

Eliminated Applications

Organization Name	Amount	Funding Used for:
Eliminated at Round 1		
Topeka Performing Arts Center	\$ 94,714.00	Renovations for a grand old theater
Team Blake Foundation	\$ 60,000.00	Financial Assistance for child cancer families
Most Pure Heart of Mary Kirche Child	\$ 100,000.00	Early Education Playground
Trinity Presbyterian Church	\$ 75,000.00	Digital Information Sign
Total Fitness Body Zone	\$ 5,500,000.00	Football track, ball diamond, sports courts
Kansas Childrens Discovery Center	\$ 370,000.00	Building Repairs, New Panels
Stregnthening & Equipping Neighborhoods	\$ 600,000.00	Fremont Hill Housing project Phase 1
Topeka Collegiate School	\$ 107,500.00	Food and Extended Day Care for students in need
Historic Jayhawk Theater	\$ 1,350,000.00	Increase Theater Occupancy and building repairs
Fellowship Hi-Crest	\$ 150,000.00	Renovations to Ford Center for Community
Topeka Rennovation LLC	\$ 240,000.00	Renovate abandoned homes lease to LMI
Crayola Kids Child Care	\$ 28,388.72	Building Repairs and preschool curriculum
Smith Properties and Family Services	\$ 1,000,000.00	Increase capacity of Another Chance Housing
Andall Forbes Enterprises	\$ 50,000.00	Workforce expansion and training
McIntosh Law Offices	\$ 75,000.00	Free Legal Clinic for low income individuals
Ad Astra Per Aspera Counseling	\$ 750,000.00	Equine-Assisted Therapy Program
Ad Astra Per Aspera Counseling	\$ 500,000.00	Summer program teaching life skills for at risk youth
Launch & Thrive Corp	\$ 100,000.00	Education for community members and mentoring
Downtown Topeka	\$ 600,000.00	Downtown Topeka Redevelopment Incentives
Watchguard Ministeries of Topeka	\$ 250,000.00	Independent retirement living communities
Battle Tested Armor Ministries	\$ 800,000.00	Purchase of land and cabins for transitional housing

Working Men of Christ	\$ 86,000.00	Housing for formerly incarcerated, homeless & vets
Wonderful Works	\$ 300,000.00	Housing program for 21 families needing shelter
Ad Astra Logistics	\$ 750,000.00	Fiber Optic Intrastructure Program
Topeka Opportunity Fund	\$ 1,450,000.00	Build Community Commercial Kitchen
Boys & Girls Club of Topeka	\$ 125,000.00	System boiler and hot water tank replacement
Valeo Behavioral Health	\$ 138,185.00	Expanding Access to those with homelessness
Tara D Wallace LLC	\$ 300,000.00	Certified Family Resource Center for trauma/LMI
Washburn University	\$ 500,000.00	Increased CCTV recording and monitoring around washburn
International Pubilc Policy Institute	\$ 45,000.00	help build the public's capacity to deal with human trafficking
VIDA Ministry, Inc.	\$ 200,000.00	ESL classes and ERC membership
Eliminated at Round 2		
City of Topeka Housing	\$ 500,000.00	Carry out and Execute Impact Avenues
ArtsConnect	\$ 69,480.00	Afterschool Songwritting at Boys & Girls Club
Fellowship and Faith Ministry Inc	\$ 35,000.00	Food Assistance, Rennovate cold food storage
Stormont Vail	\$ 1,000,000.00	Expand Blocks Child Care, add second facility
Gil Carter Initiative	\$ 75,000.00	Healthy food accessibility, child obesity

ARPA Funds Grant Application



Submission date: **15 July 2022, 3:29PM**

Receipt number: **36**

Related form version: **5**

Section I Organization Information

Organization Name **Topeka Performing Arts Center, Inc.**

Organization Address **214 SE 8th Ave
Topeka, KS
66603**

Primary Phone **785-249-3464**

Primary Email **joan101740@cox.net**

Primary Contact **Joan Wagnon**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **Municipal Auditorium was built in 1940. In 1991 the renovated building opened as the Topeka Performing Arts Center and has operated for the past 31 years.**

Industry Name **Arts, Entertainment, and Recreation (NAICS 71)**

What is your organization's mission statement? **"To foster the performing arts through excellence in programming by providing for the advancement, promotion, presentation, and development of the arts to meet the diverse cultural and educational needs of our community."**

Does your organization assist any of the following?

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	Yes
Please describe extent of staffing shortages	Difficulty filling vacancies because salary budget is lower than the market; difficulty hiring temporary staff for food and beverage operations because of availability and salary too low; professional staff stable.
Is this organization a nonprofit?	Yes
Has this organization received any of the following?	Paycheck Protection Program Shuttered Venue Operations Grant
Please Specify the amount recieved from Kansas SPARK/BASE Grants	
Please Specify the amount recieved from Paycheck Protection Program	\$91,715
Please Specify the amount recieved from Shuttered Venue Operations Grant	\$373,709.38
Please Specify the amount recieved from Restaurant Revitalization Fund	
Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds	
Please Specify the amount recieved from any other COVID-19 related relief	

Section III Summaries

ARPA Grant Amount Requested	\$94,174 (this is less than 1% of the \$10 million available)
Name the program for which you are applying	A Facelift for a Grand, Old Theater
Please describe your organization, its programs and how this program fits in	"Entertaining, Enriching and Educating through the Arts" perfectly describes the Topeka Performing Arts Center. The organization (TPAC) has a 31-year

tradition of providing quality, diverse programming for Topeka. From main stage shows featuring nationally recognized musicians and comics, to providing performance space for local organizations as well as educational and outreach programming in the arts for youth, TPAC continues to be an essential part of downtown Topeka and one of the city's important sources of arts and culture for its citizens. As far back as 1940 when the current city hall was built, the community recognized the importance of providing a desirable space for civic activities, so they included a large auditorium and other space to support community entertainment--circuses, basketball games, high school graduations, Broadway touring shows, even Elvis Presley appeared there. By 1987 the facility was dated and worn. Community leaders who believed the arts were important to the health and vitality of the community raised \$6.25 million to completely renovate the space. They created a Board of Trustees to contract with the City of Topeka in 1991 to manage the space, with the City assuming responsibility for maintenance and upkeep. But budgets shrink, and taxpayer dollars are guarded carefully. Maintenance of the facility was deferred many times over the last 31 years. Now, TPAC's facility is no longer a state-of-the art theater complex. In fact, it is a tired, well-worn building that needs attention. The City has begun to step up with a complete roof replacement of the TPAC side and HVAC improvements. However, funding for cosmetic improvements has been unavailable until the ARPA funds were received.

A recent visitor to TPAC, a former employee of more than 20 years ago, commented that she was shocked the paint was still the same color and the carpet was still the same as the original renovation. The current Board of Trustees is also dismayed at the lack of attention to the building. Staff keep it clean and repair what they can, but it needs a facelift! So, rather than

looking back at why the building wasn't better cared for, the Trustees are looking forward. A plan for facility renovation was developed which would require about \$2.6 million in repairs, deferred maintenance and upgrades. The Trustees dedicated a recent surplus (created when the Shuttered Venue Operating Grant was received) to renovating the electrical wiring, lights and sound equipment in the theater and established a fund to attract more outside, touring programming. They believe this investment of TPAC's resources will produce more income for the organization. The request for ARPA funds to paint/carpet the main floor hallways will have a big impact on audience satisfaction. Other grant sources are being sought and applications submitted for further improvements. A capital campaign is planned for 2023 to fund the balance of the improvements.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Audiences and performers have many entertainment choices these days - even in Topeka. If TPAC's facilities are not up-to-date, the performers will find a venue that meets their needs. TPAC has had some performers refuse to use our dressing rooms because they are not adequate. The stage and theater box is limiting in its size to host modern shows. The upgrades to lights and sound will help (Thank You City of Topeka!) but overcoming 30 years of deferred maintenance will be expensive.

By starting with the most visible parts of the theater facility - improving its main floor hallways and floor-coverings will immediately make a huge impact on audiences and performers alike. Funding for other improvements is currently being sought, so that the impact of all the changes will set the stage for a capital campaign to address larger areas, such as the theater itself and the lower level.

As to sustainability, if we get the right paint and carpet, it may last another 31 years!

How has the pandemic impacted the effectiveness of your organization?

TPAC closed for five months in 2020. Without the Paycheck Protection Act the organization would have been bankrupted and TPAC would have lost its staff. As it was, many part-time staff were laid off because there was no work, no programming. Gradually, the programming resumed with stringent cleaning and safety measures; 17,631 people attended events or programs at TPAC 2020—most of these were before its closure in March. By 2021, audiences began increasing, but total attendance only reached 24,009 that year. By comparison, 2019 attendance was 75,460. The projected attendance for 2022 is still only 60,000 even though staff are programming more events than the last two years. The budgeted numbers for 2023 are to have 18 shows and attendance at 80,000. Unless a new COVID variant emerges to alter audience willingness to attend live performances, this goal should be achievable. TPAC staff have learned a lot about how to manage crowds, maintain social distancing while keeping the stringent cleaning routines that protect against the spread of the COVID virus. TPAC encourage masking, but does not require it. Whenever possible, staff seat people throughout the auditorium to provide some social distancing. VenuWorks, the management company follows closely the protocols for theaters across the country and provides excellent assistance in this area.

Please describe how you see the future of your organization and its program post-pandemic

Currently, no one can see clearly whether our country and community is post-pandemic or just endemic with respect to COVID. Regardless, TPAC and its Board of Trustees have a huge desire to survive and thrive by adjusting to whatever the new reality is. The Board is optimistic about the future and willing to try new ideas, new strategies to maintain TPAC as an essential part of the Topeka community. TPAC is currently underutilized as a community resource. The City Council should fund this request because this funding would allow TPAC to support the

development and enhancement of the performing arts ecosystem in Topeka. Through community activities, support of existing and emerging performing arts organizations, the HEALTH of the entire community will benefit significantly from increased access to the performing arts. This STRATEGIC INVESTMENT in the health of Topeka through the performing arts will pay dividends for generations to come. Topeka's history has proven the community needs and supports maintaining a desirable community arts facility. A healthy community has a healthy performing arts ecosystem and this proposal would reposition TPAC to be a leader in this role.

TPAC's existence is also vital to future downtown development. Two recent board additions include the director of VISIT TOPEKA, Sean Dixon and DOWNTOWN TOPEKA, Rhiannon Friedman. Both organizations are arms of the Topeka Partnership. Dixon heads up TPAC's Board Development Committee and is committed to re-engaging with the business community to attract more business leaders to the board. Discussions of coordination with other similar venues, Jayhawk Theater and Constitution Hall and others have begun. The Financial Development Committee, chaired by former Mayor Joan Wagnon, will be leading the capital campaign in 2023 and will be part of developing a new vision for the under-utilized lower level spaces. TPAC will be seeking partnerships with other organizations with similar interests. SJ Hazim is leading the newly constituted Program committee which will explore and implement new program direction, including those for underserved parts of the community. Jeff Parker has just been elected President with Roger McKinley following him as President Elect. This leadership team is excited about the possibilities and willing to work hard to make the change happen. Finally, the contract with VenuWorks expires at the

end of 2023 so a new request for proposal, the first in 20 years, will be issued to analyze the market and seek the best management partner to carry the organization forward, with enthusiasm. This should not be construed as a decision to change managers - only to examine our working relationships and determine the best fit.

Section IV General Data

Provide a detailed explanation of the proposed program "A Facelift for a Grand, Old Theater" is part of a larger program to revitalize the Topeka Performing Arts Center facilities. The complete renovations effort will be described in the next section. Recognizing that the amount of ARPA funds dedicated to community needs was reduced to \$10 million of the total \$46.6 million available, TPAC decided to ask for only a modest amount that represents less than 1 percent of the community funding pot. This request also addresses only the deferred maintenance or equipment repair/replacement and improves the value of the city's building. Since these are "one-time" dollars, there will be no need to repeat this request for several years.

1. Paint walls and ceiling on East and West hallways on the main floor. \$18,240
2. Paint walls and ceiling of the Grand Promenade on the main floor. \$9,240
3. Paint all ceilings of these hallways. \$4,500
4. Replace carpet for above hallways. 28,770
5. Repair or Replace food service equipment for catering \$14,300
6. Repaint public restrooms on the main floor \$20,000

Why did TPAC select these items when there is so much more that needs to be done? The impact of this action will be readily visible, will greatly improve the attractiveness of the space to both audiences and performers alike, and will signal to the public, and

potential donors, that TPAC is serious about improving the facility.

These items are STRATEGIC to accomplishing TPAC's complete renovation plan. Potential donors have told us that before they will contribute they must know the City is doing its share in taking care of its building. In a sense, the ARPA money becomes matching funds for potential donors to a capital campaign of approximately \$1 million—it becomes our lead gift. Accomplishing these six items will help jump-start the future capital campaign and dispel any notion that the City isn't living up to its responsibilities.

Describe what other funding is available and what you have secured, or expect to secure for this project

1. As stated earlier, the Board of Trustees set aside the \$373, 700 surplus created by the Shuttered Venue Grant and designated \$100,000 for a risk- program fund to be able to procure more expensive shows--if they pay off, the fund gets repaid; if not, the risk is to the fund, not the operations. The balance was put into a capital improvements fund. \$250,000 was designated for theater stage improvements (sound, lights, wiring, etc.) and was matched by \$250,000 from the City of Topeka. Those improvements are underway now and should be finished by Fall. The balance was used for Information Technology upgrades to TPAC's computer network. All the SVOG money has been spent or committed.

2. TPAC applied to several Kansas Department of Commerce funding streams including Spark/Base and community tax credits; all were denied, largely because TPAC's service area doesn't extend far enough outside Shawnee County.

3. The Union Pacific Foundation and the Gannett Foundation each granted \$10,000 toward the replacement of curtains for the stage which occurred in 2021.

4. TPAC was accepted for "A Community Thrives" crowdfunding in 2022 and possible grants from the Gannett Foundation. That solicitation begins July 18th

and runs through August 12th. The request was for \$45,300 to paint and carpet three rooms used for donors, community use and drink service. They were a funding source for the replacement of the stage curtain in 2020. Any donations received through the crowdfunding mechanism will go to funding the capital plan.

5. Applications are pending with the Sutherland Foundation and Ashland Cement Foundation for other capital improvements such as new beverage stations to improve the audience experience during shows, and more paint and carpeting. If the request to Gannett is not funded, that will be added to either of these applications.

6. The capital campaign will focus on renovations in the performance hall and lower-level rooms.

A spreadsheet showing the various items on the capital improvement list and projected sources is available upon request.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

A recent publication stated: “The arts are indispensable for their power to build community with unique depth and meaning...”, but how does that creative process of bringing people closer together or bridging across divides actually happen? “At a time when “social cohesion” is challenged in new ways by “social distancing,” and when “place-based” art has come to mean arts participation with neighbors whom we only see at a distance or virtually, one well might ask whether resources of this nature are hopelessly obsolete. Far from it. The COVID-19 pandemic and the subsequent economic fall-out and the protests related to racially motivated violence and discrimination have brought into national focus the persistent long-term threats to health equity. These crises have laid bare the ill effects of social isolation, social scarring, and social divides. These tools — and the lessons learned in their development — remain broadly applicable to those seeking to advances social cohesion, health equity, and community well-being.” Research, funded

by the Kresge Foundation and others found that:

- people are healthier when they are less isolated and more connected;
- people can improve the health of their communities when they find common ground for organizing;
- arts can be a powerful instrument for the expression of cultural identity; and
- arts are a source for the bonding and mutual support that leads to more cohesive, stronger, and healthier communities.

The arts are needed in Topeka. TPAC is one of the city's important sources of arts and culture for its citizens. The goals of social cohesion, health equity and community well-being that have been found so necessary in a community are met every day through the programming at the Topeka Performing Arts Center. TPAC joins with Arts Connect and numerous other theaters and music venues in enhancing the health and vitality of our community.

There is also an economic development dimension to community needs. TPAC is an essential part of building a vital downtown in Topeka and Topekans have always valued having a public place for arts and culture. As far back as the late 1800's, Topeka's city government constructed a city building containing a fire station, office and an auditorium for concerts, civic gatherings. The municipal auditorium was added to the present city hall in 1940. When it fell into disrepair, community leaders led the charge for renovation.

Thirty-one years later, we are back at the same place - the city's auditorium, now known as TPAC, has fallen in disrepair and needs attention. The community need is for a well-appointed place of pride for all the myriad of activities that TPAC has hosted over the last 31 years: high school graduations, meeting rooms for civic groups and even businesses, weddings,

concerts, dance recitals, comedy shows, the Topeka Symphony, The Jazz Workshop concert series, Quinceaneras--the list goes on and on. The performance hall is the largest in the City. Its acoustics are delightful. Hundreds of children have witnessed symphonic performances, theater classes, and have danced on TPAC's stage. Thousands of adults have listened to performers on tour as well as attending Nutcrackers, graduations, business meetings, etc. Eighty percent of the 75,000 people who experienced TPAC in the recent past are from our Topeka community--TPAC meets the community's need for a place to experience the performing arts. The culture of our City is enhanced by TPAC's commitment to diversity and providing diverse audiences a comfortable place to perform or be entertained.

What the Board of Trustees are trying to accomplish is to sustain these audiences and performers by providing a space that is up-to-date, well-appointed and maintained. That will require the assistance of the City of Topeka, the business community and the patrons who donate money and buy tickets to events.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

There is always some overlap in a community where a commercial or private group provides similar services to a public or nonprofit group like TPAC. An example is rental space for weddings. Recently two new venue's opened that cater to weddings, banquets and similar services. TPAC has done those things also, and if the demand is there, TPAC will continue to make its facility available to the public for weddings and other events. Other venues offer live music, but none of those facilities which range from bars to a concert hall at Washburn University or the Jayhawk Theater are as large as TPAC's Georgia Neese Gray Performance Hall. What TPAC does that other commercial facilities do not is offer its services at a reasonable price for community groups. Dance recitals for example, need the space the TPAC stage offers, the seating capacity of its auditorium and the affordable price of its rentals.

Currently there are three public or governmental entity-sponsored spaces for gatherings: Stormont Vail Event Center, Evergy Plaza and TPAC. Each receives both public and private monetary support; each accommodates different needs but there is an inherent overlap in some of their functions of service. Evergy Plaza can accommodate a large crowd, but isn't appropriate in all kinds of weather. Stormont Vail Event Center's space is more appropriate for trade shows, hockey games, the circus. Occasionally there is overlap on a concert, but basically it serves a different purpose and accommodates larger crowds.

What donated goods and or volunteer services do you receive that add value to this program?

Volunteers are critical for TPAC's operations. Volunteers serve on the Board of Trustees, or on its five committees. TPAC has a regular corp of volunteers that usher at shows and events. Vendors are recruited who will donate part of their services in exchange for promotion through signage, programs, etc. Currently there are 12 vendors who donate services that help lower costs. They include Giant Telephone, LBM Solutions, Chavez Cleaning and Restoration, Dr. Pepper, Epic Supply, Great Life, Cytex Media.

In addition local businesses sponsor specific shows to reduce costs to the public. For example, Capitol Federal is sponsoring "On Your Feet", a touring Broadway show in January, 2023 in conjunction with Advisors Excel.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [TPAC Certificate of Good Standing 3-8-22.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	150
Projected age of 6-12 years	700
Projected age of 13-18 years	150
Projected age of 19-35 years	11200
Projected age of 36-59 years	27000
Projected age of 60 years and over	30800
Total Individuals	70000

Section V Beneficiary Information - Gender

Men	32900
Women	37100
Transgender	0
Total Individuals	70000

Section V Beneficiary Information - Income Level

At or below 30%	8400
At or below 50%	12600
At or below 80%	
Other	49000
Income Unknown	
Total Individuals	70000

Section V| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	73
Percent of Black/African American	6.1
Percent of Hispanic	12.6
Percent of Asian	5.2
Percent of American Indian/Alaskan Native	1.4
Percent of Asian & White	
Percent of Black/African American & White	
Percent of American Indian/ Alaskan Native & Black/African American	

Percent of Asian/Pacific Islander	
Percent of Other Multiracial	1.7
Total Percent of Individuals	100.0

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

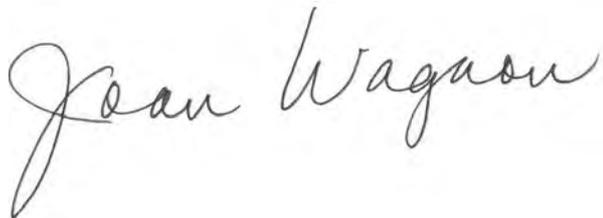
- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title: Joan Wagnon, Past President, for the Board of Trustees

Your Signature

Name of signatory: Joan Wagnon



[Uploaded signature image: Joan Wagnon signature.jpg](#)

STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: TOPEKA PERFORMING ARTS CENTER, INCORPORATED

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on October 06, 1987, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of March 08, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

SCOTT SCHWAB
SECRETARY OF STATE

ARPA Funds Grant Application



Submission date: **20 July 2022, 4:37PM**

Receipt number: **48**

Related form version: **5**

Section I Organization Information

Organization Name	Team Blake Foundation
Organization Address	1225 SW College Topeka, KS 66604
Primary Phone	17852176393
Primary Email	foreverteamblake@gmail.com
Primary Contact	Melissa Goodman
FEIN (Federal Employer Identification Number)	
How long has your organization been in Topeka?	April 2018
Industry Name	NAICS 624 non-profit
What is your organization's mission statement?	The mission of the Team Blake Foundation is to assist in reducing the burden of childhood cancer and other life-threatening illnesses on children and their families. We accomplish this by: Providing care packages to children who are going through the unimaginable. Providing spiritual and emotional support to families. Financially supporting the families with medical costs, household expenses, or other related costs. We spread pediatric cancer awareness. All board members donate their time.

Does your organization assist any of the following?

Rental Assistance

Other

Section II Organization Status

Entity Status (As of Application Date)

Fully Open

Date of anticipated reopening

Are you experiencing staffing shortages?

No

Please describe extent of staffing shortages

Is this organization a nonprofit?

Yes

Has this organization received any of the following?

Please Specify the amount recieved from Kansas
SPARK/BASE Grants

Please Specify the amount recieved from Paycheck
Protection Program

Please Specify the amount recieved from Shuttered
Venue Operations Grant

Please Specify the amount recieved from Restaurant
Revitalization Fund

Please Specify the amount recieved from COVID-19
Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other
COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested

60,000

Name the program for which you are applying

Team Blake Foundation Assistance Program

Please describe your organization, its programs and how this program fits in

Team Blake Foundation assists families during their most vulnerable time. We reduce the financial burden of childhood cancer and other long-term illnesses by paying for rent, utilities, medical bills, car repairs or payments to get the children to and from their appointments, and other related expenses. Many of the families we help in Topeka actually receive treatment in other areas, so there is a good chance the families we are assisting are traveling to get the care needed for their children. Rental assistance, paying for travel, and utility assistance are some of the most frequent ways we assist children and their families.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Citizens of our community who have a child battling cancer or any other form of long-term illness reaches out to the foundation (often through local social workers) in need of assistance. We have an application which includes supporting documentation from the social worker or physician. Families can submit applications for assistance with documentation attached for what they need help with. If they are asking for rental assistance or help with other bills, we pay the company directly where the money is owed. Our plan is to use \$20,000 per year for 3 years, totaling \$60,000, to give ample planning time to put together more programs and fundraisers to sustain the foundation. As you will see detailed below, COVID greatly impacted our ability to have a variety of annual fundraisers. With \$20,000 per year to help families, this will provide a great sense of relief knowing the likelihood of having to turn away a family in need is drastically reduced. After the grant funds are depleted, Team Blake Foundation will be in a position to have more fundraising events as well as more volunteers to assist in these events. We have been a non-profit since April 2018.

How has the pandemic impacted the effectiveness of your organization?

Due to the pandemic, we had to go down to only doing one fundraiser each year since 2020. The first 2 years, we had up to 4 fundraisers each year. We also saw a major decline in 2020 with local businesses who were struggling due to the pandemic, they could no longer sponsor events or donate items for our silent auctions. We rely heavily on sponsorships and silent auction items to raise funds with our only annual fundraiser since 2020, the Team Blake Memorial Golf Tournament. In 2021 when there was a spike of cases, we also had fewer golfers and had to apply risk mitigation strategies. Sadly, the families we work with were in much greater need throughout the pandemic. We saw a large spike in the numbers of families reaching out after the main providers were losing their jobs. When a child is diagnosed, typically only one parent is able to remain in the workforce, so this was devastating for families with incredibly limited income.

Please describe how you see the future of your organization and its program post-pandemic

This grant will help us be in a place where we are financially sustainable to never turn a family down (who qualifies) who is in need of support as they face the unimaginable. We hope local businesses are also able to get back in a place where we can receive more donations for our fundraisers; however, this grant will give us a great deal of breathing room to catch up to the need which exists within our community to help families in need. The foundation was formed in memory of 2-year-old Blake Cazier, who bravely battled an aggressive form of Leukemia. The community rallied behind Blake, and his entire family. Because of the amazing support the Caziers received, they felt a strong desire to give back to other children facing the same. Our goal is to help children facing cancer until there is no need, but as long as there is a need, we will be here to fight alongside.

Section IV General Data

Provide a detailed explanation of the proposed program **Team Blake Foundation to date has donated over \$100,000 to families in need who have a child battling cancer or other long-term illnesses. This winter, there was a baby at Stormont who contracted COVID shortly after birth. With both parents unable to work, we were able to support this family by paying for rent and utilities to keep them afloat while they focused on their child. For over a month, this baby was hospitalized and then required oxygen once home. We are grateful to be able to help families such as this during incredibly stressful and sometimes dire situations. Our program is to continue to help families by reducing the financial burden of cancer and other serious illnesses. The \$60,000 proposed for this grant will be spread throughout 3 years from 2023-2026. Again, this is to provide an opportunity for sustainability as we search for additional volunteers, fundraising opportunities, etc. These funds will be used for the sole purpose of providing assistance to families as previously stated through housing, medical, utilities, transportation, or other related expenses.**

Describe what other funding is available and what you have secured, or expect to secure for this project **We apply each year for a grant through the 20/30 Club. Other than the 20/30 grants we have received in previous years, we rely on one fundraiser (post-COVID) to sustain/replenish our funds to provide assistance to the families we serve. There are no other funding opportunities at this time besides the upcoming 20/30 grant and the golf tournament scheduled for September 11, 2022.**

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

Sadly, there is a great need for support as families who are faced with a childhood cancer diagnosis, or other serious illnesses. Throughout the past 2 years, we have received more requests for assistance than ever before. Our proposal addresses our community need to help children who are facing life-threatening and/or long-term illnesses. In our community, we have families we help for long periods of times, years. For example, a child diagnosed with Acute Lymphoblastic Leukemia will receive treatment for several years. Some of the children we work with unfortunately fought cancer for more of their life than they lived healthy years. There is a great need within our community for the services and support we can provide.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

There are other childhood cancer foundations; however, we are not aware of any active foundations in the SNCO area who directly support childhood cancer families besides a place to stay during treatment through Ronald McDonald House. Being a small foundation of volunteers, we can help families in a timely manner when it matters most. At the height of the pandemic, a mother ran out of a specific formula for her child who had a g-tube. We immediately shipped cases of this specific formula to her to ease some of her concerns as well as free up her money in a single parent home. We have a lot of community connections and resources to help family members in our community. The one thing we must also have are funds to help these families.

What donated goods and or volunteer services do you receive that add value to this program?

Our entire board donates their time to the foundation. We do not have one single employee who is paid in any goods or services. Every member of Team Blake Foundation believes so much in our mission, we would not take a single cent which could be used to help a child. We are hoping to receive more donations and sponsorships from local businesses as they recover over the next few years. We understand their struggles through the pandemic, and completely understand many were not in a position to donate goods.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [STATE OF KANSAS CERTIFICATE OF GOOD STANDING.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years 12

Projected age of 6-12 years 8

Projected age of 13-18 years 4

Projected age of 19-35 years

Projected age of 36-59 years

Projected age of 60 years and over

Total Individuals 24

Section V Beneficiary Information - Gender

Men 14

Women	10
Transgender	
Total Individuals	24

Section V Beneficiary Information - Income Level

At or below 30%	12
At or below 50%	10
At or below 80%	2
Other	
Income Unknown	
Total Individuals	24

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	43
Percent of Black/African American	17
Percent of Hispanic	37
Percent of Asian	
Percent of American Indian/Alaskan Native	
Percent of Asian & White	
Percent of Black/African American & White	
Percent of American Indian/ Alaskan Native & Black/African American	
Percent of Asian/Pacific Islander	
Percent of Other Multiracial	3
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title

Board Member

Your Signature

Name of signatory: **Melissa Goodman**



[Link to signature](#)

STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: TEAM BLAKE FOUNDATION

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on February 20, 2018, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of June 24, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

SCOTT SCHWAB
SECRETARY OF STATE

ARPA Funds Grant Application



Submission date: **25 July 2022, 1:17PM**

Receipt number: **60**

Related form version: **5**

Section I Organization Information

Organization Name **Most Pure Heart of Mary Krische Child Development Center**

Organization Address **1750 SW Stone Ave
Topeka, KS 66604**

Primary Phone **785.272.4791**

Primary Email **jcrouch@mphm.com**

Primary Contact **Jennifer Crouch**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **25 years**

Industry Name **Education**

What is your organization's mission statement? **Our mission at Krische Child Development Center is to provide a safe spiritual environment while planting the seeds of education through the physical, intellectual, language, emotional and social development of children.**

Does your organization assist any of the following?

Section II Organization Status

Entity Status (As of Application Date) **Fully Open**

Date of anticipated reopening

Are you experiencing staffing shortages?

Yes

Please describe extent of staffing shortages

We are currently short 2 full time and 2 part time staff members

Is this organization a nonprofit?

Yes

Has this organization received any of the following?

**Paycheck Protection Program
Any other COVID-19 related relief from the federal government, State of Kansas, or Shawnee County**

Please Specify the amount recieved from Kansas SPARK/BASE Grants

Please Specify the amount recieved from Paycheck Protection Program

PPP 1 we received \$103,684.00 PPP 2 we received \$103,772.00

Please Specify the amount recieved from Shuttered Venue Operations Grant

Please Specify the amount recieved from Restaurant Revitalization Fund

Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other COVID-19 related relief

Sustainability Grant from Child Care Aware \$174,000

Section III Summaries

ARPA Grant Amount Requested

\$100,000

Name the program for which you are applying

Early Education Playground

Please describe your organization, its programs and how this program fits in

Krische Child Development Center is an early childhood education center located in the heart of Topeka. Our classes consist of children ages two and half through five years of age. Children can attend a full day or part-time program. We also offer an after school program for families. Our teachers and staff strive to help the children reach the next development milestone.

Currently our early childhood classes share a playground with Most Pure Heart of Mary School. In order to provide a safer playground for the children, we are needing to create a playground that is both closer to our facility as well as developmentally appropriate for the the age of children attending. Having a playground that is developmentally appropriate helps the children work on their large motor skills as well as allowing more interaction with peers thus developing their communication skills. The children also learn how to problem solve more effectively as they learn body awareness by figuring out how to complete a task. This higher success rate will build a child's self confidence which in turn can play a major role on how to solve future problems.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Both the Krische Child Development Center and Most Pure Heart of Mary will be responsible for the maintenance of the playground. This new playground will not only benefit these young citizens of our community, but allow the surrounding community to have a safe playground to gather for years to come.

How has the pandemic impacted the effectiveness of your organization?

When the pandemic hit, the Krische Center saw an immediate decline in children attending the center because of parents lost their jobs or began working from home. Additionally, when the city of Topeka closed schools, many of the staff were no longer able to work at the center which put a strain on the few staff members that were trying to keep the center open for the parents who were essential workers. At that time, staff and children who were coming into KCDC were not allowed to intermingle with other groups. Each class had a set time as to when and where they needed to be to avoid all contact with others. You could see the strain this was putting on the children and staff as they saw others but could not mingle with them.

Teachers were learning that once the children went home they were staying indoors resulting in children not receiving quality physical outdoor time. As time went by, teachers noticed in the classroom that the children seemed to have forgotten how to communicate and to problem solve with their peers. When the children were playing inside, they were easily agitated with each other but began to laugh and communicated with peers once they were outside. Being inside and isolated from peers during the early stages of the pandemic certainly had a negative impact on the children's interactions skills and mental health.

Please describe how you see the future of your organization and its program post-pandemic

In the future, we hope that KCDC will continue to be one of the leading childcare centers in Topeka while also being a childcare center that promotes the importance of outdoor play for the development of young children by creating a developmentally appropriate environment in which young children can grow and thrive. We also hope that this new playground to show parents the importance of outdoor play on a child's physical and mental development. We do know that the Krische Child Development Center's future will be filled with supporting staff for parents and children alike working towards the one goal of raising all around healthy children.

Section IV General Data

Provide a detailed explanation of the proposed program

The first step in constructing the new playground will be the demolition and survey of the current paved area where the playground will be. Once that is completed, a small retaining wall will be constructed to aid in proper drainage of that area of the property after which the construction of the new playground will begin. The playground will be approximately 1,800 square feet. Within the playground the children will have a circle paved pathway for bikes to be ridden. Varies age level playground equipment for the different levels of development. The surface area for under the play equipment are being investigated at this time. A four foot fence will surround the playground however, this fence will not be locked.

Describe what other funding is available and what you have secured, or expect to secure for this project

Most Pure Heart of Mary School conducted a fundraiser for the playground through its annual Gala. The money raised towards a preschool playground was approximately \$5,000.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

The public school located next door to KCDC is completely fenced in not allowing the community access to the equipment. Westboro Park is down the street from the Center but its equipment was not designed for younger children. By creating a playground designed for the development of young children, the community will have a place that is safe and appropriate for their young children to play and socialize. If parents feel their children are safe and see that they are happy, they will continue to take their children to the playground and allow the children to get the outdoor play they need!

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

Most childcare centers have access to some form of outdoor space. Very few allow the community use of these playgrounds. The few that do have public access have minimum equipment for the children to play and interact with. The building of the playground will give the community a place that they don't have now to gather outdoor with their young children and other young families.

What donated goods and or volunteer services do you receive that add value to this program?

KCDC has a tremendously supportive community. Parents and parishioners often donate outdoor equipment and toys that can be used in the playground throughout the year. We hope that once the project begins, volunteers will help to bring it to completion as cost effectively as possible.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [1931_001.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	73
Projected age of 6-12 years	46
Projected age of 13-18 years	0
Projected age of 19-35 years	0
Projected age of 36-59 years	0
Projected age of 60 years and over	0
Total Individuals	119

Section V Beneficiary Information - Gender

Men	56
Women	63
Transgender	0
Total Individuals	119

Section V Beneficiary Information - Income Level

At or below 30%	
At or below 50%	
At or below 80%	
Other	
Income Unknown	119
Total Individuals	119

Section V| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	93
---------------------------------	----

Percent of Black/African American	1
Percent of Hispanic	4
Percent of Asian	
Percent of American Indian/Alaskan Native	
Percent of Asian & White	1
Percent of Black/African American & White	1
Percent of American Indian/ Alaskan Native & Black/African American	
Percent of Asian/Pacific Islander	
Percent of Other Multiracial	
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
- Is not party to legal actions against or from the city, including code enforcement liens**
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents**
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle**
- There are no potential conflicts of interest that impact receiving this award**

Section VIII Applicant Signature

Title **Director**

Your Signature

Name of signatory: Jennifer Crouch

A handwritten signature in black ink that reads "Jennifer Crouch". The letters are cursive and connected, with a distinct loop at the end of the word "Crouch".

[Link to signature](#)

**STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB**

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: MOST PURE HEART OF MARY CATHOLIC CHURCH TOPEKA

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on November 13, 2008, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of July 21, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

**SCOTT SCHWAB
SECRETARY OF STATE**

ARPA Funds Grant Application



Submission date: **26 July 2022, 10:15AM**

Receipt number: **63**

Related form version: **5**

Section I Organization Information

Organization Name	Trinity Presbyterian Church
Organization Address	4746 SW 21st Street Topeka, KS 66604
Primary Phone	785-272-2620
Primary Email	Meredith@trinitypresbyterian.net
Primary Contact	Meredith Kemp-Pappan
FEIN (Federal Employer Identification Number)	
How long has your organization been in Topeka?	69+ years
Industry Name	NACIS 813
What is your organization's mission statement?	Glorify God, Share Christ's Love, Make New Disciple
Does your organization assist any of the following?	Unsheltered Homeless Transitory Populations Sheltered Homeless Other

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	No

Please describe extent of staffing shortages

Is this organization a nonprofit? **Yes**

Has this organization received any of the following? **Paycheck Protection Program**

Please Specify the amount recieved from Kansas SPARK/BASE Grants

Please Specify the amount recieved from Paycheck Protection Program **\$86,500 in total \$47,600 in 2020 and \$38,900 in 2021**

Please Specify the amount recieved from Shuttered Venue Operations Grant

Please Specify the amount recieved from Restaurant Revitalization Fund

Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested **\$75,000.00**

Name the program for which you are applying **Digital Information Sign**

Please describe your organization, its programs and how this program fits in

Located in one of the most highly traveled sections of Topeka, Trinity Presbyterian is uniquely positioned to reach a massive number of residents and visitors to SW Topeka.

Our church is a Mission based organization with a long history of giving back, supporting local, regional, and international needs. Trinity Presbyterian Church to reach a massive number of residents and visitors to SW Topeka.

Our church is a Mission based organization with a long history of giving back, supporting local, regional, and international needs. Trinity Presbyterian Church is a mid-sized religious organization that has served its

neighborhood and the Topeka Metro area for almost 70 years. Our congregation is an inclusive and diverse group with a range of ages and income demographics.

As a mission church we strive to serve others and fulfill our mission statement.

We are a leading distribution point for Harvesters providing free food to people in need. Each month we distribute food to nearly 1000 people who are in need. Our group of approximately 30 volunteers do this each month and we plan to continue to serve the Harvesters need on an ongoing basis.

For the past two years we have been a pickup site for the 501-school system free lunch program during the summer. This year, we provided approximately 200 lunches each week which is a significant increase from last year, indicating the needs are continuing to grow.

Located on site, we host a Topeka Day Care center for families with children to utilize.

Other mission programs that we support include Doorstep, Topeka Rescue Mission, JUMP, and others. Recently we became a location for the Stormont Vail Health Mobile Clinic to provide primary care services. Our challenge and the need for the requested grant are as follows:

With our location DIRECTLY on 21st St. between Fairlawn and Gage, we have approximately 200,000 impressions on a weekly basis driving by our property. Because of the design of our building, ALL of the onsite activity like food distribution and medical services are UNSEEN as they are located on our parking lot, not visible to the cars on 21st. St. Our desire is to be able to reach a vastly higher number of people in need, people with the ability to assist, and or help fund, and spread the word, not just about what Trinity is doing, but what the programs we support are doing.

Because we are not located on a corner or a stop

light, the sign must be highly visible, with a very easy to read format. We have identified and priced such a sign and believe that it will allow us to serve Topeka in total and reach well beyond our SW location.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

As Trinity continues to evolve our programs, any new services or changes can be easily communicated to the community through this new sign. Additionally, we can utilize it to inform the community of other critical information elements. [Examples: Amber Alerts, Severe Weather Warning, and more]

Outreach is an essential element in the success of delivering on our mission statement, and to serve the greater Topeka market better, we will be maintaining this program as part of our ongoing communications program, which will be supported by a combination of staff and volunteers.

Any ongoing expenses [maintenance, electrical, marketing development] will be incorporated to your yearly budget process.

This is a one time expense grant request

How has the pandemic impacted the effectiveness of your organization?

The severity of the pandemic has impacted those we serve far more than those of us who serve. The stories we hear in our food distribution lines are heartbreaking. We have heard statements like: "You have no idea how much this means. It means we don't have to choose between meds and food." "Thank you for all you are doing. We were not sure how we were going to make it this month." And many many more. Church attendance has been declining for decades and the pandemic appears to have added an additional strain to both attendance and growth. However, what the pandemic did allow us was to GROW the effort for the people in need. Our Mission work has essentially doubled during the last 3 years, and we fully intend to continue to support that growth. Getting the word out to those in need, many of which do not have internet services, is an essential element to sustaining that growth. Additionally, our SW Topeka location has the potential to reach additional people that are in a position to support either financially or with personal services. Being able to properly communicate those needs and opportunities will continue to impact the negative trends brought on by the pandemic.

Please describe how you see the future of your organization and its program post-pandemic

We live in a world of over communication and data overload. Visual graphics are one of the most impactful and memory inducing methods of delivering a story.

In the past, a simple sign was enough, but today people barely read. Banners and flags may draw attention, but they are often weak in delivering an impactful message.

