboring cities.

Identify any Agency Types not consulted and provide rationale for not consulting

None

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Topeka, Kansas	The Continuum of Care plan is part of the strategic plan. The CoC partners have identified permanent supportive housing as a need and the city is aware of this need in the community. If grant opportunities present themselves, the City will make every effort to leverage more resources. COVID funds will increase capacity to reach goals within our plan to prevent homelessness.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

All of our community partners are important in the process of obtaining citizen input.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Topeka holds public meetings and public hearings to encourage citizen participation. Newspaper ads are created to announce meetings, hearings and public comment periods. In addition, E-mails are sent to Neighborhood leaders in the community as well as to NIA's.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Citizens Advisory Council	Non-targeted/broad community	Con Plan presented at Citizen's Advisory Council held on April 4, 2018.	NIA information should be dispersed when working on homes. They should be encouraged to attend NIA meetings; Remove money from demo, exterior and major rehab and move it into emergency and accessibility programs; Do a survey with SORT grant for better customer service; Utilize the CIRCLES group to help people get out of poverty; Don't change what you are currently doing	None	

2	Public Meeting	Non-targeted/broad community	Public Meeting held on April 6, 2018 at 5:30 p.m.	Eliminate \$2,800 from Exterior Rehab; Reallocate \$33,500 from Exterior Rehab to Emergency; Reallocate \$35,000 from NIA support; \$15,000 to KDOC and \$22,800 to accessibility; Improve requirements on newsletters for NIA support; Focus accessibility program more on tenants (interior use); Add Major rehab \$15,000; Add Emergency Rehab \$10,000; Add accessibility Rehab \$10,000; Remove \$20,000 from Empowerment; Remove \$15,000 from NIA support; Reduce demolition	Without more federal funds many of the funding changes were not possible.	
---	----------------	------------------------------	---	---	---	--

				<p>by \$15,000; Reduce Major Rehab by \$10,000 and move to homeownership counseling; Accessibility available more to rentals; Teach NIA to use social media instead of newsletters]; Increase social service budget; Redirect anti-blight funds to local neighborhoods; Increase funds for accessibility; Decrease NIA support by \$22,500; utilize other ways instead of sending newsletters; Move one inmate crew from KDOC to anti-blight; Increase money for demolition while</p>		
--	--	--	--	---	--	--

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				decreasing or eliminating exterior rehab; Create program to assist with bedbugs; Increase accessibility; remove \$6,522 from the demolition program; add funding to assist with utilities in the amount of \$5,522; Create program to help citizens get ID's and birth certificates \$1,000; Create a weatherization program for rentals.		
3	Homeless Task Force Meeting	Non-targeted/broad community	Con Plan presented at Homeless Task Force Meeting held on May 9, 2018 at 1:00 p.m.	None	Without more federal funds many of the funding changes were not possible.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Email Blast	Non-targeted/broad community	Emails sent to neighborhood leaders in the community.	Increase the number of SORT areas and increase SORT funding. Increase NIA funds. Increase infill housing funds. Add more general fund money.	After discussion with others in the community the department received equal number of requests to increase funds with no way to do so. If the money is available we will increase funding in these areas.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Homeless Task Force Meeting	Non-targeted/broad community	Amended Con Plan presented at Homeless Task Force Meeting held on May 28, 2020 at 1:00 p.m.	Use ESG CV for Rapid Rehousing and Homeless Prevention; Use CDBG CV for Mobile Testing Unit and supplies and Business Grants	All comments accepted and incorporated into the Amended Con Plan.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	E-Mail Blast for CV Funds Amendment	Non-targeted/broad community	E-Mail Blast with Social Media for comments on CV Funds to add to Amended Con Plan	Provide grants to businesses; provide rent and deposit assistance, provide utility assistance.	All comments accepted and incorporated into the Amended Con Plan.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Citizen's Advisory Council Meeting	Non-targeted/broad community	Amended Con Plan presented at Citizen's Advisory Council Meeting on June 17, 2020 at 7:00 p.m.	Need hotel vouchers, services in underserved areas, testing for people with no symptoms, and suicide hotline. Only allow small business grants for one owner, even if they own multiple businesses.	Suicide hotline already exists with Shelters. Other comments accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

For 42 years the Department of Neighborhood Relations (DNR) has administered a variety of federally funded housing and neighborhood programs that have widespread economic impacts. Four of the primary funding sources are from the U.S. Department of Housing and Urban Development (HUD). They include: 1) Community Development Block Grant, 2) HOME Investment Partnership Grant, 3) Shelter Plus Care, and 4) Emergency Shelter Grants. These programs are identified and administered through the City's approved 2016-2020 Consolidated Plan, the annual Consolidated Action Plans, and the Continuum of Care. In addition to the federal funds, DNR receives matching funds for the HOME Program as well as funds for Youth & Social Services from the City General Fund. In addition, CIP funds are also allocated to identified Target

Areas.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,846,476	0	0	1,846,476	1,846,476	CDBG funds will be used for administration, housing activities, public improvements, and public services.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	552,627	0	0	552,627	552,627	HOME funds will be used for homebuyer assistance, homeowner rehabilitation, new construction and tenant based rental assistance.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	155,147	0	0	155,147	155,147	ESG will be used for rapid re-housing, homeless prevention and shelter activity.

Competitive McKinney-Vento Homeless Assistance Act	public - federal	Housing TBRA	1,692,717	0	0	1,692,717	1,692,717	<p>Shelter Plus Care is a program designed to provide rental assistance to homeless persons with disabilities, (primarily those with serious mental illness, chronic problems with alcohol and/or drugs, or diagnosed with AIDS or a related disease) as a bridge to self- sufficiency. Participants may choose their residence from units where the landlord agrees to accept the established housing subsidy and abide by the Shelter Plus Care program guidelines. This rental assistance will provide the ongoing financial support needed to maintain the chosen residence as the participant works toward establishing greater financial stability and self-sufficiency. Individuals and families pay approximately 30% of their monthly- adjusted income toward the rent. If TBRA assistance was more readily available it would benefit the city's large percentage of low income individuals.</p>
--	------------------	--------------	-----------	---	---	-----------	-----------	--

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	public - local	Economic Development Public Improvements	1,944,566	0	0	1,944,566	1,944,566	Capital Improvement program dollars for infrastructure, rehabilitation and replacement in LMI neighborhoods. General Fund for Social Services. The remainder is match for the HOME program.
Other CDBG-CV for CDBG CARE Act Funding	public - federal	Other Prevent, prepare for, and respond to coronavirus.	1,109,262	0	0	1,109,262	1,109,262	CDBG COVID-19 Activities- Business Grants and Mobile Testing Unit
Other ESG-CV for ESG CARE Act Funding	public - federal	Other Prevent, prepare for, and respond to coronavirus.	2,037,575	0	0	2,037,575	2,037,575	COVID-19 Activities- ESG-CV1 for \$559,469 for Rapid Re-housing and Homeless Prevention with 2019 contracted agencies. ESG-CV2 for \$1,478,106 for Shelter Rehabilitation and Operational funds for Shelter Agencies.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The department’s Stages of Resource Targeting program leverages \$330,000 in federal housing funds to acquire \$1.4 million investment from

the city's capital improvement funds. The combination of these funds is used to target housing and infrastructure needs in the city's most blighted and lowest income neighborhoods.

