



Department of Neighborhood Relations  
Cyrus K. Holliday Bldg.  
Holliday Conference Rm.  
620 SE Madison

**City of Topeka**  
**CITIZEN ADVISORY COUNCIL**  
**MEETING NOTICE AND MINUTES**  
Wednesday, October 6, 2021

**I. CAC MEMBERS NETWORKING DISCUSSIONS (15 minutes)**

Susan McClacherty, Citizen Advisory Council Chair called the official meeting to order at 6:47.

**CALL TO ORDER & CAC UPDATES (5 minutes)**

Susan called the meeting to order at 6:47. I am going to go ahead and have Corey give her presentation on the housing service and I am going to share my screen. Due to technical difficulties Corey, is it ok if we have Mike go ahead and start since he is in the room? Mike, would you go ahead with your report. Go ahead and use the microphone. Please begin your presentation about the foreclosed and vacant registry.

**Mike Haugen, Property Management Unit**

For the foreclosed and vacant registry, we were utilizing a company called Pro Champs to administer this program because they do this all over the country. This is something they normally do, so we started with them because we wanted to learn what they were going to do. They started with the foreclosure registry and that went off without a hitch for three hundred or so foreclosure properties.

So, in January 2020 Pro Champ found 1400 violations. Within those number two properties they thought were vacant were properties that were not vacant, so the phone calls started from the owners asking why do I have to register? We found several reasons for vacant properties:

- People have just walked away from their houses
- There are vacant property owners that just elect not to do anything with the property

We contacted them asking how they produced these locations. Their response was they were just using various files. They looked at properties that hadn't had water for the last three years and they decided it's vacant. So, we weren't satisfied with their answer of how they were going to manage the vacant registry. One of the things we wanted was not for us to be involved because it's labor intensive and it is another program. But we realized we needed boots on the ground. They needed to go and look at the house they can't just assume a house is vacant because there is no water. It could be occupied but in violation of no water. So, we are no longer using them for foreclosure properties. There are over one hundred foreclosures, ninety-nine are compliant and twenty-four that are non-compliant now, numbers could go up or down depends on the economy.

Another problem is staffing. We can't ask inspectors to do this with all they have to do. There are currently only four inspectors. So, we are moving at snail pace on those 1400 properties. Once those are finished, we can start moving forward on others that we have asked to get registered. If we go by a property that has the door kicked in, we will put them on the vacant registry.

Currently we have:

- Fifty-two vacant properties have been registered
- 216 are not compliant

Currently every three months the city is charging \$250 penalty which comes to \$100,000 for foreclosure and those funds just goes into general fund. So, there is no financial incentives for our department. We are also working with vacant properties but there have been fires in these vacant unoccupied houses. Fire Chief has stated there is structural damage alone plus deterioration from weather make it unsafe for his firefighters. I can give you addresses of all unsafe structures. Currently we have:

- Fifty-five houses identified as unsafe – owners are getting the option to rehab them, save them, or demolish them.
- Thirteen demolishes are scheduled – 10 structures are being watched due to possibility of fire

In the past five years we have taken down 120 but well over 150 rehabs by people that a letter was sent stating we were going to demolish their house. If rehabbed, we make sure they are up to code.

**Emergency Repair Program / Program Maintenance Repair Program - Corrie Wright, Director of Housing Services Division**

- **Reported on the Emergency Repair Program**
- **Program Maintenance Repair Program is ending**
- **Applications are needed to be completed and returned**

We are working on a report that we created for the CAC members. It will show what we the department is doing concerning property maintenance, what we do with Federal Home Loan bank grant, that we have approved sixty households and spent \$75,000. The department has received 105 applications and thirty-seven applications have been denied. The reason is it is HUD funds and it's hard to meet all those qualifications of HUD. Property maintenance is doing well with property maintenance rehab. Currently we have \$77,000 of uncommitted funds and there are twelve applications waiting. So, I have applied for a federal home loan bank grant.