Digital and Video signage (think digital billboards as an example) can deliver quick, simple, and memorable images and messages that appeal to both drivers (keeping them safe at all costs) as well as their passengers.

Trinity is similar to many if not most Church organizations in that we are not the only element in our community's life. There are many other things that take peoples interest, time, and talents.

To address this reality, we believe that continuing to reach out to the community, give back where we can, especially to those with the greatest needs, will continue to evolve our organization, and in turn, allow us to grow in our service to others.

Section IV General Data

Provide a detailed explanation of the proposed program

Superbly located for the highest visibility of approximately 200,000 views per week, the new digital sign will be placed according to local regulations and setbacks on the South lawn of Trinity Presbyterian. This is directly adjacent to 21st street which is one of the most highly traveled roads in SW Topeka between Fairlawn and Gage. It will be a two-sided digital sign approximately where the existing non-technical sign is located. With the proper electrical needs already being run to this location, we understand that this will be a somewhat straight forward installation. Included will be a new monument base and two-sided digital sign with high visibility pixelation. Exact size and details will be finalized upon successful execution of this grant, but the anticipated size is approximately 48" by 72", and could go up to 60" by 90" depending on pricing and sign company recommendations at the time of order placement. The critical element of this program is that we will be installing a digital sign with the capacity for not just words, but pictures, videos, and a variety of features that will both attract attention and convey the community-based messages clearly in a very short window of time due to the amount and speed of moving traffic.

Describe what other funding is available and what you have secured, or expect to secure for this project

The requested amount of \$75,000 is based on the bids recieved from multiple sign company options. With the ever-changing market conditions, any additional costs incurred would be sourced from private donations including the utilization of monies currently held in either our Gifts & Memorials fund, or our Endowment fund. There is additional funding potential from direct gifts from members and friends of the church which can be sought depending on needs as we finalize the details of this project.

Describe the community need that this proposal

In a world of excessive DATA, Topeka is in dire need

addresses and how it is relative to what you are trying to accomplish

of INFORMATION. Visuals have proved to provide a much clearer impression and memory inducing element in most people. This digital marketing signage, located on 21st Street, will be seen by a vast variety of individuals.

Getting INFORMATION to people easily, in a world of OVER stimulation will be accomplished by creating short, impactful, memorable, and easy to understand messages.

Because many of those traveling on 21st. Street do it multiple times a week/month, we can establish a pattern of sharing information that has a lasting impression.

Included in those will be the people IN NEED regardless of if they are in a car, on a bus, a bike, or even walking.

Additionally, people of means will see these messages and gain a greater understating of the community NEEDS and the potential methods of assisting those needs.

Feeding the hungry through our multiple food programs and give aways like TPS 501 free summer lunches, the Harvesters Free Food distribution, Let's Help, Topeka Rescue Mission and others serve a great need in the Topeka community.

Taking CARE of children through our partnership with or ON-SITE daycare provided by Topeka Day Care allows any parents, many of which are financially challenged, to utilize a professional and safe environment for their child/children so that they can fully engage with earning a living, knowing that their kids are being well taken care of.

Enriching the HEALTH of the community, Trinity can further reach potential users of or many free health inspired programs like: Square Dancing, Yoga, and Line Dancing. Mental health is also addressed through a multitude of programs like our Book Clubs, Quilting groups, and a variety of other social interaction

opportunities.

Our partnership with the Stormont Vail mobile health clinic provides ON SITE health care to those in need without an appointment. Many of those seeking assistance might not have the means, ability, or inclination to schedule ahead of need, and our location for them to use is a great service to a vast group in the SW Topeka area, but not limited to that. We have come to realize that some will travel either by foot, bike, or bus to our location to utilize our services.

COMMUNITY enhancement can be better provided to grow such programs like our hosting of a local Flute Group and others to meet in a clean, safe, and friendly space.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

The unique benefit of this program that in many ways, it enriches the services that not only Trinity provides, but highlights the programs for those agencies across the community.

We believe this is not a duplication of services, but a glorification of services provided by Trinity and others in the community.

By promoting Harvesters give aways for both Trinity and others, we increase the awareness and potential utilization of those services.

By attracting people with the ability to serve/provide, we are increasing the potential support to the programs that are directly positioned to help serve those with the greatest needs.

Obviously much of what we do in the Mission and Outreach world can and is also marketed by others but reaching people and moving them to action is key. With a world that is primarily focused on the digital devices in their hands, providing an alternate means of communicating information is critical.

We fully believe that we ENHANCE the work of the agencies we support, and this digital sign will highlight those opportunities to the greater Topeka market.

What donated goods and or volunteer services do you receive that add value to this program?

Within our group of identified volunteers which will support this program, is a core group of marketing specialists. Some with up to 40+ years of marketing expertise in communication messages through various elements of media.

Additionally, our property committee has committed to providing whatever additional labor is needed to reduce/limit expense. This could be a variety of work options including electrical, trenching, and stonework depending on the details of the finalized project.

Section V Required Documents

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	12800
Projected age of 6-12 years	13600
Projected age of 13-18 years	12400
Projected age of 19-35 years	40400
Projected age of 36-59 years	72200
Projected age of 60 years and over	48600
Total Individuals	200000

Section V Beneficiary Information - Gender

Men	93400
Women	104600
Transgender	2000
Total Individuals	200000

Section V Beneficiary Information - Income Level

At or below 30%	34000
At or below 50%	62000
At or below 80%	44000
Other	50000
Income Unknown	10000

Total Individuals

200000

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	48.32
Percent of Black/African American	22.50
Percent of Hispanic	26.07
Percent of Asian	0.85
Percent of American Indian/Alaskan Native	0.94
Percent of Asian & White	0.34
Percent of Black/African American & White	0.56
Percent of American Indian/ Alaskan Native & Black/African American	0.20
Percent of Asian/Pacific Islander	0.12
Percent of Other Multiracial	0.10
Total Percent of Individuals	100.00

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application **Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
Is not party to legal actions against or from the city, including code enforcement liens
Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
Is not affiliated with another organization under common ownership/management that has applied for grant cycle
There are no potential conflicts of interest that impact receiving this award

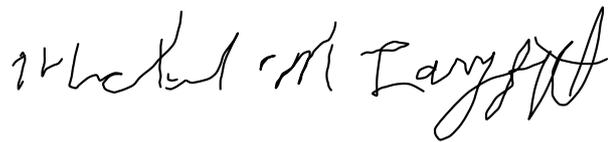
Section VIII Applicant Signature

Title

Chair - Trinity Presbyterian Outreach Committee

Your Signature

Name of signatory: Michael M Langfitt



[Link to signature](#)

Not For Profit Corporation Annual Report



1. Corporation Name: TRINITY PRESBYTERIAN CHURCH
2. Business Entity ID No.:
3. Tax Closing Date: December 2021
4. State of Incorporation: KS
5. Official Mailing Address:
4746 SW 21st Street , Topeka KS 666043510
6. Location of Principal Office:
4746 SW 21st Street , Topeka KS 666043510

Electronic File Stamp Information:

Filed

- Date:07/11/2022
- Time:
06:32:49 PM

7. Officers:

Dennis Williams - President or equivalent
2442 SW Golf View Ct Topeka, KS 666145641

Dana Schoffelman - Vice President (This officer is also a member of the governing body)
2842 Rother Road Topeka, KS 66614

Stan McAdoo - Secretary or equivalent (This officer is also a member of the governing body)
842 SW Anderson Avenue Topeka, KS 66606

8. Governing Body:

9. Does this corporation/organization have the authority to issue stock? No

10. Total number of members: 235

11. Does this corporation hold more than 50% equity ownership in any other business entity that is on file with the Kansas Secretary of State? No

12. Does this corporation own or lease land in Kansas suitable for use in agriculture? No

"I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct."

Executed on July 11, 2022

Signature of Authorized Signer: Dennis Williams

Title/Position of the signer: President

ARPA Funds Grant Application



Submission date: **26 July 2022, 2:42PM**

Receipt number: **69**

Related form version: **5**

Section I Organization Information

Organization Name **Total Fitness Body Zone LLC**

Organization Address **4601 SE Adams, Topeka KS 66609**

Primary Phone **785-249-4533**

Primary Email **TotalFitnessBodyZone2@gmail.com**

Primary Contact **Anthony Cay**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **11 years**

Industry Name **713940 Fitness & Recreational Sports Center**

What is your organization's mission statement? **Total Fitness Body Zone is determined to help put our Topeka Athletes, starting at age 4, in a position to gain full scholarships on and off the field. We train them to be physically and mentally tough, respectful, understand the importance of hard work in and out of the classroom. We train leaders in sports and life, and by doing so our athletes will excel in both, growing into respectful adults who can give back to the community in the future.**

Does your organization assist any of the following? **Other**

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	Yes
Please describe extent of staffing shortages	We need to hire help, however we don't have the funds to do so now.
Is this organization a nonprofit?	No
Has this organization received any of the following?	Any other COVID-19 related relief from the federal government, State of Kansas, or Shawnee County
Please Specify the amount recieved from Kansas SPARK/BASE Grants	
Please Specify the amount recieved from Paycheck Protection Program	
Please Specify the amount recieved from Shuttered Venue Operations Grant	
Please Specify the amount recieved from Restaurant Revitalization Fund	
Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds	
Please Specify the amount recieved from any other COVID-19 related relief	SBA Loan- 40,800 PCP - 17. 550

Section III Summaries

ARPA Grant Amount Requested	5.5 Million
Name the program for which you are applying	ARPA Grant

Please describe your organization, its programs and how this program fits in

We focus on training all athletes from beginners to athletes competing at the highest levels. We keep all costs to a minimum to help families with multiple athletes. Our classes run as low as \$5/Hour. We provide a family environment where the athletes and parents are able to train and workout together at the same time and place. We provide an indoor training facility for all team sports to utilize in inclement weather or unfavorable conditions. We intend on providing a sports complex that all athletes for all sports can utilize 24 hours a day 7 days a week. This will provide a place for athletes to hone their skills after the sun goes down. During this idle time they can focus on working on their skills instead of getting into mischief. We are building a full size football field, track, ball diamond, sand volleyball, full size basketball court, and soccer field outdoors. This will eliminate the need for players and parents needing to travel out of town. This will help eliminate travel costs for families in Topeka. This will also bring business from out of town and generate revenue for our local community. We put all athletes in a position to receive athletic scholarships due to their high level training. Moving forward all will start recognizing the Midwest as a prime region to start recruiting athletes for all sports.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

We provide a family environment where the athletes and parents are able to train and workout together at the same time and place. By doing this we can help keep the whole family healthy. We would expand our current facility to help allow more member of the Topeka community remain healthy. We can provide an indoor training facility for all team sports to utilize in inclement weather or unfavorable conditions so we never have to stop practicing year round like the southern states, making our Topeka youth a force to be reckon with. We will provide a place for athletes to work on their skills after the sun goes down giving them something positive to do after hours. We will build a multi-sport outdoor complex providing Topeka a place to host multiple tournaments aiding in eliminating the need for travel and bring revenue to Topeka. The athlete will be able to get the competition they are looking for in their own backyard. We will be able to set up a scholarship fund to train our athletes who cannot afford our already reduced prices for free.

How has the pandemic impacted the effectiveness of your organization?

Initially the pandemic stopped families and athletes from being able to workout. Our business took a hit as did a lot of locally owned businesses, so we chose to show a different route. We educated how important working out and eating healthy can assist in staying healthy mentally and physically. We followed all guidelines and opened up our business within the parameters we were given. This showed our community how important exercise is for kids to keep a healthy weight and mindset. Our customers and us saw how much happier the athletes were when they can run and get all that energy out in a positive way. We want to give an outlet to help parents not have to spend as much money on pharmaceuticals and doctors visit

Please describe how you see the future of your organization and its program post-pandemic

We plan on being the place where athletes and families come to get better mentally and physically together. We plan on changing the culture of this city by giving our kids something positive to do. I grew up in Topeka Kansas as a young person I always said there is nothing for us to do here after 8pm. It's a known fact that when kids have idle time they do things that could get them hurt or in trouble. None of our older kids are sleep by 8pm, how do we expect them not to get into trouble? We are setting them up for failure without providing them with a place to have fun and do something positive. If you know better you do better. We have put an extreme amount of money to give the adults entertainment after 8pm. What about our kids? Who is involved in shootings every weekend. They have nothing to do. I'm just saying the same money and energy we used to improve our downtown and adult entertainment we should match for our kids.

Section IV General Data

Provide a detailed explanation of the proposed program

Our economy is strained and we have several families with multiple athletes. We need a way to train athletes for free. However, we still need to have enough income to cover all costs of building and operations. As stated above, we have many ideas to help our community. We would love to build the complex needed that not only offers a place for competitive sports- Football Field, Track, Ball Diamond, Sand Volleyball, Soccer Field, Full size Basketball Court, - to have tournaments, but also to expand our training facility to offer the top training to our athletes so we can help them get scholarships. We also would like to create a scholarship fund to help teams and youth who cannot afford our already reduced prices to train for free. The youth would have to fill out a application for the scholarship proving to us their grades are good and they want to work hard. We would also have the parent input their feedback to make sure the athletes is being respectful at home, at school and with their coaches to qualify.

Describe what other funding is available and what you have secured, or expect to secure for this project

Currently we have not secured any funds. We are looking for as many grants as possible to assist us to complete our projects. By securing this grant we will be able to build the size of the facility and amenities we need and provide scholarships for athletes to train for free.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

Our community needs a place to have tournaments with elite competition and exposure to help our youth in Topeka gain scholarships to top tier colleges. Our community needs to provide our young people something to do 24 hours a day 7 days a week. If we have money lets start investing in our youth and our own city. I'm very confident that if our kids had evening entertainment they would do better things at night and on the weekends. With this grant we will be able to accomplish everything we have stated on this application and help our youth excel more in the community and less in the jail systems. We serve a large portion of our minority community and not all of our families can afford to take their youth on multiple trips for tournaments, or afford our already reduced prices to help their already talented athlete get exposure and training to get better to gain a scholarship. With this grant we can start making these ideas a reality for so many athletes and families in our Topeka community.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

There is no other facility here in Topeka that is currently offering what we are proposing. While we have a few places here that our locals can play non-competitive games, they don't train in addition nor offer huge tournaments for competition and exposure. There is no facilities currently offering a place after hours for our youth to have something to do, and none of our facilities have multiple fields of sports and training all in one place.

What donated goods and or volunteer services do you receive that add value to this program?

We currently do not obtain donated goods. Everything we have done so far has come out of our pocket. We struggle every day, every month, but we do the best we can with what we have to make the best out of what we have. We have a few local coaches that have donated their time to help train our youth and assist them with the transition process from high school to college, but that is very limited as they have other obligations.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [certificate of good standing.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	100
Projected age of 6-12 years	200
Projected age of 13-18 years	500
Projected age of 19-35 years	80
Projected age of 36-59 years	20
Projected age of 60 years and over	20
Total Individuals	920

Section V Beneficiary Information - Gender

Men	400
Women	520
Transgender	

Total Individuals	920
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Section V Beneficiary Information - Income Level

At or below 30%	600
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At or below 50%	95
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At or below 80%	75
-----------------	----

Other	150
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Income Unknown	
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Total Individuals	920
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Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	30
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Percent of Black/African American	50
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Percent of Hispanic	20
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Percent of Asian	
------------------	--

Percent of American Indian/Alaskan Native	
---	--

Percent of Asian & White	
--------------------------	--

Percent of Black/African American & White	
---	--

Percent of American Indian/ Alaskan Native & Black/African American	
--	--

Percent of Asian/Pacific Islander	
-----------------------------------	--

Percent of Other Multiracial	
------------------------------	--

Total Percent of Individuals	100
------------------------------	-----

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application **Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
Is not party to legal actions against or from the city, including code enforcement liens
Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
Is not affiliated with another organization under common ownership/management that has applied for grant cycle
There are no potential conflicts of interest that impact receiving this award

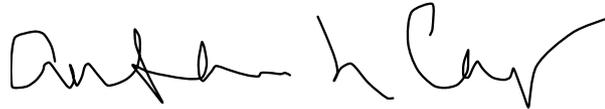
Section VIII Applicant Signature

Title

Owner

Your Signature

Name of signatory: **Anthony L, Cay**



[Link to signature](#)

STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number: [REDACTED]

Entity Name: TOTAL FITNESS BODY ZONE LLC

Entity Type: DOM: LTD LIABILITY COMPANY

State of Organization: KS

was filed in this office on March 02, 2022, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of June 24, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

SCOTT SCHWAB
SECRETARY OF STATE



ARPA Funds Grant Application



Submission date: **26 July 2022, 3:17PM**

Receipt number: **45**

Related form version: **5**

Section I Organization Information

Organization Name **Kansas Children's Discovery Center**

Organization Address **4400 SW 10th Ave., Topeka, KS 66604**

Primary Phone **7857838300**

Primary Email **lburton@kansasdiscovery.org**

Primary Contact **Laura Burton**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **Articles of incorporation were signed 5/24/06 and we opened to the public in 2011, so more than 10 years.**

Industry Name **712110 Museums**

What is your organization's mission statement? **The Kansas Children's Discovery Center is a hands-on children's museum with a mission to enhance the lives of children and enrich the communities it serves.**

Does your organization assist any of the following?

Section II Organization Status

Entity Status (As of Application Date) **Fully Open**

Date of anticipated reopening

Are you experiencing staffing shortages? **No**

Please describe extent of staffing shortages

Is this organization a nonprofit?

Yes

Has this organization received any of the following?

**Kansas SPARK/BASE Grants
Paycheck Protection Program
Any other COVID-19 related relief from the federal government, State of Kansas, or Shawnee County**

Please Specify the amount recieved from Kansas SPARK/BASE Grants

\$50,000

Please Specify the amount recieved from Paycheck Protection Program

\$182,500

Please Specify the amount recieved from Shuttered Venue Operations Grant

Please Specify the amount recieved from Restaurant Revitalization Fund

Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other COVID-19 related relief

\$127,018

Section III Summaries

ARPA Grant Amount Requested

\$370,000

Name the program for which you are applying

Children's Museum Sustainable Panels Project

Please describe your organization, its programs and how this program fits in

The Discovery Center is a hands-on children's museum that serves as a critical part of the tourism and early childhood education infrastructure in our community. Since opening in 2011, the museum has become a special place where children can explore, create, discover and learn through play. The museum features over 15,000 square feet of indoor exhibits and a 4.5 acre certified Nature Explore Outdoor. As experts in play and learning, our museum brings quality, hands-on experiences into our community to inspire a lifelong love of learning for every child.

The Discovery Center exceeds 95,000 visitors in a typical year with more than one in four visiting from outside Shawnee County. More than 1 in 10 admissions is free or subsidized based on need to ensure equitable access to all families.

This project will create a durable cladding system for the Discovery Center, creating sustainability for this community anchor and resource for underserved children.

The building is currently clad with a series of concrete panels, a unique material use that the builders and architects have expressed disappointment with in the years since installation. As the building has settled, the panels have cracked and crumbled. Multiple contractors have advised that the deterioration will continue and repair is not an option. The damage has now reached a critical level for safe use of the building and panels must be replaced. An alternative material chosen for durability has been selected to replace the concrete, with a total cost of \$370,000. This significant capital expense is a major burden for the privately funded, nonprofit children's museum, which lost 93% of anticipated revenues in 2020 and has an annual budget under \$1 million. However, the museum is capable of sustainable operations with community support for this project.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

The museum must continue to be a community anchor offering a safe, welcoming environment where children can have high quality hands-on experiences that inspire a lifelong love of learning. We believe that every child deserves rich and diverse museum experiences.

Our youngest learners learn best in active, child-led, educational play. Children who are exposed to quality play experiences around science, math, engineering, art and technology are more likely to become interested than children who learn from school alone. Children use scientific processes while playing, exploring, creating and investigating. Every part of the museum is designed to encourage play in which children lead the way.

This project is critical to the continuation of our work. We have worked with multiple Kansas contractors to develop recommendations and bids for this project, and are in the process of choosing from among the Kansas-based, experienced, architectural sheet metal fabricators and installers. The proposed panels are metal composite, a safe, durable material with a 20- to 30-year lifespan that will withstand the natural settling of the building.

How has the pandemic impacted the effectiveness of your organization?

The museum lost 93% of projected admission and membership revenue in 2020, due to complete closure for 4 months and partial closure through April 2021. Despite these challenges, the museum continued to serve families.

Shortly after closing the building, museum staff called and emailed thousands of local families to find out about their needs and responded with online activity videos and learning kit deliveries. Activities helped families use play to explore science, technology, engineering, art and math. Discovery at Home online videos were viewed over 400,000 times, and nearly 3,000 learning kits were distributed. Ten Discovery Play Spaces, bilingual, educational, vinyl installations, were installed at local parks in Topeka. Museum programs specifically targeted low-income and underserved children, out of concern for learning gaps created by limited access to educational resources for many families during the pandemic. Staff secured federal paycheck protection funding and private donations to maintain a small team. Ten exhibits were redesigned or created to allow safe play in preparation for reopening, which started with the outdoor area in July of 2020.

Please describe how you see the future of your organization and its program post-pandemic

There is strong and increasing evidence that preschool children have been disproportionately impacted by pandemic-related learning loss and stress. Participation in preschool programs dropped significantly in 2020, most precipitously for families living in poverty. Parental stress and fragmented support systems have led to gaps in home-based learning and parents widely report feeling overwhelmed by child care and work responsibilities. A study from the National Institute for Early Education Research at Rutgers documented decreases in reading books to preschool children and teaching letters, words and numbers. Simply put: there is a massive need for child-led, interactive, play-based learning that supports preschoolers and their caregivers. Children’s museums are designed from the ground up to provide these experiences.

Replacement of these panels is a necessary expense to keep the museum safely and sustainably operating post-pandemic. Multiple vendors have advised that the panels are damaged beyond repair and are in need of immediate replacement for safety reasons. Taking into account the lifetime of the new panels, this project will have the potential to benefit nearly 3 million visitors, making a huge positive impact on our community for years to come.

Section IV General Data

Provide a detailed explanation of the proposed program

The building is currently clad with a series of concrete panels, a unique material use that the builders and architects have expressed disappointment with in the years since installation. As the building has settled, the panels have cracked and crumbled. Multiple contractors have advised that the deterioration will continue and repair is not an option. The damage has now reached a critical level for safe use of the building and panels must be replaced. An alternative material chosen for durability has been selected to replace the concrete, with a total cost of \$370,000.

We have worked with multiple Kansas contractors to develop recommendations and bids for this project, and are in the process of choosing from among the Kansas-based, experienced, architectural sheet metal fabricators and installers. The proposed panels are metal composite, a safe, durable material with a 20- to 30-year lifespan that will withstand the natural settling of the building.

This significant capital expense is a major burden for the privately funded, nonprofit children's museum, which lost 93% of anticipated revenues in 2020 and has an annual budget under \$1 million. However, the museum is capable of sustainable operations with community support for this project.

Describe what other funding is available and what you have secured, or expect to secure for this project

Community support is vital to this project. There have not been any other funding opportunities available for this major capital expense.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

The Kansas Children's Discovery Center is the only children's museum in our community. Replacement of these panels is a necessary expense to keep the museum safely and sustainably operating. Multiple vendors have advised that the panels are damaged beyond repair and are in need of immediate replacement for safety reasons.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

This service is not duplicated. The Kansas Children's Discovery Center provides invaluable learning opportunities for the children in our community. We offer families the opportunity to explore science, art, engineering, and nature through play. The museum serves as a community anchor for families and a tourism driver. Children need play to imagine, create, reduce stress and inspire joy. We offer programs for low-income families and children who have autism spectrum disorders, are medically fragile, or have incarcerated mothers. The museum has always been privately funded, with no ongoing government support.

What donated goods and or volunteer services do you receive that add value to this program?

In a typical year, we have over 100 volunteers who donate over 5,000 hours of service to help with programs, operations and special projects.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [2022 Certificate.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	500000
Projected age of 6-12 years	400000
Projected age of 13-18 years	100000
Projected age of 19-35 years	300000
Projected age of 36-59 years	350000
Projected age of 60 years and over	350000
Total Individuals	2000000

Section V Beneficiary Information - Gender

Men	984000
Women	984000
Transgender	32000
Total Individuals	2000000

Section V Beneficiary Information - Income Level

At or below 30%	200000
At or below 50%	
At or below 80%	
Other	
Income Unknown	1800000
Total Individuals	2000000

Section V| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	67
Percent of Black/African American	11
Percent of Hispanic	15
Percent of Asian	2
Percent of American Indian/Alaskan Native	
Percent of Asian & White	
Percent of Black/African American & White	
Percent of American Indian/ Alaskan Native & Black/African American	

Percent of Asian/Pacific Islander	
Percent of Other Multiracial	5
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title **President and CEO**

Your Signature **Name of signatory: Dené Mosier**



[Uploaded signature image: Dene digital signature.png](#)

Not For Profit Corporation Annual Report



1. Corporation Name: KANSAS CHILDREN'S DISCOVERY CENTER, INC.
2. Business Entity ID No.:
3. Tax Closing Date: December 2021
4. State of Incorporation: KS
5. Official Mailing Address:
Dene' Mosier, 4400 SW 10th Street , TOPEKA KS 66604
6. Location of Principal Office:
4400 SW 10th Street , Topeka KS 66604

Electronic File Stamp Information:

Filed

- Date:05/26/2022
- Time:
06:11:28 PM

7. Officers:

Melody Devlin - Chair (This officer is also a member of the governing body)
7111 Fountaindale Topeka, KS 66614

Kent Palmberg - Treasurer or equivalent (This officer is also a member of the governing body)
1216 SW Westside Dr Topeka, KS 66615

Stephanie Valley - Secretary or equivalent (This officer is also a member of the governing body)
3919 SW Clarion Topeka, KS 66610

8. Governing Body:

John Dietrick - 1240 SW Oakley Topeka, KS 66604
Melody Devlin - 7111 Fountaindale Topeka, KS 66614
Kristina Figuerres - 6820 SW 44th St. Topeka, KS 66610
Jane Gannaway - 21472 Shoreline Dr. Lyndon, KS 66451
Marta Kennedy Morales - 4717 SW Wanamaker Rd Topeka, KS 66610
Stephanie Valley - 3919 SW Clarion Topeka, KS 66610
Jackie Hyland - 5117 Cody Ct Lawrence , KS 66049
Kevin Dobski - 1018 Oak Tree Dr. Lawrence, KS 66049
Kent Palmberg - 1216 SW Westside Dr Topeka, KS 66615
Debra Ricks - 113 SW Woodlawn Topeka , KS 66606
Mary Etzel - 3641 Nottingham Topeka, KS 66614
Kathy Damron - 3911 SW Clarion Park Dr Topeka, KS 66610
Jesse Borjon - 5326 SW 40th Terr Topeka, KS 12
Joseph Fazio - 5045 NW Rochester Rd Topeka, KS 66617
Amber Housholder - 3960 Cortez Ct Topeka, KS 66617
Mallory McIntosh - 5005 SW Urish Rd Topeka, KS 66610
Kim Patton - 339 NE 46th St Topeka, KS 66617
Cora Spencer - 3047 NW 62nd St Topeka, KS 66610

9. Does this corporation/organization have the authority to issue stock? No

10. Total number of members: 18

11. Does this corporation hold more than 50% equity ownership in any other business entity that is on file with the Kansas Secretary of State? No

12. Does this corporation own or lease land in Kansas suitable for use in agriculture? No

"I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct."

Executed on May 26, 2022

Signature of Authorized Signer: Dene Mosier

Title/Position of the signer: President CEO

ARPA Funds Grant Application



Submission date: **26 July 2022, 4:02PM**

Receipt number: **71**

Related form version: **5**

Section I Organization Information

Organization Name **SENT (Strengthening & Equipping Neighborhoods Together) Topeka**

Organization Address **455 SE Golf Park Blvd, Topeka, KS 66605**

Primary Phone **(785)783-2535**

Primary Email **nikki@sentopeka.com**

Primary Contact **Nikki Ramirez-Jennings**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **4.5 years**

Industry Name **Religious, Grantmaking, Civic, Professional, and Similar Organizations (NAICS 813)**

What is your organization's mission statement? **Intentionally walking with neighbors through loving relationships and strategic development.**

Does your organization assist any of the following? **Other**

Section II Organization Status

Entity Status (As of Application Date) **Fully Open**

Date of anticipated reopening

Are you experiencing staffing shortages? **Yes**

Please describe extent of staffing shortages

The Pandemic has made it hard to fill several key spots on our housing team, market team, and at our early childhood education center.

Is this organization a nonprofit?

Yes

Has this organization received any of the following?

**Paycheck Protection Program
COVID-19 Economic Injury Disaster Plan Funds**

Please Specify the amount recieved from Kansas SPARK/BASE Grants

Please Specify the amount recieved from Paycheck Protection Program

\$20,700- Federal \$19,105- from the state

Please Specify the amount recieved from Shuttered Venue Operations Grant

Please Specify the amount recieved from Restaurant Revitalization Fund

Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds

**\$39, 228.00- Shawnee County Food Insecurity
\$35,000.00- State of Kansas Food Insecurity
\$20,000.00- Kansas Dept. of Commerce Back to Business \$10,000.00- Technology \$12, 336.00- Shawnee County Protective Measures- PPE Gear**

Please Specify the amount recieved from any other COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested

\$600,000

Name the program for which you are applying

Fremont Hill Phase 1

Please describe your organization, its programs and how this program fits in

SENT Topeka started in April 2018. SENT's goal is to see holistic community development take place in the neighborhoods of Shawnee County, starting with the Hi-Crest Neighborhood.
Any community is defined by several unique characteristics, both in its challenges and in its potential. SENT, functioning as a non-religious

community development nonprofit, wants to provide a community-specific mix of facilities, programs, and services that represent the residents' vision, needs, and priorities, as well as the history and character of the neighborhood. We emphasize working closely with residents and local leaders to honor each neighborhood's history, priorities, and needs. Most struggling communities lack ready access to healthy foods, nearby health facilities, or banking services. SENT's mission is intentionally walking beside neighbors through loving relationships and strategic development to accomplish the holistic transformation of neighborhoods in Shawnee County. Our initiatives are Education (cradle to career), Business Development & Housing, and Community Wellness. Our strategy is to work through loving relationships and make available life-giving resources while offering life-changing experiences.

The Hi-Crest neighborhood in Topeka was until recently considered an "intensive care" area by the City of Topeka due to several factors: poor educational scores, high crime, low economic development, poor nutrition, and lack of access to medical services. The community is also considered to be a food desert, transportation desert, and a childcare desert. The community has carried these unfavorable designations for as long as the state has been categorizing neighborhoods. Our goal at SENT is to change the narrative with the community to bring it back to a thriving neighborhood through Educational programs (Cradle to Career), making better nutritional sources available, access to medical and mental resources, creating local businesses owned by the community, providing dignified housing, and by launching entrepreneurs. SENT's value is to do with the community and not for the community. Our drive is to be the catalyst that allows the change in the narrative to take place in our community. Part of that means transforming 15% of the housing in order to

cause a tipping point for dignified housing in the community. The Fremont Hill project will not only develop more housing but also bring other economic development that will help address the neighborhood's other needs.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

The funds from this grant will go towards the site work and infrastructure for Phase 1 of Fremont Hill, a new 30-house subdivision. 20 of the 30 single-family units will be reserved for low to moderate-income families. Topeka Housing Authority (THA) currently manages our LMI rentals, and we plan to have them manage these units through the ownership process. We hope that through this grant and other partnerships we will be able to build these homes without adding a special tax while keeping the final cost to families as low as possible. The support of the City of Topeka in this effort will directly help change the enduring legacy of 30 families in our community by lowering the bar to home ownership. Indirectly all of SE Topeka will benefit from the economic development from this project.

In 2021, SENT conducted a Projected Economic Impact Analysis to determine the impact that the Fremont Hill development will have on the economy of Topeka and the costs and benefits for local taxing districts over the first ten years.

The overall net benefits for the City of Topeka and Shawnee County over the next 10 years based on analysis results include \$6,438,443 for the City of Topeka and \$5,809,567 for Shawnee County. This equates to \$12,248,011 in Net Benefits for Topeka and the surrounding areas.

The project's construction will support approximately 241 temporary construction jobs and salaries, netting up to \$38,512,000 total in construction salaries.

The two phases of the Fremont Hill development, single-family residences on the West side and Community development on the East Side, and the rehabilitation of 72 homes over the next five years are projected to add and/or retain an estimated \$56.6 million in real property improvements on local tax rolls.

How has the pandemic impacted the effectiveness of

The pandemic has made filling vacancies within the

your organization?

organization harder to fill. It has also increased the cost of operating and leading our programs in the community. The cost of attaining property, access to skilled tradespeople, and cost of building materials have all grown by large amounts. The result has made the gap for this project larger than originally planned. The current inflationary environment and looming recession have also increased the difficulty in conducting capital campaigns.

It is typical for the price of construction materials to increase annually due to inflation. However, the inflation experienced during the pandemic is unprecedented due to the U.S. construction industry being profoundly reliant on foreign construction materials. Since COVID-19 was not isolated to just the shores of the US, major interruptions at international factories where construction materials are produced caused the supply of construction materials to radically decrease in the U.S. This shortage of inventory correlated to major losses for labor workers and contractors who were facing higher losses due to bids that didn't reflect the rise in cost. Over time contractors' estimates for projects increased to reflect the inflated cost of materials. According to the Associated General Contractors (AGC), this inflation has caused project bids from contractors to increase as much as 12.8%.

As far back as 2015, the National Association of Realtors Chief Economist warned the country of a housing shortage due to builders not building enough homes due to the 2008 recession. The existing shortage was exasperated during the pandemic by a labor shortage and soaring material costs. According to the National Assn. of Home Builders, the cost of lumber for the average U.S. house has increased by nearly \$36,000 over the last year. This cost of lumber increase translates into new build structures costing more than ever to build, correlating to rising costs for buyers. This cost increase can clearly be seen in our

local market. According to the Sunflower Association Realtors MLS data, 54 new construction homes were sold in Shawnee county in 2019, with an average sales price of \$296,241. In 2021, 67 new construction homes sold with an average price of \$343,481. That's a 13.8% increase in sales price. But the trend of low supply and high cost trickles down into every bracket. In 2019 the average sold price of a home in Shawnee County was \$150,211. In 2021 that increased to \$189,365. As prices increase, buyers are "buying down" into a price range where they can provide competitive offers to get their contract accepted, further driving up price-point and pushing out LMI buyers.

Please describe how you see the future of your organization and its program post-pandemic

SENT is committed to conducting business in a wise and innovative manner. We are making decisions now that will form a foundation for replication in different environments and economic conditions. Having an asset of this size will help to stabilize future goals. The Fremont development will become the new anchor and standard for SE Topeka.

When it comes to community housing SENT wants to transform 15% of the 2064 houses in the Hi-Crest community over the next 20 years. As SENT operates it balances several tensions:

Gentrification vs transformation: We include a first right of refusal in our deed. The deed also states that the home must be owner-occupied. We price in a way that allows residents to afford the cost of homes and take advantage of city first-time buyer programs while also making the houses dignified.

Rent vs own: SENT recognizes the shortage of affordable rental properties in the community, and we want to help fill that void. We also want 80% of the homes we transform to go to homeowners because 1. It is a measure of neighborhood health used by the city, 2. Any home that SENT owns doesn't hit the tax roll. We want more homes on the tax roll because this helps improve schools, improve roads, and pay law enforcement and firefighters.

Pricing: We want our properties to be low enough to allow our friends and neighbors to afford them but not so low that we depress the market and under-value the homes of our surrounding friends and neighbors when they prepare to sell.

Section IV General Data

Provide a detailed explanation of the proposed program **Phase 1 will include 20 new single-family LMI homes and 10 new single-family market-rate homes, for a total of 30 new homes. The subdivision will also contain a community clubhouse, walking track, and several pocket parks. The market rate and LMI homes will be interspersed. The land also is owned out-right. This means that the funds attained through ARPA will help lower the entry rate into homeownership for local families. Phase 1 of the Fremont Hill Development will target first-time homeowners or families with an average market-rate home price of \$166,000. The LMI homes will be approximately 1270 sq ft with a 1 car garage, 3 bedrooms, 2 baths, and a back patio. We made the lots extra large to accommodate families with pets. The funds from this grant will be used to help cover the \$2.5million dollars in site prep for this project. The subdivision will include several pocket parks and connect to the existing community trails. Any additional grant funds we receive will decrease the cost of the homes for the families who become a part of this community.**

Describe what other funding is available and what you have secured, or expect to secure for this project **SENT led a small capital campaign in 2020. We secured 180k in cash and pledges through the campaign and another 150k in in-kind donations and services. We are also pursuing Low Income Housing Tax Credit for this project, the annual Federal Home Loan Bank grant, Spark funds, Shawnee County & City of Topeka development incentives, and DREAMS 1 funds. We are also working on partnerships with Kansas Gas, Evergy, and Cox to lower the cost of site prep for this project.**

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

Much of the housing in the Hi-Crest community was developed for Forbes Air Force Base over sixty years ago and has had little investment. SENT built the first new build in this community since that time in 2019. The recent Topeka Housing Study identified a need for a \$53million/year investment in housing over the next ten years to close the city's current housing gap. The city currently invests \$6.9million/year. The aging population will continue to age in place and soon die. The neighborhoods will have difficulty replacing the residents because the small house sizes are unsuitable for families with kids. The tax base will decrease, which will, in turn, decrease the funding available for the local schools. The decrease in funding and increase in population age will decrease Topeka Public Schools' enrollment. The reduction in student enrollment will lead to an even more significant educational funding gap. There will be a greater number of vacant or out-of-town-owned rental properties in the communities. The continued decline in homeownership and property conditions will increase the strain on city code enforcement and other public works officials. The increase in abandoned properties will also potentially increase crime. All of this combined will cause a loss in the recent property value gain and a step backward in the city's neighborhood revitalization progress. The lack of comps for commercial development in Southeast Topeka signals that this phenomenon is already occurring in some way. A continued lack of economic development will make the ability to value property and obtain good lines of credit that much harder for would-be investors.

The 2021 Q 1 JEDO report stated that there is a ~27,000 house shortage of available homes in our community.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is

SENT is one of three CHDOs in the city but we are the only one that identifies Hi-Crest as its base of

justified based on community need

operations. Each Community Housing and Development Organization has to have 1/3 of its board living in the focal area of the organization. Also, SENT provides many wrap-around services that will aid the families who become a part of this community. SENT hosts a monthly farmer's market that allows families to stretch their food budget dollars. At the market, they also get an opportunity to sell any homemade crafts and goods in order to spur more economic development in the community. SENT partners with Leonards Meat, Dillion's, Aldi, and the Topeka Growers group to compile food bundles valued at \$75 and are sold for \$30. At the market, we provide family experiences like petting zoos and community resources like flu shots, job opportunities, COVID vaccinations, voter registration, and more. SENT also has a full-time mental health therapist. SENT desires to make mental health services accessible and affordable. Accessible: While Topeka has many quality Counseling service providers, SENT is the only office in the Hi-Crest community. Affordable: SENT is on many insurance panels, but a steep adjusted fees scale for those uninsured is available with the lowest rate of just \$5. If an individual's income, expense, and family size show that they fall more than 50% below the poverty line, they qualify for free counseling sessions that are covered by grant funding or donations from SENT supporters. SENT's mental health department also provides Trauma Informed Classroom Training for our local schools, businesses, and other local nonprofits. SENT also has an early childhood education program. SENT Prep has a capacity for 68 kids currently. The Hi-Crest neighborhood is a childcare desert, so having this center within walking distance and accepting DCF subsidies opens up availability and access to local families. Under SENT's business development arm, we help

launch entrepreneurs and develop housing. We invest in new builds through partnerships with community partners like the Washburn Rural Construction Program. We also rehab existing homes and invest up to \$10k into the homes of existing homeowners through our curb appeal program.

Beyond all of this, SENT acts as a hub to connect Hi-Crest residents with other community resources they

What donated goods and or volunteer services do you receive that add value to this program?

may not know. SENT's other arms help to provide wrap-around services for the residents of this program. These include a full-time mental health therapist, an early childhood education center, and a monthly farmers' market. On top of this, we regularly partner with local partners to bring needed community resources to the residents of Hi-Crest.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Sent Inc Certificate of Good Standing 2021.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	1142
Projected age of 6-12 years	1490
Projected age of 13-18 years	1064
Projected age of 19-35 years	2908
Projected age of 36-59 years	3084
Projected age of 60 years and over	3013
Total Individuals	12701

Section V Beneficiary Information - Gender

Men	6073
Women	6628
Transgender	
Total Individuals	12701

Section V Beneficiary Information - Income Level

At or below 30%	3615
At or below 50%	1992
At or below 80%	3434
Other	3660
Income Unknown	
Total Individuals	12701

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	51.69
Percent of Black/African American	21.52
Percent of Hispanic	18.84
Percent of Asian	0.75
Percent of American Indian/Alaskan Native	7.2
Percent of Asian & White	
Percent of Black/African American & White	
Percent of American Indian/ Alaskan Native & Black/African American	
Percent of Asian/Pacific Islander	

Percent of Other Multiracial

Total Percent of Individuals

100.00

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title

Board Chairman

Your Signature

Name of signatory: Johnathan Sublet



[Uploaded signature image: Johnathan electronic signature_001.jpeg](#)

**STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB**

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: SENT, INC.