The Continuum of Care grant provides \$1.6 million of in-kind match for Shelter Plus Care program. The city also provides \$20,000 to the program as match to assist with administration.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

City owned land is often converted to assist the department with infill housing for low to moderate income households. The land is also used for empowerment projects to build on, or create parks and sidewalks for neighborhoods.

Land is also used to help partner with service providers with the same mission to help provide affordable housing opportunities.

Discussion

The City is leveraging federal, state, and local funds to enhance affordable housing opportunities in Topeka. In addition, we are using our partnerships with affordable housing and social service providers, as well as other community stakeholders and residents. These collaborations enable the City's Department of Neighborhood Relations to maximize the HUD objectives.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	SORT Infrastructure	2016	2020	Infrastructure Activities	Intensive Care Areas At-Risk Areas	Enhance Quality of Targeted Neighborhoods	General Fund: \$1,400,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 2000 Households Assisted
2	Empowerment Projects	2016	2020	Non-Housing Community Development	Intensive Care Areas At-Risk Areas	Enhance Quality of Targeted Neighborhoods	CDBG: \$137,890	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2447 Persons Assisted
3	Inmate Program	2016	2020	Affordable Housing	Intensive Care Areas At-Risk Areas	Enhance Quality of Targeted Neighborhoods	CDBG: \$120,524	Public service activities for Low/Moderate Income Housing Benefit: 2000 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Social Service	2016	2020	Affordable Housing	At-Risk Areas	Enhance Linkage of Housing with Support Services	CDBG: \$67,000 General Fund: \$424,566 CDBG-CV for CDBG CARE Act Funding: \$1,109,262	Public service activities for Low/Moderate Income Housing Benefit: 1000 Households Assisted Businesses assisted: 40 Mobile Testing Unit: 200 tests a week x 52 weeks totaling 10,400 people tested.
5	Infill Housing	2016	2020	Affordable Housing	Intensive Care Areas At-Risk Areas	Increase Homeownership and Rental Housing	CDBG: \$21,865 HOME: \$72,746	Homeowner Housing Added: 1 Household Housing Unit
6	Major Rehabilitation	2016	2020	Affordable Housing	Intensive Care Areas At-Risk Areas	Enhance Quality of Targeted Neighborhoods	CDBG: \$66,163 HOME: \$109,764 General Fund: \$33,500	Homeowner Housing Rehabilitated: 9 Household Housing Unit
7	Exterior Rehabilitation	2016	2020	Affordable Housing	Intensive Care Areas At-Risk Areas	Enhance Quality of Targeted Neighborhoods	CDBG: \$77,800 General Fund: \$33,500	Rental units rehabilitated: 7 Household Housing Unit
8	Emergency Rehabilitation	2016	2020	Affordable Housing Homeless	Intensive Care Areas At-Risk Areas	Enhance Quality of Targeted Neighborhoods	CDBG: \$263,146	Homeowner Housing Rehabilitated: 70 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
9	Accessibility Modifications	2016	2020	Affordable Housing Homeless	Intensive Care Areas At-Risk Areas	Increase Homeownership and Rental Housing	CDBG: \$113,120	Rental units rehabilitated: 20 Household Housing Unit Homeowner Housing Rehabilitated: 25 Household Housing Unit
10	Voluntary Demolition	2016	2020	Non-Housing Community Development	Intensive Care Areas At-Risk Areas	Enhance Quality of Targeted Neighborhoods	CDBG: \$86,522	Buildings Demolished: 4 Buildings
11	Homeownership	2016	2020	Affordable Housing	Intensive Care Areas At-Risk Areas	Increase Homeownership and Rental Housing	CDBG: \$30,676 HOME: \$177,589	Homeowner Housing Added: 9 Household Housing Unit
12	Homeownership Counseling	2016	2020	Affordable Housing	Intensive Care Areas At-Risk Areas	Increase Homeownership and Rental Housing	CDBG: \$42,890 General Fund: \$33,000	Other: 220 Other
13	NIA Support	2016	2020	Non-Housing Community Development	Intensive Care Areas At-Risk Areas	Enhance Quality of Targeted Neighborhoods	CDBG: \$65,000	Public service activities for Low/Moderate Income Housing Benefit: 17816 Households Assisted
14	Anti-Blight Activities	2016	2020	Non-Housing Community Development	Intensive Care Areas At-Risk Areas	Enhance Quality of Targeted Neighborhoods	CDBG: \$60,000	Public service activities for Low/Moderate Income Housing Benefit: 17816 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
15	Shelter Plus Care	2016	2020	Homeless	Intensive Care Areas At-Risk Areas	Enhance Linkage of Housing with Support Services	Competitive McKinney-Vento Homeless Assistance Act: \$1,572,744 General Fund: \$20,000	Housing for Homeless added: 541 Household Housing Unit
16	Emergency Solutions Grant	2016	2020	Homeless	Intensive Care Areas At-Risk Areas	Enhance Linkage of Housing with Support Services	ESG: \$155,147 ESG-CV for ESG CARE Act Funding: \$2,037,575	Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted Rapid Rehousing: 150 Households Assisted Homelessness Prevention: 350 Persons Assisted Shelter Operations: 500 people assisted
17	Tenant Based Rental Assistance	2016	2020	Homeless	Intensive Care Areas At-Risk Areas	Increase Homeownership and Rental Housing	HOME: \$26,428	Tenant-based rental assistance: 30 Households Assisted
18	Administration for Shelter Plus Care	2016	2020	Homeless	Intensive Care Areas At-Risk Areas	Enhance Linkage of Housing with Support Services	Competitive McKinney-Vento Homeless Assistance Act: \$119,973	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
19	Administration for CDBG	2016	2020	Affordable Housing	Intensive Care Areas At-Risk Areas	Enhance Quality of Targeted Neighborhoods	CDBG: \$299,559	Other: 1 Other
20	Program Delivery	2016	2020	Affordable Housing	Intensive Care Areas At-Risk Areas	Enhance Quality of Targeted Neighborhoods	CDBG: \$394,321	Other: 1 Other
21	CHDO Operating Subsidy	2016	2020	Affordable Housing	Intensive Care Areas At-Risk Areas	Increase Homeownership and Rental Housing	HOME: \$20,590	Other: 1 Other
22	CHDO Housing Development	2016	2020	Affordable Housing	Intensive Care Areas At-Risk Areas	Increase Homeownership and Rental Housing	HOME: \$90,248	Rental units rehabilitated: 1 Household Housing Unit
23	HOME Administration	2016	2020	Affordable Housing	Intensive Care Areas At-Risk Areas	Enhance Quality of Targeted Neighborhoods	HOME: \$55,262	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	SORT Infrastructure
	Goal Description	The City of Topeka's General Funds provide Capital Improvement program dollars for infrastructure, rehabilitation and replacement in LMI neighborhoods. Stages of Resource Targeting (SORT): Provides housing rehabilitation funds over two years in targeted neighborhoods.
2	Goal Name	Empowerment Projects
	Goal Description	The CDBG grant funds the Empowerment Grant program. This program will improve public facilities (primarily sidewalks and parks) in approximately 12 Neighborhood Improvement Associations.
3	Goal Name	Inmate Program
	Goal Description	The Inmate Program utilizes CDBG funds to provide approximately 8,000 hours of service by two inmate crews. The Inmate Program also utilizes the City of Topeka's General Funds to fund five inmate crews, Neighborhood Action Team A & B, Concrete, Affordable Housing and Code inmate crews, as well as the Neighborhood Relations Inmate Coordinator. These five crews provide approximately 29,194 hours of services.
4	Goal Name	Social Service Grants
	Goal Description	<p>The City of Topeka utilizes their general funds and some CDBG funds for social service grants to fund agencies to provide contractual services to assist an estimated 25,000 individuals. Social Service programs are provided by YWCA, Valeo Behavioral Health Care, CASA, Catholic Charities, Community Action, Doorstep, East Topeka Council on Aging, Jayhawk Area on Aging, Let's Help, the Salvation Army, Shawnee County District Court, Shawnee County Medical Society and Shawnee County Regional Prevention and Recovery.</p> <p>The CARES Act Funds will be used to help approximately 40 small businesses affected by COVID19 to provide business loans for businesses that are in the low income areas. In addition 15% of the CV Funds will go to a Mobile Testing Unit operated by the Shawnee County Health Department and for testing supplies to assist approximately 10,400 people tested.</p>