**Question:** How are these programs publicized so that to the greatest extent its people know about them, and that help is available? – Michael Bell, CAC member

**Reply:** So, when we created Impact Avenues it was really a huge project, so all the agencies came together, we did asset mapping of how many resources we had covering different areas such as employment. USD 501 is our number one referral source currently. At this time, all school districts are required to identify McKinney-Vento families which is a homeless definition for the school district, and they give us referrals. There were very few referrals, so we opened it up to everyone. The homeless task force knows if they are working with a family with school age child, they can refer them to Impact Avenues.

We have reached 207 families by the end of August and 525 children since we began. Since then, we have helped 49% of those families in the program who were not employed now 50% are now fully employed. We are learning more from our case management, what works and what doesn't. This is a collaborative effort with thirty-five agencies, including health agencies, GraceMed and Vallejo are involved. It is a step-by-step procedure, so we have been able to move 49% of those families towards employment. If someone has a contact at Stormont-Vail please email me at speaker.org, I can give you information if you want to help me with that contact.

Additionally, we are working on reports for our other programs so by the end of the year I hope to be able to share with you the demographics from each one. Tonight, I want to share an update on exterior rehab. Since January 2<sup>nd</sup> we have had zero requests. Reason is that we are in Central Park. Central Park has exceptionally large homes and we don't have enough funds to get those homes into compliance with our housing standard that's required by HUD.

We have also run out of money for down payment assistance. As you well know this is the typical low-income owner does not have funds for down payments, so the City Manager graciously approved funds to help us keep this program going through the year until HTC can apply for the funds through Federal Bank. We also found out Chamber of Commerce is out of funding for business loans.

### **NRP program - DAN Warner, Direct of Planning & Development:**

I want to share that we have started tracking return on investment so for every dollar that has been rebated, 8.2 has been invested by property owners so that's great return on investment. We have also recently started tracking new tax revenue. These rebates are ten-year rebates so in 2006 that first year applications came off the rebate, so all that tax was rebated, now stayed with the taxing entities. So, since 2006 all taxing entities realized \$30 million in new tax revenue.

The NRP program's \$7 million targets intensive care needs in neighborhoods and at-risk neighborhoods. It provides tax rebates to property owners, 10% to residential and 20% to commercial properties for property improvements.

Again since 2004 which created about 500 new housing units. Another update includes downtown and historic property funding. There has been a \$150 million invested in downtown averaging about \$5.5 for downtown and historic properties about \$83 million averaging \$4.1 million. As mentioned already the program targets at-risk intensive care neighborhoods.

### **Dan gave a few examples of NRP Rebate projects:**

- Boundaries for NRP is about a square mile smaller – 21% of the city
- Improvements to residential, commercial, or industrial properties will raise the taxes
- Increase value for residential properties owners would need to increase square feet (i.e., adding a room, building a garage)

### Rebate Types

- Standard = 95 % (years -1-5) 50% (years 6-10)
- Standard Plus = 95% (years 1-10)  
Intensive Care, Historic, or Infill Housing
- \*Standard Plus 20 = 95% (11-20 years)
  - TIF District, \$10M investment, housing
  - Governing Body approved

Another option is state law allows the governing body to approve a dilapidated structure that is worthy of preservation that is outside the NRP boundary. Example is the Menninger Tower which is well out of the NPR boundary but meets the criteria of being dilapidated and worthy of preservation. So, we are recommending that the former Menninger Tower site be included in the NRP to be eligible for the tax rebate if it does redevelop. The remaining funds would be transferred to neighborhood revitalization funds with the Housing Trust Fund.

**Question:** Are the rebates delivered to the property owners? Not very quickly so let's say we got an application in February for a new commercial property – new commercial building. The construction was completed this year however the appraiser only goes out once a year to appraise properties which is at the beginning of the year so if they go out and determine that the properties that are complete meet the 20% tax rebate criteria then they let us know in the spring. We would then notify the owner early summer or late spring. So, as you can see it takes a while to go through the process.