Entity Type: KANSAS NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on March 21, 2018, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of April 22, 2021

**SCOTT SCHWAB
SECRETARY OF STATE**

ARPA Funds Grant Application



Submission date: **26 July 2022, 4:53PM**

Receipt number: **40**

Related form version: **5**

Section I Organization Information

Organization Name **Topeka Collegiate School**

Organization Address **2200 SW Eveningside Dr.
Topeka, KS 66614**

Primary Phone **7852280490**

Primary Email **lrantz@topekacollegiate.org**

Primary Contact **Dr. Lyn Rantz**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **40 years**

Industry Name **Education**

What is your organization's mission statement? **Our mission is to inspire and prepare every student for a successful future through academic excellence, active citizenship, and humanitarian ideals.**

Does your organization assist any of the following?

Section II Organization Status

Entity Status (As of Application Date) **Fully Open**

Date of anticipated reopening

Are you experiencing staffing shortages? **No**

Please describe extent of staffing shortages

Is this organization a nonprofit? **Yes**

Has this organization received any of the following? **Kansas SPARK/BASE Grants
Paycheck Protection Program**

Please Specify the amount recieved from Kansas SPARK/BASE Grants **31,399**

Please Specify the amount recieved from Paycheck Protection Program **516705**

Please Specify the amount recieved from Shuttered Venue Operations Grant

Please Specify the amount recieved from Restaurant Revitalization Fund

Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested **\$107,500 (This includes \$57,000 for Lunch costs, \$10,500 for daily Healthy snack, \$40,000 for Extended Care)**

Name the program for which you are applying **School Nutrition and Day Care: Support for economicly disadvantaged students and families for nutritious lunch, healthy snack, and extended day care.**

Please describe your organization, its programs and how this program fits in **Topeka Collegiate serves children from age 4 through 8th grade. We are an independent school grounded in secluar educational and social learning. Fully accredited by ISACS (Indepdent School Association of the Central States), Topeka Collegiate has been a key part of the community since 1982. The school welcomes students who are seeking a rich learning**

environment regardless of financial means. Nearly 50% of the students receive need based financial aid with many securing sustainal aid in order to attend school. We are able to work with outside agencies such as Redbud Foundation and ACE to provide need-based scholarships to help cover the cost of tuition. Parents who bring their children to Collegiate are committed to their child's foundational educational years of school. They make sacrifices to pay for the environment we provide. This includes small class sizes, resource specialists in science, Spanish, technolugu, art, music, and physical education for grades Prekindergartent through 8th grade. The school is not a part of the Federal Lunch Program so it does not recieve any reimbursement of meals as all public schools do. Therefore, the funds being requested will help provide nutritious snack and lunch daily to any student who have financial need as determed by our financial aid process which employs a third party software. Additionally, students who have demonstrated financial need would be able to access the school's extended day programming before and/or after school hours. This is not a signifcance amount of money, but would allow their parents to remain at work and know their child is safe, cared for, and supported with their educational needs before and after school. Extended day care and lunch expenses can add up for working families, so this grant would be extremely beneficial and appreciated by the children and their families.

The lunch program at Topeka Collegiate prides itself in providing the nutritious and delicious snacks (for morning recess) and the noon meal. Whole foods, unprocessed foods, a variation or proteins, and unlimited fruits and vegetables are central to the meals. The food service is in alignemnt with the US Dietrary Guidelines 2020-2025 published by the USDA. The funds would be used to support the child's dietary needs and day care beyond school on all school days.

School Nutrition and Day Care: Support for economically disadvantaged students and families for nutritious lunch, healthy snack, and extended day care would provide:

1 healthy snack per day per student

1 healthy lunch per day per student

Before School Care and After School Care daily for students (as needed by family)

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

The long term benefits include providing outstanding care, nutrition, and learning supports for each child. Research shows that if a child feels supported, has strong educational programming, and nutrition-rich diets, they will be able to grow and thrive. Our programming of care and diet helps set a strong foundation for their physical body and cognitive functioning. They will be cared for and will grow to be more confident critical thinkers, and able to continue their education. Each child won't be hungry by having a healthy snack and full noonmeal. Additionally, they will have a stable secure day care before and after school with trained staff who are familiar with them. These are all things that are foundational to their growth and development. The lunch program will expose them to diverse food palettes, various sources of protein and most likely enhance their intake of dietary-rich foods. Children will benefit from the food program without strain and with full inclusion.

How has the pandemic impacted the effectiveness of your organization?

The pandemic was like a whirlwind of challenge and adaptation. We had months of no visitors on our campus. This severely restricted our ability to recruit new families as tours and shadowing events were off limits. This resulted in reduced enrollment and our financial operations. We had a number of families move out of Topeka to pursue other jobs. We had a number of families who were financially unstable and therefore cancelled their contracts. Our fundraising efforts were drastically affected as we could not hold in person events and community celebrations. Our middle schools students were unable to compete in athletics due to the Parochial League cancelling their athletic programs. This caused some families to pull their students for public schools who did have athletic programs. The pandemic forced us to change how we instructed, how we interacted and reduced our sense of community. We were unable to have school wide assemblies, limited our community activities and this all had a detrimental impact on our financial operations because families pay for a sense of community and a program that elevates the student's experiences.

Please describe how you see the future of your organization and its program post-pandemic

We are slowly returning to what we had before March 2020. However, the virus is still present, and currently our County is at a High level according to the CDC. We are optimistic that we can move into post-pandemic with a full return to all programs, full community events and experiences that make our education so vibrant and successful. We hope that a return to in-person fundraising will be possible and bring in the gifts to our non-profit. We will continue to offer screening covid testing and rapid response testing in the 2022-23 school year. We will continue to recommend masks and require our school community to follow the quarantine and isolation guidance. But we will never get back the time we lost, and that is historical knowledge of our traditions and our culture. Students and families will never have the same first impressions of community and involvement. The individual and collective trauma is real. This will impact us and all schools for years to come. We are not sure how the academic impact will be seen, but there is a real sense of loss. Families who had to oversee their child learning through zoom did their best. However, it was not a real substitute. Therefore we would like to help those economically disadvantaged children by providing financial support for nutritious meals and extended care. This would help them tremendously. It would help them socially, academically, and physically.

Section IV General Data

Provide a detailed explanation of the proposed program **Each student who receives need-based financial assistance in our school and who will be participating in our school lunch program would have a portion of their meals covered. We do not participate in the federal lunch program so it would be a comparable assistance program. They would receive their lunch for a reduced or free rate based on their financial status. This would allow them to access the full hot meal, including salad bar, soup, and milk each day they are at school.**

Each student who receives need-based financial assistance who need before school or after school care would be able to access these programs without a charge. This would provide those students with a snack, exercise, homework help, and safe extended day program to help accommodate their working parent(s).

Both of these services (lunch and extended day care) would provide economically disadvantaged students assistance to learn at their highest potential and remove a burden from their family. This program would be limited students who receive financial assistance.

This grant would provide the following:

1 healthy snack per day per student. We are estimating that 100% of our total financial aid students would take advantage of our healthy snack program.

1 healthy lunch per day per student. We are estimating that 100% of our total financial aid students would take advantage of our hot lunch program.

Before school Care and After school Care daily for students as needed by family. We are estimating 33% of our total financial aid students would take advantage of this program.

Describe what other funding is available and what you have secured, or expect to secure for this project

We would seek friends of the school to provide ongoing gifts to the school for continuation of these benefits.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

The families and students who receive financial assistance have gone through a third party program to determine their financial qualifications. The program looks at all income levels, assets, liabilities and gives room for narrative. It is an objective system to determine needs. Many families are burdened with medical expenses, higher education debt expenses but work hard to provide for their families. They have been negatively impacted by the pandemic, inflation, and for many, work full-time at a wage that is not an amount that covers their expenses. Many families are single parent families or dual working two income families. They sacrifice a lot to provide the best they can for their children. Therefore, by helping their children have secure care and healthy meals helps those families be supported and progressing.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

There is no duplication by another agency. We are not a part of the federal lunch program or have any federal or state subsidies to our lunch program or extended day programs.

What donated goods and or volunteer services do you receive that add value to this program?

**Each day there is one or two members from our parent/family community that volunteer in our lunchroom.
We do not have volunteers in the extended day program.**

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [**TCS CERTIFICATE OF GOOD STANDING 7.15.2022.pdf**](#)

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	7
Projected age of 6-12 years	45
Projected age of 13-18 years	9
Projected age of 19-35 years	0
Projected age of 36-59 years	0
Projected age of 60 years and over	0
Total Individuals	61

Section V Beneficiary Information - Gender

Men	35
Women	25
Transgender	1
Total Individuals	61

Section V Beneficiary Information - Income Level

At or below 30%	15
At or below 50%	20
At or below 80%	26
Other	
Income Unknown	
Total Individuals	61

Section V| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	55
Percent of Black/African American	22
Percent of Hispanic	3
Percent of Asian	0
Percent of American Indian/Alaskan Native	
Percent of Asian & White	0
Percent of Black/African American & White	10
Percent of American Indian/ Alaskan Native & Black/African American	0
Percent of Asian/Pacific Islander	0
Percent of Other Multiracial	10
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
- Is not party to legal actions against or from the city, including code enforcement liens**
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents**
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle**
- There are no potential conflicts of interest that impact receiving this award**

Section VIII Applicant Signature

Title

Head of School

Your Signature

Name of signatory: Lyn D. Rantz

A handwritten signature in black ink, appearing to read 'Lyn D. Rantz', with a long horizontal flourish extending to the right.

[Link to signature](#)

**STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB**

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: TOPEKA COLLEGIATE SCHOOL, INC.

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on November 26, 1979, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of July 15, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

**SCOTT SCHWAB
SECRETARY OF STATE**

ARPA Funds Grant Application



Submission date: **26 July 2022, 5:14PM**

Receipt number: **17**

Related form version: **5**

Section I Organization Information

Organization Name **Historic Jayhawk Theatre**

Organization Address **720 SW Jackson St
Topeka, KS 66603**

Primary Phone **785-221-7002**

Primary Email **joanne.morrell@jayhawktheatre.org**

Primary Contact **Joanne Morrell**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **The Grand Opening of the original Jayhawk Theatre was in 1926. The Historic Jayhawk Theatre, Inc. non-profit was formed and incorporated in 1993 (29 years).**

Industry Name **Leisure and Hospitality Arts, Entertainment, and Recreation: Performing Arts, Spectator Sports, and Related Industries (NAICS 711)**

What is your organization's mission statement? **The Historic Jayhawk Theatre is a destination venue that provides vibrant and diverse entertainment, arts, cultural and educational experiences in the heart of Downtown Topeka.
Our mission is to preserve, restore, operate and maintain the Jayhawk Theatre, the official State Theatre of Kansas and Topeka's only remaining historic theatre.**

Does your organization assist any of the following?

Section II Organization Status

Entity Status (As of Application Date)

Partially Open

Date of anticipated reopening

Are you experiencing staffing shortages?

Yes

Please describe extent of staffing shortages

Covid continues to impact our ability to host and staff events through volunteers, board members, technical crew, artists/talent and others we rely upon to host successful events.

Is this organization a nonprofit?

Yes

Has this organization received any of the following?

Any other COVID-19 related relief from the federal government, State of Kansas, or Shawnee County

Please Specify the amount recieved from Kansas SPARK/BASE Grants

Please Specify the amount recieved from Paycheck Protection Program

Please Specify the amount recieved from Shuttered Venue Operations Grant

Please Specify the amount recieved from Restaurant Revitalization Fund

Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other COVID-19 related relief

CARES Act (State of Kansas) \$50,000 + KCAIC SOS (State of Kansas) Virtual/Streaming Technology Grant \$20,000

Section III Summaries

ARPA Grant Amount Requested

1,350,000

Name the program for which you are applying

Increased Occupancy - Critical Infrastructure (Phase I)

Please describe your organization, its programs and how this program fits in

The Jayhawk Theatre serves our community, state and region by offering live entertainment and social gathering spaces to broad & diverse audiences throughout Northeast Kansas and the surrounding multi-state region. Vibrant programming includes live music, dance, comedy, film screenings, main stage and independent theatre, panel discussions, community events and other types of robust, live performance. The Jayhawk also provides facility rentals, merchandise and concessions.

Pre-Covid the Jayhawk Theatre was serving more than 15,000 patrons annually. During Covid we successfully produced and implemented virtual, live programming, with Jayhawk Theatre LIVE! events reaching national and international audiences. As we continue to re-open and regain momentum in a fluctuating, post-COVID environment, we are working diligently to bring vibrant and culturally rich arts and programming back to our community, state and beyond.

The Jayhawk Theatre currently serves every zip code in Topeka & Shawnee County, the NE Kansas Region and regularly draws guests from 5 states and 23 communities across Kansas for its shows. We are limited by a maximum occupancy of 299 guests. This funding would provide essential funding for our Phase I "Increased Occupancy" to provide essential access and egress required for events.

Our request is a one-time, economic development investment that serves our community, strengthens our resilience, and aligns with the guiding principles designated for Covid-relief funding. This support would help ensure the short- and long-term success and impact the Jayhawk Theatre can provide to our Capital City. The Jayhawk Theatre directly impacts the businesses and sectors most disproportionately impacted by COVID: restaurants, bars, hospitality,

tourism, hotels. Our Downtown business community will immediately benefit from a restored Jayhawk Theatre.

The Jayhawk Theatre is not only Topeka's only remaining historic theatre, but it is the Official State Theatre of Kansas. Even in its current, limited occupancy & pre-renovated state, it is an important Downtown economic driver.

The potential, once renovated, is an immediate 12-month ROI.

Working closely with GTP, they are projecting an estimated \$15M construction sector job creation, and a \$31.6M one-time direct economic impact, notwithstanding the annual return and economic impact.

Not having a restored Downtown historic theatre/mid-sized venue puts our Capitol City behind comparable benchmark cities.

With this incredible one-time opportunity, now is the time to ensure our treasured historic theatre is a vibrant part of Kansas for the next 100 years.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Historic theatres contribute to a vibrant economy, supporting Downtowns, local restaurants, hotels & retail – industries most severely impacted by the pandemic. The value and potential long-term benefit for Topeka is evidenced by entire Downtown restaurants clearing out 10 min prior to an event; regional/national acts that create spikes in hotel nights; and regular events which bring in 15% out-of-state (avg 5 states), 50% state-wide (20 communities), and 30% local patrons. It is well documented that historic restoration creates a “catalytic effect on property values.” You can’t build ‘historic’; these one-of-a-kind gems are key to a thriving economy and vibrant urban core.

Long-Term, Ongoing Target Outcomes center around key eco-devo markers: workforce development, new jobs, business growth & development, education,

increased tax revenue and support for the most severely impacted sectors, directly benefiting our community through:

- NEW job creation (min 8 FTEs, \$350K annual salaries), increase property values through historic restoration, estimated \$1.8M annual ticket sales, etc. = increase state & local sales, property & income tax revenues
- Business growth + talent recruitment & retention – anchor to attract/retain new business + corporate execs and young professionals
- Support current +future/anticipated Downtown growth & develop – accessible & vibrant arts & culture attracts and supports new/small business: restaurants, bars, retail, grocery, hotels & housing
- Workforce development, technical & job training – annually, 10 student interns trained on latest, cutting edge A/V, sound & livestream technology
- Student STEAM-based field trips + summer camps – to help address learning loss, virtual + on-site STEAM (Science, Tech, Engineering, Arts & Math) field trips & camps teach 21st Century Skills, reaching annually an estimated 1,500 students (4th – 6th). Target audiences: schools and non-profit orgs serving highest number of at-risk students.

Further, the Jayhawk Theatre will be a driving force to strengthen the creative capacity of our community, providing citizens with diverse opportunities and experiences to participate in the arts. This project would:

- allow year-round event programming,
- increase occupancy limits six-fold,
- enable us to attract and book professional acts, and
- capitalize on multiple earned revenue streams including concessions, facility rentals, merchandise sales and more.

The Jayhawk Theatre will be sustained by a model of best practices and multiple earned revenue streams,

which includes diverse and robust programming (live music, dance, film, comedy), facility rentals (weddings, class reunions, corporate events, holiday parties) and numerous collaborative events with our outstanding community partners.

(Reference “future” section below regarding our projected, sustainable growth plan.)

How has the pandemic impacted the effectiveness of your organization?

The Jayhawk Theatre was shuttered March 2020 for 15 months, re-opening to social distancing requirements and hesitant patron audiences. After being completely dark for more than a year, even re-opening impacted us on all levels, including extreme occupancy limits, reduced patron attendance, and a sharp decrease in volunteers, with ongoing expenses that remained constant. In a word, it was devastating. Going into 2020, we were positioned for our best year ever, including diverse, high-quality acts, rentals and incredible fundraising momentum.

With so many unknowns and pressing community needs, donor meetings and presentations understandably came to a complete stand-still. Further was the continued concern about indoor, live entertainment, which impacted our ability to secure event sponsors. And we, in good conscious could not actively solicit sponsors or donors recognizing the incredible community needs, and knowing we did not have audiences to market or sell to. It was time for us to hold.

Just as we were coming out of Covid, the Delta variant surged creating new uneasiness, fear and hesitancy. Caution still lingers today, particularly with the continued variant surges. Omicron BA.4, BA.5 and BA.2.12.1 – spreading like wildfire through the artist, tech and patron community has not been our friend. Yet, we persevere and KNOW there is an end in sight. But the up and down – start, stop, hold, re-start, re-schedule, re-booking...all while diligently working to keep our artists, crew, volunteers, staff and community safe has been a challenge at best and not

something we will soon forget. Through it, we will come out stronger in many regards.

And we are extremely grateful for the opportunity, with ARPA support, to have the boost we need to regain our momentum and make up for lost time, and fast-track the restoration, increasing occupancy limits that will have an immediate impact on not just the Jayhawk, but many other local businesses and industries – businesses and sectors most disproportionately impacted by the pandemic: restaurants, bars, hospitality, tourism, retail and hotels. Our Downtown business community will immediately benefit from our request, but this can only happen with your leadership and support.

Due to requirements, the Jayhawk was not eligible for SVOG (Shuttered Venue Operator Grant) funding. This was a further hit that made recovery a challenge. But there were many shining lights during Covid, including pivots, partnerships, board development and the implementation of new technology, including virtual streaming and enhanced programming opportunities for artists. While we have been on pause, we are eager for what the future holds. Now is the time for the Jayhawk. We appreciate your thoughtful consideration to help ensure that this majestic state treasure shines once again as a cornerstone of community and state pride, restored, opened and celebrating its 100th Birthday in 2026.

Please describe how you see the future of your organization and its program post-pandemic

We are beyond excited to think about a post-pandemic climate, particularly with the prospect of this one-time, game-changing support that could not only ensure our ability to increase occupancy, but it could leverage funding to complete the entire campaign, leading to the Historic Jayhawk Theatre's full restoration. This funding, with matching support from others, will ensure, at a minimum, that the Jayhawk Theatre can regularly host large, regional acts on a regular basis.

In addition to job creation, being an economic driver and supporting Downtown businesses and future downtown development, this project will involve active partnerships with the City of Topeka, Shawnee County, private sector, KHTA (KS Historic Theatre Assn), local school districts & nonprofits to align with high level community objectives, economic impact strategies & educational programs.

It is extremely challenging to secure acts for an audience of less than 300 patrons. Most promoters are looking to book venues that can draw 450 - 500 guests. This also impacts our ability to host larger corporate, community and private events (wedding receptions, class reunions, etc.).

This project will help us strengthen the creative capacity of both the Jayhawk and our community, providing citizens with diverse opportunities and experiences to participate in the arts.

“Human creativity is, by far, the most powerful force on the planet.” – Ra Joy, Chief of Staff, National Endowment for the Arts

Pre-pandemic, the Jayhawk Theatre was serving 15,000 patrons a year. As we look forward to a post-pandemic climate, and considering the impact of receiving funding to complete Phase 1 essential infrastructure needs and increased occupancy, conservative projections include the following:

Phase 1 Growth 100 Events Per Year 28,000 Patrons
Phase 2 Growth 120 Events Per Year 38,000 Patrons
Phase 3 Growth 150 – 200 Events Per Year 50,000 – 65,000 Patrons

With each growth stage, we will add additional staff and volunteers, build and increase our audience base, and further diversify and expand robust and meaningful community programming.

With thoughtful and planned growth, and based on comparable theatre models of success, the Jayhawk

Theatre anticipates ramping up to full-scale operations over a three to five year period in three phases of growth.

Events include a diverse mix of programming to include live music, local bands, standing concerts, comedy, dance, film, community events, wedding receptions, class reunions, business after hours, private corporate events and more.

Supporting our one-time investment request to ensure the success and completion of our Phase I Increased Occupancy plan could be the primary, strategic catalyst for realizing this great post-pandemic vision.

Section IV General Data

Provide a detailed explanation of the proposed program

The funds for Phase I Increased Occupancy will provide essential, one-time infrastructure improvements. The following budget line items have been designated as key pieces required to meet Fire Marshall & Code requirements to provide the highest level of patron and consumer safety through a phased, increased occupancy plan that provides permanent, long-term improvements toward the complete restoration.

This budget addresses both access and egress requirements, along with essential mechanical and electrical infrastructure, and permanent and flexible seating to accommodate increased occupancy. It also includes critical exterior infrastructure repairs to seal the alley foundation and 'secure the envelope' of the theatre.

Jayhawk Theatre

Re-open Original Doors/Egress \$35,000

Mechanical \$545,000

Electrical/Dimmer \$520,000

Scaffolding/Infrastructure for Installation \$100,000

Balcony/Lounge Infrastructure \$90,700

Lower Balcony Reconfiguration for Permanent Seating \$148,500
Guard & Hand Rails and Seating Upper & Lower Balconies \$59,000
Exterior Masonry Wall Restoration \$200,375
Alley Foundation Restoration (\$260,000 – \$90,000 HTF Grant) \$170,000
Fire Escape/Balcony Egress \$125,000
Auditorium Seating \$84,985
A/E Fees Designed through CD \$265,000
Project Oversight, Management & Reporting \$42,000
Design & Construction Contingency \$299,075
TOTAL \$2,700,000 / 2 = \$1,350,000

A \$1.35M commitment will leverage matching County funds to complete this Phase I Increased Occupancy budget.

In addition to the foundation, interior and exterior masonry repair and waterproofing, other critical infrastructure issues that impact the long-term longevity of this historical structure include replacing the 96-year-old mechanical and electrical system. We are happy to provide additional details as needed to highlight the extent of our “shovel-ready” plans and urgent nature of our request.

It’s worth noting that these critical infrastructure repairs are less likely to be of “naming interest” or funded by donors. Providing funds to address these essential needs will immediately escalate donor interest for the theatre’s remaining needs, and help leverage funding for the full reconstruction campaign. Recent Historic Jayhawk Theatre structural, safety, security and weatherproofing enhancements have been significant and resulted in critical building improvements (2012–2022). We continue to be good stewards; every dollar secured has been maximized and puts us that much closer to our ultimate goal of a full restoration of the Historic Jayhawk Theatre. We are ready to take this next step and better serve our community through an increased occupancy plan. We

appreciate your highest consideration for funding our request which will meet those objectives while addressing our current and most critical infrastructure needs.

Describe what other funding is available and what you have secured, or expect to secure for this project

Significant fundraising strides have been made during the past several years. Without question, the support from the City through TGT funds has been critical, steadily ensuring the project's ongoing and forward momentum. Our "Top 100" Donor/Advocate list currently includes more than 90 names.

With the bigger fundraising picture and goal in mind, we are positioned to re-launch the private sector portion of the campaign to support the complete and full restoration. Our remaining Club 54 Donors will contribute the \$2M needed for that portion of the campaign. Prospective lead gift donors have indicated they are ready to commit following a firm commitment from the City, which will in turn leverage a firm matching commitment from the County to fund increased occupancy needs. It is hard to understate the significance and value of a "yes" from the City, which would demonstrate and fulfill the leadership public-private partnership our community investors and philanthropists are looking for. They know that substantial public support was key to the funding model that enabled quality historic theatre restoration projects in comparable markets. Investors have made it clear that a "yes" for ARPA funding would create a domino effect ensuring the campaign's success.

One important caveat. We have been extremely transparent in our conversations with donors, Councilmembers and City Leadership. We are committed to the best win-win possible. IF other funding (rather than ARPA) makes more sense for the City, our request does not have to be funded through ARPA in order to immediately trigger other key, leadership gifts and support towards the full

restoration. Timing, however, is of the utmost importance. The sooner these decisions can be made, the more quickly other pieces will be put into place. We look to the City, and are grateful for your tremendous past support, as the leadership “YES” that puts all other asks and matching funds in motion. Donors are excited to help make it happen and we deeply appreciate your consideration to take the lead on a big yes for the win.

The total budget for our Phase I Increased Occupancy is \$2.7M. Shawnee County has indicated matching support, along with financing assistance (as needed) to ensure Increased Occupancy is quickly and efficiently completed. It is our understanding that the County provided a short list naming the Jayhawk Theatre among those designated to receive a share of County ARPA funds.

As of June 30, we have more than \$600,000 in the bank, with another \$240,000 in pledges receivable, and are positioned to immediately escalate leadership gift asks, pending official support from the City.

A YES from the City will take our ability to fundraise to the next level. It will provide the confidence donors need in order to also say yes. The City’s support leverages County support, and leverages lead gift donor support to complete the entire campaign. Thank you for your highest consideration of our request.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

The Jayhawk Theatre is an important economic driver missing from the landscape of Topeka. Research of key, comparable markets demonstrates that a restored, Downtown historic theatre is a vibrant part of the arts, culture and economic development in most cities our size. Due to the unique nature, programming and “vibe” that only an intimate, mid-sized historic venue can

provide, NOT having a historic theatre puts us at a distinct disadvantage, particularly with young professionals who frequently seek that type of venue for entertainment and regularly travel to other markets (Lawrence, Kansas City, Wichita, and out of state) to enjoy programming that historic theatres provide.

Two key catalysts prompted our current "Phased" approach that will ensure increased occupancy with key infrastructure improvements as our Phase I priority.

1) Billy Bob Thornton and The Boxmasters "capacity" performance and VIP sell-out on a Monday night; and
2) Executive Director Geoff Steele's Eco-Devo Presentation regarding the impact of the Historic Gillioz Theatre on Downtown Springfield, MO. After these two events, City of Topeka leadership, Shawnee County Commissioners, GTP, Visit Topeka and State of Kansas Delegates said the resounding same thing: "Let's get this done. Sooner than later. Topeka needs this. Do that again; have more events like this."

Pulling off Billy Bob Thornton -- selling out VIP and hosting a capacity crowd on a MONDAY night, that drew outside visitors from states across the nation set the vision of what the Jayhawk Theatre could mean for Downtown Topeka and our Capital City. Geoff Steele shared the annual economic impact the Gillioz Theatre.

In 2019 they hosted 180 events including 80 National/Regional Acts, had \$3.6M in ticket sales, with a \$43.5M economic impact for Downtown Springfield. What if we do half that in Topeka?

Once restored, the Jayhawk Theatre will be a substantial and ongoing, sustainable economic driver, with a projected \$10M+ annual economic impact that

includes:

- Visitor Spending
- Sales Tax Generation
- Quality of Life
- Job Creation and Retention
- Overnight stays
- Retail, Entertainment and Destination Experiences

The restoration of the Jayhawk Theatre is critical for the key following reasons, demonstrating not only its importance, but the primary factors that drive this project.

I. Economic Engine

II. Tourism & Development

III. Arts & Culture

IV. Historic Icon

This multi-arts and cultural project creates jobs, will have a significant construction job sector impact, and will support and bring additional business Downtown, providing a significant return on investment to the City, County, surrounding region and our State.

In addition to working with GTP regarding economic impact, the Jayhawk Theatre conducted a comprehensive consumer survey to identify core community needs and received substantive feedback and input from every zipcode in Shawnee County.

Answers demonstrated the need and desire to have a restored historic theatre once again as a vibrant part of the heartbeat of our Downtown.

HOW IMPORTANT? is having a restored historic theatre as part of Topeka's revitalization and economic development?

Extremely or Very Important 72%

Not Very or At All Important 5%

Somewhat Important 22%

When asked **WHY**, the top 4 reasons identified as "Most/Very Important" were:

- Local venues help keep entertainment dollars here (rather than KC, Lawrence, etc.)
- Provide Programming & Venue like Liberty Hall, Midland, Uptown, etc.
- Part of Downtown Arts & Entertainment District
- Opportunity to Bid On & Attract Bigger, Collaborative Events

The Jayhawk regularly features the TOP four favorite entertainment options identified through this survey: live music, theatre, movies/films and comedy. Through diverse programming that draws citizens from every Topeka zipcode, restaurants, bars and retail establishments directly benefit through Jayhawk Theatre events. Downtown investors, businesses and property owners also benefit with an enriched, cultural and vibrant Downtown environment where people want to live, work, shop and play. The Jayhawk Theatre has, and will continue to work diligently to ensure that this project meets and serves specific and identified needs of our community.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

While there are other theatres and performing arts venues in Topeka, a mid-sized, open floor historic theatre is missing from our landscape. This puts Topeka at a disadvantage compared to surrounding markets: Lawrence, Kansas City, Emporia, Junction City, Salina, Wichita – they all have vibrant, downtown, early to mid-1900’s era historic theatres that contribute significantly to the quality of life, arts, culture and entertainment, and the overall selling mix of their communities.

The Jayhawk Theatre is proud to complement and support existing agencies. We are dedicated to deeply and meaningfully serving our entire community, and supporting our non-profit agencies through low and reduced non-profit and community event rates. We consistently serve minority organizations, artists and groups. Closely tracking our statistics since re-opening demonstrates our diverse programming and

audiences. 30% of our events, which represented 43% of our total attendance and patron audience directly featured and served minority artists, community members, organizations and groups.

Located in the center of our urban core, we provide direct, easy access (walking, public transportation). Ticket prices are low and affordable. Priority outreach for field trips and camps will be given to schools and organizations with the highest level of at-risk students.

Comparable community research reveals that most communities the size of Topeka have seven performing arts venues to Topeka's five. NOT having these venues means thousands of dollars leave our community each weekend, traveling to Lawrence, Kansas City and beyond. When live bands, comedians, dance troupes, and film festivals appear on our stages, surrounding restaurants, bars and retail shops benefit, as well. There are more than 2,000 operating historic theatres in the US, but only one exists within 60 miles of the Jayhawk Theatre. The Jayhawk Theatre has a long history of rich, community engagement and serving diverse and unique audiences. We continue that tradition, and with increased occupancy can further and better serve our community. The more we have to offer, the more we have to give. Centrally located, and as a vital part of our urban core, serving community will continue to be foremost.

Nothing distinguishes an organization more than being connected, serving and engaging the community. Children who are connected grow up to be impassioned citizens who want to stay, further enhance and be an integral part of ensuring a bright and vibrant future of their hometown.

What donated goods and or volunteer services do you receive that add value to this program?

We have the most amazing and dedicated team of volunteers and in-kind supporters. Without them, the progress and status of the Jayhawk Theatre would not be nearly the same as it is today. Their

commitment to ensuring the Jayhawk is “shovel ready” and in the best condition possible going into construction has been substantial. Interim safety and patron experience improvements have enabled us to put on top quality shows with a professional appearance, and have made the facility so attractive that even in its ‘raw, unfinished’ state, we are hosting national artists, wedding receptions, class reunions, business afterhours, film festivals, local/regional bands and more. As of today, EVERY weekend is already booked through October 30. None of this would have happened without our incredible volunteer support and in-kind donations.

For example, the \$60,000 professional light rig on our stage is on permanent loan from a volunteer.

Also donated was a \$6,000 switch that powers the light rig. Lesser Electric donated labor for its installation.

Our new stage door was donated at cost, and paid for itself within 12 months due to utility savings.

In partnership with the Carpenter’s Union, apprentices earned training hours as they removed the original stage footlights, added wooden flooring and extended our stage which is now safe for staff and volunteers.

TPAC generously provided its old draperies for our purchase at minimal cost. Those draperies have significantly improved Gallery and Auditorium acoustics.

Our event and tech volunteers provide significant ‘staffing’ resources for each event, translating to approximately \$7,500 annually.

Volunteers continue to make great strides in building construction preparation. To date, nearly \$750,000 in work has been completed toward the project.

The list of in-kind support and donations is extensive, and we’re happy to provide a more detailed list. We are tremendously grateful and again – the progress of the Jayhawk Theatre would be a fraction of what it is today without the incredible in-kind support and

passion of our volunteers.

~~ Regarding the request for statistical information below. We are happy to further discuss our demographic patron and artist projections, but would like to provide those statistics and projections in context, and in more detail than a number can provide. As mentioned above, our phased growth anticipates 28,000, 38,000 and 50,000 patron attendance, with a goal of maintaining diverse artist and audience attendance of 30 – 45%.

As we grow our field trip offerings, our student percentages and numbers will increase, as well. As we grow our Senior Film Series programming, our senior percentages will increase. All of this amazing, robust programming can happen with increased occupancy, and we sincerely appreciate your investment and shared vision, which if generously funded, will lead to our mutual and shared success, benefiting the citizens of our great Capital City!

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Jayhawk Theatre Annual Report 2022.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	0
Projected age of 6-12 years	0
Projected age of 13-18 years	0
Projected age of 19-35 years	0

Projected age of 36-59 years	0
Projected age of 60 years and over	0
Total Individuals	0

Section V Beneficiary Information - Gender

Men	0
Women	0
Transgender	0
Total Individuals	0

Section V Beneficiary Information - Income Level

At or below 30%	0
At or below 50%	0
At or below 80%	0
Other	0
Income Unknown	0
Total Individuals	0

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	0
Percent of Black/African American	0
Percent of Hispanic	0
Percent of Asian	0
Percent of American Indian/Alaskan Native	0
Percent of Asian & White	0

Percent of Black/African American & White	0
Percent of American Indian/ Alaskan Native & Black/African American	0
Percent of Asian/Pacific Islander	0
Percent of Other Multiracial	0
Total Percent of Individuals	0

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
- Is not party to legal actions against or from the city, including code enforcement liens**
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents**
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle**
- There are no potential conflicts of interest that impact receiving this award**

Section VIII Applicant Signature

Title	Fundraising Consultant
-------	-------------------------------

Your Signature

Name of signatory: Joanne Morrell

A handwritten signature in black ink that reads "Joanne Morrell". The signature is written in a cursive style with a distinct loop at the end of the word "Morrell".

[Link to signature](#)

Not For Profit Corporation Annual Report



1. **Corporation Name:** HISTORIC JAYHAWK THEATRE, INC.
2. **Business Entity ID No.:**
3. **Tax Closing Date:** December 2021
4. **State of Incorporation:** KS
5. **Official Mailing Address:**
BRAD BUCHANAN, 720 SW JACKSON ST. , TOPEKA KS 66603
6. **Location of Principal Office:**
720 SW Jackson , Topeka KS 66603

**Electronic File Stamp
Information:**

Filed

- **Date:**06/13/2022
- **Time:**
12:05:01 AM

7. Officers:

John Gonzalez - Secretary or equivalent (This officer is also a member of the governing body)
720 SW Jackson St Topeka, KS 66603

Sonia Betsworth - VP (This officer is also a member of the governing body)
720 SW Jackson Topeka, KS 66603

Brad Buchanan - Treasurer or equivalent (This officer is also a member of the governing body)
720 SW Jackson St TOPEKA, KS 66603

Jeff Carson - President or equivalent (This officer is also a member of the governing body)
720 SW Jackson Topeka, KS 66603

8. Governing Body:

Irene Haws - 720 SW Jackson Topeka, KS 66603
Scott Gales - 720 SW Jackson Topeka, KS 66603
Jeff Carson - 720 SW Jackson Topeka, KS 66603
Wes Weathers - 720 SW Jackson Topeka, KS 66603
Brad Buchanan - 720 SW Jackson Topeka, KS 66603
Joe Scranton - 720 SW Jackson Topeka, KS 66603
John Gonzalez - 720 SW Jackson St Topeka, KS 66603
Stephanie Coon - 720 SW Jackson St Topeka, KS 66603
Nancy Parish - 720 SW Jackson Topeka, KS 66603
Sonia Betsworth - 720 SW Jackson Topeka, KS 66603
Brenden Jensen - 720 SW Jackson Topeka, KS 66603
Jerry Anderson - 720 SW Jackson Topeka, KS 66603

9. Does this corporation/organization have the authority to issue stock? No

10. Total number of members: 15

11. Does this corporation hold more than 50% equity ownership in any other business entity that is on file with the Kansas Secretary of State? No

12. Does this corporation own or lease land in Kansas suitable for use in agriculture? No

"I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct."

Executed on June 12, 2022

Signature of Authorized Signer: Jeff Carson

Title/Position of the signer: President

ARPA Funds Grant Application



Submission date: **27 July 2022, 10:59AM**

Receipt number: **76**

Related form version: **5**

Section I Organization Information

Organization Name **Fellowship Hi-Crest**

Organization Address **455 SE Golf Park Blvd, Topeka, KS 66605**

Primary Phone **(785)431-0404**

Primary Email **jsublet@fellowshipicrest.com**

Primary Contact **Johnathan Sublet**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **4.5 years**

Industry Name **Religious, Grantmaking, Civic, Professional, and Similar Organizations (NAICS 813)**

What is your organization's mission statement? **Walking with others in community through the power of Jesus Christ.**

Does your organization assist any of the following? **Rental Assistance**

Section II Organization Status

Entity Status (As of Application Date) **Fully Open**

Date of anticipated reopening

Are you experiencing staffing shortages? **Yes**

Please describe extent of staffing shortages

We have lost two children's ministry workers due to personal childcare needs and the toll that the pandemic has taken on the job duties of the primary breadwinner in their families. They have had to seek higher-paying jobs that they enjoy less for their families to survive.

Is this organization a nonprofit?

Yes

Has this organization received any of the following?

Please Specify the amount recieved from Kansas SPARK/BASE Grants

Please Specify the amount recieved from Paycheck Protection Program

Please Specify the amount recieved from Shuttered Venue Operations Grant

Please Specify the amount recieved from Restaurant Revitalization Fund

Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested

\$150,000

Name the program for which you are applying

The Ford Center

Please describe your organization, its programs and how this program fits in

Fellowship Hi-Crest is a community church dedicated to walking alongside our neighbors through the power of Jesus Christ. We want to see the holistic transformation of the Hi-Crest community in Topeka, KS. We do this by building loving relationships, providing life-transforming resources, and life-changing experiences.

We are committed to bringing innovative approaches to our community needs supported by robust systems that allow us to replicate ourselves and operate as efficiently as possible. Along the way, we utilize the power of storytelling to show where God is transforming lives and our community.

Our approach also encompasses the belief that every individual is endowed with infinite value, dignity, and worth. This means that we are willing to walk beside others and help them succeed even if they don't believe the same things we do, make decisions as we would, or value the things we value.

The Ford Center, which will serve as a community innovation and connection center, allows us to demonstrate all the aforementioned values. It will transform a 16, 652 sq. ft. church that closed its doors due to COVID into a place where people from all walks of life can get help taking their next step. The finished project will impact our community through the economic development caused by the entrepreneurs using the space, the arts through the performance hall and recording studio, mental health through the office space, and our most vulnerable, kids, through the early childhood education space.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

-35 Additional Early Childhood Care Opportunities for the community. Plus, the job creation that comes along with it. Childcare Aware says that the current local capacity for Childcare only meets 57% of the demand needed.

-15 middle school students mentored outside of school hours. Young Life works with Jardine middle

school in the Brookwood community to mentor middle school kids during lunch. Currently, they cannot provide those students with the resources and experiences outside of school hours due to a lack of meeting space.

-1/3 increase of Total Youth Sports Space for existing community sports programs like Upwards

-10 businesses have access to a commercial prep kitchen that allows a local business the space needed to sell in retail environments and to be licensed as a food vendor. 47% of businesses in Topeka are small businesses. Having local, non-chain outlets where Topekans could do 10% of their spending would add \$127 million to the local economic activity, and 874 new jobs would be created. Topeka lacks adequate prep kitchen space to support its blooming food truck and caterer industry.

-Increased availability and access to mental health services. The recent Topeka Joint Economic Development Organization (JEDO) report showed that residents experience 4.2 poor mental health days per month and 3.7 poor physical health days per month.