5	Goal Name	Infill Housing
	Goal Description	The CDBG and HOME Grants provide infill housing opportunities in both at-risk and intensive care areas. These funds will be used to increase homeownership and rental housing in these areas for low-moderate income individuals in the community.
6	Goal Name	Major Rehabilitation
	Goal Description	The CDBG, HOME Grants and City of Topeka's General Fund provide opportunities for Major Rehabilitation of existing homes in both at-risk and intensive care areas. These funds will be used for Major Rehabilitation projects for low-moderate income individuals in the community. Major Rehabilitation provides up to \$30,000 in grant funding for home rehabilitation for owner occupied housing. After 7 years living in the home, 50% of the loan is forgiven.
7	Goal Name	Exterior Rehabilitation
	Goal Description	The CDBG Grant and The City of Topeka's General Funds provide opportunities for Exterior Rehabilitation of existing rental units and homes in both at-risk and intensive care areas. These funds will be used for Exterior Rehabilitation projects for low-moderate income individuals in the community. Exterior Rehab provides up to \$15,000 in grant funding to rehabilitate rental units occupied by low-income individuals and families. A 10% match is required. After 7 years living in the home, 60% of the loan is forgiven.
8	Goal Name	Emergency Rehabilitation
	Goal Description	The CDBG Grant provides opportunities for Emergency Rehabilitation of existing homes in both at-risk and intensive care areas. These funds will be used for Emergency Rehabilitation projects for low-moderate income individuals in the community. Emergency Rehabilitation provides repair for major life-safety concerns, like repairs and replacements for the roof, furnace and sewer and water lines, in low-income, owner-occupied housing.
9	Goal Name	Accessibility Modifications
	Goal Description	The CDBG Grant provides opportunities for Accessibility Modifications of existing rental units and homes in both at-risk and intensive care areas. These funds will be used for Accessibility projects for low-moderate income individuals in the community. The Accessibility Program funds modifications, like installing ramps and widening doors, to homes and rental units occupied by low-income individuals.

10	Goal Name	Voluntary Demolition
	Goal Description	The CDBG Grant provides opportunities for Voluntary Demolition of blighted structures as part of the voluntary demolition program. These funds will be used for Demolition of existing buildings within the At-risk and Intensive Care Areas.
11	Goal Name	Homeownership
	Goal Description	The Topeka Opportunity to Own (TOTO) Homeownership Program is intended to help first time homebuyers purchase a home of up to the value of \$65,000. The homeowner will pay a \$500 down payment and receive homebuyer counseling from Housing and Credit Counseling, prior to purchasing their home. The homeowner finds the home they want to purchase and then the City inspects the home with the intention to make improvements to bring the appraisal value of the home up at closing. With the rehabilitation, that will be completed after closing, the home is appraised at a higher value and the home is then affordable to the homeowner. The rehabilitation is done after closing but the after rehab value is used to make the home affordable to the homeowner. The closing of the home is done simultaneously with the bank, whom the City works closely. Topeka Opportunity to Own (TOTO) Home Ownership Program provides up to \$30,000 for low-income home buyers for rehabilitation of their newly acquired property. After 7 years of living in the home, 50% of the loan is forgiven.
12	Goal Name	Homeownership Counseling
	Goal Description	The CDBG Grant and the City of Topeka's General Fund provides the opportunity for The City of Topeka to partner with Housing and Credit Counseling to provide homeownership and credit counseling to low-income buyers in the TOTO program, and to provide fair housing information and statistics on people experiencing difficulties with their landlord or renter; provide home ownership training for Topeka Opportunity to Own (TOTO) project clients and to provide services to council clients on their rights and responsibilities under the KS Residential Landlord and Tenant Act, City of Topeka Housing Code and Fair Housing Law. These funds also utilize community social service resources to retain housing and avoid homelessness and to help resolve tenant landlord issues.