Also, we receive information about building permits. As they come in, we try to flag those that are in the NRP boundary. If the properties have been added to the boundary, we direct mail those property owners and let them know that they are now in the boundary if they weren't before. So, this is an example of how we let new property owners know about the program. We have continued to add properties to the NRP boundary. A health map and neighborhood maps are used for the Planning and Development department. These maps show areas in Tennessee Town and Historic Holiday Park, and Central Park grocery store which is on GraceMed property at 1200 SW Washburn. The Health Map has determined this area is an intensive care area. This rating makes it tougher for us to bring in a grocer at that location. The crime stats and the Topeka Police Department shared that there is not an increase in crime in Tennessee Town.

### **Monique Glaude Report – Director of Community Engagement & Ombudsman**

#### **Inmate Services Program**

- Inmate services program and the updates. This report is generated for our office daily, but I have captured the August through September. I am unable to provide these two because it has some specific addresses and that's not information that we want to share, this report is a work order, costs, description and what is remaining.
  - Blight Removal cost: \$6,898.00
  - Burning Weeds in Medians \$ 4,504.44
  - Cleaning Homeless Camps: \$257
  - Conference Room Set Up \$181.00
  - Highway Trash; \$23,451.03

And the list goes on and we are capturing everything for this report. Grand Total: \$60,394.41

We're not picking up items at people's homes, in the alleys and yesterday's picture looks like anyone else can pick up the item as well. It was on their property side and that is not something that we can do. What we have done is for the city manager to have a better overview and for director Justin and myself have another. We have calculated these costs and we have put the price tag on each of these cost factors. What I wanted to share with you that we are capturing everything to makes it official. The cost goes into gasoline and the labor hours as well all that information will continue to be shared.

Now we have one group that is doing all this work and they are busy from the moment they start about 7:30 until they must go back about 1:25 and I mean when I say busy, they are busy. The number of ladies in the group depends on the size of their job and it depends if they have a class or a medical appointment at three. The group fluctuates from six to eight not because that's what paid for by the city and not to exceed 4. I see we will have a conversation with director Jackson. I will also have a conversation with the city manager if this position isn't filled for a second crew leader. For the next 360 days we will look at some other potential options and the reason being is the garbage isn't going anywhere. It's atrocious at this juncture and it's everything from furniture, dirty diapers, and tires it's anything you can think of there is literally nothing in the streets that have the right to be there. We have some items that have been sitting there for a couple of weeks. We guess they are repeat offenders but there's no way to find out who they are and they're not leaving their addresses.

**Question:** I know they don't have this anymore the TPD street gang unit. They had these little cameras because we had some gang Bangers in our neighborhood, and they put it up there in a light and I wondered if that's something that could be utilized in chronic areas where there's constant dumping.

That could be tried so we have been talking about this option. We had an issue at the dump site at Lakewood So, what happens are these crews pick up items and they used to have to go all the way out to Rolling Meadows five times a day. The dumpsters were set on fire, so we utilized cameras. The cameras stopped the fires in the dumpsters so we're trying to deal with this issue that you're having because you can't always see their tag numbers. They're very smart at what they're doing. It's hard to find them, I have discussed with the city manager, and they could be prosecuted, but proving that they did is not always easy.

I will try to summarize two things quick one related to disciplinary issues. The other the weather this would pertain to inclement weather. We must track every movement they make because it we may want to be sure to allocate services accordingly and this is just a summary of everything you saw before so there were couches and 38 dressers. Everything we pick up we log. The numbers for how many trash bags used 530 by 61 tires that we had to pick up in the vacant lot. I'm only emphasizing with the trash bags.

A couple of other things we have relocated we're now in City Hall on the first floor behind the security officer. When you check in just let them know who you like to see, and I will bring you back to our area. We still have a couple of things to do back there but we have a lot more room and, in the future, hopefully when we have this many people, we have a conference room that could accommodate this group, so in the future we will look forward to sometime in 2022 to be able to hold some CAC meetings there.