-Additional space for the arts and gathering in the community. In the last two years, the COVID-19 pandemic has altered the way people can gather together. There have been missed birthdays, baby showers, and anniversaries. People are more disconnected from each other than ever before. The recent Topeka Joint Economic Development Organization (JEDO) report showed that residents experience 4.2 poor mental health days per month and 3.7 poor physical health days per month.

According to a study led by Julianne Holt-Lunstad, Ph.D., a professor of psychology and neuroscience at Brigham Young University, lack of social connection has a similar effect on physical health as smoking 15 cigarettes a day. (Perspectives on Psychological Science, Vol. 10, No. 2, 2015) A study by the American Cancer Society suggested that a "benefit of

addressing social isolation is the potential to influence multiple risk factors, as it is associated with hypertension, markers of inflammation, physical inactivity, smoking, and other health-risk behaviors." (American Journal of Epidemiology, Vol. 188, No. 1, 2019)

How has the pandemic impacted the effectiveness of your organization?

In the last two years, the COVID-19 pandemic has altered the way people can gather together. This impact extends into the mental health of the community we walk with, the ability to attain volunteers, raise funds, and the cost of operating. Churches nationwide have experienced a decrease in their volunteer capacity. The mental strain of an ongoing pandemic has caused people to not only reevaluate where they put their time but has lessened the amount of time they can give. Hi-Crest is a working-class community where 65% of the community qualifies as low to moderate income, with 40% spending 35% or more of their income on rent alone. This makes the population vulnerable to incidents like the current lack of childcare, where the current offerings in Topeka only meet 57% of the demand. According to Governor Kelly, "...one of the biggest barriers to entering the workforce, or returning to the workforce post-pandemic, is the lack of access to quality child care." This need has helped shape the design of the Ford Center.

The pandemic also disproportionately affected the elderly in our communities. The lack of opportunities to gather safely had a deep impact on the people of Brookwood Covenant Church, leading to the closing of the Church and, eventually the assets of the building being donated to Fellowship Hi-Crest to launch the Ford Center.

The restaurant and food services were one of the hardest hit sectors of the economy for Kansas. According to the 2021 Kansas Economic Report, from 2019 to 2020, the Accommodation and Food Services lost 15,800 jobs in the state of Kansas, or a 14%

reduction. The Arts, Entertainment, and Recreation sector lost 4,000 jobs for a 23.5% decrease year over year. Accommodation and food services had the second highest industry unemployment claims in 2020, with an average of 7,876 continued claims filed per week, an increase of 2,033.3% from 2019.

In 2020 Arts Connect of Topeka started a relief fund where visual and music artists in Topeka could apply for funding of up to \$500. In order to receive these funds, individuals needed to prove a direct loss of income or opportunities due to the pandemic. In 3 months, Arts Connect distributed over \$15,000 in relief funds to artists who lost wages due to the pandemic.

In Topeka, the majority of performance spaces are restaurants. We saw several Topeka restaurants close down during this pandemic, leaving not only an immediate but a persistent gap in the pool of performance spaces in Topeka.

Please describe how you see the future of your organization and its program post-pandemic

Merriam Webster defines a ford as a shallow body of water that may be crossed by wading. The vision of the Ford Center is to have the existing Brookwood Covenant Church become a collection of resources that helps people take their next step in life. It won't be a place that removes all hurdles and boundaries, but that makes overcoming those obstacles more realistic.

The services and opportunities in the Ford Center are intentionally directed at some of the hardest hit areas of the pandemic. By design, it will lower the hurdles for people and businesses to continue their recovery from the pandemic. In one place, our community will be able to receive Mental Health resources and take their next steps as business entrepreneurs in both the performing arts and food services industries. The center will help meet the critical need for childcare, ultimately helping individuals and families return to work.

We are building the Ford Center in a way where once it is operational, it will be self-sustaining. The effort's marginal income will help maintain the building and fund other community programming.

Fellowship Hi-Crest is committed to empowering individuals and communities to move towards holistic transformation. We do not have a planned footprint in The Ford Center. We truly intend for this to be a place led by the community for the community. We are looking to reinvest what we gain from this space into future community programming as we see needs and pursue those opportunities.

Section IV General Data

Provide a detailed explanation of the proposed program

Mental Health:

Three of the current offices in the building will be renovated and made available for mental health specialists in our area. The offices will have shelving

and wifi.

Early Childhood Education:

The Children's Ministry area will be converted into an Early Childhood Education space. The center will be able to service 35 total children (8 infants, 10 toddlers, and 17 Pre-K) and have room for staff. This part of the building will also have secure entrances from the rest of the building. The center will include an 1800 sq ft playground. Once again, the 2022 County Health Rankings showed Shawnee County in extreme need of more Early Childhood Education opportunities.

Entrepreneurship

Coffee shop: Milk & Honey will use the lobby of the building as a second mini location.

Commercial Kitchen Suite:

We have sought the input and partnership of Soul Fire, Flavor Wagon, and Milk & Honey on the Commercial Kitchen suite redesign. They will lead in managing this part of the community initiative. This area will offer so much, including prep space, classroom space, and ample pantry space. The partners mentioned above also want to help act as mentors and coaches for other budding entrepreneurs, allowing them to use the commercially licensed space to become licensed. The space will also be available for others who are already licensed to rent. We will secure this part of the building from the rest of the facility. It will also be accessible during off hours by security pads.

Youth Sports/Reception/ Community Meeting Venue:

The gym will be updated to expand the usage of the facility for youth basketball and volleyball teams. The availability of affordable spaces to rent for practices and games is lacking. The space will also serve well for wedding receptions and community events.

Young Life works with Jardine middle school in the Brookwood community to mentor middle school kids during lunch. Currently, they cannot provide those students with the resources and experiences outside school hours due to a lack of meeting space.

Red Sea Recording Studios & The Jordan Performance Hall

There is currently a gap in our community for performing artists. After an artist's following grows beyond the size of the Boobie Trap, there exists no place to perform before reaching a crowd the size of The Granada in Lawrence. They often don't have the following or the dollars to make that jump. This space will seat ~250 people. It will also be outfitted to handle live recordings of full bands. The back of the room will also have soundproofed space for affordable music lessons. The current loft will be converted into an enclosed recording studio control room. This space can also be used for conferences and weddings. This would also make for another unique space for Visit Topeka to bring acts into town.

Fellowship Hi-Crest will have no footprint in the building. We only desire to transform this space so the community can use it for what it needs most.

Describe what other funding is available and what you have secured, or expect to secure for this project

We are currently applying for other grants and will seek some financing of the project. The building partners will help to cover not only the financed amount but also the ongoing operation of the center. Brookwood Covenant Church donated the building insured at \$3.4 million to Fellowship Hi-Crest in the Spring of 2022. Fellowship Hi-Crest has provided the funds for the conceptual engineering and branding of the Ford Center.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

**Mental Health:
The 2021 JEDO reports and the 2022 County Health Rankings show an extreme need for our county**

around mental health. The recent Topeka Joint Economic Development Organization (JEDO) report showed that residents experience 4.2 poor mental health days per month and 3.7 poor physical health days per month.

Early Childhood Education:

Once again, the 2022 County Health Rankings showed Shawnee County in extreme need of more Early Childhood Education opportunities. Childcare Aware says that the current local capacity for Childcare only meets 57% of the demand needed.

Entrepreneurship & Commercial Kitchen:

47% of businesses in Topeka are small businesses. Having local, non-chain outlets where Topekans could do 10% of their spending would add \$127 million to the local economic activity, and 874 new jobs would be created. Topeka lacks adequate prep kitchen space to support its blooming food truck and caterer industry. Many individuals in our area currently make baked goods out of their homes. They are looking to expand their hobby into a business. One avenue would be selling their baked goods in established restaurants. Unfortunately, because the baked goods are not made in a licensed commercial kitchen, local restaurants cannot sell their goods, and cannot build these partnerships. The bakers' start-up cost is often too high to overcome this hurdle. With a licensed facility, they can have established hours, which will help them get the start they need in the food service industry, ultimately creating additional small businesses in Topeka. Currently, there is no affordable place for chefs and restaurant owners to set up cooking classes. Many are resorting to renting spaces at Shelter houses for Shawnee County Parks & Rec. The Shelter Houses are not designed for these classes or have the appropriate equipment. The teaching classroom will provide additional space for

chefs and restaurants to expand their business operations. According to the National Restaurant Association's State of the Restaurant Industry Report, "1 in 4 limited-service, family dining and fast casual operators plan to devote more resources to expanding their off-premises business."

Youth Sports/Reception/ Community Meeting Venue:
The gym will be updated to expand the usage of the facility for youth basketball and volleyball teams. The availability of affordable spaces to rent for practices and games is lacking. This renovated space will help. The space will also serve well for wedding receptions and community events.

According to a study led by Julianne Holt-Lunstad, Ph.D., a professor of psychology and neuroscience at Brigham Young University, lack of social connection has a similar effect on physical health as smoking 15 cigarettes a day. (Perspectives on Psychological Science, Vol. 10, No. 2, 2015) A study by the American Cancer Society suggested that a "benefit of addressing social isolation is the potential to influence multiple risk factors, as it is associated with hypertension, markers of inflammation, physical inactivity, smoking, and other health-risk behaviors." (American Journal of Epidemiology, Vol. 188, No. 1, 2019)

Red Sea Recording Studios & The Jordan Performance Hall

There is currently a gap in our community for performing artists. After an artist's following grows beyond the size of the Boobie Trap, there exists no place to perform before reaching a crowd the size of The Granada in Lawrence. They often don't have the following or the dollars to make that jump. This space will seat ~250 people. It will also be outfitted to handle live recordings of full bands.

The back of the room will also have soundproofed

space for affordable music lessons. This space can also be used for conferences and weddings. This would also make for another unique space for the Visit Topeka Team and his team to bring acts into town.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

We do not believe that another such combination of services exists in Topeka.

Tent Door Kitchen will be where food truck owners and budding entrepreneurs can start in the restaurant industry. The kitchen will be a shared rental space where new chefs can be licensed, and experienced chefs can expand their business. The old chapel will become a teaching classroom where they can host classes and other events. The more experienced restaurateurs will act as mentors and guides for those new to the business in this shared space.

Our community currently lacks rentable commercial baking space for potential entrepreneurs. With a licensed facility, community bakers can have established hours, which will help them get the start they need in the food service industry, ultimately creating additional small businesses in Topeka.

Currently, there is no affordable place for chefs and restaurant owners to set up cooking classes. Many are resorting to renting spaces at Shelter houses for Shawnee County Parks & Rec. The Shelter Houses are not designed for these classes or have the appropriate equipment. The teaching classroom will provide additional space for chefs and restaurants to expand their business operations.

The Jordan Performance Hall will be one of two spaces in Topeka to be open to the public for recording smaller ensembles such as Choirs, string quartets, and bands. This will also be the only space where groups can rehearse and perform in the same setting.

This space closes the gap in Topeka for a medium size performance and recording space where previously only smaller studios and restaurants existed in the Topeka market. The Red Sea Studios

will operate as a control room, allowing mixing engineers to work on vocal recordings or to record live performances and also mix them.

The smaller enclosed space for affordable music lessons means that the Ford Center will be able to take a band from learning skills, to performing, and to recording all in one community space.

The proximity to the commercial kitchen, child care center, and youth sports space will also create a built-in traffic generator, creating opportunities for performances that coincide with other community events and build the performance experience for up-and-coming bands and musicians.

The childcare center will accommodate approximately 35 children from birth through preschool. This will close the gap in the childcare crisis in Topeka. The current childcare options in Topeka only meet 57% of the demand for the area. This will be a unique childcare opportunity because additional services will be located directly in the building, like office space for mental health care workers, a coffee shop, potential food education classes, event space, and youth sports leagues. Parents will not only meet a childcare need but also participate in other activities conveniently located in the same place.

What donated goods and or volunteer services do you receive that add value to this program?

The over 16,000 sq ft. building was donated to Fellowship Hi-Crest in March 2022. Several community partners are in the process of donating close to \$10,000 worth of audio/visual equipment for the space. The Fellowship Hi-Crest Body has also donated many hours in beginning the demolition and upkeep of the building as it stands today.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [2022 FHC Kansas Certificate of Good Standing.pdf](#)

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	1500
Projected age of 6-12 years	1400
Projected age of 13-18 years	1450
Projected age of 19-35 years	5100
Projected age of 36-59 years	5100
Projected age of 60 years and over	5300
Total Individuals	19850

Section V Beneficiary Information - Gender

Men	9531
Women	10319
Transgender	
Total Individuals	19850

Section V Beneficiary Information - Income Level

At or below 30%	1628
At or below 50%	1985
At or below 80%	2620
Other	13617
Income Unknown	
Total Individuals	19850

Section V| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	66.6
Percent of Black/African American	9.9
Percent of Hispanic	10.7
Percent of Asian	2.7
Percent of American Indian/Alaskan Native	1.0
Percent of Asian & White	
Percent of Black/African American & White	
Percent of American Indian/ Alaskan Native & Black/African American	
Percent of Asian/Pacific Islander	0.20
Percent of Other Multiracial	8.9
Total Percent of Individuals	100.0

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
- Is not party to legal actions against or from the city, including code enforcement liens**
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents**
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle**
- There are no potential conflicts of interest that impact receiving this award**

Section VIII Applicant Signature

Title

Servant Pastor

Your Signature

Name of signatory: Johnathan Sublet

A handwritten signature in black ink, appearing to read 'Johnathan Sublet', with a long horizontal stroke extending to the right.

[Uploaded signature image: Johnathan electronic signature_001.jpeg](#)

**STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB**

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: FELLOWSHIP HI-CREST, INC.

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on August 31, 2020, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of July 27, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

**SCOTT SCHWAB
SECRETARY OF STATE**

ARPA Funds Grant Application



Submission date: **29 July 2022, 1:09PM**

Receipt number: **90**

Related form version: **5**

Section I Organization Information

Organization Name **Topeka Renovation LLC**

Organization Address **603 SE 10th Street**

Primary Phone **785-4080193**

Primary Email **arcreatingservicesllc@gmail.com**

Primary Contact **John January**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **5 Years**

Industry Name **NAICS 81**

What is your organization's mission statement? **We strive to provide a safe place of living in the community.**

Does your organization assist any of the following? **Unsheltered Homeless
Sheltered Homeless**

Section II Organization Status

Entity Status (As of Application Date) **Fully Open**

Date of anticipated reopening

Are you experiencing staffing shortages? **No**

Please describe extent of staffing shortages

Is this organization a nonprofit?

No

Has this organization received any of the following?

Please Specify the amount recieved from Kansas
SPARK/BASE Grants

Please Specify the amount recieved from Paycheck
Protection Program

Please Specify the amount recieved from Shuttered
Venue Operations Grant

Please Specify the amount recieved from Restaurant
Revitalization Fund

Please Specify the amount recieved from COVID-19
Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other
COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested

240,000

Name the program for which you are applying

Housing Placement Initiative

Please describe your organization, its programs and
how this program fits in

We are a locally owned Minority Renovation Company. We obtain abandoned homes in the city. We renovate them and lease them to individuals or families in need. This allows us to clean our community up and reduce the number of homeless people in our community. This program fits in with the Rescue Plan Funding because we are providing families with long term housing security. We have a staff that works with families to help them apply and find resources for all their needs. (Utility Bill and Rental Assistance, Clothing, Food, Jobs) we have a none eviction policy for 6 months as long as it is due to non-payment of rent and not a lease violation.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

The funds will help us renovate 2 houses in Shawnee County and Purchase 3 more homes in the community. This will also allow us to consistently provide 6 people with stable income for their households.
We will continue to research grants and work with a local bank to receive funds for the program. We plan on creating a Non-for Profit so that we can do fundraising and receive grants to help the community.

How has the pandemic impacted the effectiveness of your organization?

The pandemic slowed down our ability to complete more projects due to the increase in materials. Now, we are facing modifying our budget for staffing due to the inflation on food, housing and gas.
We are also affected in COVID cases. When someone tests positive with COVID it delays us being able to finish a job on time because we shut down the site for everyone that is exposed to quarantine to ensure we are not spreading the virus.

Please describe how you see the future of your organization and its program post-pandemic

We see us thriving. Topeka has a need for Nice Affordable Housing. Real Estate has gone up tremendously causing the working class not to be able to afford the cost of living. Causing our Homeless rate to increase. Topeka Renovation is changing the narrative we are investing in a very lucrative business, that is allowing us to help the community by providing housing, jobs and cleaning up the community. While we build this LLC we will build our community.

Section IV General Data

Provide a detailed explanation of the proposed program

We are wanting to renovate homes and purchase more abandon homes. As we complete homes we want to work with the city and or community partners to place people in homes. Provide them with the resources and training to maintain their home. We want to work with them so that we can help reduce their barriers.

Describe what other funding is available and what you have secured, or expect to secure for this project

We have secured funding from GoTopeka. We are currently researching opportunities with Department of Commerce, Department of Labor Grants and other funding options.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

The community need we are addressing is stable housing and jobs. As we create more jobs and housing. We want to have housing that is managed by Private Landlords so we can serve the community that does not meet the requirements of major leasing agencies. This will decrease the amount of multi living housing and homeless families. The more properties we can obtain the longer we have stable jobs. All of this money will generate back into our city.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

No based off the research we were able to find. We will be the only LLC providing housing and assisting tenants with resources for household needs, jobs, training and other barriers they may face.

What donated goods and or volunteer services do you receive that add value to this program?

We receive volunteers from at risk youth and individuals needing community service to help us clean out and prepare houses. This helps us keep the project cost down by not needing to hire people for clean outs.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [topeka renovation good standing.pdf](#)

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	11
Projected age of 6-12 years	9
Projected age of 13-18 years	6
Projected age of 19-35 years	11
Projected age of 36-59 years	3
Projected age of 60 years and over	
Total Individuals	40

Section V Beneficiary Information - Gender

Men	5
Women	9
Transgender	
Total Individuals	14

Section V Beneficiary Information - Income Level

At or below 30%	6
At or below 50%	4
At or below 80%	
Other	
Income Unknown	
Total Individuals	10

Section V| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	5
Percent of Black/African American	35
Percent of Hispanic	
Percent of Asian	
Percent of American Indian/Alaskan Native	
Percent of Asian & White	
Percent of Black/African American & White	
Percent of American Indian/ Alaskan Native & Black/African American	
Percent of Asian/Pacific Islander	
Percent of Other Multiracial	60
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
- Is not party to legal actions against or from the city, including code enforcement liens**
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents**
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle**
- There are no potential conflicts of interest that impact receiving this award**

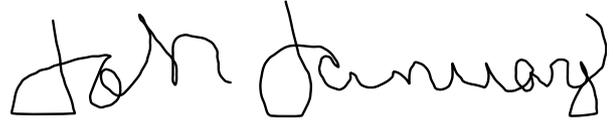
Section VIII Applicant Signature

Title

John January

Your Signature

Name of signatory: John January

A handwritten signature in black ink that reads "John January". The signature is written in a cursive style with a large, stylized initial "J".

[Link to signature](#)

**STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB**

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: TOPEKA RENOVATION LLC

Entity Type: DOM: LTD LIABILITY COMPANY

State of Organization: KS

was filed in this office on January 03, 2018, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of July 28, 2022

A handwritten signature in black ink that reads "Scott Schwab". The signature is written in a cursive, flowing style.

**SCOTT SCHWAB
SECRETARY OF STATE**

ARPA Funds Grant Application



Submission date: **29 July 2022, 1:59PM**

Receipt number: **92**

Related form version: **5**

Section I Organization Information

Organization Name **Crayola Kids Child Care**

Organization Address **3343 SW Nottingham Rd
Topeka, KS 66614**

Primary Phone **785-230-6186**

Primary Email **crayolakidsgcc@gmail.com**

Primary Contact **Billie Good**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **15+**

Industry Name **Child Day Care Services (NAICS6244)**

What is your organization's mission statement? **Our mission is to assist working families to raise amazing children by providing quality care in a safe and caring environment. We are committed to providing a safe atmosphere where children can feel confident to enjoy developmentally appropriate play experiences and learn at their own individual pace.**

Does your organization assist any of the following? **Other**

Section II Organization Status

Entity Status (As of Application Date) **Fully Open**

Date of anticipated reopening

Are you experiencing staffing shortages?

No

Please describe extent of staffing shortages

Is this organization a nonprofit?

No

Has this organization received any of the following?

**Paycheck Protection Program
COVID-19 Economic Injury Disaster Plan Funds
Any other COVID-19 related relief from the federal
government, State of Kansas, or Shawnee County**

Please Specify the amount recieved from Kansas
SPARK/BASE Grants

Please Specify the amount recieved from Paycheck
Protection Program

15327

Please Specify the amount recieved from Shuttered
Venue Operations Grant

Please Specify the amount recieved from Restaurant
Revitalization Fund

Please Specify the amount recieved from COVID-19
Economic Injury Disaster Plan Funds

25000

Please Specify the amount recieved from any other
COVID-19 related relief

24000

Section III Summaries

ARPA Grant Amount Requested

28,388.72

Name the program for which you are applying

Crayola Kids Child Care

Please describe your organization, its programs and
how this program fits in

**Crayola Kids Child Care is a State of Kansas Licensed
Group Home Daycare. The daycare provides child
care to working families of the Topeka Community for
children 6 weeks of age to 5 years old.**

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

We seek to improve the health and safety of the child care environment with these funds, to provide the highest quality of care possible.

How has the pandemic impacted the effectiveness of your organization?

The pandemic has had a direct impact on our child care in many ways. Parents have been on edge about sending their children to daycare because of the close proximity they have with one another. We have had families withdraw from the program directly due to Covid and the fears surrounding the virus. Extra cleaning precautions have been taken, which has added to additional hours of work each week, without additional income. Air purifiers have been put in place, as well as room dividers to serve as a visual aid to children to spread out.

Please describe how you see the future of your organization and its program post-pandemic

I see the future of Crayola Kids Child Care as successful! I have had the fortunate opportunity to apply for grants that have assisted with additional supplies needed during this time of great uncertainty. Due to the gracious governmental funding to assist daycare providers, I have been successful with acquiring much needed supplies without having to raise rates on current families. Not having to pass on this additional expense is more valuable than ever right now with the rising cost of almost everything!

Section IV General Data

Provide a detailed explanation of the proposed program **I am seeking this grant to assist with the improvement**

of Health and Safety at our daycare.

- 1. Bob's Janitorial (\$425) to clean out air ducts and furnace. Clean air is healthy air!**
- 2. Hardwood Floor Refinishing Co. (#2,516) to remove a section of carpet that is difficult to keep clean, and to resurface the hardwood floors that have started to splinter. Hardwood is easier to disinfect than carpet.**
- 3. Burgess Construction (\$12,575) to remove and replace the existing sidewalk and driveway. There is a tripping hazard in the sidewalk and previous attempts at mudjacking to remove hazard has failed. There is also a tripping hazard in the driveway.**
- 4. Burgess Construction (\$11,525) to fence in the entire backyard. It is a requirement of licensing to have children outdoors everyday, and Covid makes this even more important! Since I live on a busy street where cars are often going way over the speed limit, this is important**

I would also like to request assistance in purchasing a preschool curriculum we can use for this school year to enhance the program and help us in our mission to provide the highest quality care we can provide.

- 5. Lil Dreamers Dream Big (\$1,112.76) full year curriculum for 4 preschoolers.**

The vendors I have selected to receive estimates from are also local Topeka companies. By granting Crayola Kids Child Care the funds for this grant, you will also be assisting these home town business as well!

Describe what other funding is available and what you have secured, or expect to secure for this project

I do not expect to secure funding for these projects elsewhere.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

The community has lost several great child care providers during the pandemic. There is a huge need for child care in the Topeka area. I am applying for grants that can allow my business to remain open, without having to increase child care rates for the currently enrolled families. It is my desire to improve the quality of care at Crayola Kids Child Care so that the children of the Topeka Community have a fun and safe learning environment while their parents go to work or attend school.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

This service is duplicated by many other home daycare providers and childcare centers. It is justified because there are many children in need of care while their parents work and one location would not be able to assist everyone. These workers give to the Topeka community and would not be able to do so without the much needed child care providers.

What donated goods and or volunteer services do you receive that add value to this program?

Families that graduate from Crayola Kids Child Care and go on to elementary school often return to donate their used toys as they outgrow them. Beginning this year, we will have a volunteer (previous music teacher at the public school) coming to daycare every other week to offer an hour-long Music & Movement lesson to the children. We are all very excited about this additional piece to our child development plan!

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Cert. of Good Standing.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years

8

Projected age of 6-12 years	0
Projected age of 13-18 years	0
Projected age of 19-35 years	0
Projected age of 36-59 years	0
Projected age of 60 years and over	0
Total Individuals	8

Section V Beneficiary Information - Gender

Men	4
Women	4
Transgender	0
Total Individuals	8

Section V Beneficiary Information - Income Level

At or below 30%	
At or below 50%	
At or below 80%	
Other	
Income Unknown	8
Total Individuals	8

Section V| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	75
Percent of Black/African American	0
Percent of Hispanic	0

Percent of Asian	0
Percent of American Indian/Alaskan Native	0
Percent of Asian & White	12.5
Percent of Black/African American & White	0
Percent of American Indian/ Alaskan Native & Black/African American	0
Percent of Asian/Pacific Islander	0
Percent of Other Multiracial	12.5
Total Percent of Individuals	100.0

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
- Is not party to legal actions against or from the city, including code enforcement liens**
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents**
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle**
- There are no potential conflicts of interest that impact receiving this award**

Section VIII Applicant Signature

Title	Owner/Child Care Provider
-------	---------------------------

Your Signature

Name of signatory: **Billie J Good**

A handwritten signature in black ink that reads "Billie J Good". The signature is written in a cursive style with a distinct loop for the letter 'B' and a clear 'J' and 'G'.

[Link to signature](#)

Crayola Kids Child Care
State of Kansas License #

*The State of Kansas does not register sole proprietorships.

ARPA Funds Grant Application



Submission date: **30 July 2022, 10:57PM**

Receipt number: **98**

Related form version: **5**

Section I Organization Information

Organization Name **Smith Properties and Family Services, LLC**

Organization Address **3220 SW 18th St.
Topeka, Kansas 66604**

Primary Phone **785-289-3744**

Primary Email **justlatonia@gmail.com**

Primary Contact **LaTonia Wright**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **Since 1980. Entity was Smith Enterprises, but is now Smith Properties and Family Services, LLC since November 2020.**

Industry Name **624 and 532**

What is your organization's mission statement? **To provide safe quality housing and case management services for those that encounter difficulty to obtain it, due to past rental evictions, poor credit ratings, criminal records or mental health needs.**

Does your organization assist any of the following? **Rental Assistance
Unsheltered Homeless
Transitory Populations
Sheltered Homeless
Other**

Section II Organization Status

Entity Status (As of Application Date)

Open but Reduced Hours

Date of anticipated reopening

Are you experiencing staffing shortages?

Yes

Please describe extent of staffing shortages

Smith Properties and Family Services, LLC has experienced a staffing shortage due to being unable to meet increased case management needs of the target population. Another Chance Housing currently provides case management services on a volunteer basis at between 2-10 hours a week. 2022 has seen an increased need to provide these services on site for an estimated 25 hours or more a week in response to mental health needs of tenants, those seeking housing services or other social concerns. Due to limited volunteer hours of staff, the increased needs are unable to be met for tenants and those seeking education and supports related to housing and other community programs.

Is this organization a nonprofit?

No

Has this organization received any of the following?

Please Specify the amount recieved from Kansas SPARK/BASE Grants

Please Specify the amount recieved from Paycheck Protection Program

Please Specify the amount recieved from Shuttered Venue Operations Grant

Please Specify the amount recieved from Restaurant Revitalization Fund

Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested

1,000,000

Name the program for which you are applying

LaTonia Wright

Please describe your organization, its programs and how this program fits in

The organization was previously known as Smith Enterprises with multiple businesses under its umbrella, which included rental housing units in Topeka. It was established in 1980. At one point, multiple rental units were part of the organization's portfolio. In 2018, a reorganization and reduction of rental properties occurred as previous leadership began exit strategies to accommodate the retirement of multiple individuals.

However, during 2018 and 2019 the owner Robert Smith encountered several individuals who knew of his experience in housing whom began to share their inability to access safe, quality housing because of their limited income, rental history and/or criminal record. These individuals were experiencing homelessness while seeking to acquire permanent residency and become more responsible members of the community. They expressed their frustrations on how they were continually denied a place to live and the barriers they faced due to qualification criteria found with Topeka Housing Authority, private landlords and property management companies. Mr. Smith saw this as a reason to continue in the housing field with a social service component to help other individuals experiencing such issues. As a result, the company was rebranded Smith Properties and Family Services, LLC in November 2020. From 2019 through 2020 a total of 9 affordable housing units have been created to serve the targeted population.

Another Chance Housing Program is a social service program of Smith Properties and Family Services, LLC. It works to assist hard to serve populations (limited incomes, past rental evictions, past criminal records, poor credit ratings and mental health needs) access safe quality affordable housing, community health and social service supports. This is done through case management activities that include assistance to complete applications for rental housing, utility help, home ownership programs, fair housing law education, increased tenant landlord law awareness, obtain photo IDs, birth certificates, obtain social security cards, apply for employment, apply for disability benefits, apply for payee services, mental health services, voter registration and other areas where need is identified.

This program fits into the strategic investment for the Topeka Community as the program provides affordable housing and long-term housing security in addition to case management to sheltered, unsheltered and/or homeless individuals. There is a shortage of affordable housing in Topeka and landlords willing to provide housing for individuals having the life barriers of previous rental evictions, limited incomes and felony criminal convictions.

A total of 9 individuals are currently being housed through Smith Properties with access to case management when needed. An additional 5 are being provided case management and guidance to other services. 2 individuals were assisted to locate safe affordable housing with another private landlord.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Long-term benefits of ARPA funds will help underserved citizens of the community be served through Another Chance Housing Program who are often turned away from other service providers in the community and denied housing units or assistance

due to their past actions and public records of criminal and/or credit history. Studies show that the absence of stable housing can lead to individuals having feelings of helplessness and natural reactions of returning to past behaviors associated with crime, recidivism, other societal defiant behaviors, increased substance abuse and mental health needs. Housing security is a well-known determinant to combat these community concerns and issues. Once housing is established, Another Chance Housing has a volunteer social worker who provides case management services to assist individuals maintain housing.

The Topeka Community has had a visible increase of homeless individuals over the past several years and Smith Properties and Family Services, LLC began work to create solutions through the addition of 9 affordable housing units to serve those experiencing difficulty to secure safe quality affordable housing in Topeka. The ARPA funds grant will provide seed money to help expand and maintain the program for a minimum of 4 years to create 3 new staff positions. New staff will include a full-time program coordinator, part-time case coordinator, part-time maintenance staff and construction/renovation resources to scale up develop of more affordable rental units and the Another Chance Housing Program case management supports.

The program will be sustained after the grant award from increased volunteer services, gifts, rental revenue, grant awards, foundation awards, partnerships and sponsorships. Multiple income sources have been identified in which the program coordinator will be responsible for researching and securing to increase program sustainability. Identified funding sources include but are not limited to, gifts from private donors, Topeka Entrepreneurship Program, Kauffman Foundation, Ford Foundation,

Kansas Housing Resources Corporation, Department of Housing and Urban Development, Capital Federal Savings and Topeka Community Foundation. A not-for-profit status will be obtained to increase funding options. An annual budget of \$150,000 - \$200,000 will be needed to secure minimum staffing and operations.

How has the pandemic impacted the effectiveness of your organization?

Due to the smallness of the organization, it has not been greatly impacted by the pandemic. However, the pandemic has created at times workflow issues and access to other community agencies due to their limited staff and hours of operations.

Another Chance Housing has been unable at times to assist individuals acquire legal documents (photo IDs, birth certificates, social security cards, proof of income, etc.), housing services, rental assistance, utility assistance, mental health services or to meet deadlines for other programs. As a result, 3 individuals became frustrated with extended waiting times or lack of responses from other entities and dropped out of case management services for which the volunteer staff was helping them work toward obtaining permanent housing.

Please describe how you see the future of your organization and its program post-pandemic

The post-pandemic future of Smith Properties and Family Services, LLC with the addition of 3 new staff, will be working diligently to expand services through increased community outreach to make stakeholders and targeted groups more aware of program services. Another Chance Housing will increase its local presence by regularly attending relevant housing and service meetings, trainings, conferences, city council meetings, etc. These efforts will be actively pursued to build rapport and working relationships, in addition to the discovery of resources for continued program opportunities and the sharing of information with others.

Goals will be set to make progress in collaboration with other community partners to facilitate centralized wrap around services for individuals served, increased affordable housing units for homeless individuals and an expansion of resources and funding for continued program development.

A not-for-profit status is being pursued to encompass other funding options which will include the building of a board to oversee operations, policy development for the extended program, and strategic planning for future growth.

Section IV General Data

Provide a detailed explanation of the proposed program

The proposed program, Another Chance Housing is a social service branch of Smith Properties and Family Services, LLC. ARPA funds will help to increase staff capacity through the creation of 3 paid jobs in Topeka. These positions will work to better serve chronically homeless individuals and others seeking permanent housing and supports to navigate assessed and identified community services through a person-centered support plan. Chronically homeless

is defined by the federal government as a homeless individual with a disability who lives in a place not meant for human habitation, a safe haven, emergency shelter or institutional care facility less than 90 days. Individual or head of household has been homeless for at least 12 months or on at least 4 separate occasions in the last 3 years.

The program coordinator will be available full-time and the case coordinator part-time to provide enhanced case management services, instead of on a limited volunteer basis. Each of the positions will provide case management services to include meeting with individuals to complete an assessment for housing, income, obtaining legal documents, education on fair housing, eviction proceedings and tenant/landlord laws.

After the assessment, a strengths-based approach will be used to guide person-centered supports to complete applications for housing, income, health services, transportation and other identified needs. Education on home ownership programs such as Topeka's ToTo Program, Habitat for Humanity and Department of Veteran's Affairs VASH Program and application assistance will also be provided as a model for those seeking to increase personal wealth via this route.

Individuals will always be able to reconnect with case management services when needed to assist them retain housing our access services that will help them further self-improvement or personal life goals. It has been found over the course of the last two years in providing case management supports, after one obtains housing and stability, additional supports titrate off within 3-6 months.

The addition of rental units will be pursued from

private and public funding sources to build capacity to meet planned efforts to reduce homeless numbers in Topeka. A part-time maintenance staff will respond to service calls of tenants in housing units.

Describe what other funding is available and what you have secured, or expect to secure for this project

At this time rental income maintains Smith Properties and Family Services, LLC. The addition of a full-time program coordinator will supply needed capacity to secure not-for-profit status, additional private gifts from donors and the application for continued funding from funders such as Topeka Entrepreneurship Program, the Kauffman Foundation – submit an idea grant fund, Ford Foundation - inequality and social justice funding, Kansas Housing Resources Corporation – housing development funds/programs, Department of Housing and Urban Development – housing development funds/programs, Capital Federal Savings – corporate giving and Topeka Community Foundation – grant opportunities. Additional funding sources will be identified and sought to increase program sustainability.

It is estimated that an annual operating budget of \$150,000 – \$250,000 will be needed for Another Chance Housing staff and operating costs. These expenses include salaries, health insurance, payroll deductions and payroll company at an estimated \$145,000 annually, auditing services, office space rental, liability insurance, office supplies, office equipment, internet, utilities, company phone, advertising/marketing and printing expenses, employee travel related to service delivery and training at an estimated up front one time cost of \$5,000 and annual costs of \$30,00,000. \$115,000 will be used to cover costs associated with construction/renovation/fees to add affordable rental units. \$5,000 is set for miscellaneous expenses like inflation of utilities and insurance.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

The major community need being and will continue to be addressed by Another Chance Housing Program, is the reduction of homeless numbers in the Topeka

Community. Additional needs being addressed is specifically focusing on those experiencing housing instability amongst chronically homeless individuals and others that encounter difficulty to obtain safe quality housing due to past rental evictions, poor credit ratings, criminal records and additional needed social supports.

The program has created 9 affordable housing units in the last two years. 4 of these units are occupied by previously chronically homeless individuals who were unsheltered. 3 current tenants were unsheltered but do not have disabilities. After obtaining stable housing they have obtained employment in the community. 1 individual is currently being assisted with case management who is chronically homeless and unsheltered. They have been denied housing from, Topeka Housing Authority, private landlords and several property management companies because of their criminal record. Smith Properties and Family Services, LLC would be able to house this individual and remove them from homelessness if it had additional units.

Topeka has seen an 8% increase in documented homelessness between 2021 and 2022. The 2022 Topeka/Shawnee County Homeless Task Force Point-in-Time Report documents 365 people experiencing homelessness in the community. Of this number 45% of which were in an emergency shelter, 40% were unsheltered, and 15% were in a transitional housing program. These numbers only represent a snap shoot of the true homeless issue in Topeka which is visually evident from the numerous homeless camps around town and those asking for housing from Another Chance Housing after hearing about the quality of services from current tenants.

Smith Properties and Family Services, LLC has

worked over the past two years to build relationships with the Topeka Rescue Mission, Breakthrough House and the City of Topeka's Shelter Plus Care Program and the Veteran's Administration to further its mission and work toward decreasing homelessness in the community.

In 2020, Smith Properties purchased and renovated a single-family home in east Topeka and two small apartments buildings in central Topeka. These are two areas of the city that over the years have been riddled with absentee landlords and owners. Renovations were completed on each unit to return them to the tax rolls and increased the value of these units and visual revitalization of both neighborhoods for Topeka. The acquisition and renovation of more units is planned with the expansion of new staff to take on oversight of the organization within the next 4-year projected growth projections.

The program relevance also aims to increase capacity to provide information, education and case management for 100-250 individuals annually to maintain housing or assistance to locate other housing services when needed. A yearly goal would be to decrease overall homelessness in Topeka with an initial outcome goal of at least 2% - 5% annually for this size of an agency. Each year, new program performance measures would be evaluated and set based off trending demographics and community conditions.

In the program's aim to accomplish housing with case management, The National Association of Social Work identifies case management as critical to the reduction of unnecessary contacts with the health system, as well as emergency services that can be prevented through helping persons achieve or maintain wellness and autonomy. Furthermore, a 2019

report published by the National Institute of Health shows appropriate case management is over 40% effective in the reduction of unnecessary community health services usage.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

Smith Properties and Family Services, LLC is unaware of any Topeka community agency or private company that is willing to work with and provide housing for its target groups without restrictions to the person-served, thus the response to add a social service arm to the company in 2020. This entity stepped up to provide safe, quality housing and case management for chronically homeless and other individuals with past histories of evictions, limited incomes, poor credit, felony convictions and mental health needs.

Other well-known housing organizations in the Topeka Community include Rental Management Solutions, Balanced Property Management and Dunc 1 Real Estate offer private comparable housing. However, they do not have good reputations for providing safe, clean quality housing as found with Smith Properties and Family Services, LLC. Many units of identified competitors are not well maintained physically, charge tenants inflated fees for service requests and deny tenancy based on past conviction records, rental ratings and evictions. These companies also do not offer case management services to help tenants avoid eviction, locate alternative housing or access additional structured social/health supports to maintain housing as one can with Smith Properties and Family Services, LLC.

Other key notes that set Smith Properties apart from other community organizations, is being a minority owned real estate and social service agency focused on serving the working poor and individuals that receive monthly disability income while understanding the social issues of marginalized groups often found

within limited income households, ethnic/racial households, the LGBTQ community, persons with disabilities and the aging population. Veteran's experiencing homelessness have also been offered assistance. All these identified groups have or are receiving services from the organization.

What donated goods and or volunteer services do you receive that add value to this program?

Current donated goods include case management supports at 2 -10 hours a week from a master's level social worker trained in program administration and a passion to serve those who have limited access to safe quality housing in the Topeka Community. This volunteer time equates to \$28.00 per hour estimated at \$56.00 - \$280.00 per week since December 2020.

Furniture items such as beds, sofas, bathroom and kitchen items are private donations to assist individuals leaving homelessness to have comfortable living units while they reacclimate to being sheltered. Items range in value, but an estimated donation base so far is about \$3,000 due to used condition of items being donated.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [SOC Doc.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years **0**

Projected age of 6-12 years **0**

Projected age of 13-18 years **0**

Projected age of 19-35 years	4
Projected age of 36-59 years	11
Projected age of 60 years and over	1
Total Individuals	16

Section V Beneficiary Information - Gender

Men	10
Women	5
Transgender	1
Total Individuals	16

Section V Beneficiary Information - Income Level

At or below 30%	13
At or below 50%	3
At or below 80%	0
Other	0
Income Unknown	0
Total Individuals	16

Section V| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	26
Percent of Black/African American	56
Percent of Hispanic	0
Percent of Asian	0
Percent of American Indian/Alaskan Native	2

Percent of Asian & White	0
Percent of Black/African American & White	0
Percent of American Indian/ Alaskan Native & Black/African American	0
Percent of Asian/Pacific Islander	0
Percent of Other Multiracial	16
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
- Is not party to legal actions against or from the city, including code enforcement liens**
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents**
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle**
- There are no potential conflicts of interest that impact receiving this award**

Section VIII Applicant Signature

Title	Volunteer
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Your Signature

Name of signatory: LaTonia Wright

A handwritten signature in black ink that reads "LaTonia Wright". The signature is written in a cursive style with a large initial 'L' and 'W'.