13	Goal Name	NIA Support
	Goal Description	<p>NIA – Neighborhood Improvement Association – entities created by the City and tied to our HUD funding and Consolidated Action Plan – must be formed by residents in areas with at least 51% low-moderate income residents (based on census data).</p> <p>The CDBG Grant funds Neighborhood Improvement Associations (NIA) support. NIA support will provide assistance to 21 NIAs in the form of newsletters and operational support.</p>
14	Goal Name	Anti-Blight Activities
	Goal Description	The CDBG Grant funds the Anti-Blight Program. Anti-Blight will assist the clean-ups of the 21 NIAs and remove approximately 15,000 bags of trash and debris.
15	Goal Name	Shelter Plus Care
	Goal Description	<p>Continuum of Care: Dedicated to rent assistance for low income individuals who have been diagnosed with chronic mental illness or substance abuse. The City of Topeka serves as the lead agency for the Continuum of Care to provide affordable housing through the Shelter Plus Care Program. The Shelter Plus Care Program offers rental and utility assistance to Extremely low income households. The CoC serves to coordinate efforts of all community stakeholders and service providers. As the lead agency, the city has ongoing constant communication with other providers who serve the chronically homeless, families with children, veterans, and unaccompanied youth. Examples of these providers include: Kansas Service Childrens League, Veterans Administration, Valeo Behavioral Health Care, Topeka Rescue Mission, etc. These agencies also address persons at risk to help alleviate future homelessness.</p>
16	Goal Name	Emergency Solutions Grant
	Goal Description	<p>The ESG Grant provides shelter and essential services to households who are or may be at-risk of homelessness. In addition, the ESG Grant provides rental deposit assistance and supportive services to low income households.</p> <p>The CARES Act funds will be used to provide additional supports related to homeless prevention and rapid re-housing to existing 2019 contracted agencies. In addition, the second allotment of CARES Act funds will be used for rehabilitation and operational costs for the two existing Shelters already established to expedite services for those in need due to COVID19.</p>

17	Goal Name	Tenant Based Rental Assistance
	Goal Description	The HOME grant provides funds for the Tenant Based Rental Assistance Program for deposit assistance for low income households.
18	Goal Name	Administration for Shelter Plus Care
	Goal Description	The Shelter Plus Care Grant funds Administration costs for personnel salary, benefits and expenses to administer the Shelter Plus Care program.
19	Goal Name	Administration for CDBG
	Goal Description	The CDBG Grant funds Administration costs for personnel salary, benefits and expenses to administer all CDBG programs.
20	Goal Name	Program Delivery
	Goal Description	CDBG Grant funds are utilized for program delivery for all CDBG programs, Infill, Major Rehab, Exterior Rehab, Emergency Repair, Accessibility, Voluntary Demolition, Homeownership and Homeownership Counseling, KDOC Affordable Housing, NIA Support, Empowerment Activities, and Anti-blight Activities.
21	Goal Name	CHDO Operating Subsidy
	Goal Description	The HOME Grant funds the CHDO Operating Subsidy to increase home ownership and rental housing through Community Housing Development Organizations. The City of Topeka has partnered with Cornerstone and Habitat for Humanity for this purpose.
22	Goal Name	CHDO Housing Development
	Goal Description	The HOME grant allows the City of Topeka to partner with Community Housing Development Organizations like Cornerstone and Habitat for Humanity to purchase and rehabilitate housing to make it more affordable and to develop new rental units. They are the affordable housing providers in Topeka that focus on low/moderate income individuals and families. They provide low rents to make homes affordable in the At Risk and Intensive Care areas.

23	Goal Name	HOME Administration
	Goal Description	The HOME Grant funds Administration costs for personnel salary, benefits and expenses to administer all HOME programs.

Projects

AP-35 Projects – 91.220(d)

Introduction

2019 Projects

Projects

#	Project Name
1	2019 In-Fill Housing & Development
2	2019 Major Rehabilitation Program
3	2019 Exterior Rehabilitation
4	2019 Emergency Rehabilitation
5	2019 Accessibility Modifications
6	2019 Voluntary Demolition
7	2019 Homeownership
8	2019 Homeownership Counseling
9	2019 CHDO Non-Project Set-Aside and Rental Rehabilitation
10	2019 CHDO Operating Subsidy
11	2019 Tenant-Based Rental Assistance
12	2019 KDOC Affordable Housing
13	2019 Rehabilitation Program Delivery
14	2019 Empowerment Project
15	2019 NIA Support
16	2019 Anti-Blight Activities
17	2019 Social Services
18	2019 HESG
19	2019 Shelter Plus Care
20	2019 Home Administration
21	2019 CDBG Administration
22	2019 SORT Infrastructure
23	2019 Shelter Plus Care Administration
24	CV-CDBG CARES
25	2020 HESG- CV

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Priorities are given to rehabilitation of homes in target areas with emergency and accessibility programs to supplement efforts. COVID funds will be used to prevent, prepare for and respond to the pandemic by assisting with homeless prevention, providing small business grants and assisting with emergency shelter operations.

AP-38 Project Summary
Project Summary Information

1	Project Name	2019 In-Fill Housing & Development
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Infill Housing
	Needs Addressed	Increase Homeownership and Rental Housing
	Funding	CDBG: \$21,865 HOME: \$72,746
	Description	Construction of new housing
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	One home will be constructed with the collaborative efforts between the City of Topeka and Habitat for Humanity. The City will do the concrete work and Habitat will construct the home on the lot. All activities will benefit low income individuals.
	Location Description	City of Topeka Limits, address unknown at this time.
	Planned Activities	The City will partner with Habitat for Humanity to construct a new home. The City will do the foundation and Habitat will place a home on it.
2	Project Name	2019 Major Rehabilitation Program
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Major Rehabilitation
	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	CDBG: \$66,163 HOME: \$109,764 General Fund: \$33,500
	Description	Rehabilitation on homes that are owner-occupied in target areas.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individuals. The City will complete 9 major rehabilitations during the grant year.
	Location Description	City of Topeka Limits, address unknown at this time.
	Planned Activities	Owner-occupied homes will be rehabbed in target areas.