If you make an appointment, you can get a free pass for parking. If you're meeting with us, we can offer parking passes. There are passes that I can give individuals that meet with me so you can avoid the fee of parking. According to City Manager we can get parking passes from Leroy, who has them and we can surely share them. Within the last three weeks we have already given out 5800 facial masks all of those in less than a month. We also reached out to social service agencies and asked if they would like to have resource packs. I thought somebody might ask for a couple hundred delete that we had 7300 requests, So, when you go back and look at today's administrative side of that we are doing you'll know we were making copies of resource materials and then delivering the packs. It's imperative that you know that statistic of 57% shows our communities need is extraordinary for them to get information about improving the quality of your life.

### **Liability Insurance, Susan McClatchy**

Additionally, one of the things I have worked on is the need for liability insurance. At a recent event I shared the information out with four different neighborhoods I invited and in addition Valley Park. We had about 80 participants that showed up. Anyway, I got liability insurance just for that event and coverage was \$200,000 cost \$250. But my concern is that we've had National Night Out events and clean up events and similar events like that where we were we haven't had liability insurance.

I get concerned especially if we're going to be asking people to do more and more work. I went online and looked for special event liability insurance and it depends on what insurance you have. They can charge based on what the activity is happening and the number of people attending for example:

- A fishing derby
- A fun family fun night
- A movie night
- The number of people attending

Anyway, why I have liability insurance on here is that there was a number of NIH that are under the Community Resource Center or Council so their tier 2501 C3. We're working with Mary, at CRC, to see if we can't get a writer to cover all NIH that are under them. It may be cost prohibitive, I don't know yet. The concern I have is that we have a lot of NIH that aren't even coming to our meetings, doing any activities that I'm aware of I haven't been invited. I haven't gone to some meetings so I don't want to waste our financial resources either so I would like to add to that just because we had a horrible incident that happened at National Night Out several years ago. A lady, became overcome with the heat and had a heart attack and died. I think it's good if you have these events that you have someone that is able to administer first aid and not have to rely on the chance that someone attending can do it. We need to think about more of these types of things and we need to discuss it more as a group.

### **LaToya Burnett, Community Relations Coordinator**

Thanks Madam Chair. I'm going to pass some information out and for those of you that are on the call I will send this information out to you later. This is information regarding the Topeka Dreams Neighborhood selection process. Basically it is what the recommendations were. I want to review the information again so everybody that's here and on the call understands what the Topeka Neighborhood Dreams Fund program is about. It is a program that provides many grants, technical assistance, and other types of support to NIH for community engagement and small neighborhood based public projects. We had a total of \$200,000 to award, \$140,000 of that was from Geo bonds and \$60,000 of that was from CDBG funds. The grants ranged anywhere from \$2000 up to about \$400,000. Eligible projects included:

- Public improvements
- Public accessibility
- Public infrastructure,
- Neighborhood beautification
- Community Engagement

Here is update on the tentative schedule so as of September 13th our application scoring packets were available for those who were eligible. CAC members could pick them up. Then on September 21st and September 23<sup>rd</sup> I held a Topeka Dream scoring overview and Q&A session, it was not required but it was an optional deal for anybody who had any questions about the scoring process. Then those of you who scored the applications know that the application scoring packets were given back to our office on Monday, October 4th.

I have already compiled the report that includes those recommendations what everybody here has, as well as the internal recommendations that were provided by staff prior to the CAC scoring the applications. So today projects will be announced from the recommendations made by CAC and staff on what projects will be awarded. The highest scores will receive priority funding until available funding is exhausted that is in both categories. Remember we have \$140,000 total in Geo bonds and \$60,000 total in CDBG funds.