[Link to signature](#)

STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: SMITH PROPERTIES AND FAMILY SERVICES LLC

Entity Type: DOM: LTD LIABILITY COMPANY

State of Organization: KS

was filed in this office on November 25, 2020, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of July 29, 2022

A handwritten signature in black ink that reads "Scott Schwab". The signature is written in a cursive, flowing style.

SCOTT SCHWAB
SECRETARY OF STATE

ARPA Funds Grant Application



Submission date: **31 July 2022, 11:06AM**

Receipt number: **58**

Related form version: **5**

Section I Organization Information

Organization Name **Andall Forbes Enterprises, LLC**

Organization Address **1213 SE 36th street
Topeka Ks 66605**

Primary Phone **913 730 0319**

Primary Email **andallforbesenterprise.llc@gmail.com**

Primary Contact **andallforbesenterprise.llc@gmail.com**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **5 years**

Industry Name **NAICS 53**

What is your organization's mission statement? **Although it was not a requirement in the formation of the articles for incorporations, this organization has set purposes and goals. Our main goal is to provide affordable housing and education with emphasis on the lower socioeconomically challenged citizen in the community regardless of religion of ethnicity.**

Does your organization assist any of the following? **Rental Assistance
Transitory Populations
Sheltered Homeless
Other**

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	Yes
Please describe extent of staffing shortages	Due to the pandemic obtaining and retaining employees was a challenge. It was difficult to hire and retain employees due to health challenges.
Is this organization a nonprofit?	No
Has this organization received any of the following?	
Please Specify the amount recieved from Kansas SPARK/BASE Grants	
Please Specify the amount recieved from Paycheck Protection Program	
Please Specify the amount recieved from Shuttered Venue Operations Grant	
Please Specify the amount recieved from Restaurant Revitalization Fund	
Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds	
Please Specify the amount recieved from any other COVID-19 related relief	

Section III Summaries

ARPA Grant Amount Requested	50,000
Name the program for which you are applying	Property accessibility, home ownership, maintenance and education.

Please describe your organization, its programs and how this program fits in

The Andall Forbes Enterprise, LLC is a for-profit real estate investment company. A Kansas registered cooperation since 2017. The organization provides full time employment for four (4) employees. This workforce is enhanced by subcontracting specialty services through local businesses. Our primary initiative is the acquisition and rehabilitation of distress properties including the upgrade of structure and amenities to meet city code standards. Rehabilitated properties are marketed to economically challenged communities at prices that are structured to present affordable opportunities for lower income families and individuals in the community.

This program will help to improve the cash-flow and funding challenges that are currently impeding the opportunities for growth and development to reach individual homeowners and families who are in need of housing. This project further impacts beautification and reduction of code violations relating to distress and unattended properties. Education and knowledge are a very important part of the program. This program compliments our purpose and goals.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Receipt of these funds will provide enhanced opportunities to increase the number of participants learning about acquisition and rehabilitation of distress properties. In so doing, there is the opportunity to expand the work force thereby providing employment opportunities for residents of the community. The funding will also provide long term benefit to citizens of the communities. These learning opportunities will facilitate the development of building trade skills of employees. It will benefit purchase of a no fee residence association to assist in monitoring and maintaining the upkeep of these properties. Additionally, Andall Forbes Enterprise, LLC will provide to each new homeowner information on real world financial literacy, credit awareness, budgeting, guidelines and strategies to understand real estate investment, home ownership, property maintenance and repair and other critical subjects. The program proposed will be sustained by revenues generated from the project, from various state and/or federally funded contracts for services, by involvement and dedication of private organizations and citizens in the community, financially and theoretically. Andall Forbes Enterprise, LLC is a for profit organization, and although we are not large company, we still managed to operate effectively. As stated, receiving the funds will greatly enhance our ability to reach and provide services to a larger audience which will enable us to acquire more properties, the revenues from which will assist in continued substance of the program.

How has the pandemic impacted the effectiveness of your organization?

The pandemic had an adverse impact on the operation in the following ways:

- 1. Reduction in revenue limiting the resources to acquire and renovate properties.**
- 2. Longer time frame to complete a project from acquisition through rehabilitation and disposition.**
- 3. Material cost has skyrocketed, adding additional stress to the already depressed financial resources**

Please describe how you see the future of your organization and its program post-pandemic

Andall Forbes Enterprise LLC, will increase acquisition of distress properties with faster a turnaround time for marketing. We would expand the workforce and incorporate learning opportunities to educate citizens in the community about construction. Teach the ways and means and methods to start, develop, and build similar investment opportunities to build similar investment opportunities of their own. I see the organization getting bigger by teaching all of the inner workings of the business to the community. Finally, we would give economically challenge individuals or families the opportunity to have a clean, updated, safe place to call home and not a house.

Section IV General Data

Provide a detailed explanation of the proposed program **Our organization plans to expand the workforce. The program will be conducted quarterly with an average of 15 to 25 attendees for a period of one year with possibility of future programs. Based on the increase in acquisitions we will recruit additional employees and provide training to enhance the time frame from acquisition to disposition. Develop and implement learning opportunities for employee and local citizens. These opportunities would be in the form of online or in person lectures, visual material and demonstrations followed by practical exercises to reinforce and master the subjects presented. We will also provide apprenticeship programs that would lead to certification. Included will be information on LLC formation, financial funding, credit awareness repair and budgeting, deal sourcing, basic inspection of property, safety, protective clothing, understanding roofing, drywall, electric, Hvac, siding, flooring, understanding city codes and all other repair factions of a distressed property procurement. Also, there will be real world examples of all areas learned from one of the active renovations.**

Describe what other funding is available and what you have secured, or expect to secure for this project

So far Andall Forbes Enterprise IIC has been a self-funded operation. All activities to date have been done on a shoestring budget without the aid of outside sources. Given our efforts to grow and expand other forms of funding will be considered in pursuit of the organization's growth plans. This grant will greatly enhance our ability to much more than we are currently doing.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

The Highland Acres neighborhood in East Topeka KS has an approximate population of 2992 residents: with an average age of residents being 49 years old (according to the US Census). The homeowner rate is approximately 54 percent and according to the City of Topeka Health Map (2020) the percentage of persons below poverty is 22%; compared to Highland Crest at 26%, Monroe at 23% and Central Highland Park at 16%.

Topeka in its current state presents a number of distressed and abandon properties, a prevalence of city ordinance code violations along with residences that are poorly maintained.

Simply put, the community needs a major beautification and enhancement effort. My initiative will help to start that process of beautification and improvement and in so doing, over time, the incidents of distressed and abandon properties will decline along with the number and frequency of code violations that presently visible, unattractiveness and serves as an impeachment to the charm and beauty of the neighborhoods as well as depressing the value of properties in the area. In addition, in a very short period of time the COVID-19 Pandemic negatively influenced these lower income neighborhoods. They now, would have the opportunity to move in a positive direction and start recovering. In conclusion, this project will address, the housing shortage, the unemployment crisis, the trade skill shortage and several other issues.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

Andall Forbes Enterprise LLC has been in operation for 5 years. Over that period of time based on information gathered and the observations of services in the community indicates that there is no exact duplication of the type of service we provide. This has led us to conclude that the community will be exceptionally served by the diligent accountability and transparent delivery of our services that would become more available and accessible through this grant.

What donated goods and or volunteer services do you receive that add value to this program?

Although no goods were provided, the organization collaborated with experienced older trades persons who offered valuable knowledge and in-kind services to us. They assisted in providing supervision and instruction to participants. At times, they even offer the use of equipment and other supplies.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Andall Forbes enterprise llc cert of good standing.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years 0

Projected age of 6-12 years 0

Projected age of 13-18 years 15

Projected age of 19-35 years 30

Projected age of 36-59 years 30

Projected age of 60 years and over 15

Total Individuals	90
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Section V Beneficiary Information - Gender

Men	60
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Women	20
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Transgender	10
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Total Individuals	90
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Section V Beneficiary Information - Income Level

At or below 30%	60
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At or below 50%	30
-----------------	----

At or below 80%	5
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Other	
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Income Unknown	5
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Total Individuals	100
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Section V| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	25
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Percent of Black/African American	15
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Percent of Hispanic	15
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Percent of Asian	5
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Percent of American Indian/Alaskan Native	5
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Percent of Asian & White	5
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Percent of Black/African American & White	10
---	----

Percent of American Indian/ Alaskan Native & Black/African American	5
Percent of Asian/Pacific Islander	5
Percent of Other Multiracial	10
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title

Owner

Your Signature

Name of signatory: Faron Forbes



[Link to signature](#)

**STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB**

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: ANDALL FORBES ENTERPRISE LLC

Entity Type: DOM: LTD LIABILITY COMPANY

State of Organization: KS

was filed in this office on August 13, 2017, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of July 27, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

**SCOTT SCHWAB
SECRETARY OF STATE**

ARPA Funds Grant Application



Submission date: **31 July 2022, 4:53PM**

Receipt number: **85**

Related form version: **5**

Section I Organization Information

Organization Name	McIntosh Law offices
Organization Address	510 SW 10 Ave Topeka Kansas 66612
Primary Phone	785 3296125
Primary Email	atifmcintoshlaw@gmail.com
Primary Contact	atifmcintoshlaw@gmail.com
FEIN (Federal Employer Identification Number)	
How long has your organization been in Topeka?	Although we only have office building in Topeka for one and a half years, we have been representing Topeka and the state of Kansas for over 10 years.
Industry Name	NAICS 51
What is your organization's mission statement?	The goals of McIntosh Law offices are to be instrumental in ensuring justice and relief to individuals regardless of their nationality, ethnicity and religion. To provide citizen of the community with legal services and representation as is necessary in various aspects of the practice and execution of certain federal and or state laws.
Does your organization assist any of the following?	Other

Section II Organization Status

Entity Status (As of Application Date)

Fully Open

Date of anticipated reopening

Are you experiencing staffing shortages?

Yes

Please describe extent of staffing shortages

The COVID pandemic created great difficulty with staffing availability due to illness of individuals, therefore, we experienced staffing challenges. Reduction in revenue because of the limits to the number and frequency of cases being litigated.

Is this organization a nonprofit?

No

Has this organization received any of the following?

Please Specify the amount recieved from Kansas SPARK/BASE Grants

Please Specify the amount recieved from Paycheck Protection Program

Please Specify the amount recieved from Shuttered Venue Operations Grant

Please Specify the amount recieved from Restaurant Revitalization Fund

Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested

\$75,000

Name the program for which you are applying

Legal Clinic, with emphasis on legal services and education to individuals who are socioeconomically challenged.

Please describe your organization, its programs and how this program fits in

McIntosh Law offices have been in existence for over fifteen (15) years with offices in Kansas City, Kansas and Topeka, Kansas. We represent individuals seeking legal services in several diverse areas including but limited to family law, Civil Litigation, Business Litigation, Complex Litigation, Estate administration and Health service law.

The lead attorney is a mature well-experienced professional of extensive training, a graduate of Washburn University with a Bachelor of Arts in Economics, graduating member of Sagamore Honor Society. In 1979 obtained Juris Doctorate Degree at Washburn University. In 1980 opened McIntosh Law Offices in Kansas. In 2002 obtained master's degree of Criminal Justice at Washburn University, bestowed membership in Honor Society Phi Kappa Phi, Member of Kappa Alpha Psi Men's Fraternity, member of the Kansas Trial Lawyers Association, practices in the State and Federal Court of Kansas, admitted in the U.S. District Court, Western District of Missouri, approved by the Supreme Court of Missouri to practice Pro Hac Vice in Missouri, approved by the State of Oklahoma to practice Pro Hac Vice in Oklahoma, approved by the State of Colorado to practice Pro Hac Vice in Colorado, concentration is in personal injury which includes medical malpractice, wrongful death, nursing home negligence, and many other negligence claims. He obtained a Juris Doctor at the Washburn School of law here in Topeka Kansas. He also represented the NAACP for the state of Kansas for several years.

Should we be successful in been awarded this grant the office of McIntosh law will make available legal counsel and services to citizens of the community who are economically challenged and who would benefit from knowledge and assistance in the areas of domestic relations, minor violations of city ordinances, minor violations of state laws. probate matters including wills, guardianship, powers of

attorney, personal injury and discrimination in the areas of race sex religion age.

This Project further fits into the overall mission of McIntosh Law Offices to assist low- and moderate-income individuals with programs and services that would help them reach self-sufficiency and create opportunities to those in need.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

McIntosh law currently maintains legal offices in Kansas City Kansas and here in Topeka Kansas. Occupancy space for this program will be donated by the law firm. Funds from this program will be directed to the development of information packages-based on the topics of interest. Several methods will be uses in the transference of the information. Methods like booklets, handouts, visual aid and expert guess speakers and individuals associated with the delivery of this service along with other incidental expenses that may occur.

The program will be sustained after the grant has been awarded by program revenues generated from various state and/or federally funded contracts for services, contributions from colleagues and organizations and lastly, by revenue generated by McIntosh Law Offices.

How has the pandemic impacted the effectiveness of your organization?

As a result of the pandemic revenue declined given the inability of clients to seek consultation and the courts scheduling and adjudicating cases under the conditions for managing, gatherings, social distancing and other limitations under the COVID 19 guidelines. Nevertheless, McIntosh Law Offices have continued to function adequately. Now that the limitations of the COVID 19 pandemic are relaxed the courts have begun the process of attempting to clear the backlog of cases on the docket. This has brought with it staffing pressures to meet the demand of court requirements to facilitate hastened adjudications.

Please describe how you see the future of your organization and its program post-pandemic

The future of McIntosh Law offices seems promising given the backlog of cases as a result of the pandemic and the court's decision to address the backlog expeditiously. Additionally, new clients are seeking counsel and assistance in situations arising from events and the impact of the covid19 protocols that adversely affected their personal situation in various aspects of law. The activity to date strongly indicated that there will be an ongoing need for such legal services in the weeks, months and years ahead for example, given the high death toll during the pandemic we have experienced a significant surge in the need for probate services, the preparation for wills and power of attorney and other health care related legal issues.

Section IV General Data

Provide a detailed explanation of the proposed program **McIntosh Law will prepare a list of topics in the areas of law previously identified that will become areas of study to be presented. Information packages including lesson material, visual aids, handouts, booklets and other aids would be developed and provided to attendees. Seminars would be scheduled for each topic and registration process would be implemented to facilitate enrollment. From these presentations individuals who are interested in persuading further counsel and assistance to their specific needs would schedule appointments for a one-on-one consultation and proper referrals made. Information on these presentation sessions will be advertised through social media, radio and television and other advertising avenues that are available.**

Describe what other funding is available and what you have secured, or expect to secure for this project

McIntosh Laws office to date have not secured any funding specifically related to this initiative. It is our plan to seek funding and support for other agencies and jurisdictions where the specific intent is to assist and support socioeconomically challenged citizens in the community. Federal and state funds or grants will be explored along with private organizations and colleagues.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

The pandemic has brought to light the unpreparedness of citizens to deal with a crisis of this magnitude and the limited availability of affordable legal services to assist them in the management of such traumatic situations. The initiative been undertaken through this grant is intended to fill that gap and to better prepare citizens to manage unforeseen difficulties or emergencies that may unexpectedly impact their lives.

The average annual household income in Topeka is \$65,113, while the median household income sits at \$49,647 per year. Residents aged 25 to 44 earn \$60,628, while those between 45 and 64 years old have a median wage of \$52,247. In contrast, people younger than 25 and those older than 65 earn less, at \$32,630 and \$43,016, respectively.

There are 125,819 residents in Topeka, with a median age of 38.1. Of this, 47.65% are males and 52.35% are females.

Approximately 40.13% of the population in Topeka holds a high school degree (that's 38,945 residents), while 24.36% have attained a college certificate (24,942 locals) and 17.48% have a bachelor's degree (16,966 people).

Based on the above statistic according to US/Neighborhood/KS/Topeka-Demographics nearly half of the population of Topeka only have a high school diploma and others falls into the low-income bracket making it more difficult to afford and comprehend the type of legal services needed. The program offered by McIntosh Law Offices will provide the guidance and knowledge needed in the areas previously discussed.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

Information available to McIntosh Law Offices suggest that the level of service and expertise being provided by this initiative is much more advanced and detailed in terms of information provided through seminars, up to and including legal representation referrals for submission of motions and other court filings and representative referred council in cases that potentially may go to trial. It is our understanding that legal services provided by other organizations like Washburn Law clinic and Kansas legal services are not as comprehensive or complete as of that being proposed by this initiative. In this regard McIntosh Law offices is not duplicating services.

What donated goods and or volunteer services do you receive that add value to this program?

Given that we are in the development stages of this initiative, to date, we have not received any donation of goods or services that will add value to this proposal however, volunteer services would be retained and utilized as needed for the development, implementation, coordination and presentations of various topic on the list of seminars identified and addressed.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [KS Certificate of Good Standing.PDF](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	0
Projected age of 6-12 years	0
Projected age of 13-18 years	10
Projected age of 19-35 years	10

Projected age of 36-59 years	30
Projected age of 60 years and over	50
Total Individuals	100

Section V Beneficiary Information - Gender

Men	40
Women	40
Transgender	20
Total Individuals	100

Section V Beneficiary Information - Income Level

At or below 30%	40
At or below 50%	30
At or below 80%	20
Other	5
Income Unknown	5
Total Individuals	100

Section V Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	35
Percent of Black/African American	20
Percent of Hispanic	20
Percent of Asian	
Percent of American Indian/Alaskan Native	5

Percent of Asian & White	5
Percent of Black/African American & White	5
Percent of American Indian/ Alaskan Native & Black/African American	5
Percent of Asian/Pacific Islander	3
Percent of Other Multiracial	2
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title	Owner
Your Signature	Name of signatory: Atif Abdel-Khaliq 
	Link to signature

The Supreme Court of Kansas



Certificate of Good Standing

I, **Douglas T. Shima**, Clerk of the Supreme Court of the State of Kansas, do hereby certify that the Supreme Court of Kansas is the highest court of law, and the court of last resort within the State of Kansas, and has exclusive jurisdiction over and control of the admission of applicants to the bar of this state.

I do further certify that on April 11, 1980,

Atif M. McIntosh Abdel-Khaliq

was duly admitted to practice as an attorney and counselor of the Supreme Court and all other courts of the State of Kansas and is, on the date indicated below, a member in good standing of the Kansas Bar.

Witness my hand and the seal of the Supreme Court, hereto affixed at my office in Topeka, Kansas, this 1st day of November, 2021.

Active Status

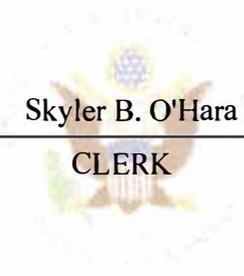
A handwritten signature in cursive script that reads "Douglas T. Shima".

Clerk of the Supreme Court of Kansas

UNITED STATES DISTRICT COURT
for the
DISTRICT OF KANSAS
CERTIFICATE OF GOOD STANDING

I, Skyler B. O'Hara, Clerk of this Court,
certify that Atif Abdel-Khaliq, Bar # 7722, was
duly admitted to practice in this court on April 11, 1980, and is in good
standing as an Active member of the Bar of This Court.

Dated at Kansas City, Kansas on 11/01/2021.


Skyler B. O'Hara
CLERK

Kim Leininger
DEPUTY CLERK

ARPA Funds Grant Application



Submission date: **31 July 2022, 8:23PM**
Receipt number: **111**
Related form version: **5**

Section I Organization Information

Organization Name **Ad Astra Per Aspera Counseling, LLC**

Organization Address **3831 SW Lincolnshire Rd.
Topeka, Ks 66610**

Primary Phone **7852217777**

Primary Email **SusanaOrtizLPC@gmail.com**

Primary Contact **Susana Ortiz**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **2012**

Industry Name **Social Assistance**

What is your organization's mission statement? **Ad Astra Per Aspera Counseling, LLC provides comprehensive mental health services and consultation for youth, adults, and families across the state of Kansas. Our licensed therapists complete and maintain extensive training through certified programs to develop and facilitate comprehensive prevention programs for youth and mental health resources and supports for all age groups at low cost — or even no cost — to Topeka residents demonstrating financial need.**

Does your organization assist any of the following? **Unsheltered Homeless
Transitory Populations
Sheltered Homeless**

Section II Organization Status

Entity Status (As of Application Date) **Fully Open**

Date of anticipated reopening

Are you experiencing staffing shortages? **No**

Please describe extent of staffing shortages

Is this organization a nonprofit? **No**

Has this organization received any of the following?

Please Specify the amount recieved from Kansas SPARK/BASE Grants

Please Specify the amount recieved from Paycheck Protection Program

Please Specify the amount recieved from Shuttered Venue Operations Grant

Please Specify the amount recieved from Restaurant Revitalization Fund

Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested **750,000**

Name the program for which you are applying **Equine-Assisted Therapy Program**

Please describe your organization, its programs and how this program fits in **Presently, Ad Astra Per Aspera Counseling, LLC (AAPAC) provides comprehensive mental health services and consultation for youth, adults, and families across the state of Kansas. Our licensed**

therapists complete and maintain extensive training through certified programs to develop and facilitate comprehensive prevention programs for youth and mental health resources and supports for all age groups at low cost — or even no cost — to Topeka residents demonstrating financial need. Current programs include facilitating therapeutic and psycho-educational programs for at-promise (formerly called at-risk) children, particularly those in foster care, using research-based counseling theory, tools and strategies to support age-appropriate development of social skills, behavioral and emotional regulation. These programs are also beneficial for adult or senior clients who have been diagnosed with PTSD and co-occurring mental health disorders, particularly veterans and parolees, which can support social reintegration and decrease chances of recidivism. With the aid of our herd of therapy horses, Ad Astra Per Aspera Counseling, LLC will offer equine-aided therapy groups for veterans & active duty service members, people in recovery from substance abuse, people with disabilities, the LGBTQ+ population, women impacted by breast cancer, trauma & abuse survivors, children with autism, underserved/marginalized youth, and more. Horses, animals and nature, coupled with therapeutic expertise, is what makes this program truly transformative.

Typically, equine-assisted therapy is a team effort where a mental health professional works with a horse specialist. Clients who participate in equine-assisted therapy are usually seeking help for emotional or behavioral problems. Clients work with specially trained horses and learn about caring for them. The therapy focuses more on learning to care for the animals rather than learning to ride. Working with horses happens along with methods like cognitive behavioral therapy and experiential therapy. Caring for horses requires concentration,

selflessness, and teamwork. Equine-assisted therapy programs can help people improve self-esteem, self-awareness, confidence, and empathy. Equine therapy programs have proven to be effective in the treatment of the following: behavioral problems, relationship issues, grief, anxiety, depression, attention-deficit/hyperactivity disorder, addiction, and eating disorders.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Some of the current program ideas supported by the requested grant dollars include:

- 1.) Wholeness with Horses: A support group for women impacted by breast cancer - including recently diagnosed, undergoing treatment, and survivors.**
- 2.) Operation Be Herd: This program partners veterans with horses to bring a unique approach to emotional and relationship healing. By observing and interacting with horses, veterans engage in activities that teach mindfulness, regulation, and healthy communication.**
- 3.) Rainbow Wranglers: a program for LGBTQ+ youth aged 13-16. The teens will learn how to identify, express, and regulate their emotions without judgment or pressure and practice safe and sustainable ways to connect with themselves, others, and the world around them. These skills and experiences have been shown to decrease symptoms of depression and anxiety as the teens learn that they can meet challenges effectively and take risks.**
- 4.) Giddy-Up: A group for teens who are having a hard time with feeling okay at school or with friends or family or showing up with confidence. Participants are supported by our team as they learn to identify feelings, express emotions and needs, and apply leadership skills. They will explore what it means to have empathy for themselves and others, to have fun, and to build relationships with other teens.**
- 5.) Horses for Heroes - A workshop designed for first responders and frontline healthcare workers to come together and focus on healing themselves. During this retreat workshop, they'll have an opportunity to relax,**

release tension, and find the space to process the overwhelming emotions from taking care of the critically ill or injured.

6.) **Stable Hands:** Stable Hands is for both caregivers and veterans. We offer a chance to find some space, slow down, take time to breathe, and be taken care of. Our herd of therapy horses will show you how to BE in the moment, connect, and receive. Our team of therapists will support you and others who understand your struggles to share the burden, let go of what's tough, and take a moment to yourselves.

7.) **Escaramuza/Charrería Lite** - A riding group designed for LatinX youth and modeled after deep cultural and historical ties to equestrian sporting events in Mexico; Equine-assisted psychotherapy activities are utilized to develop communication skills, increase emotional self-awareness, build connections, and learn boundary setting. Participants are encouraged to identify feelings and explore positive expression of emotions and needs, develop leadership skills and a sense of appreciation and empathy for themselves and others.

Ad Astra Per Aspera Counseling, LLC is a for-profit business and will offer free or reduced services based on financial need, and full-price services at rates that cover the cost of operations. Equine-assisted therapy costs around \$225-295 per session and is covered by some insurance policies, it is also a covered benefit under HSA and FSA.

How has the pandemic impacted the effectiveness of your organization?

The populations served by Ad Astra Per Aspera Counseling experienced exacerbated impacts from COVID-19 in a variety of ways – youth who rely on school as a place of consistency and with dependable adults were unable to attend in person and suffered due to isolation and lack of social interactions with peers; survivors of domestic and sexual violence were at an increased risk if co-habiting with their abuser due to mandatory stay-at-home orders; veterans/military/first responders were

at a heightened level of alert and hyper-vigilance due to significant uncertainty about safety, health, and access to public spaces; and finally, those impacted by racial trauma experienced unprecedented emotional upheaval due to the violence surrounding our country's racial reckoning.

The pandemic has caused most clients served through Ad Astra Per Aspera Counseling to be under extreme stress and has brought more individuals into the fold as they look for ways to cope; this work has become more essential than ever.

Fortunately, throughout the pandemic, therapists were able to work with clients through HIPAA compliant telehealth platforms and socially distanced in person on the farm. Now that social distancing and gathering rules have relaxed, Ad Astra Per Aspera Counseling, while keeping all COVID-19 safety protocols in place around vaccinations, is able to return to full operation in supporting clients in person and virtually for those who wish to remain remote. During the pandemic and beyond, AAPAC continuously serves under-resourced youth, survivors of domestic and sexual violence as well as human trafficking, active-duty military and veterans, first responders, and those impacted by racial trauma and gender identity-based discrimination.

As the impact of the pandemic on mental health continues, mental health therapists are reporting a large increase in demand for treatment of anxiety and depression compared with last year. We are experiencing increased workloads as well as longer waitlists than before the pandemic. In order to effectively meet the demands of local clients, there has to be more options for effective, efficient, and affordable mental health programming. Conducting therapy in small groups is a cost-effective way to maximize both access and efficacy of mental health supports. An additional layer of skill-building and in-

vivo strategy application exists naturally within the processes of integrating animal-based therapy approaches.

Please describe how you see the future of your organization and its program post-pandemic

Partnerships with other local community organizations will allow us to serve under-resourced youth. The objectives of our mission and vision to provide equine-assisted therapeutic programs aimed at prevention of maladaptive behaviors and responses as well as support of existing mental health issues aligned with many current community initiatives and action plans. We anticipate programs whereby children will express, recognize, and manage their emotions in a healthy way, especially under stress. The number of youth served and total impact is expected to double after the first year.

With the support of grants, AAPAC plans to serve a growing number of those impacted by interpersonal violence; this includes survivors of domestic violence, sexual violence, and human trafficking. As a social determinant of health, interpersonal violence impacts a growing number of individuals and has been exacerbated during COVID 19.

While adding services to additional populations impacted by trauma, AAPAC will support veterans both individually and in groups with hopes of reaching thousands of veterans living in the Midwest. First responders encounter trauma by bearing witness to tragedies like drug overdose, suicide, and violence. They show up for Shawnee County every day and AAPAC is proud to offer a program specifically for them. Shawnee County is not immune to the harms caused to communities of color and AAPAC is committed to supporting mental health and building resiliency for BIPOC residents through equine assisted therapy and learning. AAPAC will work with survivors of racial trauma through organizations who focus on supporting traditionally marginalized communities.

Section IV General Data

Provide a detailed explanation of the proposed program

Our vision is that every survivor of trauma has access to the therapeutic healing that horses offer. This includes under-resourced youth, survivors of domestic and sexual violence as well as human trafficking, active-duty military and veterans, first responders, and those impacted by racial trauma. There are many ways horses support growth and healing, and AAPAC ensures these services are offered in a safe and ethical manner by highly trained and qualified professionals (both horses and humans).

What makes AAPAC and equine assisted therapy and learning different from other mental health services is the method of delivery. Participants partner with a horse and develop a relationship to build trust and identify any intimacy barriers before riding. Horses, as natural prey animals, are very attuned to their surroundings, and yet they are often capable of being calm and confident through higher-level brain development. This “both/and” of prey and regulated leader can set the tone for their humans as emotionally calm and confident presences. This can create a feedback loop which builds trust in the participant and increases their self-efficacy. This process is engaging, interesting, and does not require participants to be verbal about their thoughts and feelings. Instead, it provides the opportunity to try new behaviors and receive unbiased feedback from the horse. The horse provides an unconditional, non-judgmental, and honest platform that is fundamental to the healing process. When riding the horses, participants benefit from the rhythmic, patterned, repetitive somatosensory input that characterizes bottom-up regulation that can help develop and/or reorganize the traumatic brain (based on the Neurosequential Model of Therapy and

Education). This “living” delivery system does not rely on the traditional relationship between patient and therapist, but instead provides a neutral modality which can build trust faster. Horses can also provide the experience of positive touch and boundaries that lay the foundation for self-control, as well as heal attachment wounds.

The project plan includes delivery of therapeutic services to Shawnee County residents in the aforementioned categories. AAPAC will serve a minimum of 250 trauma survivors annually during the funded period. Programs take place weekly throughout the year for individuals and groups and every other month for weekend intensives. The implementation of this project includes outreach within the community, program delivery, program evaluation, and ongoing staff training. To effectively execute this plan, AAPAC will hire additional licensed therapists and trainers, as well as staff with varying degrees of educational background for animal and facilities maintenance. This program has the potential to create dozens of opportunities for employment while providing an incredible service to our greater community while instilling confidence and resilience in both clients and employees.

Describe what other funding is available and what you have secured, or expect to secure for this project

Current funding only includes profits from existing equine-assisted therapy appointments which are priced between \$225 to \$295 per 60/90 minute session for an individual client. Grants and donors will allow AAPAC to provide services at a fee below costs and expand access so that those who would benefit most can be supported regardless of ability to pay. Developing partnerships with other community organizations who share interest in supporting targeted populations deemed ideal for capitalizing on the benefits of our programs will allow both agencies to leverage

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

The community's need and desire for programming has gone up significantly over the last several years; for 2023, there is a trajectory of a 68% increase in service requests to AAPAC. This is a result of targeted outreach in the community and an emphasis on deep relationship building. People healing from trauma are seeking the innovative support model provided by AAPAC when so many other options have not worked for them.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

It is important to emphasize that AAPAC is not proposing a plan to create a recreational horseback riding camp - those services, and others related to learning how to ride horses, already exist. What Topeka does not currently offer, is Equine-Assisted Therapy and Equine-Assisted Learning. While therapeutic riding can be easily integrated utilizing the same facilities and therapy-trained horses, the major difference is that AAPAC's equine-related services will primarily focus on intensive mental health work. The nearest provider of similar services and programs exists outside the Kansas City Metro area. It is vitally important for Topeka's residents to have a local facility because it is not feasible for the groups that these programs aim to serve to travel extensive distances in order to benefit from the effectiveness of these treatments. Furthermore, the demand for these services multiply quickly, with most similar programs operating in-state and beyond struggling to keep up with demand. Several examples of specialized equine-assisted therapy programs have already been mentioned within the application to address the unique needs of at-risk youth, children in foster care, cancer patients and survivors, veterans and caretakers, first-responders, victims of domestic and sexual violence, and LGBTQ+ and BIPOC individuals healing from micro-aggression and social trauma. We also have the ability to provide learning programs

which integrate lessons on business, risk, communication, team work, and many other skill sets. AAPAC is the first in our area to present opportunities for comprehensive programs and models that aim to partner with other community organizations to provide unique and specialized supports that are both proactive and preventive as they are responsive to addressing and mitigating various risk factors in our Topeka community. As the capital of Kansas, Topeka is a perfect location for an innovative equine-assisted therapy program that has the potential to attract clients from across the country and around the world. With projections of growth surrounding ag-related business and careers, Topeka is an excellent location to support these programs that not only enrich our lives and community from a mental health standpoint, but also encourage clients, especially young ones or veterans looking for career options, to explore further opportunities in agriculture and agriscience industries. As a for-profit business, AAPAC does not currently accept donated goods or volunteer services. As a part of the planning process to develop the aforementioned programs, AAPAC leadership team will meet with stakeholders and counsel to determine if it is appropriate for some grant-funded programs and services to be managed separately or as a part of a distinct non-profit program in order to increase outreach potential and longevity of the program(s).

What donated goods and or volunteer services do you receive that add value to this program?

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Cert of Good Standing 2022.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	10
Projected age of 6-12 years	25
Projected age of 13-18 years	150
Projected age of 19-35 years	50
Projected age of 36-59 years	50
Projected age of 60 years and over	25
Total Individuals	310

Section V Beneficiary Information - Gender

Men	100
Women	180
Transgender	30
Total Individuals	310

Section V Beneficiary Information - Income Level

At or below 30%	210
At or below 50%	100
At or below 80%	25
Other	75
Income Unknown	
Total Individuals	410

Section V| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	10
Percent of Black/African American	30

Percent of Hispanic	27
Percent of Asian	
Percent of American Indian/Alaskan Native	5
Percent of Asian & White	
Percent of Black/African American & White	15
Percent of American Indian/ Alaskan Native & Black/African American	0
Percent of Asian/Pacific Islander	
Percent of Other Multiracial	13
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
- Is not party to legal actions against or from the city, including code enforcement liens**
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents**
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle**
- There are no potential conflicts of interest that impact receiving this award**

Section VIII Applicant Signature

Title	Managing Partner
-------	------------------

Your Signature

Name of signatory: Susana Ortiz

A handwritten signature in black ink that reads "Susana Ortiz". The signature is written in a cursive style with a large initial 'S' and a distinct 'O' in "Ortiz".

[Link to signature](#)

STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: AD ASTRA PER ASPERA COUNSELING, LLC

Entity Type: DOM: LTD LIABILITY COMPANY

State of Organization: KS

was filed in this office on June 01, 2020, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of July 31, 2022

Scott Schwab

SCOTT SCHWAB
SECRETARY OF STATE

ARPA Funds Grant Application



Submission date: **1 August 2022, 4:47AM**

Receipt number: **119**

Related form version: **5**

Section I Organization Information

Organization Name **Ad Astra Per Aspera Counseling, LLC**

Organization Address **3831 SW Lincolshire Rd.
Topeka, KS 66610**

Primary Phone **7852217777**

Primary Email **SusanaOrtizLPC@gmail.com**

Primary Contact **Susana Ortiz**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **Since 2012**

Industry Name **Education and Health Services**

What is your organization's mission statement? **AAPAC provides counseling and mental health services to individuals and organizations across the state of Kansas. We strive to provide services, programs, and consultation that respects each client as a unique individual influenced by his or her culture, family, values and beliefs, and personal identity. Psychological treatment first begins with clearly understanding and identifying the clients' goals and establishing a treatment plan based on those individualized goals.**

Does your organization assist any of the following?

Rental Assistance
Unsheltered Homeless
Transitory Populations
Sheltered Homeless

Section II Organization Status

Entity Status (As of Application Date) **Fully Open**

Date of anticipated reopening

Are you experiencing staffing shortages? **No**

Please describe extent of staffing shortages

Is this organization a nonprofit? **No**

Has this organization received any of the following?

Please Specify the amount recieved from Kansas
SPARK/BASE Grants

Please Specify the amount recieved from Paycheck
Protection Program

Please Specify the amount recieved from Shuttered
Venue Operations Grant

Please Specify the amount recieved from Restaurant
Revitalization Fund

Please Specify the amount recieved from COVID-19
Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other
COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested **\$500,000**

Name the program for which you are applying **Transition Services for At-Promise Youth (Ages 14-24)**

Please describe your organization, its programs and how this program fits in

AAPAC provides counseling and psychological services to individuals living and working across the state of Kansas. We strive to provide psychological services which promote individual growth and psychological health. We understand that each client we work with is a unique individual influenced by his or her culture, family, values and beliefs, and personal identity. We strive to honor and respect the uniqueness of each person we treat. Psychological treatment first begins with clearly understanding and identifying the clients' goals and establishing a treatment plan based on those individualized goals.

Overall in our work, we seek to alleviate psychological suffering in clients, we seek to promote a positive sense of self and self-esteem, we seek to lessen the experience of anxiety and worry which can inhibit one's enjoyment of life, we seek to help clients nurture and discover ways to enjoy and make the most of their lives, we seek to assist clients to engage in healthy behaviors, and we seek to increase clients sense of meaning and purpose in life.

We also endeavor to promote better functioning and satisfaction in clients' work, personal interests, and in their relationships. When working with families and couples, we aspire to strengthen emotional bonds and improve communication. Each therapist at BCC has their own unique approach to counseling, however, we share a common goal of providing quality, effective, empathic treatment to the whole person. Our goal is to guide individuals, couples, and families toward better functioning in all areas of their lives. Psychological treatment at AAPAC is grounded in researched based interventions and theories and are delivered in an ethical manner, always with respect for the client. We understand that psychological services may not be the only treatment or service that will promote the growth of the individual in all aspects

of who they are, and therefore we may facilitate a referral to other treatment providers and/or professionals in order to help clients actualize their full potentials.

In addition to traditional psychotherapeutic services, AAPAC employs dually-licensed mental health professionals (KSDE and BSRB) who are capable of guiding youth in the domains of academics, college and/or career (workforce) development, and social emotional capacity building. This allows us to provide specialized support in advising teenagers and young adults preparing for important milestones and life transitions.

In summary, our mission is to promote the growth of each client and our hope is that each individual discovers well-being.

This program will allow us to reach a target audience of "at-risk" youth including those from low-income households and particularly those who are or have been in the child welfare system. We aim to recruit APPLA youth, which stands for "another permanent planned living arrangement" - these are children who have no chance of reintegration with their parent(s).

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Research has documented the overwhelmingly negative life outcomes experienced by young adults who leave foster care without legal permanence, including a reduced likelihood that they will attend and complete post-secondary education or technical training programs resulting in lower lifetime earnings. Advocates, young people central among them, have highlighted the limitations of the child welfare system in preparing

youth for adulthood and the need for services to help them successfully transition to independence.

AAPAC is currently developing new supports and services to promote permanency and improve wellbeing of older youth in foster care. These include one-on-one support to develop personal transition plans for youth aging out of the child welfare system within 180 days prior to youth exiting foster care.

The Summer Transition Services for At-Risk Youth will assist teens and young adults in making a successful transition to responsible, independent adulthood. Participants will learn practical, easy to absorb independent living skills across a 10-12 week summer program. Young adults aging out of foster care, living in group homes or out-of-home placement, and homeless shelters need everyday life-skills in order to live on their own. This program will integrate a life skills curriculum that addresses problems such as poor social skills, few positive relationships, and low self-esteem. The lessons deal with many issues relevant to independent living, such as finding and keeping a job, money and time management, making healthy choices, and more. The curriculum may cover topics in the following areas:

Anger and conflict management;

Finding and keeping a job;

Time management skills;

Disarming the substance abuse self-destruct button;

Long-term grief;

Healing from trauma;

Communication skills;

Relationship skills;

Building self-confidence;

Emotional Regulation;

Decision-making skills;

Money management (understanding credit cards and payday loans);

How to buy, own, insure, and maintain a vehicle;
Personal health and hygiene habits;
Diet and exercise;
Career Counseling;
Positive parenting for Teen Parents (as needed);
Community Asset Mapping

AAPAC looks forward to paving the way in developing a supportive program that can be improved upon through action research so that the curricula can be packaged and distributed in other communities to address common challenges that youth at-risk face as they transition into adulthood. Proceeds from consultation and sales of curriculum materials to replicate these effective strategies in other communities will help to sustain the program each subsequent year.

