Agenda

9:00 am Welcome and Navigation

Police

Fire

Public Works

Break

Utilities

Risk Funds, Mayor, and Executive

Project Discussion and Questions

1:00 pm Adjourn

Budget Book: Topeka.org/finance/budget
What is a Mill?

Levy Rate is Calculated in “mills”

1 mill = 1/1000 of $1 or $0.001

In Kansas, only 11.5% of a home’s assessed value is taxable.

For 1 mill:

<table>
<thead>
<tr>
<th>Appraised Value</th>
<th>Taxable Value</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$50,000</td>
<td>$5,750</td>
<td>$5.75</td>
</tr>
<tr>
<td>$70,000</td>
<td>$8,050</td>
<td>$8.05</td>
</tr>
<tr>
<td>$100,000</td>
<td>$11,500</td>
<td>$11.50</td>
</tr>
<tr>
<td>$150,000</td>
<td>$17,250</td>
<td>$17.25</td>
</tr>
<tr>
<td>$200,000</td>
<td>$23,000</td>
<td>$23.00</td>
</tr>
</tbody>
</table>

(Formula = Taxable Value / 1000 x 1 mill)
Property Taxes by Entity, 2021

Tax breakdown on a home appraised at $100,000

<table>
<thead>
<tr>
<th>Taxing Source</th>
<th>Levy Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>State of Kansas</td>
<td>1.500</td>
<td>$17.25</td>
</tr>
<tr>
<td>Washburn University</td>
<td>3.249</td>
<td>$37.36</td>
</tr>
<tr>
<td>Other*</td>
<td>16.318</td>
<td>$187.66</td>
</tr>
<tr>
<td>City of Topeka</td>
<td>39.687</td>
<td>$456.40</td>
</tr>
<tr>
<td>Shawnee County</td>
<td>48.157</td>
<td>$553.81</td>
</tr>
<tr>
<td>USD 501</td>
<td>49.716</td>
<td>$571.73</td>
</tr>
<tr>
<td><strong>Total Tax Bill</strong></td>
<td><strong>159.45</strong></td>
<td><strong>$1,824.21</strong></td>
</tr>
</tbody>
</table>

* Metro Transit Authority, Metro Topeka Airport Authority, Topeka Shawnee County Public Library
Property Taxes on Home, COT, Mill Levy 39.687

- 2021 appraised at $100,000: $456.40
- 2022 appraised at $105,000: $479.22

$22.82
The Budget Document: Priorities

- Fiscal Sustainability
  - Mayor & Council
  - City Manager
  - Admin & Finance
  - Human Resources
  - City Attorney
  - City Clerk

- Developing Neighborhoods
  - Community Engagement
  - Housing
  - Code Enforcement
  - Planning
  - Building Permits

- Invest in Infrastructure
  - Street Maintenance
  - Water, Wastewater, Stormwater
  - Engineering
  - Traffic Ops

- Public Safety
  - Fire & EMS
  - Police
  - Municipal Court

- Quality of Life
  - Social Services
  - TPAC
  - Downtown Topeka
  - Incentives
  - Riverfront
  - Bike/Pedestrian
Neighborhood Relations

- Community Engagement
- Housing Services
- Property Maintenance

- Executive Department
- Planning & Development
- Police Department
- Includes Fire, Police & Municipal Court
- 77% of General Fund
- Property Maintenance was reorganized under the Police Department

Public Safety FY22 Expense Breakdown

- Personnel: $64,924,784 (86%)
- Contractual: $7,164,846 (10%)
- Commodities: $2,049,097 (3%)
- Capital Outlay: $578,500 (1%)
- Other Payments: $334,446 (0%)
General Fund Expenditures: Public Safety Example

- Police: 359
- Fire: 246
- Municipal Court: 19

Public Safety 77%
Personnel 87%
Non-personnel 13%
- Property Maintenance
- Animal Control Officers
- Blight Remediation Increase
- Body Cams