The schedule is on November 9th we will have the City Council presentation where we will present the recommendations from the CAC as well as the recommendations from the internal review committee, made up of myself, the CAC chair and the vice chair. Then on November 16th we will go back to the City Council meeting for the City Council to approve the recommendations of the CAC. LaToya may I interrupt you, I recall when I was looking through the packets that were maybe two or more items that were in floodplains so that information is being noted because I know that at training you mentioned that there are special funds aside for those but it's not a lot of money. Yes I'll talk about that here shortly. I'm

going to explain the packets that you guys have. The packets basically contain each project that was submitted, including the CAC scores for each projects that was received, as well as the recommendations from the internal review committee. I have, for the presentation tonight summarized all of that information. So what I have here on the screen is basically the 2022 Topeka applications that are recommended for funding based on the internal review committee recommendations and based on the scores received total from the CAC. They are:

- The North Topeka West McKinley park walking mural - total 676 points it is one of the ones that is in a floodplain so it is not CDBG fund eligible but is still Geo bond eligible
- The McKinley Park walking loop and parking improvements - total 655 points eligible for GO funding
- The Highland Acres mural “stronger together” – total 755 points and it is eligible for CDBG funding
- The Highland Acres sidewalk installation – total 682 points and it is eligible for both GO bond and pending CDBG eligibility and it is highlighted in red at \$400,000 and I'll explain that late
- The Highland Acres Community Health Fair - total 725 points and it is also eligible for CDBG funding

The applications that were recommended for funding would be \$33,295.63 and the GO bond funds are \$140,000. That amount will be the total spent on these projects. The 2020 Topeka Dreams applications not approved for funding, based on scores of the internal review committee. Their recommendations you have the historic Old Town community greenspace that was for installation of a 15 acre recreational greenspace received a score of 601 and the reason that it was not recommended which will go into a little bit later this is some of the questions that the CAC have recommendations and comments on and I've summarized that a little bit later as well but part of it was there were many questions about how they came up with the 15 acres there were also questions about the partnership being with the Shawnee County Parks and Recreation was not confirmed. They just needed more information on basically how the property once obtained would be maintained and sustained so that was part of the issue with that one not being recommended for funding. However, the historic Old Town brick street repair, we found out from the utilities department that the cost would not only include street repair but it would also include utility infrastructure for both storm water and water infrastructure. That would put the project well over the \$100,000 limit for this funding source. We have recommendations that the neighborhood might apply for another future funding source or opportunity for that since that project is definitely going to be over the \$100,000 limit. Then the Valley Park Community engagement events, this project is still technically eligible for funding but because of the score that took it out of eligibility for funding. However, it is the one I am going to present to the CSC, those of you that are eligible to make that determination are aware that we still have funds available on CDBG. So if that's something that the group wants to consider, based on the score, that's why it was not approved for funding. I have a question, since we have funds leftover what happens to those funds if it isn't given to any other program project. So basically if isn't requested you can't keep it until the next fiscal year. It has to be used and that would be a determination of the CAC. That is not something that that our division could determine so I know in the past, not necessarily with this situation but with something else that if you don't use all the funding then with the powers that be say oh you don't need that much so then they cut that much off from your future funding. So you need to spend everything. The idea and the hope is that we have in Community Engagement is that we get so many applications, which in this case we did, but unfortunately some of the projects just were not eligible for funding. I think being able to show that we had more applications, more requests for funding than what we had available will hopefully show that there is still for need for this funding. That's one of the unfortunate things with the scoring process.

The 2022 Topeka Dreams applications recommendations and issues is where I said I would offer a little bit more information on some of the reasoning so for the historical town community green space as I mentioned some of the recommendations from both the CDC and the internal review committee was that

the project location needs to be clearly identified they need to partner with Shawnee County parks on this effort for future maintenance and sustainability. Shawnee County parks would need to assume ownership of the property before a project could be pursued. That was really the major issue was that we had Shawnee County parks staff on the internal review committee and they had not authorized purchase of any green space in the area so it really wasn't something that we could to fund. Nothing can be done until that step takes place.