How has the pandemic impacted the effectiveness of your organization?

The COVID-19 pandemic and the resulting economic recession have negatively affected many people's mental health and created new barriers for people already suffering from mental illness and substance use disorders. During the pandemic, about 4 in 10 adults in the U.S. have reported symptoms of anxiety or depressive disorder. Certain populations are particularly at risk for experiencing negative mental health or substance abuse consequences during the pandemic, including young adults, people experiencing job loss, parents and children, communities of color, and essential workers. Research from prior economic downturns shows that job loss is associated with increased depression, anxiety, distress, and low self-esteem and may lead to higher rates of substance use disorder and suicide. During the pandemic, adults in households with job loss or lower incomes report higher rates of symptoms of mental illness than those without job or income loss (53% vs. 32%). Research during the pandemic points to concerns around poor mental health and well-being for children

and their parents, particularly mothers, as many are experiencing challenges with school closures and lack of childcare. Women with children are more likely to report symptoms of anxiety and/or depressive disorder than men with children (49% vs. 40%). In general, both prior to, and during, the pandemic, women have reported higher rates of anxiety and depression compared to men.

The pandemic has disproportionately affected the health of communities of color. Non-Hispanic Black adults (48%) and Hispanic or Latino adults (46%) are more likely to report symptoms of anxiety and/or depressive disorder than Non-Hispanic White adults (41%). Historically, these communities of color have faced challenges accessing mental health care.

The demand for access for mental health services exceeds the availability of qualified and licensed mental health providers and so we look more favorably towards cost and time-saving measures that allow us to offer greater reach to a higher number of clients. Group counseling and psycho-educational programs are effective and efficient options for ongoing treatment. Our practice has not only integrated these practices with greater regularity, but we are also training and supporting other community and private mental health practices to do the same.

Please describe how you see the future of your organization and its program post-pandemic

The evolving nature of the COVID-19 pandemic with its incumbent stresses and the emergence of highly transmissible variants continue to challenge human resilience worldwide. In March, 2022, WHO reiterated the substantial impact of the pandemic on mental health and wellbeing globally; in the first year of the pandemic, there was a 25% increase in anxiety and depression globally and young people are at increased risk of suicide and self-harm injuries. There are also uncertainties about the long-term prognosis of people who recovered from COVID-19, its long-term effects on the general population, and the pressure of the pandemic on health-care systems in the future. Joint actions from governments, the global health community, social and private sectors, and key stakeholder groups are required to address the neuropsychiatric and long-term strength and asset-building needs associated with the pandemic. We therefore make recommendations to focus on addressing disparities in access and quality of services for socioeconomically disadvantaged groups. Our current proposal is centered on evidence-based interventions that support psychological wellbeing, minimizing risks, and promoting resilience to support children and young people's mental health to reduce the risks of mental illness in later years.

Section IV General Data

Provide a detailed explanation of the proposed program

AAPAC is developing a summer program to support life-skills and engagement for at-risk youth who will benefit from information, relationships, therapy, capacity building, and resources aimed towards a successful transition to independence. This AAPAC Program came from recognizing that our young adults often times lack the life skills and positive networks necessary to break negative cycles. This AAPAC Project has developed a three-pronged

approach that engages both youth, volunteer mentors, and community stakeholders. Our goal is to host ongoing workshop/events that focus on gaining particular skills. Topics will be chosen by the youth in our program; and may include cooking & nutrition, human trafficking, networking, communication, higher learning, and interview skills. The second part of each session will engage participants and volunteer mentors in team-building activities that are fun and create community. The third component will include resource mapping for young people transitioning from foster care. This is best done as a collective process, including the input of variety of stakeholders. The quality of the resource map you produce depends in large part on the range of stakeholders you involve in its development. Representatives from a broad range of state and local public and private agencies, young people, and advocates each bring knowledge regarding specific supports and services that are available in their area of expertise. Having a wide range of stakeholders at the table ensures a comprehensive mapping process, so that all of the potential resources that young people may need to access are fully explicated.

Our society is ever changing, the pace is fast, and the demands are great. For even the most well-adjusted young adults, those challenges are overwhelming, but for individuals who have received little to no support, life can be daunting. Each session is focused on teaching skills to deal with life, providing knowledge for confidence, and offering resources, so they know their choices and options, taking responsibility for their futures.

Describe what other funding is available and what you have secured, or expect to secure for this project

No other funding sources are anticipated for this project.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

More than 20,000 youth left foster care in 2020 without reuniting with their parents or having another permanent family home. The transition to adulthood is a sigl

nificant and challenging developmental phase of life for all young people, but youth aging out of foster care on their own must face this without the support of a stable, loving family. Many also lose access to services and supports offered through the foster care system. Not surprisingly, these youth and young adults are more likely to experience behavioral, mental and physical health issues, housing problems and homelessness, employment and academic difficulties, early parenthood, incarceration and other potentially lifelong adversities. In line with the racial inequities noted earlier, youth of color are more likely to experience these challenges. The trajectories of these young people are not guaranteed, however. They can be positively influenced by policies and practices that ensure these vulnerable youths receive culturally-responsive, trauma-informed transition services and support to navigate the steps to adulthood, achieve stability and reach their full potential.

Recognizing the importance of focusing on this population, this AAPAC program provides in-depth resources for youth aging out of foster care based on 30 indicators describing the challenges they face as well as the support they receive, including academic, employment, health, financial, mentoring and other transition services.

Key findings among youth transitioning out of foster care:

One in five report experiencing homelessness between ages 17 and 19, and over one in four (29%) report being homeless from 19 to 21. Among American Indian young adults, the figure jumps to almost half (43%) for ages 19 to 21.

One in five report being incarcerated between ages 17–19 and 19–21.

One in 10 report having a child (i.e., giving birth or fathering a child) between ages 17–19, with nearly one

in four (23%) saying they became parents between 19–21.

By age 21, over two-thirds (70%) have a high school diploma or equivalent. The same is true for 64% of American Indian and 78% of Asian American young adults.

Just 57% report being employed (full- or part-time) at age 21, with this figure ranging from 51% for American Indian young adults to 63% for Asian Americans. The percentages of youth ages 14 and older who received transition services through the federal John H. Chafee Foster Care Independence Program decreased for all types of services between 2015 and 2018. Four in 10 youth received academic support in 2018, the highest share for any service, while much smaller shares received important services like mentoring (16%) or education financial assistance (15%).

In order to develop a sound transition plan to effectively assist young people leaving foster care and meet the requirements of federal law, it is critical that state and community leaders have a clear understanding of the full breadth of resources that may be available to assist those young people. This program seeks to help state and community leaders systematically map the supports and services available to young people transitioning from foster care, so that young people, case workers, advocates, and other supportive adults will be able to effectively take advantage of all of the resources available to them. It includes guidance regarding initiating asset-mapping in your state or community, specific worksheets to guide the mapping process, and advice on creating a repository of information that is easily accessible by young people.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

Unfortunately, this particular program is not duplicated by another local agency. The Fostering Connections to Success and Increasing Adoptions Act of 2008 mandates that transition plans are developed for all youth in foster care within 90 days prior to aging out of the child welfare system. Sadly, this practice is not consistently practiced or monitored. In March of this year, Scott Henricks, director of permanency at the Kansas Department of Children and Families stated that 583 Kansas children were expected to age out of care soon.

What donated goods and or volunteer services do you receive that add value to this program?

Currently no donated goods or volunteer services are received for this program.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Cert of Good Standing 2022.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years

Projected age of 6-12 years

Projected age of 13-18 years **50**

Projected age of 19-35 years **20**

Projected age of 36-59 years

Projected age of 60 years and over

Total Individuals **70**

Section V Beneficiary Information - Gender

Men	36
Women	27
Transgender	7
Total Individuals	70

Section V Beneficiary Information - Income Level

At or below 30%	50
At or below 50%	20
At or below 80%	
Other	
Income Unknown	
Total Individuals	70

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	30
Percent of Black/African American	35
Percent of Hispanic	20
Percent of Asian	
Percent of American Indian/Alaskan Native	
Percent of Asian & White	
Percent of Black/African American & White	7
Percent of American Indian/ Alaskan Native & Black/African American	
Percent of Asian/Pacific Islander	
Percent of Other Multiracial	8
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title

Managing Partner

Your Signature

Name of signatory: Susana Ortiz

A handwritten signature in black ink that reads "Susana Ortiz". The signature is written in a cursive style with a large initial 'S' and 'O'.

[Link to signature](#)

STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: AD ASTRA PER ASPERA COUNSELING, LLC

Entity Type: DOM: LTD LIABILITY COMPANY

State of Organization: KS

was filed in this office on June 01, 2020, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of July 31, 2022

Scott Schwab

SCOTT SCHWAB
SECRETARY OF STATE

ARPA Funds Grant Application



Submission date: **31 July 2022, 8:53PM**

Receipt number: **79**

Related form version: **5**

Section I Organization Information

Organization Name **Launch & Thrive Corp**

Organization Address **Mailing address: 3705 SE California Ave, Topeka, Ks. 66609**
Services rendered will operate out of multiple community locations for easy access by citizens within low income and marginalized communities.

Primary Phone **7858457799**

Primary Email **john.hymon@yahoo.com**

Primary Contact **Johnnie Hymon**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **07/02/2021**

Industry Name **NAICS 624**

What is your organization's mission statement? **Empowering citizenry to build educational, economic, political and faith empowered leadership towards obtaining and occupying community independence.**

Does your organization assist any of the following? **Other**

Section II Organization Status

Entity Status (As of Application Date) **Partially Open**

Date of anticipated reopening

Are you experiencing staffing shortages?

Yes

Please describe extent of staffing shortages

Volunteers are currently addressing administrative needs, establishment of business account and strategies towards growing funding and partnerships for space to conduct business.

Short Term Goals: Employ fulltime full time administrative assistance, and project managers for the five pillars (Academics, Economics, Policy, Community Empowerment and Faith)

Longer Term Goals: developing and teaching necessary lessons under the five pillars and executing the learned skills into generating dollars to be managed via the taught stewardships skills and invested in the minority and marginalized community.

Is this organization a nonprofit?

Yes

Has this organization received any of the following?

Please Specify the amount received from Kansas SPARK/BASE Grants

Please Specify the amount received from Paycheck Protection Program

Please Specify the amount received from Shuttered Venue Operations Grant

Please Specify the amount received from Restaurant Revitalization Fund

Please Specify the amount received from COVID-19 Economic Injury Disaster Plan Funds

Please Specify the amount received from any other COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested

\$100,000

Name the program for which you are applying

NAICS 624

Please describe your organization, its programs and how this program fits in

Launch and Thrive believes and supports transformed citizens can build sustainable communities. Launch and Thrive holds the following facets as vital to building sustainable communities:

- Academics that will convert historical, cultural research into skill building educational lessons that will equip the community with the knowledge needed to enhance individuals and families to navigate current systems towards achieving educational and career goals for individual/family/community sustainment and growth.**
- Economics: that will train and assist citizens how to develop and execute skills that will improve individual/family/community well-being while also circulating concentrated dollars into the community in which they live. This will begin with advancing knowledge of growing wealth through investing and learning how to labor as well as make money work so that individuals can redeem time to enjoy the fruits of labor.**
- Policy: that will train individuals to actively influence politics which is one avenue for systemic change We will establish a path of Influence towards community participation in the introduction of bills that birth goal-oriented laws that will constitute a deliberate course of action in pursuit of specific, necessary, and sustainable corrective “motion” for core societal changes. We will also observe, teach, and invigorate participation in the political process that is associated with the needs within community, prepare political leaders to represent community interests and not special interest for the development of effective political processes that can create sound and stable infrastructure from which the community can grow**

and thrive.

- **Community Empowerment:** will create “community” that is empowered to require preventative/supportive services to move from marginalized thinking to productive resource distribution, family support that decrease need for social services that shame and blame and enhance care among members towards defusing cycles of abuse and neglect that smother potential, separate families, and engage systemic practices that undermine community growth.

- **Faith:** will engage the community be an ear, voice and service to those who need supportive stability as our roots grow enough to sustain us in our outward efforts. Spiritual character development will be taught by learning history, hearing the stories and testimonies of past, present, and upcoming leaders to offer a template of holistic wellness towards sustainability within the storms of resistance required to become a sustainable, self-sufficient community that also contributes to the integrity of the city.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Benefits:

Launch and Thrive’s overall goal through the five pillars (Academics, Economics, Policy, Community Empowerment and Faith) is to improve the infrastructure needs of our community towards becoming self-sufficient while also contributing to the integrity of the city. These funds will allow the training and implementation of skills towards this end.

Sustainment:

Launch and Thrive will continue will develop and maintain sustainable streams of funding through collective economics with the community, pursuit of grant opportunities and private donations.

How has the pandemic impacted the effectiveness of your organization?

The pandemic clarified the need for Launch and Thrive. The pandemic was the “perfect storm” of the many different types of resistances (challenges) minority and marginalized communities suffer regularly when the rest of the world is thriving. The pandemic offered what could have been an “equalizing” opportunity only for the minority and marginalized to find themselves further behind.

However, the disparities were made clear. Some of the actions taken by the federal government in 2021 launched hope and created space for citizens to demand and expect better of employers, medical field, businesses, and schools.

Launch & Thrive Corp will access creative innovators who will operate outside of oppressive constructs and come out of a pandemic equipped, motivated and determined to thrive. As our citizens exhale purpose our acts of faithful courage will move to sustainable acts of love that launch our communities from pandemic to recovery as a healthful and prosperous organism.

Please describe how you see the future of your organization and its program post-pandemic

We believe we will help the community achieve equilibrium by empathically reaching out and partnering with those who have been traumatized by COVID 19, poverty, racism, hatred, and marginalization. This will be achieved through executing the goals and work of the five pillars of Launch and Thrive (Academics, Economics, Policy, Community Empowerment and Faith).

We believe Launch and Thrive Corp can and will empower minorities and the marginalized to heal in the areas that created stumbling blocks (i.e. physical/mental health, and poverty, etc.) during this pandemic and prepare the community for future pandemics and storms of resistance. By developing creative innovators, launching trained leaders into leadership roles, creating sound stewardship, encouraging, and investing in sustainable businesses, that encourage and invest back into the community, minorities and marginalized communities will start at a healthier place when storms of resistance (challenges) arise.

Section IV General Data

Provide a detailed explanation of the proposed program

The Project Leaders of Launch and Thrive's five pillars (Academics, Economics, Policy, Community Empowerment and Faith) will ensure the course work needed to achieve the goals of each pillar is developed and launched timely via weekly teachings. The pillars will also offer mentoring and shifts in thought and approach to living will show evidence in four months and reinvesting into the community within twelve months.

Describe what other funding is available and what you have secured, or expect to secure for this project

Launch and Thrive Corp has received some private donations. Launch and Thrive Corp also has some financial generating projects being developed. The proceeds from those endeavors will support the work of the organization. Launch and Thrive Corp also has several professional and lay members positioned to donate their skills and time which is an invaluable resource. Lastly, volunteers are actively researching potential grant and matching opportunities as Launch and Thrive does not believe goals and impact is sustainable on grants alone.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

Community is described by Oxford Dictionary as "a feeling of fellowship with others, as a result of sharing common attitudes, interests, and goals." Our marginalized communities struggle with the effects of poverty instead of the results of empowerment. The opportunities most often available in minority and marginalized areas offer patronage but not management or ownership and very few of those dollars are directly reinvested into the area.

The Topeka, Kansas minority and marginalized communities need revitalization along all five pillars of Launch and Thrive Corp (Academics, Economics, Policy, Community Empowerment and Faith) that is inclusive of all generations. By engaging all generations there will be a blending and crystallization of historical knowledge, abilities and skills that will reinforce and ensure the stability of the community for years to come.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

We do not believe Launch and Thrive Corp services are duplicated in the Topeka minority and disenfranchised community. There are several services that provide "fish" (if you will) but none that are proposing to offer to "teach to fish" in a way the community can stabilize, reinvest and thrive.

What donated goods and or volunteer services do you receive that add value to this program?

Launch and Thrive Corp has received some private donations. Most importantly, Launch and Thrive Corp has several professional and lay members positioned to donate their skills and time which is an invaluable resource. Added to this is several developed community relationships that further open doors for access (facilities) deep into the minority and marginalized areas.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Launch Thrive Corp good standing report.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	100
Projected age of 6-12 years	100
Projected age of 13-18 years	100
Projected age of 19-35 years	100
Projected age of 36-59 years	100
Projected age of 60 years and over	500
Total Individuals	1000

Section V Beneficiary Information - Gender

Men	200
Women	200
Transgender	200

Total Individuals	600
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Section V Beneficiary Information - Income Level

At or below 30%	64
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At or below 50%	100
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At or below 80%	100
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Other	
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Income Unknown	25
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Total Individuals	289
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Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	10
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Percent of Black/African American	40
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Percent of Hispanic	0
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Percent of Asian	0
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Percent of American Indian/Alaskan Native	0
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Percent of Asian & White	0
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Percent of Black/African American & White	40
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Percent of American Indian/ Alaskan Native & Black/African American	5
--	---

Percent of Asian/Pacific Islander	0
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Percent of Other Multiracial	5
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Total Percent of Individuals	100
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Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application **Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
Is not party to legal actions against or from the city, including code enforcement liens
Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
Is not affiliated with another organization under common ownership/management that has applied for grant cycle
There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title

Launch & Thrive Corp

Your Signature

Name of signatory: Johnnie B Hymon

Two handwritten signatures in black ink. The first signature is a cursive-style name, and the second is a more stylized, blocky signature.

[Link to signature](#)

Not For Profit Corporation Annual Report



1. Corporation Name: LAUNCH & THRIVE CORP.
2. Business Entity ID No.: [REDACTED]
3. Tax Closing Date: December 2021
4. State of Incorporation: KS
5. Official Mailing Address:
3705 SE California Ave , TOPEKA KS 66609
6. Location of Principal Office:
3705 SE California Ave , Topeka KS 66609

Electronic File Stamp Information

Filed

- Date:05/25/2022
- Time:
12:34:43 PM

7. Officers:

Johnnie Hymon - President or equivalent (This officer is also a member of the governing body)
3705 SE California Ave. Topeka, KS 66609

8. Governing Body:

9. Does this corporation/organization have the authority to issue stock? No

10. Total number of members: 5

11. Does this corporation hold more than 50% equity ownership in any other business entity that is on file with the Kansas Secretary of State? No

12. Does this corporation own or lease land in Kansas suitable for use in agriculture? No

"I declare under penalty of perjury pursuant to the laws of the state of Kansas that the foregoing is true and correct."

Executed on May 25, 2022

Signature of Authorized Signer: Johnnie Hymon

Title/Position of the signer: President

ARPA Funds Grant Application



Submission date: **31 July 2022, 7:39PM**

Receipt number: **82**

Related form version: **5**

Section I Organization Information

Organization Name	Downtown Topeka, Inc.
Organization Address	719 S Kansas Ave. Ste. 100, Topeka, KS 66603
Primary Phone	785-249-5930
Primary Email	Rhiannon.Friedman@TopekaPartnership.com
Primary Contact	Rhiannon Friedman
FEIN (Federal Employer Identification Number)	
How long has your organization been in Topeka?	58 Years. Incorporated in 1964
Industry Name	813910
What is your organization's mission statement?	To ensure that Topeka's downtown is the center of a thriving regional economy through recruiting, retaining and engaging commercial, cultural and residential opportunities.
Does your organization assist any of the following?	

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	No

Please describe extent of staffing shortages

Is this organization a nonprofit?

Yes

Has this organization received any of the following?

Please Specify the amount recieved from Kansas
SPARK/BASE Grants

Please Specify the amount recieved from Paycheck
Protection Program

Please Specify the amount recieved from Shuttered
Venue Operations Grant

Please Specify the amount recieved from Restaurant
Revitalization Fund

Please Specify the amount recieved from COVID-19
Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other
COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested

\$600,000

Name the program for which you are applying

**Downtown Topeka Redevelopment Incentive Grant
Program**

Please describe your organization, its programs and how this program fits in

Downtown Topeka, Inc. (DTI) was created to help focus on the revitalization of downtown Topeka. DTI encourages the growth of small business, corporate office space, cultural, residential and entertainment options in the heart of Topeka and Shawnee County. The Downtown Topeka Redevelopment Incentive Grant Program was created in 2001 in a contract agreement with the City of Topeka that tasked DTI with providing assistance in the award and management of the incentive grants program. Since the creation of this contract agreement DTI has continued to renew this contract and successfully manage the Redevelopment Incentive Grant Program for the City of Topeka. This program is a natural fit for DTI manage as it helps to move the needle forward and drive growth and redevelopment of downtown Topeka which directly aligns with the mission of DTI as an organization. DTI's strong relationships with the downtown property owners, businesses and local developers help us to continue to grow the success of this program.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Funding for the Downtown Topeka Redevelopment Incentive Grant Program has fluctuated over the past several years. Most recently in 2018 the contract moved from \$300,000 down to \$150,000. Since 2018 the funds have stayed at the \$150,000 dollar amount which has limited the amount of project that DTI can award and help support. Since taking over my role as President of Downtown Topeka, Inc. in 2021 I have worked with the Downtown Grant Review Committee on two years of awarding projects and in both years the amount of applications we received exceeded the amount of funds that we had available to award. As downtown Topeka continues to be a focused area of revitalization for the City of Topeka and the Greater Topeka Partnership we are seeing increasing numbers of projects that take place in the area that are in need of grant dollars to help support their efforts. DTI has a system in place making the increased funding of this program sustainable into the future if awarded these funds. We are seeking \$600,000 so that the program can remain funded at \$300,000 annually through 2026.

How has the pandemic impacted the effectiveness of your organization?

The pandemic took a toll on small businesses across the country and downtown Topeka certainly felt that impact. In 2020 our organization shifted from our usual economic and community development activity to becoming a support and relief system for businesses across Topeka and Shawnee County joining in the efforts of the Greater Topeka Partnership. The pandemic increased the demand for services and support from downtown businesses which impacted our organization greatly. We were extremely fortunate that while many struggled very few businesses closed in downtown Topeka as a result of the pandemic. DTI created and participated in new programming such as the HOST Program, Downtown Topeka Restaurant Week and re-tooled some of our existing programs like the Miracle on Kansas Ave Parade to ensure that people were still able to support downtown businesses in a safe way.

Please describe how you see the future of your organization and its program post-pandemic

DTI is a well established organization that knows its role in the community but will continue to grow and shift focus based on market demand and community needs. Post pandemic specifically we understand that incentives are needed to help investors transform and re-think the existing buildings in downtown that are targeted for redevelopment. The Downtown Topeka Master Plan and Market Study show that there is a market demand of roughly 690,000 sq.ft of retail and 900 new residential units needed. As we work to help draw in retail store fronts these grant dollars will help offset the some of the cost of bringing these historic downtown spaces back online.

Section IV General Data

Provide a detailed explanation of the proposed program

The Downtown Topeka Redevelopment Incentive Grant Program is a financial incentive that is designed to encourage residential and commercial

improvements of buildings for future use in the Capital City Business Improvement District. Grants are awarded as reimbursement for actual monies spent up to the limits provided below. Grant applications are considered on a first come, first serve basis according to the date and time of application until funds are exhausted annually. Funding for this program is provided by the City of Topeka and administered by Downtown Topeka, Inc. Applications will be reviewed by the Downtown Topeka Redevelopment Grant Committee (Grant Committee). The Grant Committee consists of members appointed by Downtown Topeka, Inc. and by the Downtown Topeka Business Improvement District Advisory Board.

Eligible Applicants

Any person who owns or leases real property located in the Program Boundaries described below is eligible to apply for grants to improve real estate (the Project) under Grant Program. Such person or persons (including tenants and owners of real estate) hereafter will be denoted as Applicant. However, if the Applicant does not have an ownership interest in the real property other than that of a tenant, then the owner of the property must join in the application and execute all documents required here for grant approval.

Guidelines and Limitations

For residential units, grants will be limited to 25% of the Project costs up to a maximum of \$10,000 for each residential unit. Further, no more than three grants for residential units will be allowed for each individual building project or address. The Grant Committee reserves the right to determine if the Project is subject to this limitation. For commercial project, grants will be limited to 25% of the Project costs up to a maximum of \$50,000 per project or address. The Grant Committee reserves the right to

determine if the Project is subject to this limitation. For Façade improvements, up to \$5000 will be awarded for 25' fronts and \$10,000 for 50' fronts.

Describe what other funding is available and what you have secured, or expect to secure for this project

This specific program has a set funding structure outlined in DTI's contract completed annually with the City of Topeka. DTI works with a mix of private dollars, raised through sponsorship opportunities, Momentum 2022 & 2027, and membership funds as well as public funds raised through the Capital Business Improvement District and programs like the Downtown Redevelopment Grant Incentive to help benefit downtown Topeka's corporate tenants, residents, retailers and the community as a whole by increasing quality of place and driving economic impact.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

Strategies adopted by the community such as the Downtown Topeka Master plan and more broad strategies such as Momentum 2022 and 2027 have placed a large focus on the continued efforts to redevelop and revitalize downtown Topeka. Specifically Momentum 2027 calls out A Place To Live as one of the four core target areas. A Place To Live talks in detail about the objective to create an active community core by continuing the communities renaissance through ongoing downtown revitalization. It is vitally important to provide grant funds and support to developers, investors, and property owners that help incentivize and support development taking place in the core of our community.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

GO Topeka has a Small Business Incentive Program that is open to Topeka and Shawnee County applicants that is also available. The key differences in these programs are that the Downtown Redevelopment Grant Program is only applicable for addresses and spaces located in downtown Topeka. The Downtown Redevelopment Grant Program also requires building renovations and site improvements to be permanent in nature. These grants are focused on incentivizing the redevelopment of downtown space where are the Small Business Incentive Program allows the use of funds for marketing, professional services and equipment costs. While these are all necessary and reasonable services to incentivize that is not the goal of the Downtown Redevelopment Incentive Grants making these programs very different.

What donated goods and or volunteer services do you receive that add value to this program?

The Downtown Topeka Redevelopment Incentive Grant Program is established through a contract agreement with the City of Topeka and Downtown Topeka, Inc. Volunteer support for the administration and oversight of this program is provided by the Grant Review Committee. The Grant Review Committee is made up of members of the Capital Business Improvement District and the DTI Board of Directors. The BID and Downtown Topeka Inc Board of Directors will continue to support and champion the efforts to revitalize downtown Topeka through programs like the Redevelopment Grant Program. Additional funding for this program will only increase the amount of projects that we can support and encourage more property owners to make investments and improvements to their spaces.

Section V Required Documents

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	12310
Projected age of 6-12 years	16348
Projected age of 13-18 years	14192
Projected age of 19-35 years	36912
Projected age of 36-59 years	51238
Projected age of 60 years and over	45875
Total Individuals	176875

Section V Beneficiary Information - Gender

Men	85589
Women	91286
Transgender	
Total Individuals	176875

Section V Beneficiary Information - Income Level

At or below 30%	33224
At or below 50%	26931
At or below 80%	32527
Other	87553

Income Unknown

Total Individuals **180235**

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic) **70.4**

Percent of Black/African American **7.6**

Percent of Hispanic **13.3**

Percent of Asian **1.4**

Percent of American Indian/Alaskan Native **0.9**

Percent of Asian & White **0.5**

Percent of Black/African American & White **2.0**

Percent of American Indian/ Alaskan Native &
Black/African American **0**

Percent of Asian/Pacific Islander **0.1**

Percent of Other Multiracial **3.8**

Total Percent of Individuals **100.0**

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title

President, Downtown Topeka, Inc.

Your Signature

Name of signatory: Rhiannon Friedman

Rhiannon Friedman

[Uploaded signature image: Rhiannon Signature.PNG](#)

**STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB**

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: DOWNTOWN TOPEKA, INC.

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on October 15, 1964, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of July 29, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

**SCOTT SCHWAB
SECRETARY OF STATE**

ARPA Funds Grant Application



Submission date: **31 July 2022, 8:55PM**

Receipt number: **115**

Related form version: **5**

Section I Organization Information

Organization Name	Watchguard Ministries CDC, Inc of Topeka
Organization Address	2103 SW Burnett Road Topeka Kansas 66614
Primary Phone	785-608-6158
Primary Email	arcreatingservicesllc@gmail.com
Primary Contact	Freddie Owens
FEIN (Federal Employer Identification Number)	
How long has your organization been in Topeka?	4
Industry Name	623
What is your organization's mission statement?	Watchguard Ministries engages in a broad range of activities related to housing, economic development and service provision.
Does your organization assist any of the following?	Other

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	No

Please describe extent of staffing shortages

Is this organization a nonprofit?

Yes

Has this organization received any of the following?

Please Specify the amount recieved from Kansas
SPARK/BASE Grants

Please Specify the amount recieved from Paycheck
Protection Program

Please Specify the amount recieved from Shuttered
Venue Operations Grant

Please Specify the amount recieved from Restaurant
Revitalization Fund

Please Specify the amount recieved from COVID-19
Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other
COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested

250,000

Name the program for which you are applying

Kings Court Estates

Please describe your organization, its programs and
how this program fits in

We are a organization that focuses on the lives of others living situations. We strive to give the people around us great hospitality. By providing them with homes that they can live in peace and comfortably. We have purchased land to build senior living with everything they need at an affordable rate. This program will fit in with the nursing home need in Shawnee County.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

The funds will help us start the phase of building Independent Senior Living quarters. That we will use to take care of our seniors, generate jobs and training for Shawnee County. The funds will be sustained in the long term by the cost of services and other grant opportunities.

How has the pandemic impacted the effectiveness of your organization?

It has delayed us being able to start building. The cost of materials and labor have risen.

Please describe how you see the future of your organization and its program post-pandemic

We see ourselves providing more homes for the seniors in our community. We plan on creating a community for the seniors on property so everything they need is available at anytime. We see ourselves providing more jobs in nursing, administration, culinary and other occupations.

Section IV General Data

Provide a detailed explanation of the proposed program

Kings Court Estates will be recognized as one of the fastest growing independent retirement living communities in the city. Each community provides private apartments or cottages for seniors. Services include 3 meals daily, live in management teams, transportation, housekeeping and activities. Virtually all services, amenities and utilities are combined into and month to month rental payment.

Describe what other funding is available and what you have secured, or expect to secure for this project

We are expecting secure large donations, volunteers to build and donated land for this project. Along with other researched grants.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

We need a senior living that is designed for each seniors needs. That will allow them to live a comfortable life.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

Yes, we have other facilities. This will be on smaller properties so that the residence can have a better staff to client ratio.

What donated goods and or volunteer services do you receive that add value to this program?

We are networking to find businesses that will donate their services to help build the community.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [296598850_1265695967585130_3452617340077493288_n.jpg](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	0
Projected age of 6-12 years	0
Projected age of 13-18 years	0
Projected age of 19-35 years	0
Projected age of 36-59 years	0
Projected age of 60 years and over	30
Total Individuals	30

Section V Beneficiary Information - Gender

Men	0
Women	0
Transgender	
Total Individuals	0

Section V Beneficiary Information - Income Level

At or below 30%	
At or below 50%	
At or below 80%	0
Other	
Income Unknown	20
Total Individuals	20

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	
Percent of Black/African American	
Percent of Hispanic	
Percent of Asian	
Percent of American Indian/Alaskan Native	
Percent of Asian & White	
Percent of Black/African American & White	
Percent of American Indian/ Alaskan Native & Black/African American	
Percent of Asian/Pacific Islander	
Percent of Other Multiracial	
Total Percent of Individuals	0

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application **Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
Is not party to legal actions against or from the city, including code enforcement liens
Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
Is not affiliated with another organization under common ownership/management that has applied for grant cycle
There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title

Owner

Your Signature

Name of signatory: Freddie Owens

Handwritten signature of Freddie Owens in black ink, consisting of a stylized 'F' followed by 'reddie' and 'Owens'.

[Link to signature](#)

Business Entity Search

Date: 11/06/2020

Be advised the business information on this page is for summary informational purposes only. It is not an official filing with the Secretary of State's office and should not be relied on as such. Please view actual documents filed by customers with the secretary of State's office to ensure accurate information. When filing a Uniform Commercial Code statement on an entity, consult with your attorney to ensure the correct debtor name.

Business Summary**Current Entity Name****Business Entity ID Number**WATCHGUARD MINISTRIES CDC, INC ., OF TOPEKA,
KS

Current Mailing Address: WATCHGUARD MINISTRIES - 2103 SW BURNETT ROAD, TOPEKA, KS 66614

Business Entity Type: KANSAS NOT FOR PROFIT CORPORATION

Date of Formation in Kansas: 12/11/2019

State of Organization: KS

Current Status: ACTIVE AND IN GOOD STANDING

Resident Agent and Registered Office

Resident Agent: FREDDIE A. OWENS

Registered Office: 2103 SW BURNETT ROAD, TOPEKA, KS 66614

Annual Reports

The following annual report information is valid for active and delinquent status entities only.

Tax Closing Month: 12

The Last Annual Report on File: 00/0000

Next Annual Report Due: 06/15/2021

Forfeiture Date: 09/15/2021

ARPA Funds Grant Application



Submission date: **31 July 2022, 9:42PM**

Receipt number: **74**

Related form version: **5**

Section I Organization Information

Organization Name **Battle Tested Armor Ministries**

Organization Address **3221 SW Stone Ave
Topeka, KS 66614**

Primary Phone **785-408--4916**

Primary Email **battletestedarmor@yahoo.com**

Primary Contact **Patrice Newton**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **3/13/2018**

Industry Name **813990**

What is your organization's mission statement? **BTAM's Mission is to provide low-income, at-risk families and at-risk children and youth, the environment and resources to foster and develop self-sustaining life skills for the betterment of their lives, their families, and their communities.**

Does your organization assist any of the following? **Transitory Populations
Other**

Section II Organization Status

Entity Status (As of Application Date) **Fully Open**

Date of anticipated reopening

Are you experiencing staffing shortages?

No

Please describe extent of staffing shortages

Is this organization a nonprofit?

Yes

Has this organization received any of the following?

Please Specify the amount recieved from Kansas
SPARK/BASE Grants

Please Specify the amount recieved from Paycheck
Protection Program

Please Specify the amount recieved from Shuttered
Venue Operations Grant

Please Specify the amount recieved from Restaurant
Revitalization Fund

Please Specify the amount recieved from COVID-19
Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other
COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested

\$800,000.00

Name the program for which you are applying

Gladiators Program

Please describe your organization, its programs and
how this program fits in

Battle Tested Armor Ministries is an anti-poverty organization that focuses on moving individuals and families out of financial poverty through addressing every aspect of poverty in their lives (poverty of future vision, poverty of hope, emotional poverty, etc.) Our goal is to help people become self-sufficient by giving them access to support, training programs, and resources that will aid in getting over barrier, aid in emotional & mental healing, enhance God given talent, teach self-worth, worth of others, and promote

community involvement, leadership, & mentorship. We aid participants in strategically utilizing resources to build a foundation that will help diminish need by breaking the cycle of poverty that comes from trauma, lack, depravity, and hopelessness. Each of our programs are designed to help participants fight to change their situation by changing their mindset through information sharing, strategic guidance, and giving tools that will propel their lives in a positive direction. BTAM has 4 programs: Enlistment, Gladiators, Swords & Shields, and Horses and Chariots. The Enlistment program is the initial orientation, evaluation, and planning process, we give referrals to other organizations that we partner with based on the needs of the participant. Every resource and service given in the Enlistment program is to help the participant stabilize their situation, while also laying a foundation that is able to support positive progression to the next steps in their life. The Gladiators program is for individuals or family systems that are willing to put up the fight to change from the inside out. We focus on personal character, mental & emotional state, short term goals, long term goals, progress barriers, support systems, work force training, skills upping, diversity, & sustainability . The goal of this program is to teach self- sufficiency by impacting people from the inside of themselves, to help them create a life environment, instead of a situational environment, that will give them hope and a future, no matter what circumstances arise in life. The program aims to foster valuable life & work skills, mental & emotional strength, strong character, & stability. When they leave the Gladiators program, we aim for participant to be on a road out of poverty of any kind, & well on their way to health living. Next they are able to graduate to the "Swords & Shields" program that is designed to further build on the foundation established in the Enlistment and Gladiators program. We help participants take the

next steps in development as far as moving into actual careers, community involvement, and for those who qualify, entrepreneurship. Our last program, "Horses & Chariots", is an equestrian / farm animal program used as a relationship & confidence building activity & teaching tool that aids participants in grasping concepts presented in the Gladiators / Swords & Shields programs. It is a change of scene & it promotes mental openness.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

This is a long term program that will not only help the current participants , but it will affect generations of their families to come. Topeka & the state of Kansas will benefit by reducing funds needed for individuals on welfare, reducing the number of children in foster care due to financial lack, neglect and homelessness, reducing the recidivism rate, reducing the crime rate, even violent crimes and drug use. This program will increase skilled workforce, stabilize families, which means a more stable community, and produce more community volunteers and leaders. Once these funds are allocated to secure the land and the staff for 1 year, the program will be self-sustaining. Individuals needing to do community service and volunteers will help provided care for the land. Other financial costs will be covered by the business plan that is ready to be implemented. This plan consists of raising funds through rental of the property, concerts, special events, the annual Haunted Woods, horse back riding lessons, and the on property culinary & catering program that will be instituted in the 1st year.

How has the pandemic impacted the effectiveness of your organization?

The pandemic put a halt to all activities of the Horses & Chariots program, and it also caused a pause in the progress of many of the participants with job training, obtaining job positions, and even sustaining or starting new small businesses. Because our licensed therapist and social workers were volunteer, and the work in their fields spiked tremendously during the pandemic, it caused the programs to lose these vital positions. Also, we were using locations for classes that shut down. Many of our participants do not have access to zoom calls or internet, and sometime not even phones, so not having an open space to meet or transportation stopped many from participating.

Please describe how you see the future of your organization and its program post-pandemic

I see that there are even more individuals than ever that need this program. Many who were just barley making it before the pandemic have now lost everything and are looking for a way to get back on their feet, but do not know how. Others have lost loved ones and their life, including their finances have been destroyed. Some have just lost jobs, some have lost hope and don't see a way to move forward. But in all of this, I see people having opportunities that were not available before. I see funds that can be used to change lives long term. I see Battle Tested Armor Ministries helping to provide, bring awareness, and streamline resources and services that will take people out of poverty instead of just sustaining them in poverty. The organization is staffed with individuals that have walked this road and are living proof that it works. That is why it's called Battle Tested Armor. We have had our own poverty wars to fight and we won. I see us providing a safe place for the wounded to heal and to get back on the battle field stronger than ever. I see the organization putting community partnerships and other way of operating in place, that would have helped us continue to help people, if they had of been in place during the pandemic. Some of the things we are implementing include, but are not limited to:

printed curriculum with daily activities that the participants can use on their own to continue their growth process. Access to open areas that could have been utilized for training, online forums for those who could have participated online, community relationships that will offer our participants internships, apprenticeship opportunities, even when they have stained backgrounds, and opportunities to move into new careers, and educational opportunities they never thought to look into. We have also added a political training program to teach individuals who have been the statistic, will learn to operate in political realms to really be a voice to make a change. To learn how to read bills and understand them, and to learn policy in law making and how laws come to be. This program will create a host of community leaders and influencers, that will add even more value to Topeka and be able to help others that are in the situations they fought their way out of and made it.

Section IV General Data

Provide a detailed explanation of the proposed program

Receiving these funds will allow Battle Tested Armor Ministries to purchase Forest Park (34 acres of land with 40 cabins, of which 60 beds will be allocated for transitional housing space for re-entry individuals, homeless young adults leaving foster care, those who have lost housing due to financial struggles, overflow from other organizations that provide housing but do not currently have beds available etc.) 6 full time staff and 1 part-time staff will be employed to administer the programs & because the programs are sequential, the same staff will used for each 90 day program to create constancy & build trust with the participants(Director, Case manager, Mentor, Life Coach, Licensed therapist, maintenance person and a part time community outreach specialist). The Enlistment, Gladiator, Swords & Shields, Horses & Chariots and a new entrepreneurial program called

"Fresh Out" will be hosted on this property. This will make it easy for participants to engage in everything the programs offer, without having to find transportation to multiple locations, especially for Horses & Chariots. Individuals that qualify for the program will be obtained through referrals and community partners, such as, DCF, community worship centers, service providers like Lets Help, United Way, Working Men of Christ, One Heart etc.. We also connect with this demographic by hosting and volunteering at back to school giveaways, food pantries, shoe drives and other community give back events. Each person that enters the Gladiator program will be introduced to their 90 day team (Therapist: seen twice per month to evaluate mental & emotional state, give healthy coping methods & to help gauge the best way to interact with the participant, Life coach: seen twice per month to discuss long term goals, training, next steps in their process & long term barriers, Mentor: seen 2 times per week for focus, encouragement, address short term barriers, & short term goal completion, Director: is overseeing entire program & day to day operations, establishing community relationships, bonding with participants. The participants attend an interactive course for 60 days (8 weeks). Each week focuses on a specific aspect & each aspect builds on the next. During the 8 weeks they are also receiving job training(computer skills, customer service skills, job etiquette, personal presentation & resume building, among other things based on the individual's profile from the enlistment program. The last 30 days are spent meeting with the participant, going over jobs, problem solving in their situation, strategic meet & greets with others in the community, and actually living the skills & principles they were taught throughout the course. This gives the team a chance to see where the participant may need more help, or if the participant's life plan needs to be adjusted based

on seen strengths or weaknesses, and it helps the team identify and share opportunities with the participant for next steps.