3	Project Name	2019 Exterior Rehabilitation
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Exterior Rehabilitation
	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	CDBG: \$77,800 General Fund: \$33,500
	Description	Rental properties will be rehabbed in target areas.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income families. Exterior rehabilitation will be done on 7 rental units during the grant year.
	Location Description	City of Topeka Limits. Addresses unknown at this time.
	Planned Activities	Rental properties will be rehabbed in target areas.
4	Project Name	2019 Emergency Rehabilitation
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Emergency Rehabilitation
	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	CDBG: \$263,146
	Description	Owner-occupied homes will be rehabbed that have concerns of immediate health and safety.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individuals/families. Emergency Repair will be completed on 70 homes which are owner occupied.
	Location Description	City of Topeka Limits, addresses unknown at this time.
	Planned Activities	Homes with immediate health and safety issues will be rehabbed to help homeowners remain in their home.
	Project Name	2019 Accessibility Modifications

5	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Accessibility Modifications
	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	CDBG: \$113,120
	Description	Homes will be rehabbed to help families gain access to their home or modifications to their bathroom.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individuals/families. Accessibility modifications will be completed on 25 homeowner units and 20 rental units.
	Location Description	City of Topeka Limits, addresses unknown at this time.
	Planned Activities	
6	Project Name	2019 Voluntary Demolition
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Voluntary Demolition
	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	CDBG: \$86,522
	Description	Blighted structures will be demolished.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individuals/families. Four homes will be demolished during the grant year.
	Location Description	City of Topeka Limits, addresses unknown at this time.
	Planned Activities	Homes will be demolished to remove blight from the neighborhoods.
7	Project Name	2019 Homeownership
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Homeownership
	Needs Addressed	Increase Homeownership and Rental Housing

	Funding	CDBG: \$30,676 HOME: \$177,589
	Description	Low income families will be assisted with rehabilitation on their newly purchased home.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individuals/families. Homebuyer assistance will be provided to 9 homes.
	Location Description	City of Topeka Limits, addresses unknown at this time.
	Planned Activities	Project will assist with homeownership by providing deferred 2nd mortgages to subsidize the purchase cost and the rehabilitation of homes for LMI households.
8	Project Name	2019 Homeownership Counseling
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Homeownership Counseling
	Needs Addressed	Increase Homeownership and Rental Housing
	Funding	CDBG: \$42,890 General Fund: \$33,000
	Description	Counseling will be provided in regards to homeownership.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individuals/families. Housing counseling will be provided to 220 individuals during the grant year.
	Location Description	City of Topeka Limits
	Planned Activities	Project will support the Homeownership project and assist LMI households with pre-ownership and post-ownership training in English and Spanish.
9	Project Name	2019 CHDO Non-Project Set-Aside and Rental Rehabilitation
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	CHDO Housing Development

	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	HOME: \$90,248
	Description	Project provides funds for the CHDO.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individuals/families. One home will be rehabilitated during the grant year.
	Location Description	City of Topeka Limits, address unknown at this time.
	Planned Activities	Project provides funds for costs directly associated with administering the CDBG programs that rehabilitate residential housing units.
10	Project Name	2019 CHDO Operating Subsidy
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	CHDO Operating Subsidy
	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	HOME: \$20,590
	Description	Project will help support CHDO in housing development
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	Operating funds will benefit our CHDO's in their effort to increase and/or maintain affordable housing. All activities supported with operating funds benefit low-income individuals/families.
	Location Description	City of Topeka Limits
	Planned Activities	Project will assist the CHDO with operational costs.
11	Project Name	2019 Tenant-Based Rental Assistance
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Tenant Based Rental Assistance
	Needs Addressed	Increase Homeownership and Rental Housing
	Funding	HOME: \$26,428
	Description	Deposit assistance to LMI families.

	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individuals/families. Tenant-based rental assistance will be provided to 30 individual/families.
	Location Description	City of Topeka Limits, addresses unknown at this time.
	Planned Activities	
12	Project Name	2019 KDOC Affordable Housing
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Inmate Program
	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	CDBG: \$120,524
	Description	Provide funds to support Inmate Crews to rehab homes.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individual/families. Activities will benefit 2,000 individuals in low-income areas.
	Location Description	City of Topeka Limits, addresses unknown at this time.
	Planned Activities	Project will provide two crews minimum security women prisoners for the rehabilitation of affordable housing units and rehab sidewalks. Funds will be used for supervisor salaries as well as materials and supplies needed.
13	Project Name	2019 Rehabilitation Program Delivery
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Program Delivery
	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	CDBG: \$394,321
	Description	Provide funds for administering the CDBG programs.
	Target Date	12/31/2019

	Estimate the number and type of families that will benefit from the proposed activities	Program delivery costs will allow inspections of units and supplies to assist low-income individuals/families.
	Location Description	City of Topeka Limits
	Planned Activities	
14	Project Name	2019 Empowerment Project
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Empowerment Projects
	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	CDBG: \$137,890
	Description	Public Facility grants.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individuals/families. Empowerment projects will impact 2,447 people in affected neighborhoods.
	Location Description	City of Topeka Limits, addresses unknown at this time.
	Planned Activities	Public facility grants will be issued to neighborhoods to do small infrastructure projects.
15	Project Name	2019 NIA Support
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	NIA Support
	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	CDBG: \$65,000
	Description	Support for neighborhood groups to improve capacity.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individuals/families. NIA support will affect 17,816 individuals in low-income neighborhood improvement areas.

	Location Description	City of Topeka Limits, addresses unknown at this time.
	Planned Activities	This fund will assist in the operations of NIA's for newsletter mailings and other qualified activities.
16	Project Name	2019 Anti-Blight Activities
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Anti-Blight Activities
	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	CDBG: \$60,000
	Description	Project will help support the clean up of LMI areas.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individuals/families. Anti-blight activities will impact 17,816 individuals in low-income neighborhood areas.
	Location Description	City of Topeka Limits, addresses unknown at this time.
	Planned Activities	Project will clean up all LMI areas by providing dumpsters for LMI clean-ups and KDOC crews for public right-of-way.
17	Project Name	2019 Social Services
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Social Service Grants
	Needs Addressed	Enhance Linkage of Housing with Support Services
	Funding	CDBG: \$67,000 General Fund: \$424,566
	Description	Project will fund agencies to help with youth, seniors, mentally ill, victims of domestic violence and other social services.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities benefit low-income individuals/families. Social service activity will benefit 1,000 individuals.
	Location Description	City of Topeka Limits