Historic Old Town brick street repair, found out the project would need additional water and storm water infrastructure costs that would not be within the scope or budget for this grant program. I think the idea there would be that the neighborhood would then go back and work with engineering and the utilities department to find out what the additional cost would be. This would be something that they could maybe apply for Sort or another funding source. You know whatever if there's a new program so there are no other questions basically the next step best process falls under another line item so I don't know if you want me to continue on or watching so basically the next step in the process would be for those of you who did not apply 04 they speak a dreams plans to basically determine who want to accept these recommendations that will be presented to the City Council are there any other recommendations or anything you want to make and then basically you'll vote on that that's what we will go forward with the City Council.

Valley Park Community Engagement, is available for funding. But CAC needs more clarification on what the event would be and how they would impact the neighborhood. Highland Acres can be funded possibly by CDBG and GO Bond funding. It will need some additional money for this project because they need to add the expenses of storm inlets and urban gutters. This need project would need to be revisited.

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David Boden stated, I would recommend to put Valley Park in to take up some of this excess money? Yvonne second. So basically the next step then we'll go through everybody else in the room so the proposal that David Boden has made as he recommends that Valley Park Community Engagement projects be added back in for \$17,735. Vote taken – 8 yes,

- Zoom votes: Michael – No, Linda Finch – Yes, Margo – yes, Alisha – needs clarification, No
- Room votes: Donald – Yes, Yvonne – yes, David – Yes, Debra – Yes, David – Yes, Kim – Yes
- Votes: 8 - Yes 2 - No



So Valley Park Community Engagement projects have been added back in to the funding, so there will be 6 total recommended projects. I will get this information updated and sent out to everyone so you know it's not off record they are insured for every event. the City Council can make alterations to our recommendations in your recommend the city officials recommendations and even can change the amounts can they potentially although I've never seen it happen so there's going to be roughly around \$9,000 if it stays the status quo. What we just voted on around a little over \$9,000 that's left over. What do you anticipate where that what would happen with those funds? So I will be honest because sometimes and this happens a lot with McKenny-Vento project I mean you guys probably know what projects in your home you have an estimate and sometimes it comes in lower than what it actually is it comes in higher. I feel like we could definitely still get that spent on these projects that we have here that may come in higher than what was estimated so thank you any other questions recommendations comments but that's all I had. Thank you Latoya

### **Susan McClacherty, Citizen Advisory Council Chair**

Mike and Don D do you have updates you guys want make with regard to the enhancement committee just the report that I gave you. I guess it's been about a little over a month ago that we had identified Community Action and the Rescue Mission as two nonprofits who wanted to participate at the front end of the process and provide volunteer opportunities for people. We're still working on the other end of the process trying to identify vendors who would be willing to participate through improvement items that people could use their enhancement program points to acquire so that's where we're at right now with that thank you.

We currently have \$2500 in our CAC funds that we haven't began to budget for and how we want to spend those funds. I have some ideas that I'm going to list or provide and see what you guys think:

- Liability insurance if might be an option but we don't have this point having we don't know I don't have any estimates for any of this
- Business cards, we can get business cards for all the members so when we go around whether it's events that we have for CAC or on CAC business
- Shirts for everybody so when we have CAC events and when we go before the council it would be nice to have some shirts for branding
- Standing banners for when you have an event indoors or perhaps it tells you about our organization and what we represent
- CAC ink pins we could have maybe like 50 or 100 that we can distribute. People seem to like them and we could have website on them. We could distribute at other events inside or outside
- Get a tablecloth with our logos on it. Purchase a round tablecloth for 10 X 10 table or for a 8 ft. rectangular table
- A parade float so we could participate in citywide Christmas parade, Saint Patrick's Day parade and 4th of July parade. For this float we could have a group help us. So we can walk alongside it. I would like for it to be very big
- Buying some tables to make sure that we know what size tablecloths we need
- Magnets or something similar so we list our CAC meeting dates that we have on the calendar although that's not going to help us when we have special meetings
- Funding the 501C3 under Tier 2 so when you do Sort applications it would basically put everyone the same. It would cover those NIA's that are not 5013 C's
- Michael Bell was suggesting that we spend Tennessee towns CAC SORT celebration funds on that and so that would be that would level the playing field so that those neighborhoods that are not 501C3 in setting up themselves could be considered a 501C3 through the community resources council and the Tier 2 program