Describe what other funding is available and what you have secured, or expect to secure for this project

I do not expect to secure any additional funding for the initial stage of this project. There are other individuals in the community that have pledged to donate 225,000.00 for property upgrades once the project is up and running.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

There is a great need in the community to give individuals hope, resources, a stable environment, and tools that will help lead them out of mental, emotional, and financial poverty, while building solid character that will help them and those connected to them in the future. There is a greater need for active programs that will not just sustain the cycle of poverty, but will make a true intervention to interrupt and break the cycle by addressing mental and emotional poverty. There is a need to help young adults who have chosen to exit state care or the foster care program, but do not have the life skills, employment training or the mental and emotional fortitude to step in to life on a positive path. Inmates are exiting the prison system and some are being provided a place to stay, but do not have an effective support system to help them battle the challenges they face when they reenter society and they end up back behind bars. Many people in poverty have the means of doing better, but don't understand how to use what they have to better their lives and their family's lives. Our main goal is to address life traumas, and the trauma associated with poverty. These are the things that really cause the mental and emotional barriers to those who are trying to move out of poverty and forward in life. It is clear that only providing someone's needs that has been in poverty for a long time, does not stop, or even pause, the cycle of poverty. This happens because the mindset of the person receiving the resources is in constant

survival mode, not a mode of planning for the long term future. As humans, every decision we make, our work ethic, our drive to accomplish things, and even or will to do better is based on how we view the world and the people around us. Battle Tested Armor Ministries focuses on the overall poverty of a person and our aim is to minister to the mindset of poverty so that judgments, choices, decisions, and even emotional and mental stamina are positioned to elevate the person until they are able to stand on their own and continue to progress to overall stability in their lives.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

Most aspects of our program are duplicated in other organizations, but there are very few organizations that duplicate them all at one time. For instance, there are organizations that feed the homeless, provide clothing, housing and other resources, but these organizations do not focus on the mind and thought process of the person receiving the resources. In another scenario, lets say the church, their sole objective is to change the heart of a man to influence character changes through sermons and religious teachings, but it is very rare that professionals (therapists, mentors, life coaches, financial advisors) are dealing with an individuals situation, at the same time, on a personal on-going basis, or at all; plus not every person is of a religious background. Some other organizations do deal with resources and the mind, and even skills upping, but these organizations normally deal with a specific population (drugs, incarceration, sex traffic victims, victims of violence) and are often short term. Niche services also exclude people who are not of there population, so what about all of the other people who need help. There are few, if any, organizations that walk with an individual mentally, emotionally, professionally, and in any other way they need to be successful, in a long term program. When we encounter participants that are with in a specific barrier population, we reach out to

our community partners that specialize in drug abuse, sex trafficking's etc.. and then come along side them to help the individual. We are not attempting to duplicate services already in existence, we are stepping in as a centralized service that allows the other services to be utilized more effectively and efficiently. When community services & resources are offered, people who qualify will apply, but with no aim for next steps so often no impact is made it their situation. We guide participants & help them fill out for the resources they need, teaching them how to use them strategically so it is not just another consumed resource with no lasting benefit, but resources become a stepping stone to higher ground. We are also one of the very few organizations that set tools in place, for participants to actually learn how to network, be apart of their community, and become valuable to others in their path. We focus on character and having a productive life, not just a financially stable life. We have found that many that have a heart, the time, and the financial means of helping those in poverty, willingly give, but do not understand the mindset of the people they are trying to minister to. The staff and board at BTAM have come from the same places as the people we serve , and therefore are able to understand & deal with many of the participant's barriers, issues, and thought process form a 1st hand point of view. The armor and tactics we give our participants have been battle tested and proven successful in our own lives, so we know the methodology works.

What donated goods and or volunteer services do you receive that add value to this program?

I receive donated professional services from a licensed Pediatrician and a licensed therapist. I receive volunteer help maintaining the horses and stalls for the use of the Horses & Chariots program within Gladiators. I am partnered with Foot Locker and they donate new shoes on an annual or bi-annual bases depending on availability of product. I receive food donations from a local church, and I receive time donations from community individuals that serve as mentors. I also work with a number of organizations that are community partners. I am able to send my participant to these organizations as referrals when the participant requires a specific service, such as drug or alcohol treatment, or a safe house.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Letter of Good Standing.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	0
Projected age of 6-12 years	0
Projected age of 13-18 years	45
Projected age of 19-35 years	450
Projected age of 36-59 years	200
Projected age of 60 years and over	10
Total Individuals	705

Section V Beneficiary Information - Gender

Men	372
Women	333
Transgender	0
Total Individuals	705

Section V Beneficiary Information - Income Level

At or below 30%	125
At or below 50%	371
At or below 80%	207
Other	1
Income Unknown	1
Total Individuals	705

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	4
Percent of Black/African American	67
Percent of Hispanic	8
Percent of Asian	0
Percent of American Indian/Alaskan Native	1
Percent of Asian & White	0
Percent of Black/African American & White	20
Percent of American Indian/ Alaskan Native & Black/African American	0
Percent of Asian/Pacific Islander	0
Percent of Other Multiracial	0

Total Percent of Individuals

100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title

Executive Director

Your Signature

Name of signatory: Patrice Newton

A handwritten signature in black ink that reads "Patrice Newton". The signature is written in a cursive style with a large initial "P".

[Link to signature](#)

**STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB**

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: BATTLE TESTED ARMOR MINISTRIES, INC.

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on March 06, 2018, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of July 25, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

**SCOTT SCHWAB
SECRETARY OF STATE**

ARPA Funds Grant Application



Submission date: **31 July 2022, 10:02PM**

Receipt number: **105**

Related form version: **5**

Section I Organization Information

Organization Name **Working Men of Christ Inc**

Organization Address **1017 S. Market St.,
Wichita, Ks 67211
House of Joshua
1175 SW Clay, Topeka, Ks 66604**

Primary Phone **(785)285-2131**

Primary Email **wmocinfo@gmail.com**

Primary Contact **Spencer Lindsay**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **8 years**

Industry Name **Religious**

What is your organization's mission statement? **WMOC provides discipleship houses and spiritual growth programs that help at-risk youth and formerly incarcerated men and women move to a sustainable, Christ-centered life.**

Does your organization assist any of the following? **Unsheltered Homeless
Transitory Populations
Sheltered Homeless
Other**

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	No
Please describe extent of staffing shortages	
Is this organization a nonprofit?	Yes
Has this organization received any of the following?	Paycheck Protection Program COVID-19 Economic Injury Disaster Plan Funds
Please Specify the amount recieved from Kansas SPARK/BASE Grants	
Please Specify the amount recieved from Paycheck Protection Program	40,000 for WMOC organization
Please Specify the amount recieved from Shuttered Venue Operations Grant	
Please Specify the amount recieved from Restaurant Revitalization Fund	
Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds	150,000 for WMOC organization
Please Specify the amount recieved from any other COVID-19 related relief	

Section III Summaries

ARPA Grant Amount Requested	86,000.00
Name the program for which you are applying	House of Joshua, 1175 SW Clay, Topeka, Ks 66604

Please describe your organization, its programs and how this program fits in

The Organization Working Men of Christ Inc. (WMOC) is a non profit ministry that provides discipleship homes (reentry programs) to those who have been formerly incarcerated, homeless in community, veterans and those who are leaving treatment facilities needing housing accountability. We currently operate the House of Joshua, which is 1 of the 5 homes in the state of Kansas and Missouri. WMOC in partnership with the Kansas Department of Corrections (KDOC) Mentoring4Success program. WMOC and its staff is badged by the KDOC and trained yearly to provide mentoring inside the Kansas prisons for inmates who fit the criteria for 6 months to a year. WMOC offers a bible correspondence incentive course to the KDOC inmates in all the state prisons and in 23 other states with 1749 inmates currently participating. WMOC is operated by a Board of Directors and its Executive Director Spencer Lindsay since 2011. WMOC started housing in 2014 with its first house in Wichita Kansas, the house of Jeremiah.

WMOC program the House of Joshua has been established in Topeka since 2015, it is a 6 month to 1 year transitional reentry housing program. A 14 page application is filled out and a interview is conducted with the potential client, that we call student. House of Joshua currently holds 13 men. When accepted into the program they are screened and go through orientation for 30 days, call bonding. During this time WMOC helps the student get his identification to become employable, assess there short term goals, provide a mentor, go over the rules and regulations of what is expected of them, assign them a bed, and introduce them to the program. House of Joshua provides discipleship training, seminary training, AA and NA support, bible studies, church support, life skills, community service, financial budgeting, accountability and mentoring.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

WMOC's overall objective for this funding is to stabilize our current housing program house of Joshua so we can look to the future of opening 1 additional home within the next 3 years. Through the provisions of these funds, House of Joshua will be able to provide its participants with additional resources for life skills activities and training, work force training, daily emotional support and a day to day guidance on their journey through the reentry process that has a current 7% recidivism rate, its our desire to reduce this rate to 2% through receiving these funds and to see a greater number of individuals who receive the services and support they need to turn their lives around and become law abiding, influential individuals that make a beautiful difference to benefit the citizens of the community. Through these additional funds, we anticipate our men becoming more self-sufficient, in a shorter period of time to sustain a 2% recidivism rate. The job training will prepare them for jobs that require higher skill sets, resulting in higher pay, and the additional activities will further help in their healing process, while building mental and emotional strength, creating lasting relationships in their workplace, churches, families and communities, resulting in an ongoing support system and a way to give back, even after they have left the house of Joshua. House of Joshua will be sustained after the grant has discontinued by ongoing community church support, partnering agencies, revenue coming through the living expenses paid by the students after successful employment, the opening of a new home which will house 10-12 additional reentry students, the opportunity to use current resources to implement new marketing strategies and community presentations.

How has the pandemic impacted the effectiveness of your organization?

It caused the organization to go into survival mode, which caused us to incur debt. It disrupted the organizations financial foundation of the homes because students were unable to work and pay living expenses due to quarantines, sickness, hospitalization, staffing shortages, fewer applicants due to an inability to interview perspective students, mentor effectiveness, church participation effectiveness, donor support was effective, prison, jails and treatment centers were shutdown.

Please describe how you see the future of your organization and its program post-pandemic

There is now protocol, policies and procedures in place for any possible future pandemic's. We are better prepared for the future with a stronger and more informed staff and board of directors. A higher awareness of budgeting and emergency funds in place. We see the effect our program benefits for the citizens of the community to provide safe housing for those who had no housing by reducing homelessness for those releasing from incarceration, A&D facilities and shelters. The program will continue to reduce the work loads of the parole and probation officers. Increase its housing program to impact the demand of housing by adding addition beds through establishing another home in Topeka. The ultimate goal for the future is to train the current students in the house so they can be directors and mentors in our homes and the community to train others.

Section IV General Data

Provide a detailed explanation of the proposed program **The house of Joshua is a 13 man, faith based discipleship home that gives men a safe place to live with accountability and structured programing. The men are required to commit to 6 months to a year during which time they are required to work and do community service. Through successful employment the men are required to pay a living expense of \$500.00 a month maintain at least 20 hours of employment, walk into a mentorship relationship, attend church, participate in the monthly programing schedule of life skills, aa and na, bible studies, financial budgeting, volunteering, report to parole and probation and complete 3 goals per quarter.**

Describe what other funding is available and what you have secured, or expect to secure for this project **We have currently secured funding to start a pilot program offering T.U.M.I (World Impact) the Capstone curriculum at the House of Joshua. We have secured monthly donations from Topeka Churches.**

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

One of the community needs we propose to address is reducing recidivism from our current rate of 7% to a projected rate of 2% recidivism. This will be accomplished as we continue to walk beside each student as their faith grows it directly lowers the risk of them reoffending. The Corrections Secretary of Kansas reports that the three-year recidivism rate in Kansas is 33.1%. Another community need that this proposal addresses is the homeless population. Our program meets the needs of a portion of the homeless population in our community as well as inmates releasing from incarceration that will be homeless in our community. Our program is listed as a housing resource for community organizations and agencies within the Topeka area, to include the KDOC prison system. Once it is determined that an inmate will be homeless upon release back to Topeka they are given access to our housing program application. That application is then reviewed by House of Joshua staff and interviews are set up to determine eligibility. Once the applicant is approved in prison they then can access the KDOC Mentoring4Success program to be set up with a WMOC mentor until their release into the housing program.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

Currently there are no other faith based discipleship housing programs that are partnered with KDOC Mentoring4Success program operating in Topeka.

What donated goods and or volunteer services do you receive that add value to this program?

We are partnered with Harvesters food bank. Topeka churches have volunteer their services to mentor, conduct bible studies, We received donated automotive services and goods. We received donated home furnishings. We received donated goods of plumbing and carpeting services. We received donated goods from local retailers and businesses.

Section V Required Documents

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	0
Projected age of 6-12 years	0
Projected age of 13-18 years	0
Projected age of 19-35 years	3
Projected age of 36-59 years	8
Projected age of 60 years and over	2
Total Individuals	13

Section V Beneficiary Information - Gender

Men	13
Women	0
Transgender	0
Total Individuals	13

Section V Beneficiary Information - Income Level

At or below 30%	13
At or below 50%	0
At or below 80%	0
Other	0
Income Unknown	0

Total Individuals

13

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	69
Percent of Black/African American	30
Percent of Hispanic	0
Percent of Asian	0
Percent of American Indian/Alaskan Native	1
Percent of Asian & White	0
Percent of Black/African American & White	0
Percent of American Indian/ Alaskan Native & Black/African American	0
Percent of Asian/Pacific Islander	0
Percent of Other Multiracial	0
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
- Is not party to legal actions against or from the city, including code enforcement liens**
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents**
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle**
- There are no potential conflicts of interest that impact receiving this award**

Section VIII Applicant Signature

Title

Executive Director

Your Signature

Name of signatory: Spencer L. Lindsay



[Link to signature](#)

**STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB**

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number: [REDACTED]

Entity Name: WORKING MEN OF CHRIST, INC.

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

Resident Agent: SPENCER L. LINDSAY

Registered Office: 1017 S Market st, WICHITA, KS 67211

was filed in this office on July 15, 2011, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of March 11, 2019

A handwritten signature in cursive script that reads "Scott Schwab".

**SCOTT SCHWAB
SECRETARY OF STATE**



ARPA Funds Grant Application



Submission date: **31 July 2022, 10:36PM**

Receipt number: **118**

Related form version: **5**

Section I Organization Information

Organization Name **Wonderful Works**

Organization Address **815 SW 5th Street
Topeka KS 66603**

Primary Phone **7852319838**

Primary Email **arcreatingservicesllc@gmail.com**

Primary Contact **785-231-9838**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **9 years**

Industry Name **814**

What is your organization's mission statement? **To be a beacon of hope in the community. To offer assistance in the community, spiritual guidance. To feed the hungry, cloth the naked and show them a better way of life. To teach them to change their way of thinking and in return it will change their way of living.**

Does your organization assist any of the following? **Unsheltered Homeless
Sheltered Homeless
Other**

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	Yes
Please describe extent of staffing shortages	We are experiencing a need in homes and assistance. We are a volunteer based organization we are hoping to add staff so we can be available more to the community.
Is this organization a nonprofit?	Yes
Has this organization received any of the following?	
Please Specify the amount recieved from Kansas SPARK/BASE Grants	
Please Specify the amount recieved from Paycheck Protection Program	
Please Specify the amount recieved from Shuttered Venue Operations Grant	
Please Specify the amount recieved from Restaurant Revitalization Fund	
Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds	
Please Specify the amount recieved from any other COVID-19 related relief	

Section III Summaries

ARPA Grant Amount Requested	300,000
Name the program for which you are applying	Sow a Seed

Please describe your organization, its programs and how this program fits in

We are a church that believes in giving back to those who need us. Our organization has programs fitted to serve those who need us. We have a housing program that allows us to house up to 21 families needing shelter. We have a food and clothing pantry available to anyone who needs it. We offer drug prevention and therapy. All of our homes are drug, alcohol and violence free. Wonderful Works fits 3 or more ARPA initiative for funding.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

These funds will allow us to make updates in our programs. Operate longer hours and provide more classes for our community to receive parenting, healthy life style, budgeting, abuse classes. The program will be sustained by grants, donations and a signature fundraiser.

How has the pandemic impacted the effectiveness of your organization?

Due to the pandemic we really had to limit our availability due to spreading the virus so we were not allowed to serve more people. We did not get the opportunity to do fundraising or expand our programs due to social distancing.

Please describe how you see the future of your organization and its program post-pandemic

We see ourselves expanding our services. Hiring a Program Director and Case Worker so that we can be a better resource to those who need us. We see ourselves buying more land to put more homes.

Section IV General Data

Provide a detailed explanation of the proposed program

Sow your Seed is a Program is devoted to helping the homeless secure housing and jobs. We are going to fix up the remaining properties we have so we can house more people and train them and assist them with jobs and housing stability.

Describe what other funding is available and what you have secured, or expect to secure for this project

fairlife grant, family first prevention services, Family resource center grant and growth opportunities by the department of labor. Signature fundraiser.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

The lack of services available to the homeless and drug abuse. Wonderful Works is located off 5th street in a high crime, drug and homeless area. Having funds available and more housing available we are able to clean up the neighborhood. This will decrease the drugs, sex trafficking, homeless and crime in the area.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

No

What donated goods and or volunteer services do you receive that add value to this program?

All of our member at our church volunteer their time to ensure the programs stay operating.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [wonderful works.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years **17**

Projected age of 6-12 years **34**

Projected age of 13-18 years **22**

Projected age of 19-35 years **31**

Projected age of 36-59 years **25**

Projected age of 60 years and over **5**

Total Individuals **134**

Section V Beneficiary Information - Gender

Men	67
Women	67
Transgender	
Total Individuals	134

Section V Beneficiary Information - Income Level

At or below 30%	
At or below 50%	
At or below 80%	
Other	
Income Unknown	134
Total Individuals	134

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	15
Percent of Black/African American	55
Percent of Hispanic	
Percent of Asian	
Percent of American Indian/Alaskan Native	
Percent of Asian & White	
Percent of Black/African American & White	
Percent of American Indian/ Alaskan Native & Black/African American	
Percent of Asian/Pacific Islander	
Percent of Other Multiracial	30
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

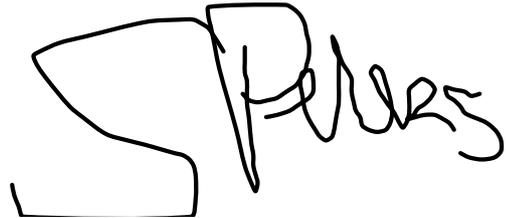
Section VIII Applicant Signature

Title

Owner

Your Signature

Name of signatory: Sandra Peters

A handwritten signature in black ink that reads "Sandra Peters". The signature is stylized, with a large, bold "S" and "P" that are connected to the rest of the name.

[Link to signature](#)

**STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB**

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: WONDERFUL WORKS DELIVERANCE CENTER INC.

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on March 08, 2013, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of July 31, 2022

A handwritten signature in cursive script that reads "Scott Schwab". The signature is written in black ink and is positioned to the right of the seal.

**SCOTT SCHWAB
SECRETARY OF STATE**

ARPA Funds Grant Application



Submission date: **1 August 2022, 12:07AM**

Receipt number: **116**

Related form version: **5**

Section I Organization Information

Organization Name **Ad Astra Logistics, LLC**

Organization Address **3831 SW Lincolnshire Rd.
Topeka, KS 66610**

Primary Phone **785-221-6300**

Primary Email **Gonzales.Roberto.A@gmail.com**

Primary Contact **Roberto Gonzales**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **Since 2019**

Industry Name **Transportation and Utilities**

What is your organization's mission statement? **The logistics and transportation industry in the United States is highly competitive. Ad Astra Logistics, LLC provides a variety of high-quality services to meet the needs of corporations, small businesses, private investors, and even our competitors. Sharing our experience and knowledge with other operations improves industry standards as a whole by preventing further regulatory restrictions due to inadequate training.**

Does your organization assist any of the following? **Transitory Populations**

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	No
Please describe extent of staffing shortages	
Is this organization a nonprofit?	No
Has this organization received any of the following?	
Please Specify the amount recieved from Kansas SPARK/BASE Grants	
Please Specify the amount recieved from Paycheck Protection Program	
Please Specify the amount recieved from Shuttered Venue Operations Grant	
Please Specify the amount recieved from Restaurant Revitalization Fund	
Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds	
Please Specify the amount recieved from any other COVID-19 related relief	

Section III Summaries

ARPA Grant Amount Requested	\$750,000
Name the program for which you are applying	Fiber Optic Infrastructure Training Program

Please describe your organization, its programs and how this program fits in

The logistics and transportation industry in the United States is highly competitive. During the pandemic and even now, as prices of fuel set record highs, there is consistent fluctuation in the earning potential of CDL-A drivers. Ad Astra Logistics, LLC provides a variety of high-quality services to meet the needs of corporations, small businesses, private investors, and even our competitors. Our brokerage services can assist businesses of all sizes to connect with experienced and insured drivers in compliance with FMSCA and DOT regulations. Sharing our experience and knowledge with other operations improves industry standards as a whole by preventing further regulatory restrictions due to inadequate training. Through transporting heavy and light machinery for out-of-state trenching companies, we have recently gained increasing exposure to microtrenching, directional boring, and specialized trenching work for fiber optic aerial and ground installations. We are now looking to officially expand our services to include support for aerial and boring infrastructure techniques targeting the needs of telecommunications companies expanding access to fiber optic data transmission to meet the needs of Topeka businesses and residents. By adding this training to our employees current skill sets, we are increasing their capacity for higher earning potential year-round and regardless of seasonal or short-term economic disruptions in either market. This program expands on the logistics side of our existing business.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Fiber is preferred over electrical cabling when high bandwidth, long distance, or immunity to electromagnetic interference is required. This type of communication can transmit voice, video, and telemetry through local area networks or across long distances. Key leaders in the city of Topeka have effectively promoted our community's assets and value to bring large manufacturers, top tier businesses, and remote work standardization to this area with the intention to maintain and expand these enterprises. In order to meet the needs of both businesses and residents while also fostering state of the art education, it will require us to invest in early installation of fiber optic infrastructure. In addition, Ad Astra Logistics forecasts the need for well-trained and highly qualified installers and servicers to maintain this hardware in the years to come. We want Topeka to be at the forefront of these opportunities so that we can situate ourselves to become trainers as well as providers. This ensures that we have ample access to service technicians to effectively maintain and improve our telecommunication networks for years to come.

How has the pandemic impacted the effectiveness of your organization?

Fiber optic cable contains one or more optical cables that are used to carry light. It comprises plastic or glass threads of wires with the capacity to transfer data at high speeds. Telecommunication companies have widely adopted fiber optics cables due to their high data-volume carrying capacity. The COVID-19 outbreak has resulted in lockdowns being imposed in most countries, which, in turn, has shut down businesses and transportation activities to contain the spread of the virus. China is a major hub for global business operations as well as one of the largest countries in terms of Internet users. However, the disruptions caused by the COVID-19 pandemic across the world has severely impacted supply chain activities, which has led to interruptions in large-scale

manufacturing. The COVID-19 epidemic has slowed down the global economy, which is expected to influence the demand for optical products in multiple countries. Besides, the effects of COVID-19 have halted the construction of FTTH networks in Western Europe, which is profoundly impacting the growth of the market.

The primary factor driving the growth of the market is the increasing demand for mobile data and the launch of 5G services. The deployment of 5G has significantly impacted optical-fiber requirements. However, the impact of the coronavirus on the deployment of 5G technology is relatively high, owing to the delays caused due to the pandemic. It is estimated that the possibility of a global recession in late 2020 or the Q1 of 2021 may limit the short-term availability of capital for the construction of the network infrastructure. Besides, the demand for high-quality audio, video, and data transmission is increasing rapidly, as most companies have allowed their employees to work from home, and most governments have initiated precautionary measures forcing people to stay at home, which has increased the demand for faster Internet connectivity. However, the delays in CAPEX intensive projects have slowed down the growth of the market. The ongoing need for the cable assemblies required for upgrading, operating, and maintaining the capacity of previously installed networks is expected to sustain the growth of the market.

Please describe how you see the future of your organization and its program post-pandemic

According to a comprehensive research report by Market Research Future (MRFR), “Fiber Optic Market, By Components, Optical Fiber Type, Application, End Users- Forecast Till 2030” will touch USD 12.6 billion at a 10.7% CAGR by 2030. The growing preference for fiber optics especially in smart city projects will offer robust opportunities for the market over the forecast period. In the smart city environment, the interrelated

and interconnected technologies play a crucial part to transfer, capture, and translate data into meaningful information for developing and strengthening urban infrastructure. The high-speed connectivity aids to deliver a huge amount of data from one part to the other through communications infrastructure. The advent of the IoT has boosted the need for better connectivity and higher bandwidth in commercial office buildings and workplaces that will boost Fiber Optic market growth over the forecast period. Fiber optics is regarded the right solution as this offers a secure and reliable connection amid IoT device.

North America will have admirable growth in the fiber optic market over the next decade. The requirement for a larger capacity network has prompted firms in North America to opt for optical fiber networks both for fixed & mobile services. According to a 2018 survey done by Fiber Broadband Association and RVA, fiber has been installed in approximately 41 million houses in the United States and connects 18.6 million residences.

Furthermore, during 2017, the United States has seen a 17.0 percent rise in fiber deployment at households. Market growth is also being propelled by an expansion in the use of optical fiber technologies in the region. Because of technological advancements and rising use of technologies in the government and telecommunications sectors, North America is predicted to grow at a much faster rate than the rest of the world throughout the projection period. In nations like the US, Mexico, & Canada, use of technology in the industrial sector is expanding, which is likely to enhance regional market growth. Fiber optics' growing application in the healthcare sector is also predicted to support market revenue growth.

At Ad Astra Logistics, we are excited about the

potential to build earning capacity for our hard-working, trainable population of employees. We are ready to recruit high school graduates who are interested in training opportunities in the field of trenching, boring, and fiber optic installation for both ground and aerial projects. This additional service has impact beyond our private company and truly sets the stage for a profitable long-term industry situated in a community that already values innovation - now we only need highly trained people to build and maintain these investments.

Section IV General Data

Provide a detailed explanation of the proposed program **Eleven different industry trade associations have written a joint letter to Congress and the new administration asking that any new infrastructure funding include training for telecom technicians. The letter included support from the Competitive Carriers Association (CCA), the Fiber Broadband Association (FBA), INCOMPAS, NATE: The Communications Infrastructure Contractors Association, NTCA – The Rural Broadband Association, Power & Communication Contractors Association (PCCA), the Telecommunications Industry Association, USTelecom – The Broadband Association, the Wireless Infrastructure Association (WIA), the Wireless Internet Service Providers Association (WISPA), and the CTIA. The letter says that the industry expects to create 850,000 new technician jobs by 2025 to support wireline and wireless deployments. To put that number into perspective, the industry currently employs 672,000 technicians with an average salary of \$77,500. The industries also collectively expect to add another 2.1 million jobs to support the new industries like 5G and new fiber ISPs.**

Describe what other funding is available and what you have secured, or expect to secure for this project

Ad Astra Logistics is not currently receiving any other funding aside from profits earned from services related to transportation, logistics, and utilities - including drop buy fiber optic installations.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

Eleven different industry trade associations have written a joint letter to Congress and the new administration asking that any new infrastructure funding include training for telecom technicians. The letter included support from the Competitive Carriers Association (CCA), the Fiber Broadband Association (FBA), INCOMPAS, NATE: The Communications Infrastructure Contractors Association, NTCA – The Rural Broadband Association, Power & Communication Contractors Association (PCCA), the Telecommunications Industry Association, USTelecom – The Broadband Association, the Wireless Infrastructure Association (WIA), the Wireless Internet Service Providers Association (WISPA), and the CTIA. The letter says that the industry expects to create 850,000 new technician jobs by 2025 to support wireline and wireless deployments. To put that number into perspective, the industry currently employs 672,000 technicians with an average salary of \$77,500. The industries also collectively expect to add another 2.1 million jobs to support the new industries like 5G and new fiber ISPs. The associations are asking for the federal government to expand existing apprenticeship programs and create new ones that combine class learning along with field experience. There are some such programs in the country, but nearly enough to handle the upcoming needs of the telecom industry. The letter asks that in order to promote diversity that training programs be established at Historically Black Colleges and Universities and Tribal Colleges and Universities along with community colleges, public universities, and other institutions.

The industries suggest that training institutions form public/private partnerships with the industry to help develop the programs in a timely manner and to make sure that training is covering state-of-the-art technologies and techniques.

We are not currently prepared to double the number of fiber technicians – but we’re going to have to find a way to do it. There are some formal training programs for fiber technicians, mostly being done by trade schools or technical colleges that sponsor apprenticeship like the CFOT or CPCT certification process sponsored by the Fiber Optic Association. But the majority of fiber technicians today are trained on the job with new employees starting as hands-on journeymen.

We’re facing a shortage of technicians for several reasons. First, the large telcos have been downsizing technician workforces for the last two decades, meaning they did not train a lot of new technicians. These big ISPs have historically been the primary drivers for training new technicians. Unfortunately, this also means that a lot of the technician workforce are baby boomers who are now retiring, causing additional shortages.

We must find a way to make this happen or the wireless and broadband industries will be forced to cut back on expansion plans. We’ve been building fiber and new small cell sites at a furious pace for the last few years and are likely to continue to do so as long as we have the technicians needed to construct the new networks and to maintain them after they are built. Fiber and wireless technicians are the kinds of solid middle-class jobs our economy needs and hopefully, we can kick training programs into high gear in a hurry. This is where Ad Astra Logistics goals and the needs of our community (and every plugged-in neighborhood across the globe) intersect - our plan

is to address these needs and shortages by hiring and training fiber optic specialists to educate and train the next generations of telecom technicians so that Topeka becomes a hub for current and future innovation. We also look forward to collaborations with community agencies that encourage BIPOC, women, veterans, and parolees opportunities to train as apprentices in this line of work. In addition, there are many possibilities in extending partnerships to expand training programs with local technical schools, such as Washburn Tech.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

Currently, Topeka has trenching and boring companies, but specialized and extensive training in fiber optic installation and maintenance has been minimal. Microtrenching equipment and training should also be explored further to minimize damage to commercial and residential property during installs. The service of providing education and training programs for aspiring telecommunication technicians to learn all aspects of fiber optic communications installation process would be groundbreaking for Topeka, Kansas and for the Midwest region. This program offers extensive long-term opportunities and sustainability for high school graduates and job seekers who are attracted to the trades, apprenticeships, and on-the-job, training pathways.

What donated goods and or volunteer services do you receive that add value to this program?

As a for-profit entity, Ad Astra Logistics is not currently accepting donated goods or volunteer services.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Cert of Good Standing 2022.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	1000
Projected age of 6-12 years	8000
Projected age of 13-18 years	15000
Projected age of 19-35 years	20000
Projected age of 36-59 years	25000
Projected age of 60 years and over	2500
Total Individuals	71500

Section V Beneficiary Information - Gender

Men	35250
Women	35250
Transgender	500
Total Individuals	71000

Section V Beneficiary Information - Income Level

At or below 30%	10000
At or below 50%	15000
At or below 80%	20000
Other	
Income Unknown	26500
Total Individuals	71500

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	60
Percent of Black/African American	11
Percent of Hispanic	15
Percent of Asian	3
Percent of American Indian/Alaskan Native	1
Percent of Asian & White	1
Percent of Black/African American & White	5
Percent of American Indian/ Alaskan Native & Black/African American	
Percent of Asian/Pacific Islander	2
Percent of Other Multiracial	2
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application	<p>Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due</p> <p>Is not party to legal actions against or from the city, including code enforcement liens</p> <p>Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents</p> <p>Is not affiliated with another organization under common ownership/management that has applied for grant cycle</p> <p>There are no potential conflicts of interest that impact receiving this award</p>
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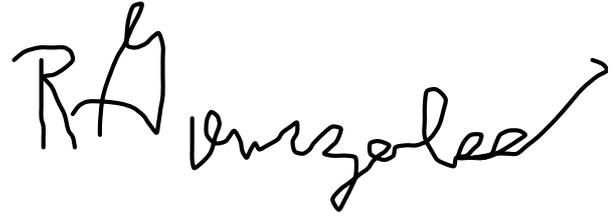
Section VIII Applicant Signature

Title

Owner

Your Signature

Name of signatory: Roberto A. Gonzales

A handwritten signature in black ink, appearing to read "R. A. Gonzales". The signature is written in a cursive style with a large, stylized initial "R" and "A".

[Link to signature](#)

STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: AD ASTRA LOGISTICS, LLC

Entity Type: DOM: LTD LIABILITY COMPANY

State of Organization: KS

was filed in this office on April 08, 2020, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of August 01, 2022

Scott Schwab

SCOTT SCHWAB
SECRETARY OF STATE

ARPA Funds Grant Application



Submission date: **1 August 2022, 9:17AM**

Receipt number: **56**

Related form version: **5**

Section I Organization Information

Organization Name **Topeka Opportunity Fund LLC**

Organization Address **528 SE Adams Street, Topeka KS 66607**

Primary Phone **785 250 4594**

Primary Email **konkeltodd@gmail.com**

Primary Contact **Todd Konkell**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **3**

Industry Name **531 6116**

What is your organization's mission statement? **Our mission is to contribute to the revitalization of Downtown Topeka while promoting and supporting Topeka small businesses.**

Does your organization assist any of the following? **Other**

Section II Organization Status

Entity Status (As of Application Date) **Fully Open**

Date of anticipated reopening

Are you experiencing staffing shortages? **No**

Please describe extent of staffing shortages

Is this organization a nonprofit?

No

Has this organization received any of the following?

Please Specify the amount recieved from Kansas
SPARK/BASE Grants

Please Specify the amount recieved from Paycheck
Protection Program

Please Specify the amount recieved from Shuttered
Venue Operations Grant

Please Specify the amount recieved from Restaurant
Revitalization Fund

Please Specify the amount recieved from COVID-19
Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other
COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested

1,450,000

Name the program for which you are applying

Capital City Kitchen & Market

Please describe your organization, its programs and
how this program fits in

Our organization is Topeka Opportunity Fund and we were formed in August of 2019 with a two-fold vision: to revitalize the historic East Downtown Topeka while promoting and supporting small businesses. We currently support over 100 small businesses through our Topeka Vendors Market and we are seeking this grant for Capital City Kitchen & Market, a central food hub that will provide much needed educational support and facility resources for entrepreneurs in the food sector.

Topeka Opportunity Fund owns two city blocks of property in East Downtown Topeka. We own the former Stacks Secure Records buildings at 528 SE

Adams Street which consists of 6 interconnected buildings with 100,000 s.f. of space and includes the 100 year old Topeka Transfer and Storage building as well as the historic Jordan Bakery building. We have done 2M worth of renovations on these buildings and currently Topeka Vendors Market at 528 SE Adams Street showcases and promotes over 100 small businesses. In addition, Powerhouse Athletics, a recently formed woman-owned small business, operates out of 512 and 514 SE Adams Street.

Across the street from the Adams street buildings sits the former Topeka Capital Journal building at 616 SE Jefferson Street. Topeka Opportunity Fund also owns this historic building, which was once a great source of employment and activity for Downtown Topeka but has sat empty since the newspaper moved out in 2018. We plan to bring it back to life and make it a source of vital business activity for Downtown Topeka. This building will be the location of Capital City Kitchen & Market; it will provide local food entrepreneurs with all the resources necessary to help them succeed. In addition to a large commercial kitchen that will support a diverse community of entrepreneurs, we will also have an incubator program that will give these entrepreneurs an education in running a food-based business. The space will also feature a food hall comprised of 6-8 mini restaurants where local culinary talent can open a restaurant venue for a fraction of the cost of a brick and mortar location. In addition, an indoor City Market will feature and promote local farmers and food producers. In short, Capital City Kitchen & Market will be a hub for the education, promotion and celebration of local small businesses in the food sector.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

The reception of these funds will provide tremendous long-term benefits for Topeka and it's citizens. Through the creation of Capital City Kitchen & Market, numerous small businesses will be created and

supported, there will be a significant economic impact, and it will contribute to the revitalization of Downtown Topeka.

These funds will help to support numerous small business operators in the area through education and through providing opportunities to become self-sufficient entrepreneurs; many of those who will be helped will come from groups that are historically underserved. There is a wealth of talent in the Topeka area in the food production area but opportunities are sparse for those who lack the resources to start a food related business from the ground up. This is especially true with regard to lower income and minority would-be-entrepreneurs. A recent study on shared kitchen and food incubator programs notes that, "On average women make up 53% of tenants while people of color average 30%. However, respondents in larger metropolitan areas reported higher proportions of tenants who are people of color (U.S. Kitchen Incubators: An Industry Update, January 2020)."

Capital City Kitchen & Market will be located in the former Topeka Capital-Journal building at 616 SE Jefferson Street, which has sat empty since 2018. This property has been identified as an opportunity zone property targeted for economic development. In addition, it is in the City's Dynamic Core Redevelopment District. The redevelopment of this property will help to increase the tax base and it will revitalize a large Downtown property and help spur more growth in this area.

There is a reason that so many communities have focused on revitalizing their downtown areas. As, Andy Kisting points out, "downtowns are the heart of a city and region - and having a healthy heart is essential to having a strong city and region (A Healthy

Downtown is Key to a Strong Community)." He further points out that "a city's downtown has a unique role in economic and social development. Downtowns create critical mass of activities where commercial, cultural, and civic activities are concentrated. This concentration facilitates business, learning, and cultural exchange."

Capital City Kitchen & Market will be a central hub for all things food related where individuals at every stage of their professional journey can work together and learn from each other in a community setting thus creating common ground among diverse groups of people.

The benefits arising from the development of Capital City Kitchen & Market will be sustainable for the long term. The buildout of the kitchen, food hall, and food market are one time expenses and once up and running the business generated with the help of the grant funds will allow for these businesses to stand on their own, in fact, they will contribute to the local economy.

How has the pandemic impacted the effectiveness of your organization?

Operating in a COVID-19 environment presented many difficulties for us but also many lessons learned as well. The Topeka Vendors Market was a relatively new business when COVID-19 hit so, in addition to the normal start up growing pains of a new business, we had to also navigate the COVID environment. Luckily, given the amount of space that we have, we were able to keep open during the pandemic while maintaining all of the safety protocols requested by Shawnee county. We quickly had signage made and placed throughout the premises indicating that masks were required in our establishment. Floor and wall signs directed customers to keep a minimum six foot distance from one another. Acrylic screens were constructed and placed at the checkout counters and hand sanitizing stations were placed at the entrance of the store and at checkout. Employees were trained

to encourage safe shopping standards for customers and we also had an employee wipe down shopping carts whenever a customer finished with them. We lost around six of our vendors due to COVID because they were elderly and felt that it would be best that they totally isolate during the pandemic. The most difficult part of operating during the pandemic was not the lost revenue or the added hardship of following COVID protocols, it was dealing with those customers and some vendors who had very strong opinions regarding COVID and felt that following COVID protocols such as wearing masks was something that should not be required of them. As a business owner, one seeks to make sure that the customer is always satisfied but unfortunately the political environment surrounding the pandemic created a situation where some would simply not be satisfied unless we as business owners agreed to ignore the protocols set in place for Shawnee county, something that we were not willing to do.

We learned some valuable lessons as a result of COVID and the difficulties that it presented. For one thing, we came to realize that, no matter how much you plan, you must always be ready for the unexpected. Having extra funds on hand and encouraging a flexible can-do and can-adapt environment among employees is very important. We also learned the value of more frequent team meetings among employees. A small business can easily, once basic operations are established, fall into a rut of simply going through the same motions which can lead to stagnation. With the various challenges brought about by COVID we found the need to gather frequently with employees and volunteers in order to discuss the best way to navigate the issues at hand. What we found out though was that these frequent meetings were also very important for constantly analyzing the business and looking for areas of improvement and ways to keep things "fresh and

interesting."