	Planned Activities	Social Service grants will be issued to agencies to help LMI families with supportive services based on their needs.
18	Project Name	2019 HESG
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Emergency Solutions Grant
	Needs Addressed	Enhance Linkage of Housing with Support Services
	Funding	ESG: \$155,147
	Description	Project will help agencies provide emergency services.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individuals/families. Rent and/or deposit assistance will be provided to 130 individuals.
	Location Description	City of Topeka Limits, addresses unknown at this time.
	Planned Activities	LMI families will be assisted with rent and/or deposit assistance to prevent homelessness.
19	Project Name	2019 Shelter Plus Care
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Shelter Plus Care
	Needs Addressed	Enhance Linkage of Housing with Support Services
	Funding	Competitive McKinney-Vento Homeless Assistance Act: \$1,572,744 General Fund: \$20,000
	Description	Rent subsidy to homeless individuals.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	All activities will benefit low-income individual/families. Rent assistance will be provided to 541 individuals during the grant year.
	Location Description	City of Topeka Limits, addresses unknown at this time.
	Planned Activities	Rent and utility assistance is provided to homeless families who have a disability.

20	Project Name	2019 Home Administration
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	HOME Administration
	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	HOME: \$55,262
	Description	HOME Administration to administer all HOME projects.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	HOME Administration will help support the City's efforts in low-income neighborhood areas.
	Location Description	City of Topeka Limits
	Planned Activities	
21	Project Name	2019 CDBG Administration
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Administration for CDBG
	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	CDBG: \$299,559
	Description	Assist with Administration for all CDBG Projects.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	CDBG Administration will help support the City's efforts in low-income neighborhoods.
	Location Description	City of Topeka
	Planned Activities	Administration will assist with all CDBG projects.
22	Project Name	2019 SORT Infrastructure
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	SORT Infrastructure

	Needs Addressed	Enhance Quality of Targeted Neighborhoods
	Funding	General Fund: \$1,400,000
	Description	CIP Infrastructure
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	SORT activities will affect 1,000 individuals in low-income neighborhood areas.
	Location Description	City of Topeka Limits.
	Planned Activities	
23	Project Name	2019 Shelter Plus Care Administration
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Administration for Shelter Plus Care
	Needs Addressed	Enhance Linkage of Housing with Support Services
	Funding	Competitive McKinney-Vento Homeless Assistance Act: \$119,973
	Description	Administration to support SPC grant.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	Administration for the Shelter Plus Care program will ensure that the program is meeting all federal regulations.
	Location Description	City of Topeka
	Planned Activities	Administration support to help with Shelter Plus Care grant
24	Project Name	CV-CDBG CARES
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Social Service Grants
	Needs Addressed	Enhance Linkage of Housing with Support Services
	Funding	CDBG-CV for CDBG CARE Act Funding: \$1,109,262
	Description	CDBG CARES Act Project
	Target Date	12/31/2021

	Estimate the number and type of families that will benefit from the proposed activities	Address income needs for Businesses affected by COVID-19 Shutdown. Estimated 40 business will be assisted. Mobile Testing Unit and testing supplies for testing in LMI areas. Estimated 10,400 people will be assisted in testing.
	Location Description	City of Topeka limits.
	Planned Activities	Support small businesses affected by COVID-19 Shutdown in Low Income Areas with 40 grants and 15% of grant for Mobile Testing Unit to be used by the Shawnee County Health Department.
25	Project Name	2020 HESG - CV
	Target Area	Intensive Care Areas At-Risk Areas
	Goals Supported	Emergency Solutions Grant
	Needs Addressed	Enhance Linkage of Housing with Support Services
	Funding	ESG-CV for ESG CARE Act Funding: \$2,037,575
	Description	Project will help agencies provide emergency services.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Additional allocations of homeless prevention and rapid rehousing assistance to low income individuals and families. Estimated 500 households served to help families due to loss of funds because of COVID-19. Additional 500 people assisted with shelter operations.
	Location Description	Activities will be undertaken in the City of Topeka limits.
	Planned Activities	Activities for assistance to existing 2019 contracted agencies due to COVID-19 losses of income for low-income families. Additional allotment to Shelter Agencies for Rehabilitation and Operational costs.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

As adopted by the Neighborhood Element of the Comprehensive Plan, the City's goal is to commit up to 60% of annual Consolidated Plan funding for neighborhood development activities into high priority *intensive care* or *at risk* neighborhoods or areas. Neighborhood development is defined as any combination of housing, economic, or capital investment that substantially leverages outside resources to advance the long-term revitalization of a neighborhood or portion thereof. Five-year funding targets are established to implement adopted neighborhood revitalization plans for each planning area. At a minimum, the total funds spent for housing development in high priority areas will be as indicated during the five-year period of this plan. With minor exceptions, spending in these areas will be concentrated in multi-block areas that have been strategically identified through a neighborhood/area plan process for multi-faceted housing in-fill development and rehabilitation. Efforts will also be made to substantially accelerate housing activities in one or more high priority neighborhoods in 2019 by drawing on unspent funds.

Geographic Distribution

Target Area	Percentage of Funds
Intensive Care Areas	30
At-Risk Areas	30

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Based on the neighborhood health model of *intensive care*, *at risk*, *out patient*, and *healthy* neighborhoods, treatment for neighborhoods should be based on a “continuum of care” approach. Those neighborhoods that are most distressed (*intensive care*) require the most intervention and therefore, will require sizeable resources and attention. But if all relevant resources are devoted to an *intensive care* area, an *at risk* neighborhood or an unstable *outpatient* neighborhood may fall prey to blighting influences themselves. To avoid “pushing the blight around”, a four-pronged approach, or continuum of care, should be employed (the neighborhoods below are not inclusive of all neighborhoods in Topeka and do not represent an absolute commitment to funding).

Discussion

Based on the Strategic Plan, the City allocates its non-administrative CDBG and HOME to projects and activities that benefit low to moderate income people.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Topeka develops annual goals for rehabilitating homes through major rehab, exterior rehab, emergency repair and accessibility modifications, demolishing blighted structures as part of the voluntary demolition program and assisting first-time homebuyers through Topeka's homebuyer program and providing homebuyer counseling. Rental Assistance goals include deposit assistance, providing shelter and essential services to households who are or may be at-risk of homelessness, providing rental assistance and supportive services, providing contractual services to three organizations through Community Development Block Grant (CDBG), and providing contractual services to 24 organizations through City general funds. In addition, approximately 8,000 hours of services are provided by two inmate crews.