- We can also purchase recurring event banners for events such as neighborhood cleanups. It would need to be a huge banner, 10 feet or so that would have huge letters so that you be staked on the ground and you could see it. It could be shared with those neighborhoods that are having those events. They can check it out when we have different events

If you guys think of some other things that's great I just haven't heard anybody say anything and I don't want just to not use CAC or NIA funding. I think we would benefit from getting our branding out and our presence in our community I think those are good ideas. I can is there a way for us to rank them like one through whatever like this one second one you know what I mean? OK make a decision that way could it be sent in an email or whatever to us or they were looking for you to send in your suggestions what would you like to have to promote your NIA at the CAC. Water bottles could be added to the list. We want to get to a place where we're doing something and I'm really not ready to order shirts so I'm going to skip that action. I do want to let you guys know I do need you all to keep in mind we been talking about this since July and August this is not the first conversation we're having about this.

**Question:** Did we ever vote on a logo? We haven't decided how we're going to move forward with that. I did try to get the group together but there were conflicts. So we are not ready to order banners or shirts so we just need to allocate the money for those items.

Another project I have been working on is trying to get funding on removing a dead and unhealthy trees. I think that most of the time if you're trying to get rid of a tree it's going to cost you on average like \$1200 to remove a tree its expensive and it depends on how big and tall. I'm trying to get some funding for that and trying to get an inventory list started for any dead and unhealthy looking trees. If you would please send me pictures and the locations of where these trees are in your neighborhoods. I will start doing what I need to do. I'm talking about personal property like it could be in the backyard. For a member you have you have three conditions: you have those that are in the easement right away they expand on into further easement and also over into your private property, then you have those that are well inside your private property, but extend out over the easement and so there's a combination of things and so you might not be able to work on the main trunk but work can be done on the branches that stick out so it's not clear cut just because it's on your private property there's not work that could be done is mixed with other things so it mixture of things to check. I also reached out at 6:00 o'clock tonight with regard to arborists. That's why I have that handout in the back. It's on selecting an arborist and I thought if we could have a program reduce the population from having to get the right people with credentials.

Also the CAC leadership has been very busy. You may or may not of have seen us but we have had CAC membership representation at every single compliance changing the culture meeting that there was. We did have a presence in all of them and provided feedback, when we could, we were there to listen, provided information. The meetings are over with now so does anybody have any questions. Also I've also attended the following meetings:

- The Homeless Task Force, they meet once a month they discussing the following:
  - Inclusion Equity
  - Topeka community cycle project, held at 801 NE popular St, Oakland Community Center. You can learn how to repair your bike. Shop hours are Thursdays from 5:00 to 7:00 PM & Saturday from 10:00 - 1:00 PM. Also have resources for riding bikes and also it's an enabler for riding bikes.
  - The client track - they have for nonprofit people. It's used for people that they're providing services to. They're getting ready to do their 2022 point in time count activities
  - Energy Housing vouchers - its energy assistance funding for Impact Avenues.