**Police FY22 Expense Breakdown**

- **Personnel**: $36,400,659 (85%)
- **Contractual**: $4,665,048 (11%)
- **Commodities**: $1,357,534 (3%)
- **Capital Outlay**: $536,000 (1%)
- **Other Payments**: $500 (0%)
**Academy Updates:**
- Academy scheduled for September
- TFD will host their own EMT class starting in 2022 to help recruit local students
- Partnership with TPD to conduct public safety recruitment and allow for applicants to test for both entities
- 13 positions short; 4 on each shift
- Added 1 FTE Assistant Fire Marshal/Plan Reviewer for Fire Marshal’s Office
- Increase in Callback Pay

### Fire FY22 Expense Breakdown
- **Personnel**
  - $27,121,528
  - 90%
- **Contractual**
  - 2,080,726
  - 7%
- **Commodities**
  - 675,550
  - 2%
- **Other Payments**
  - 195,539
  - 1%
- **Capital Outlay**
  - 40,000
  - 0%
Proposed FY22 Budget

Investing in Infrastructure
- **Funds**: General, Save Our Streets Sales Tax (1/2 cent), Motor Fuel, Fleet, Facilities & Parking
- Expenses of $8,853,501 from the General Fund; total expenses $55,942,781
- Parking, Fleet & Facilities provide fund revenues

*Chart does not include reserves*
- Engineering
  - Curb and Gutter
    - Status on allocations
- Street Operations
  - Traffic Operations
    - Mowing Increase
  - Save Our Streets Sales Tax
    - Enhancement of Programs
- Winter Maintenance
  - Improved operations
- Biodiesel Pilot
  - Improved equipment life and quality
- Forestry
  - Digital Inventory of Right-of-Way
- General Services
  - Technical Support Group
    - Service Licenses
    - Clearing Costs
  - Business Services
    - Utilities
    - Parking
  - Facilities Management
    - Janitorial Services
  - Fleet Services
    - Fleet Management System
- Water, Waste Water & Stormwater funds
- Water $43.8 Million
- Stormwater $10.5 Million
- Wastewater $37.2 Million
- Total $91.5 Million

Utilities FY22 Expense Breakdown:

- Debt Services $23,495,825 (26%)
- Other Costs $4,046,360 (4%)
- Operational Transfers $10,699,000 (12%)
- Contractual $25,299,646 (27%)
- Commodities $9,741,140 (11%)
- Capital Outlay $1,050,000 (1%)
- Personnel $17,209,444 (19%)
Replacement and Rehabilitation:
- Water 13.6% of projects
- Stormwater 41% of projects
- Wastewater 36.7% of projects

*Overall 30.1% of Utility Replacement and Rehabilitation will be cash funded in 2022*
In 2019 the Governing Body approved a three year rate increase.
- 7.5% increase for both Water and Stormwater
- 2% increase for Wastewater
- 2021 is the first year this increase has been in effect

Challenges
- Cost of Chlorine
  - Due to major fire at chlorine production plant
- Cost of PVC
  - Caused by the Great Freeze
- Shortages & Cost Increases due to COVID
Customer Service

- All credit card payments are now processed through IVR.
- Call-back feature implemented
- Start new service request is now available on-line.
- Automatic reoccurring payments can now be scheduled for any day of month, not restricted to due date.
Meter

- 29 Towers AMI towers constructed & the location of two additional towers identified. This will achieve 98.5% saturation.
- E-4 e-coders installed on 38,341 out of 56,779 (67.5%) of meters
  - Reduce truck rolls.
  - Allow for investigation of possible lead service lines.
- Large Meter Inspection & Servicing.
- AMI allows for identification of variations in consumption.
Operations

- Addition of Variable Frequency Drives
- Goal to complete dirt restorations within 30 days of repair
  - Utilizing contractors
- Utilizing all resources across Utilities to increase overall efficiency
  - Hydro Seeding & mulching
- 54% savings realized due to utilizing USIC to locate service lines in 2020
- Utilization of temp agencies
  - 25% of positions in Distribution are vacant
- AVL has been installed on all management and staff vehicles.
  - Allows a faster response to emergency calls & citizen concerns
Proposed FY22 Budget
Developing Neighborhoods
- **Funds**: General, Planning Grants, HND Grants, HND State Grants
- Expenses of $2,747,726 from the General Fund; total expenses $11,349,285
- Housing Services included from Neighborhood Relations