One Year Goals for the Number of Households to be Supported	
Homeless	330
Non-Homeless	15
Special-Needs	35
Total	380

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	330
The Production of New Units	2
Rehab of Existing Units	35
Acquisition of Existing Units	0
Total	367

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Topeka has recognized the need of homeless services based on information gathered from the Topeka/Shawnee County Homeless Task Force (HTF) and census data. The HTF involves agencies who are subrecipients of ESG funds and others who are funded by the Continuum of Care. There has always been a level of assistance provided to address homelessness in the community.

AP-60 Public Housing – 91.220(h)

Introduction

The Topeka Housing Authority's mission is to successfully provide accessible, affordable housing. Success is defined as: Putting applicants, tenants and participants first; market competitiveness; and fiscal strength and integrity.

In general, THA is well respected in the Topeka community by elected officials, staff and provider agencies. In the past 5 years the stock of THA owned/supported housing has increased from 1,739 units to 2,079 units or 19.6%.

Actions planned during the next year to address the needs to public housing

Over the next year the Topeka Housing Authority hopes to increase the total number of Section 8 vouchers. Additionally, the THA hopes to increase their landlord base so participants have a better chance of finding affordable housing.

Another goal of the THA is to increase the number of employed adults by 5%, while taking affirmative measures to insure fair and equal access to affordable housing.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Topeka Housing Authority just received a grant from the Kansas Health Foundation which requires a

resident lead initiative. This will be a new goal for the THA and one that will increase participation from public housing residents.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Topeka Housing Authority is not designated as troubled.

Discussion

Currently THA has 744 public housing units divided among 9 sites in Topeka. The oldest development was built between 1959-1963 and the newest developments were constructed in 2011. THA maintains our properties to the best of their ability with the funding that is available. Some of the older designed units are in need of being redeveloped and we are exploring and competing for different funding options to rehabilitate or reconstruct the older units. All THA units are part of a PHA plan.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Topeka has implemented many successful strategies to prevent homelessness, encourage individuals living on the street to moving to housing, and provide services to those living in emergency shelters with the goal of successful permanent housing placements.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Topeka has a partnership with the Topeka Rescue Mission (TRM), which is the homeless shelter. The TRM has an outreach team that goes out every day to find and assess homelessness in the community. Once individuals have been identified as homeless an assessment of their needs is completed and appropriate referrals and guidance are provided. The City has routine contact with this outreach team and participates in the referral process when possible.

Outreach efforts are also recognized at the monthly Homeless Task Force meeting, in which the City plays a large role. This meeting is attended by all service providers who directly work with people who are homeless or near homelessness.

CV Funds will provide an additional homeless prevention, rapid re-housing and Shelter Rehabilitation and Operational funds for individuals and families within the community who were affected by the pandemic.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Topeka uses Emergency Solutions Grant funds to help provide Rapid Re-Housing to eligible participants for deposit and first month's rent. The City of Topeka allows 100% of the cost to be funded through ESG funds. No funds are spent beyond the deposit and first month's rent. When participants apply for homeless prevention, the City can pay up to 100% of the eligible costs to prevent homelessness. The participant can receive ESG assistance only one time a year to be eligible. Due to COVID, rapid re-housing will be offered to families for a maximum of 6 months to help families get back into the workforce.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Topeka utilizes ESG funds for rapid re-housing. In addition, the City offers social service agencies approximately \$470,000 in funding, of which 25% is spent on emergency services. These emergency services help to fund additional rapid re-housing activities. The transitional housing agencies in our community are very aware of these funds to help individuals transition into permanent housing. The goal of all our transitional housing agencies is to transition all individuals immediately into permanent housing. Our CoC and ESG funded agencies give priority to chronic homeless individuals. Veterans are referred to the HUD VASH program, which has been able to successfully house all the homeless Veterans. Families with children are given extra services at the mission so they can successfully transition to permanent housing and not return to homelessness. COVID funds will really benefit individuals and families at this time where many employers are furloughing. Funds will be used to prevent homelessness and then rapid re-housing funds will be used to help stabilize the family.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Topeka uses both ESG funds and general fund money for Homeless Prevention. An RFP process goes out and local agencies can apply for prevention funding. Each agency is required to income qualify and enter each applicant in the HMIS. Homeless Prevention assistance is geared towards helping those from becoming homeless. The agencies work with the institutions to help people move into permanent housing and prevent them from entering into homelessness. The Emergency Aid meeting meets monthly to discuss who has available funding to help with prevention. The network of providers frequently discusses issues related to prevention and best practices for reaching other mainstream

resources.

Agencies selected and given contracts in 2019 were used to allocate additional CV funds based on their 2019 allocation weighted percentage to each contract agency. In addition, the 2 existing Shelters were allocated funds for Rehabilitation and Operational costs to expedite services available to those in need due to COVID19.

Discussion

The City of Topeka continues to monitor its goal to end homelessness in our community. It is well understood that this is a community effort and everyone must work together to maximize resources and to offer the best possible services.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The Barriers To Affordable Housing are as follows:

Public policies affect the low to moderate income households more dramatically. An increase in the sales tax rate has a much more negative impact on low income households. This is due to a greater proportion of their income going to consumables and sales taxable items.

Demographics of the Community - The City of Topeka has a large majority of low to moderate income individuals. 18.3% of household are living in poverty.

Quality Housing Stock- Homes of quality sell and rent at higher rates that are not affordable to our low to moderate income constituents.

Lending Practices and Qualified Applicants - All groups involved in providing affordable homeownership opportunities state the biggest reason more affordable owner-occupied housing is not built or renovated is because of the lack of qualified applicants. Too often, a low-moderate income household has excessive credit problems that limit their ability to obtain private financing on the open market.

Lack of a down payment is also a problem.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Despite new challenges associated with local and state economic conditions, the major Obstacles to comprehensively meeting the needs of a primarily low-income population are continuing

underinvestment, and lack of job center locations.

The City of Topeka recognizes the need for more economic growth. Its collaboration with the Chamber of Commerce in getting new companies to locate in Topeka could help our low income constituents obtain and maintain employment. This effort will continue this year in effort to lower the unemployment rate.

Additionally, the City of Topeka will continue conversations with the Topeka Metro, the transportation agency, in helping low income individuals receive low fair pricing to ride the bus. Conversation is continuing and the city recognizes that a larger transportation route could be beneficial to the low income constituents.

Discussion:

Although lending practices and qualified applicants are one of the toughest barriers to overcome, the City of Topeka will continue its efforts to help first time homebuyers with homeownership assistance.