Then also I attend on a regular basis is the Complete Streets Advisory Council meeting and they've been talking about:

- HHN pathways survey, they had 812 participants and I'll send you this information about surveys and different topics like that. I'm trying to get that information out. I want them to have good participation within our community neighborhoods.
- T A grant ideas
- Greenways trails planning updates and trail section ideas
- Bike Counts -Saturday may be the last day to do this. This is the group that decides on certain intersections that they go to and they take count of people that are on bikes or walking and they also keep track of people at intersection and where they're headed - if they turn or go straight and how many people are there
- The bird scooter update was that there's 4756 trips so approximately 153 a day. They had 8 parking complaints
- Safety team position – Christy Wilson was unable to attend the meeting to talk about some project updates with regard to the trail project with the BNSF
- On-going business - they're talking about doing some work on back end parking policy and they provided some information about their signs by KU building. They also shared how it should be placed. They also talked about residential speed limits on a pilot basis. They also discussed Polk Quincy viaduct at First and Kansas
- COVID-19 Response meetings weekly and I attend those as well when I can so anyway where we're trying to get out and about learn things and speak up see

### **NIA Updates:**

Does anybody have any fall activities planned in their NIS from now till December that you guys want to share?

- We're going to have our fellowship meal. We were having it in November but it conflicted with Veteran's Day so we moved it to December, but we decided we're going to move it back to November. Because of weather, holidays and attendance. We're not going to have meetings in December or January because most of our people are older so we decided it's best for are consumers or patrons or residents our membership.
- Laura: our NIA is hosting on October 21st a meeting where Corey is coming to give a presentation to NIA residents, neighbors, everybody in our area. We're also sharing that information with our local elementary school for their families and parents so all can hear the programs that the housing division offers. Such as the emergency repair program all that something you get to hold some eligible families the information that they need to apply for those programs successfully and connect them to Corey. We're also partnering with Logan elementary on their community resource room doing a coat drive and collecting some canned food donations for families for the holidays and things like that and then we'll be doing our community holiday gathering at our December meeting the first Monday in December. So should be should be good community holiday what in December just our community holiday like celebration. More like you know we'll do a short meeting but it's kind of a potluck get together holiday party. Thank you
- Tennessee town is going to be holding a small neighborhood cleanup from October 22nd through October 24th there will be a 40 yard dumpster placed at 1153 Lane and another 40 yard dumpster placed at 1195 Clay and of course there will be a card coming out to neighborhood residents making that announcement and of course they're people are going to have to understand that with the construction on 12th St that all access to both of those dumpsters is going to have to come from the north.

News flash we are going to have a special meeting on Wednesday, October 27th you will be getting a packet a week in advance what the expectation that you will have the opportunity to review it be able to ask questions ahead of the meeting to get clarifications and stuff and we might have a short discussion but it's basically to discuss allowable activities from the new home AARP funds then at our November meeting we will vote on any recommendations that we have.

I want to remind everybody that if you do not attend the Monday meeting which I didn't see anybody it will be right here on 27<sup>th</sup>. I attend did on Monday I did attend it was and there was not very many participants but we're having another public meeting on the Metropolitan Topeka planning organization, MTPO. Their having public meetings on the futures of 2045 plan which I would have sent to you but it's pretty lengthy so I just sent you a link . Those zoom meetings are from 7 to 8 the last one got done within less than an hour. It's helpful to have some time to look at it prior to the meeting and there's also a link survey on that to provide information that you may want to do. You might want to send that information to others to participate I want to make sure that I'm giving lots of people plenty of opportunities to raise their voices. Our next regular meeting will be held on November the 3rd of 2021 at 6:45.

I believe that is all I have between now and November 3rd do you want us to send our suggestions on how to use that funding? That would be fine and there's one other thing I forgot that came to my mind I had read about TK Magazine. They want to do a feature story on all of us. They are going to ask you how you participate in the CAC, because we've done such a great job this year, what is your contribution and things like that. They're featuring everybody, all of us individually. So I wanted you to provide me with what that is so that we would have we would use that later on in the year but if I don't get any of those then that's going to be a problem so anyway goes out for training sure OK put the house OK we also have some T shirts here from the CAC within with the logo with that we had prior to and we did the zoo event and you're welcome to pick up and you're welcome to pick up one of those cause they didn't want to take him to the new offices anyway I will take a motion to adjourn a second move the second feature wallpaper say I alright thanks everybody tell me your size what do you want.

Moved to adjourn. Motion passed.