### Planning and Development FY22 Expenses

- **Personnel**: $3,476,679 (31%)
- **Contractual**: $7,842,103 (69%)
- **Commodities**: $31,003 (0%)

25
COVID related HUD-Grants

Temporary personnel expenses in Development Services eliminated due to savings achieved with online contractor license renewals

Training in Development Services Division

Personnel increase for the Planning Division
Proposed FY22 Budget
Fiscal Sustainability
- Addition of Chief of Staff
- Community Engagement Division funds:
  - General
  - Inmate
  - HND Grants

### Executive FY22 Expense Breakdown

- **Personnel**
  - $1,359,670.00
  - 64%
- **Contractual**
  - $645,020.00
  - 30%
- **Commodities**
  - $102,890.00
  - 5%
- **Capital Outlay**
  - $10,513.00
  - 1%
- **Other Payments**
  - $10,000.00
  - 0%
- New OpenGov Budgeting software - $168,000

**Administrative & Financial Services FY22 Expense Breakdown**

- Personnel $1,987,798 (79%)
- Contractual $523,597 (21%)
- Commodities $11,950 (0%)
Reallocates personnel costs to the Worker’s Comp Fund & Health Fund to pay for employee costs related to employees that work in the specific funds.

Expenses of $1,260,003 from the General Fund.

HR FY22 Expense Breakdown:
- Personnel: $1,148,836.00 (76%)
- Contractual: $355,957.00 (23%)
- Commodities: $17,020.00 (1%)
### Risks Funds: FY 2020 Actuals

<table>
<thead>
<tr>
<th>Fund</th>
<th>Total Operating Expenses</th>
<th>Total Operating Revenues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Insurance</td>
<td>$2,052,792</td>
<td>$1,268,804</td>
</tr>
<tr>
<td>Worker's Compensation</td>
<td>$1,737,162</td>
<td>$2,748,701</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>$11,449,246</td>
<td>$10,146,502</td>
</tr>
<tr>
<td>Unemployment</td>
<td>$64,300</td>
<td>$74,399</td>
</tr>
</tbody>
</table>

### Risks Funds: Preliminary FY 2022

<table>
<thead>
<tr>
<th>Fund</th>
<th>Total Operating Expenses</th>
<th>Total Operating Revenues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Insurance</td>
<td>$2,357,904</td>
<td>$2,357,904</td>
</tr>
<tr>
<td>Worker's Compensation</td>
<td>$2,191,785</td>
<td>$2,950,000</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>$13,402,278</td>
<td>$13,402,278</td>
</tr>
<tr>
<td>Unemployment</td>
<td>$131,134</td>
<td>$73,000</td>
</tr>
</tbody>
</table>
- General Fund and Special Liability Fund
- Expenses of $1,131,204 from the General Fund
- General Fund and Alcohol & Drug Safety Fund
- Expenses of $1,736,312 from the General Fund
- Alternative Sentencing Court Graduates
  - 2018 – 9
  - 2019 – 12
  - 2020 – 15
  - 2021 – 4 (To Date)

**Municipal Court FY 22 Expense Breakdown**

- Personnel: $1,928,558 (39%)
- Contractual: $709,964 (14%)
- Other Payments: $2,322,237 (47%)
- Commodities: $21,013 (0%)
- Capital Outlay: $2,500 (0%)
- IT Fund
- Service License Increases – OpenCities, OpenForms, DocuSign, and Public Speak
- New Web Developer FTE

**IT FY22 Expense Breakdown**

- **Contractual**
  - $2,265,881 (52%)
- **Personnel**
  - $1,725,830 (40%)
- **Capital Outlay**
  - $270,000 (6%)
- **Commodities**
  - $88,599 (2%)
Topeka Zoo

- 3 Employees remain with the City totaling $232,188
- Total Zoo contract $1,973,310
- $700,000 Vacancy Credit
- Includes Grant Money for SAVE and SAFE
Thank you

PDF Version: Topeka.org/finance/budget

Email: Budget@Topeka.org