AP-85 Other Actions – 91.220(k)

Introduction:

To help remove obstacles to meeting underserved needs and improve service delivery, the City of Topeka will facilitate the existing relationships with social service organizations, disseminate news and information, eliminate duplication of effort, and spearhead community-wide solutions to local needs.

The City of Topeka will continue to support the use of HMIS technology by all homeless service providers as a way to link the various categories of services provided in the community and has taken on the administration of HMIS from the CRC. Finally, DNR will work with its various departments and divisions to find opportunities for collaboration between programs to leverage resources.

Actions planned to address obstacles to meeting underserved needs

The major obstacle to meeting the identified needs is the lack of funding resources. Significant funding cuts in previous years have had an impact on all programming. The City of Topeka will continue to maintain existing, ongoing efforts to meet the underserved needs of the community.

Actions planned to foster and maintain affordable housing

The City of Topeka will continue to support our CHDO and nonprofits, such as Habitat for Humanity, and Cornerstone. These organizations provide affordable housing to the constituents. The City will provide funding for owner occupied and renter occupied rehabilitation to assist low income families with maintaining their homes.

Actions planned to reduce lead-based paint hazards

Rehabilitation projects require the use of formal paint testing, risk assessment and planning. Additionally, the paint repair work requires the use of “trained workers”. Since the city has a very large amount of homes that were built before 1970 it is imperative that we combat the issue of lead based paint within the scope of our work. The City collaborates with the state that has a grant for lead remediation. The city will continue this collaboration and explore other options.

Actions planned to reduce the number of poverty-level families

The City of Topeka will continue to combat the number of poverty-level families by supporting incentives to attract, retain, and expand businesses. Additionally, the city will support organizations and programs that provide job training, education, and placement services. **COVID funds will help keep**

people from being cost burdened and potentially prevent them from living in poverty. The funds will also enable families to get out of poverty and become stable.

Actions planned to develop institutional structure

The City of Topeka staff will continue to coordinate with various social service agencies, government departments, and businesses, to find opportunities to better serve the citizens within the city. These relationships are integral in streamlining the implementation of our CDBG and HOME projects in a time of limited funding. Communication will continue to be the key in the success of the programs. The City of Topeka will continue to foster these relationships to improve the success rate of our programs.

Existing relationships with social service agencies and shelters will be used to allocate CV funds in the most efficient and expedient manner.

Actions planned to enhance coordination between public and private housing and social service agencies

Although the City of Topeka does not own or operate any public housing development, it collaborates with the Topeka Housing Authority on housing issues. Additionally, the City contributes general fund money to support the social service agencies to meet the needs of the community. COVID funds have enhanced the City's efforts to coordinate with the public and private sector to ensure the funds are spent the best way for the community.

Discussion:

The City of Topeka will continue to coordinate with social service partners and consultant agencies and organizations to better serve client constituents.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City will adhere to all referenced regulations.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Not Applicable

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The resale provisions for a regulatory period in accordance with the "HOME Affordability Period" table are included in all funding contracts for homebuyer activities. These require that any resale of the property during the regulatory period must be affordable to a reasonable range of low income homebuyers who meet HOME income requirements and who will use the property as their principal residence. If this restriction is not met, recapture of the entire amount of the HOME investment is triggered. The resale provision is designed to assure that resale of property within the period of affordability be made only to income eligible households.

The recapture provision happens if the housing does not continue to be the principle residence of the buyer for the duration of the HOME period of affordability then the HOME investment amount shall be recaptured on a prorated basis for the time the homeowner has owned and occupied the housing, following project completion, measured against the required affordability period. For the homebuyer program the mortgage is a deferred loan, payable upon resale according to the following conditions. The Borrower hereby agrees to repay the principal under the following method:

*This Second Mortgage shall be partially forgiven by **Five thousand No/100 dollars (\$5,000.00)**, upon the conclusion of the first year of ownership, This Second Mortgage, less the amount from A. above, shall also be partially forgiven by fifty-percent (50%) upon the conclusion of the homeowner's seventh year of ownership, with the balance due and payable upon resale. The annual reduction on a percentage basis shall be implemented as 7% per year up until 50% has been forgiven.*

If all or any part of the property or interest is sold or transferred by Borrower, payment shall be made in the original amount of the note less a credit for the forgivable portion of the loan as indicated above. The amount subject to recapture is the direct subsidy received by the homebuyer. Funds will only be recaptured from net proceeds available from the sale of the property.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired

with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The homeowners must meet income guidelines and not pay more than 30% of their income towards housing costs.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not Applicable

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

The City of Topeka has many standards in regards to ESG assistance. Homeless Prevention is provided to individuals who are not yet homeless but are near homelessness. Rapid Re-Housing assistance is provided to those who are already homeless. ESG funds are given to multiple agencies and they disperse funds based on the required qualifications and on a first-come basis at each agency.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The HMIS is administered by the City of Topeka, Department of Neighborhood Relations. DNR uses ESG funds for administration to enter services into the system. The City of Topeka has policies and procedures for use of the system that each agency must adhere to. The City of Topeka is monitored by the Homeless Task Force and any administrative procedures are created at this meeting. The City of Topeka currently is using the HMIS to make referrals to other agencies and to assess individual's needs.

3. Identify the process for making sub-awards and describe how the ESG allocation available to

private nonprofit organizations (including community and faith-based organizations).

A request for proposal is sent out to the public to apply for ESG funds. The applications are reviewed by a committee and scored. Once the scores are established a recommendation is made to the Homeless Task Force (HTF), the governing body of the CoC. The HTF member's votes on whether or not to fund the ESG agencies. Once approved by the HTF, the recommendation is made to the full city council for approval.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City of Topeka is governed by an elected body; it is not possible to provide for the participation of a homeless individual or formerly homeless individual. However, the City of Topeka is the lead agency of the Topeka/Shawnee County Homeless Task Force which is the governing body of the CoC. The HTF is responsible for all aspects of the CoC including the ESG policies and procedures. This body has several formerly homeless individuals in attendance and they have the opportunity to vote on matters.

5. Describe performance standards for evaluating ESG.

The Chairperson of the HTF annually appoints a monitoring committee. The monitoring committee is responsible for conducting the on-site reviews and assessing performance standards. Additionally, the monitoring committee meets quarterly to conduct on-site monitoring and establish the CoC funding priorities.

The City of Topeka has a designated staff person to make sure the Department of Neighborhood Relations is following all the federal and local regulations.