Please describe how you see the future of your organization and its program post-pandemic

We believe our efforts to revitalize the historic East end of Downtown Topeka and support local small businesses will continue to see success and we are excited about what the future holds for Topeka Opportunity Fund. We have found so much encouragement from local community leaders and from the general public and we look forward to continuing to contribute to the economic and social vitality of the area. A refrain that we often hear from those who have visited the Topeka Vendors Market or who have attended one of our event such as our Oktoberfest event is that, "This is just what Topeka needs." Recently the marketing manager at the Ramada Hotel called and asked us when we planned to have our Oktoberfest event this year because the local fireman are planning a convention at the Ramada and they enjoyed our Oktoberfest event so much last year that they wanted to plan their convention so that it would occur during our Oktoberfest event.

A number of cities have revitalized the industrial / warehouse buildings near their Downtown areas and these sorts of developments, which utilize historic buildings and transform them through adaptive re-use projects add, for lack of a better word, a "cool" vibe that creates a space where the community likes to gather for unique experiences in unique places. The East end of Downtown Lawrence, for example has the Warehouse Arts District, and the East end of Downtown Houston, has East Village, an adaptive re-use development utilizing four city blocks of former industrial and warehouse buildings. We believe that we can do this in Topeka while especially focusing on projects that encourage and support small businesses.

Section IV General Data

Provide a detailed explanation of the proposed program

Capital City Kitchen & Market will involve the renovation and buildout of the first floor of the former Topeka Capital Journal building. This 40,000 S.F. space will feature a 10,000 S.F. licensed commercial kitchen, space for refrigerated and dry good storage, and meeting space. This will be open to the public to rent and will also serve as an incubator space for entrepreneurs looking to start or scale their food-based business. Here they will be able to take classes on running a food-based business; they will receive mentorship and training while having access to all of the equipment necessary to succeed as entrepreneurs. Another 11,000 S.F. will be built out as a food hall with 6-8 mini restaurants along with common seating areas. Each mini restaurant space will have basic buildout complete and be tied in to a central hood and grease trap system and will then be available for lease and customization by the local culinary talent that occupies the space. The remaining 19,000 S.F. will consist of an indoor City Market and will feature local farmers and food vendors. In short, we aim to be a one-stop-shop for food education and production for the local community as well as a place where the public can experience a diverse array of foods from local chefs and also support local farmers and growers.

Describe what other funding is available and what you have secured, or expect to secure for this project

The renovation and build out of the 40,000 square feet that will be home to Capital City Kitchen & Market will cost approximately \$95.00 per square foot (3.8M). We currently have a commitment from Kaw Valley State bank for 2 million in funding and we have an additional equity investment of \$350,000.

Describe the community need that this proposal addresses and how it is relative to what you are trying to

The services we aim to provide are severely lacking in the Topeka market. There is currently no commissary

accomplish

kitchen or food incubator in Topeka. Topeka also lacks a food hall and a city market. These services and facilities will help to promote entrepreneurship and economic stability for those who otherwise would find developing a business difficult. In addition, this project adds to the revitalization of Downtown Topeka, creating a community space that attracts locals as well as those outside of Topeka.

Small businesses are the lifeblood of any community but the restaurant and food business arena has a high barrier to entry and a steep learning curve. Starting a brick and mortar restaurant or a food based business are often cost prohibitive, especially for those who come from an underserved segment of society. Besides the ability to embark on a new food business with minimal resources, collaborative work space brings with it many other unique benefits such as the birthing of new ideas and the development of business acumen. Quite often, individuals have a great idea or product but little idea on how to translate it into a viable business. According to statistics over 50% of small businesses fail within the first five years but 87% of businesses that began in an incubator or accelerator are still viable after 5 years.

The economic benefits of a commissary kitchen and incubator program extends to the community as a whole. In an article entitled, “Cooking Up Economic Development,” the Municipal Association of South Carolina notes that, “City-sponsored commercial kitchens and incubators for food service businesses don’t just result in more food options and an enhanced quality of life — they make good business sense.” The article goes on to explain how the city of Florence, SC created a commissary kitchen in conjunction with a farmers market and how it spurred the opening of new businesses and reignited growth in the community.

The services and resources that Capital City Kitchen & Market will provide will also add immensely to the social vitality of downtown Topeka. Small businesses contribute to the social viability and fabric of the communities in which they reside and they provide a sense of place and local identity in addition to the economic benefit that they bring. This idea of "social vitality" and fabric of a community is hard to quantify but it is real and recognizable. People gravitate towards unique places with diverse and interesting experiences. One goes to a big box store or a chain restaurant to buy a product or to fill the belly but more and more, when people are looking for places of entertainment or places to shop or eat, they are looking for an experience. In addition, there is an unmistakable national trend towards encouraging shopping local and supporting small businesses.

We recently attended the joint inter-city visit to northwest Arkansas where leaders from Topeka and Lawrence went in order to bring back ideas that would contribute to our local communities. Following the visit The Lawrence Journal-World, published an article, entitled, "Regionalism, food hubs, innovation centers and more: Lawrence and Topeka leaders mine northwest Arkansas for development ideas." The author speaks of some of the key ideas of the visit including the need to focus on regionalism. Interestingly he also notes the following: "Here's an idea for all those restaurants that are struggling to find enough employees to staff their kitchens: Create a culinary training center and then locate a row of low-cost restaurant spaces right next door to the center. That's basically what they've done in Bentonville with the 8th Street Market, a community focused food hub, where a spirit of creativity meets entrepreneurship." Other cities are thriving, especially in their downtown corridors, because they are

offering unique ways of supporting small businesses while developing an environment that fosters community and inclusivity. Through the enormous efforts of city and community leaders tremendous progress has been made in downtown Topeka. We hope to continue to play a part in this progress. We believe that the services and resources that we desire to provide through a community kitchen and food incubator space as well as a food hall and city market all under the same roof, will create a “whole is greater than the parts” effect where an entire community of food oriented entrepreneurs can work collaboratively towards their own individual success as entrepreneurs while at the same time adding economic and social vitality to the community as a whole.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

The services that Capital City Kitchen & Market will provide, in offering education and support of food entrepreneurs are not duplicated in the city of Topeka by any other organization.

The Kansas Department of Agriculture, "In an effort to support small food-business startups... has developed an Incubator Kitchen Resource Guide." The KDA Incubator Resource Guide for 2022 has only one listing in Topeka. It is for a kitchen named 305 LLC and is located at 305 SE 17th St, Topeka KS 66607. This kitchen is only 500 S.F. and has a residential grade convection oven, a commercial mixer, 2 gas burners, and 2 stainless steel prep tables. There is no hood available and no frying allowed. There also doesn't seem to be any educational element to this kitchen. There is no website or Facebook page associated with the kitchen.

The closest thing to any sort of educational classes in Topeka in the food arena comes from the culinary program at Washburn Tech. As their website indicates, the Washburn Tech culinary program helps

prepare one to be a productive member of a restaurant or culinary staff. Through the program one can learn food safety and sanitation, use and care of equipment and food preparation and cooking skills. While the skills taught through this program are undoubtedly helpful and can certainly be useful for those seeking to start or scale a business in the food sector, a traditional food incubator program has a different focus. The educational focus of Capital City Kitchen & Market will be on helping individuals start or scale a food based business. Classes will be aimed at providing entrepreneurs with the skills and space it takes to operate a business. In this sense, Capital City Kitchen & Market will work synergistically with the culinary program at Washburn Tech. It will help individuals who have received culinary skills through the Washburn Tech program and who have a desire to start their own business, to succeed in actually starting and running their own business.

The food hall trend is sweeping the country but it has yet to make its way to our Capital City. The Parlor in Kansas City is the closest food hall concept to Topeka. The food hall at Capital City Kitchen & Market will bring this trend to Topeka.

Although Topeka has some outdoor farmers markets there is nothing like a year-round City Market in Topeka. We have hosted a number of smaller indoor farmers markets in one of our warehouse buildings on Adams Street and discussions with various farmers and makers in Topeka indicate that a lot of our local farmers and makers would like the opportunity to participate in an indoor year round market that features local farmers and growers.

In summary, the services and facilities that Capital City Kitchen & Market will provide are not duplicated anywhere in Topeka.

What donated goods and or volunteer services do you receive that add value to this program?

Although we plan to keep kitchen rental and other costs reasonable in order to serve as many people as possible, there will always be those who still find the costs prohibitive. We plan to seek corporate sponsorships for those in such a situation.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Good Stantind Topeka Opportunity Fund - Google Docs.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years

Projected age of 6-12 years

Projected age of 13-18 years

Projected age of 19-35 years

Projected age of 36-59 years

Projected age of 60 years and over

Total Individuals **0**

Section V Beneficiary Information - Gender

Men

Women

Transgender

Total Individuals **0**

Section V Beneficiary Information - Income Level

At or below 30%

At or below 50%

At or below 80%

Other

Income Unknown

Total Individuals 0

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)

Percent of Black/African American

Percent of Hispanic

Percent of Asian

Percent of American Indian/Alaskan Native

Percent of Asian & White

Percent of Black/African American & White

Percent of American Indian/ Alaskan Native &
Black/African American

Percent of Asian/Pacific Islander

Percent of Other Multiracial

Total Percent of Individuals 0

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application **Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
Is not party to legal actions against or from the city, including code enforcement liens
Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
Is not affiliated with another organization under common ownership/management that has applied for grant cycle
There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title

Managing Member

Your Signature

Name of signatory: Todd Konkel

A handwritten signature in black ink that reads "Todd Konkel". The signature is written in a cursive style with a large initial "T" and "K".

[Link to signature](#)

**STATE OF
KANSAS**

**OFFICE OF
SECRETARY OF STATE**

SCOTT SCHWAB

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: TOPEKA OPPORTUNITY FUND LLC

Entity Type: DOM: LTD LIABILITY COMPANY

State of Organization: KS

was filed in this office on August 26, 2019, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of August 01, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

SCOTT SCHWAB

SECRETARY OF STATE

City of Topeka ARPA Funds Grant Application

Please note that these are one time funds and will not be available at a later date

Applications are due by July 31st, 2022. Completed Applications and questions can be emailed to ARPA@topeka.org. Additional information can be found at <https://www.topeka.org/finance/arpa-funds-grant/>

Paper copies of grant applications can be mailed or delivered to:
Kalea Pauole
ARPA Application
215 SE 7th St, Room 358
Topeka, KS, 66603

Section I Organization Information			
Organization Name: Boys & Girls Clubs of Topeka		Organization Address: 550 SE 27th Street, Topeka, KS 66605	
Primary Phone: 785-234-5601	Primary Email: dawnmcwilliams@bgctopeka.org	Primary Contact: Dawn McWilliams	
FEIN #:	How long has your organization been in Topeka? since 1956		
Industry Name (per North American Industry Classification System, see Industries at a Glance: NAICS Code Index (bls.gov)): 624110 - Child and Youth Services			
What is your organization's mission statement? (limit 500 characters) To enable all young people, especially those who ne		Does your organization assist any of the following? <input type="checkbox"/> Rental Assistance <input type="checkbox"/> Unsheltered Homeless <input type="checkbox"/> Transitory populations <input checked="" type="checkbox"/> Sheltered Homeless <input type="checkbox"/> Other	
Section II Organization Status			
Entity Status (As of Application Date, Select One) <input checked="" type="radio"/> Fully Open <input type="radio"/> Partially Open <input type="radio"/> Open but Reduced Hours <input type="radio"/> Not yet re-open (list date of anticipated reopening):	Are you experiencing staffing shortages? <input checked="" type="radio"/> YES (If yes, please describe extent of staffing shortages in space below) <input type="radio"/> NO Although we have not had to halt operations in any capacity, the	Is this organization a nonprofit? <input checked="" type="radio"/> YES <input type="radio"/> NO	Has this organization received any of the following: (Please specify the amounts) <input checked="" type="checkbox"/> Kansas SPARK/BASE Grants 902694.95 <input checked="" type="checkbox"/> Paycheck Protection Program 793437.00 <input type="checkbox"/> Shuttered Venue Operations Grant <input type="checkbox"/> Restaurant Revitalization Fund <input type="checkbox"/> COVID-19 Economic Injury Disaster Plan Funds <input type="checkbox"/> Any other COVID-19 related relief from the federal government, State of Kansas, or Shawnee County
Section III Summaries			
ARPA Grant Amount Requested: 125,000.00		Name the program for which you are applying: Adams Club Boilers & Domestic Hot Water Tanks	
Please describe your organization, its programs and how this program fits in: (limit up to 3000 characters, attach answers on additional document where needed) Boys & Girls Clubs of Topeka (BGCT) is a youth development organization committed to serving the kids and families who need us most throughout the Topeka and Shawnee County community by providing safe, educational, and fun environments for school-age youth and teens throughout 14 different Club locations. Organized more than 65 years ago, BGCT positively impacts thousands of youth each year. Our trademark Clubhouse, the Adams Club located at 27th and Adams in East Topeka, was constructed specifically to serve as the Boys' Club in 1977. Today, it serves as a safe and inclusive after-school, school day out, and summer enrichment program site for hundreds of youth in the Topeka Public Schools district.			

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded: (limit up to 3000 characters, attach answers on additional document where needed)

In the 50 years since the existing Adams Club boilers were initially installed, the number of Club members served by our Adams Club location exceeds 32,500 kids. Proper and diligent maintenance and upkeep of our facilities and the equipment therein allow us to provide a safe space for youth from Kindergarten through 5th grade for before-school, after-school, school day out, and summer enrichment programming. Infrastructure safety and maintenance is vital in ensuring there is no disruption of service provision due to equipment failure. The reach and benefit for the citizens of our community goes far beyond that the number of youth served. When parents and guardians are able to send the kids who need us most to the Club for our programs, there is a widespread ripple effect. When kids are in the Club, that means their parent or guardian can be at work to provide for their family and support the local economy. With

~~childcare availability at a critical low, our ability to support families in our community is even more vital~~

How has the pandemic impacted the effectiveness of your organization and program? (limit up to 3000 characters, attach answers on additional document where needed)

Boys & Girls Clubs of Topeka is proud to have managed to navigate our way through the pandemic without an interruption in our service delivery, but that is not to say it has been without its challenges. At the onset of the pandemic, we immediately began operating under a greatly reduced capacity in our Clubs. Following guidance from the Center for Disease Control (CDC), Kansas Department of Health & Environment (KDHE), and Shawnee County Health Department (SCHD), we ensured that we were able to provide impactful programs and opportunities for youth, while ensuring that safety remained our top priority with daily health screenings, small group sizes, properly fitted masks for all Club members and staff, and enhanced cleaning and sanitation practices in all vehicle and facilities. Although it was challenging to reduce our operational capacity, we found that it resulted in dramatically higher quality of

~~program delivery. With smaller group sizes, staff were more easily able to identify youth who were in~~

Please describe how you see the future of your organization and its program post-pandemic: (limit up to 3000 characters, attach answers on additional document where needed)

Our Adams Club program continues to thrive as a critically important service in our community, as it has for the past 65 years, but the need currently is more critical than ever. There is a shortage of childcare availability throughout the Topeka and Shawnee County community, with reports of more than 40 licensed facilities closing their doors since 2020 alone. We know that the needs of the kids we serve are ever-evolving, and we must be ever-evolving to meet those needs. When schools closed abruptly in March of 2020 with the onset of the pandemic, our immediate focus was on meeting basic needs. Kids were accustomed to receiving warm meals and academic support every day at school, and with those facilities no longer open for youth, there were major gaps to address. We immediately launched a program called "Dinner Dash Packs" which allowed any youth in our community age 18 and under to

~~drive through and take home a food package containing a warm meal, healthy snacks, and milk. During~~

Section IV General Data

Please provide a detailed explanation of the proposed program: (limit up to 3000 characters, attach answers on additional document where needed)

BGCT diligently attempts to forecast impending capital expenditure issues, although timing of such issues can be very difficult to determine. In consultation with MCP Group, Steve Johnson of SLJ, LLC who provided a thorough Comprehensive Physical Needs Assessment report, and PCI Mechanical for all our regular, preventative maintenance, the boilers and hot water system at our Adams Club have been indicated as an area of top priority, as any failure of the existing equipment could result in a drastic disruption to our operations. Although PCI's thorough and expert preventative maintenance has allowed our existing boilers to perform proficiently, the boilers themselves are approaching 50 years in age which is near the end of their anticipated life. In consulting with SLJ, LLC, we have a plan for addressing a new system for boiler and hot water tank replacement. First, there is a need to hire an engineer to ensure proper specifications and oversight for this type of project. On visual inspection, there is also a suspicion

~~of asbestos in the flue pipe insulation, particularly due to age. An asbestos inspection will be required, as~~

Please describe what other funding is available and what you have secured, or expect to secure for this project: (limit up to 3000 characters, attach answers on additional document where needed)

Regular, preventative maintenance for our facilities and the equipment therein is factored into our annual budget. While we are requesting American Rescue Plan Act funds to allow for the necessary replacement of our boilers, we know that we will be able to responsibly care for and maintain the new system with the same diligence we have put forth on our existing system since its installation 50 years ago. Proper budgeting and financial oversight by our Board of Directors and Finance Committee allows us to appropriately manage the upkeep of our facilities and equipment.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish (limit up to 3000 characters, attach answers on additional document where needed)

Boys & Girls Clubs of Topeka's Adams Club is of critical importance to Topeka, particularly the East Topeka community. In providing after-school, school day out, and summer enrichment programs to hundreds of kids each year, we are an asset not only to the Club members who walk through our doors, but also to their families who count on us to provide a safe place for their kids to be during critical out of school time. For our after-school program, we provide transportation from TPS 501 schools to our Adams Club, where we remain open until 7:00 pm. During those hours, we provide a healthy snack, a warm meal, academic tutoring, social emotional support, and so much more. Safe facilities, with properly functioning boilers and other equipment, play a critical role in providing a sense of security and belonging for our kids. On school days out, our doors are open for our Club members from 7:00 am – 6:00 pm. During those hours, Club members participate in engaging programming and activities, as well as receive

~~breakfast, healthy snack, and lunch. We also know that not all school days out can be anticipated. While~~
Please discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need (limit up to 5000 characters, attach answers on additional document where needed)

While there are other after school programs within the community, we are unaware of any that serve the community with the same high-quality programs for academic success, healthy lifestyles, and good character and citizenship. Additionally, we have a full-time Licensed Master Social Worker on our Executive Team, providing support services to all Club members, and particularly our high-risk youth. There are also no other programs that provide transportation from the school to the program. We provide youth the opportunity to attend Club on school days out, where most programs do not offer this service. This allows for parents to continue working and for youth to have a safe place to go on the days that school is not in session. This includes planned school days out for teacher in-service days and parent teacher conferences, as well as unplanned school days out that are weather-related. During the school year, we are the only program offering a healthy snack after school and a hot dinner before Club members leave for the day.

What donated goods and or volunteer services do you receive that add value to this program? (limit up to 3000 characters, attach answers on additional document where needed)

Our Facilities & Safety Committee is comprised of industry experts on safety, and they volunteer their time to meet monthly. Additionally, they volunteer their time to conduct regular facility safety visits at each of our Club sites. Our BGCA External Safety Assessment is also a donated service conducted annually from an objective third party who thoroughly reviews our facilities, policies, and practices. The thorough Comprehensive Physical Needs Assessment Report conducted by Steve Johnson with SLJ, LLC was also done on a voluntary basis, with coordination by MCP Group who regularly volunteers their time and skill to make needed improvements to our facilities. Additionally, for the programs that take place within our facility, we receive program supply support through our annual Stuff the Bus effort. This supply drive began as a function of the Leadership Greater

Section V Required Documents

Please submit all the following documents in addition to application:

Kansas Secretary of State Certificate of Good Standing

*Additional information may be required at a later date

Section VI Beneficiary Information

Based on the population that you currently serve, Please complete the following tables
Unduplicated Count of Individuals:

Age Group:

Age Range	Estimated
0-5 years	14
6-12 years	414
13-18 years	
19-35 years	272
36-59 years	287
60 years and over	10
Total	997

Gender:

	Estimated
Men	477
Women	518
Transgender	2
Total	997

Income level (see table below):

	Estimated
At or below 30%	326
At or below 50%	317
At or below 80%	105
Other	72
Income Unknown	177
Total	997

Racial/Ethnic Composition:

	Percentage
White (non-Hispanic)	21
Black/African American	32
Hispanic	16
Asian	1
American Indian/Alaskan Native	4
Asian & White	
Black/African American & White	
American Indian/ Alaskan Native & Black/African American	
Asian/Pacific Islander	
Other Multiracial	26
Total	100

FY 2022 Income Limits for Topeka, Kansas

Persons in family

FY 2022 Income Category	1	2	3	4	5	6	7
Extremely Low Income (30%)	\$17,400	\$19,850	\$23,030	\$27,750	\$32,470	\$37,190	\$41,910
Very Low Income (50%)	\$28,950	\$33,100	\$37,250	\$41,350	\$44,700	\$48,000	\$51,300
Low Income (80%)	\$46,350	\$52,950	\$59,550	\$66,150	\$71,450	\$76,750	\$82,050

Section VII Declaration of organization owner (Applicant): I certify that the organization identified above

Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due	<input checked="" type="checkbox"/> YES
Is not party to legal actions against or from the city, including code enforcement liens	<input checked="" type="checkbox"/> YES
Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents	<input checked="" type="checkbox"/> YES
Is not affiliated with another organization under common ownership/management that has applied for grant cycle	<input checked="" type="checkbox"/> YES
There are no potential conflicts of interest that impact receiving this award	<input checked="" type="checkbox"/> YES

Section VIII Applicant Signature

I certify that all the statements made in this application are true and complete to the best of my knowledge. I understand that I need to submit copies of all the above mentioned documents in order for my application to be considered. I understand that if I receive this grant I may be asked to for additional documentation according to rules that the US Treasury has set forth.

Name: Jennifer LeClair	Signature: <i>Jennifer LeClair</i>	Title: Vice President of Mar	Date: 07/29/2022
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Boys and Girls Club of Topeka – Adams Club Boilers & Domestic Hot Water Tanks

What is your organization’s mission statement? (limit 500 characters)

To enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.

Are you experiencing staffing shortages?

Although we have not had to halt operations in any capacity, the struggle to recruit qualified staff for our before- and after-school programs has resulted in wait lists at many of our Club locations.

Please describe your organization, its programs and how this program fits in: (limit up to 3000 characters, attach answers on additional document where needed)

Boys & Girls Clubs of Topeka (BGCT) is a youth development organization committed to serving the kids and families who need us most throughout the Topeka and Shawnee County community by providing safe, educational, and fun environments for school-age youth and teens throughout 14 different Club locations. Organized more than 65 years ago, BGCT positively impacts thousands of youth each year. Our trademark Clubhouse, the Adams Club located at 27th and Adams in East Topeka, was constructed specifically to serve as the Boys’ Club in 1977. Today, it serves as a safe and inclusive after-school, school day out, and summer enrichment program site for hundreds of youth in the Topeka Public Schools district.

Sustainability specific to our infrastructure is of paramount importance, as safety is our number one priority at BGCT. It is necessary to prioritize regular maintenance and upgrades to our systems in order to provide safe, positive environments for our kids. To ensure the highest standards for our facilities, we have several tiers of oversight in place. Our Board of Directors has a committee specifically focused on Facilities & Safety, and it is comprised of experts across industries from law enforcement to commercial construction to facilities management. This committee conducts regular reviews of all BGCT facilities to make necessary safety recommendations and focus on continuous improvements necessary for seamless, safe operations. In accordance with Boys & Girls Clubs of America membership requirements, we also have an annual external safety assessment conducted by an assessor not directly affiliated with BGCT. The focus of this assessment is to provide an independent and objective verification of our safety policies, practices, and infrastructure.

In 2021, the Facilities & Safety Committee coordinated a third party to complete a detailed Physical Needs Assessment Report for our Adams Club. This tool allows BGCT to prioritize all physical needs of the structure and grounds, and has been critical in providing a roadmap to address infrastructure needs and preventative measures necessary to minimize any equipment failure that might result in service delivery interruption for kids.

The report was updated in July 2022 and specifically addresses the boilers and hot water tanks at our Adams Club. BGCT works with PCI Mechanical for regular performance maintenance, but the boilers themselves are approaching 50 years in age and are nearing the end of their life. Replacing the boilers would have a multifaceted positive impact on our organization and play a

pivotal role in ensuring continuous service delivery for kids attending the Adams Club. A properly and efficiently functioning boiler system is of critical importance, not only for the regular after-school programming, but also for anticipated school days out for teacher in-service in which children are in our facility from 7:00 am – 6:00 pm daily, as well as unplanned school days out in which the school district cancels classes due to inclement or unsafe weather conditions. We are committed to providing a safe place for kids, and a warm and properly functioning environment plays a big role in that.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded: (limit up to 3000 characters, attach answers on additional document where needed)

In the 50 years since the existing Adams Club boilers were initially installed, the number of Club members served by our Adams Club location exceeds 32,500 kids. Proper and diligent maintenance and upkeep of our facilities and the equipment therein allow us to provide a safe space for youth from Kindergarten through 5th grade for before-school, after-school, school day out, and summer enrichment programming. Infrastructure safety and maintenance is vital in ensuring there is no disruption of service provision due to equipment failure. The reach and benefit for the citizens of our community goes far beyond that the number of youth served. When parents and guardians are able to send the kids who need us most to the Club for our programs, there is a widespread ripple effect. When kids are in the Club, that means their parent or guardian can be at work to provide for their family and support the local economy. With childcare availability at a critical low, our ability to support families in our community is even more vital. More than 40 licensed childcare facilities have closed in Shawnee County since 2020, creating a hardship for families and contributing to staffing shortages. For all kids, but especially those who are able to attend our Adams Club for 6 consecutive years from kindergarten through 5th grade, the Club becomes a safe, supportive second home for them. Kids in the Club not only receive the academic support and enrichment they need. We also support their social emotional growth and development and help guide them toward great futures in which they give back to their community and serve as productive, responsible citizens. While the impact we have made in the past 50+ years has been immeasurable, we know that the difference we will continue to make for the next 50 will be even more impactful. We have a proven track record of taking excellent care of our facilities, and oversight of those practices is provided by our Board of Directors and Facilities & Safety Committee, comprised of industry experts. These individuals have a deep understanding of sustainability practices specific to infrastructure, and they continue to make recommendations on policies and improvements to guide our organization in a way that is most supportive of the kids we serve.

How has the pandemic impacted the effectiveness of your organization and program? (limit up to 3000 characters, attach answers on additional document where needed)

Boys & Girls Clubs of Topeka is proud to have managed to navigate our way through the pandemic without an interruption in our service delivery, but that is not to say it has been without its challenges. At the onset of the pandemic, we immediately began operating under a greatly reduced capacity in our Clubs. Following guidance from the Center for Disease Control (CDC), Kansas Department of Health & Environment (KDHE), and Shawnee County Health Department (SCHD), we ensured that we were able to provide impactful programs and opportunities for youth, while ensuring that safety remained our top priority with daily health screenings, small group sizes, properly fitted masks for all Club members and staff, and enhanced cleaning and sanitation practices in all vehicle and facilities. Although it was challenging to reduce our operational capacity, we found that it resulted in dramatically higher quality of program delivery. With smaller group sizes, staff were more easily able to identify youth who were in greater need of additional layers of support, ranging from academic tutoring to basic needs to social emotional support. One thing that has remained static throughout our time navigating youth development through a global health pandemic has been the need to provide a safe, supportive physical environment for kids to be when they can't be in school. Because we prioritize safety above all else, our Adams Club facility has been held to the highest of standards as it pertains to cleanliness, safety policies and procedures, and comfort for our Club members.

Please describe how you see the future of your organization and its program post-pandemic: (limit up to 3000 characters, attach answers on additional document where needed)

Our Adams Club program continues to thrive as a critically important service in our community, as it has for the past 65 years, but the need currently is more critical than ever. There is a shortage of childcare availability throughout the Topeka and Shawnee County community, with reports of more than 40 licensed facilities closing their doors since 2020 alone. We know that the needs of the kids we serve are ever-evolving, and we must be ever-evolving to meet those needs. When schools closed abruptly in March of 2020 with the onset of the pandemic, our immediate focus was on meeting basic needs. Kids were accustomed to receiving warm meals and academic support every day at school, and with those facilities no longer open for youth, there were major gaps to address. We immediately launched a program called "Dinner Dash Packs" which allowed any youth in our community age 18 and under to drive through and take home a food package containing a warm meal, healthy snacks, and milk. During the first 4 months of the pandemic alone, Boys & Girls Clubs of Topeka served nearly 20,000 Dinner Dash Packs to youth who might have otherwise gone to bed hungry, wondering when their next meal would come. We also knew that without time in school, the academic needs of our kids would continue to suffer. We met that need by assembling age-appropriate Academic Enrichment Kits for kids to take home, full of 7 days' worth of academic activities across a variety of content areas. When the 2020-2021 school year began in a remote model, we knew that families were facing a real hardship. Without schools open, many parents/guardians were stuck between the options of leaving their children home without supervision during the day or leaving the workforce to stay home with their children, resulting in financial hardship. BGCT immediately sprung into action to provide remote learning facilities, open from 7:00 am – 6:00 pm Monday through Friday, in which we

had highly trained staff available to help Club members of all ages navigate complicated Zoom schedules, remote lessons, and the anxiety and social emotional decline that came along with it. With every challenge that has resulted from the pandemic, we have risen to the challenge of supporting the kids who need us most at a time when it has never been more critical, and we will continue to do so with any future challenges that lie ahead. We know that the social emotional needs of our kids are our paramount area of focus at this time, and having a safe, warm environment to provide service to these kids is our top priority.

Please provide a detailed explanation of the proposed program: (limit up to 3000 characters, attach answers on additional document where needed)

BGCT diligently attempts to forecast impending capital expenditure issues, although timing of such issues can be very difficult to determine. In consultation with MCP Group, Steve Johnson of SLJ, LLC who provided a thorough Comprehensive Physical Needs Assessment report, and PCI Mechanical for all our our regular, preventative maintenance, the boilers and hot water system at our Adams Club have been indicated as an area of top priority, as any failure of the existing equipment could result in a drastic disruption to our operations. Although PCI's thorough and expert preventative maintenance has allowed our existing boilers to perform proficiently, the boilers themselves are approaching 50 years in age which is near the end of their anticipated life. In consulting with SLJ, LLC, we have a plan for addressing a new system for boiler and hot water tank replacement. First, there is a need to hire an engineer to ensure proper specifications and oversight for this type of project. On visual inspection, there is also a suspicion of asbestos in the flue pipe insulation, particularly due to age. An asbestos inspection will be required, as well as subsequent abatement as necessary. Once engineering is complete, new hot water boilers capable of heating domestic hot water should be ordered. Due to supply, SLJ, LLC has recommended ordering the necessary equipment no later than March of 2023 in order to guarantee installation by the beginning of the 2023 winter heating season. Our existing boilers are 50 years old, and the existing domestic hot water tank is 12 years old and in the zenith of its useful life. Two new hot water tanks fed from the new boilers make the most sense, as hot water tanks are cheaper than the existing system and won't require flues and boiler inspection.

The anticipated improvement in energy efficiency from 75% to over 97% provided by new boilers would reduce operating costs, and the addition of power burners for direct combustion air rather than atmospheric would allow the mechanical room to be colder during the winter months.

With the plan detailed by Mr. Johnson of SLJ, LLC, we would be able to promptly address the concerns related to this aging equipment and ensure that there would be no disruption in service for our kids.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish (limit up to 3000 characters, attach answers on additional document where needed)

Boys & Girls Clubs of Topeka's Adams Club is of critical importance to Topeka, particularly the East Topeka community. In providing after-school, school day out, and summer enrichment programs to hundreds of kids each year, we are an asset not only to the Club members who walk through our doors, but also to their families who count on us to provide a safe place for their kids to be during critical out of school time. For our after-school program, we provide transportation from TPS 501 schools to our Adams Club, where we remain open until 7:00 pm. During those hours, we provide a healthy snack, a warm meal, academic tutoring, social emotional support, and so much more. Safe facilities, with properly functioning boilers and other equipment, play a critical role in providing a sense of security and belonging for our kids. On school days out, our doors are open for our Club members from 7:00 am – 6:00 pm. During those hours, Club members participate in engaging programming and activities, as well as receive breakfast, healthy snack, and lunch. We also know that not all school days out can be anticipated. While some days are planned for teacher in-service days, holidays, or parent teacher conferences, other days are unplanned closures due to weather or road conditions. On those days, BGCT makes every effort to open for kids because we know that families depend on us. A community is strongest when its youth are safe and supported, and we know that we address a critical community need with the service we provide in the Club.

Please discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need (limit up to 5000 characters, attach answers on additional document where needed)

While there are other after school programs within the community, we are unaware of any that serve the community with the same high-quality programs for academic success, healthy lifestyles, and good character and citizenship. Additionally, we have a full-time Licensed Master Social Worker on our Executive Team, providing support services to all Club members, and particularly our high-risk youth. There are also no other programs that provide transportation from the school to the program. We provide youth the opportunity to attend Club on school days out, where most programs do not offer this service. This allows for parents to continue working and for youth to have a safe place to go on the days that school is not in session. This includes planned school days out for teacher in-service days and parent teacher conferences, as well as unplanned school days out that are weather-related. During the school year, we are the only program offering a healthy snack after school and a hot dinner before Club members leave for the day.

During the summer months, there are no other all-day programs that last a full nine weeks and provide not only evidence-based programs, but also breakfast, lunch, and a healthy snack daily. Additionally, field trips that are centered around college and career readiness are provided throughout the entire summer enrichment program and regularly on school days out throughout the school year.

What donated goods and or volunteer services do you receive that add value to this program? (limit up to 3000 characters, attach answers on additional document where needed)

Our Facilities & Safety Committee is comprised of industry experts on safety, and they volunteer their time to meet monthly. Additionally, they volunteer their time to conduct regular facility safety visits at each of our Club sites. Our BGCA External Safety Assessment is also a donated service conducted annually from an objective third party who thoroughly reviews our facilities, policies, and practices.

The thorough Comprehensive Physical Needs Assessment Report conducted by Steve Johnson with SLJ, LLC was also done on a voluntary basis, with coordination by MCP Group who regularly volunteers their time and skill to make needed improvements to our facilities.

Additionally, for the programs that take place within our facility, we receive program supply support through our annual Stuff the Bus effort. This supply drive began as a function of the Leadership Greater Topeka class of 2016 and has continued annually, generating donated supplies to support after-school and school day out programs throughout the entire year. We also have a relationship with Hoyt's Truck Service, in which all routine preventative maintenance as well as needed repairs for our BGCT vehicles is provided in-kind.

STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: THE BOYS' AND GIRLS' CLUB OF TOPEKA

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on January 11, 1956, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of May 26, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

SCOTT SCHWAB
SECRETARY OF STATE



PHYSICAL NEEDS ASSESSMENT REPORT

Boys & Girls Clubs of Topeka - Adams Club



550 SE 27th St, Topeka, KS 66605

Prepared For:

Boys & Girls Club - Adams Club
550 SE 27th St
Topeka, KS 66605
Attn: Dawn McWilliams, CEO

Table of Contents:

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Executive Summary (1 page)
Capital Expense Narrative (5 pages)
Capital Cost Estimate (2 pages)

July 28, 2022



EXECUTIVE SUMMARY

Boys and Girls Clubs of Topeka - Adams Club

July 28, 2022

Commentary:

- 1) PCI is performing quality maintenance on all mechanical equipment and all appear to be in good condition. There is a need to budget monies for necessary repairs throughout each year and is not included in this report
- 2) Roof is in good condition requiring periodic maintenance throughout the next few years. Annual inspections may produce the need for some repairs.
- 3) It should be noted that benevolence is very difficult to impossible to estimate. The "Order of Magnitude" costs are based on a reasonable estimate of probability knowing that people's hearts and pocket books will have a major impact on final costs.
- 4) A review of this physical needs assessment needs to occur every 2 or 3 years for an update.
- 5) All estimating is based on an "Order of Magnitude"

Maintenance Expense Issues Summary: 2022

Estimate Range: **\$ 10,300** to **\$ 15,400**

*Exception: Interior painting is included above, but is ongoing every year. See estimate detail for distribution.

Capital Expense Issues Summary: 2022 -2026

Estimate Range 2022	\$	7,300	to	\$	10,300
Estimate Range 2023	\$	213,600	to	\$	278,300
Estimate Range 2024	\$	370,000	to	\$	429,400
Estimate Range 2025	\$	147,600	to	\$	207,300
Estimate Range 2026	\$	116,100	to	\$	274,500
TOTALS	\$	854,600	to	\$	1,199,800

Maintenance Expense Issues: 2022

1) Foundation/Dirt Work: Settlement & foundation wall leaks west of entrance	2022	\$	1,300	to	\$	3,000
2) Safety Mirrors:	2022	\$	1,500	to	\$	2,400
3) Interior Painting: Allowance for on-going work	2022-2026	\$	7,500	to	\$	10,000
Total Maintenance		\$	10,300	to	\$	15,400

Capital Expense Issues: 2022-2026

1) SE Exit: Repairs to existing sump pump line	2022	\$	6,300	to	\$	8,800
2) Bus Lot Parking Pavement: Mill existing/new topping and stripe	2023	\$	30,400	to	\$	40,500
3) Lighting Study (Exterior): Various exterior areas related to safety	2023	\$	-		\$	-
4) Lighting Study (Interior): LED and pay back on energy savings	2023	\$	-	to	\$	-
5) Building Façade: Tuck point masonry and caulk building joints	2023-2024	\$	10,000	to	\$	16,000
6) Sanitary Sewer Lines: Assess condition/repairs	2023-2025	\$	3,800	to	\$	5,400
7) ADA Assessment: ADA compliance and corrective action.	2022-2026	\$	21,000	to	\$	31,500
8) Coordination of Ball Fields/North Parking/Playground	2023-2026	\$	625,100	to	\$	897,900
9) Flag Pole and Lighting:	2025	\$	3,000	to	\$	4,500
10) Mechanical Room Pipe Insulation:	2024	\$	9,000	to	\$	12,500
11) York HVAC Units On North Side: Replacement within the next 5 years	2025	\$	30,000	to	\$	40,000
12) Boilers & Domestic HW Tanks:	2023	\$	116,000	to	\$	142,700
Total Capital Expense		\$	854,600	to	\$	1,199,800

See Maintenance/Capital Issue Narrative and Capital Order of Magnitude Cost Estimate portion of this report for details.



EXPENSE NARRATIVE

Boys and Girls Clubs of Topeka - Adams Club
July 28, 2022

Maintenance Expense Narrative

Upon review of the building and grounds it became apparent that there are a few de minimis issues that would be better served as maintenance due to either scope and/or costs, and resolved as normal maintenance and handled throughout the course of the current year: 2022.

See Capital Order of Magnitude Estimate for quantities and estimated costs.

1) Foundation/Dirt Work:

A small area to the west of the entrance doors continues to have settlement issues and have periodically been filled in the past. Since this foundation wall has the mechanical room on the inside with many penetrations, it is possible that there are still some movement of water and dirt through the foundation wall. This area should be dug out to determine where the dirt is going and patching work on the foundation wall performed.



2) Safety Mirrors:

In addition to those existing, there is a safety need to add a few more safety mirrors in various locations throughout the building.



3) Interior Painting:

Due to the nature of Boys and Girls Club business, there is a chronic need to be painting various walls throughout the building on an on-going basis. It is believed that through benevolent labor the cost to the Club would be materials only. Suggest an annual budget for materials.

Capital Expense Narrative

See Capital Order of Magnitude Estimate for quantities, costs, and timing of expenditures.

1) SE Exit: 2022



The sump pump line as it leaves the building has collapsed due to settlement at the foundation resulting in broken sidewalks, leaks through the foundation wall causing damage to the gym floor and buckling of wood wainscot on walls outside gym. Work includes approximately 40 lineal feet of pipe replacement, removal/replacement of portion of walks, and grading to insure proper storm drainage away from building. Since the damage to the gym floor and wood wainscot is minimal, repairs can be deferred until such time as part of a larger scope of remodel work.

2) Bus Lot Parking Pavement: 2023

The area to the north of the building where busses are stored needs the parking lot redone with milling the existing asphalt 2" deep, clean, tack, install 2" hot mix overlay, and restriping parking.



3) Exterior Lighting Study: 2023

A detailed study of exterior lighting needs to be undertaken for both security and operational needs. This would include 1) building lighting at all entrances and general building illumination, 2) improvements to the lighting of the ball field in consideration of homelessness issues as well as use of the field, 3) review of lighting at the bus storage location and parking lot in general, and 4) lighting of Nellis Field. The study would determine need, costs, priorities, timing, and availability of funding program through Evergy or other sources. Once the study is complete, the timing and costs would become part of a future capital expenditure report.

4) Interior Lighting Study: 2023

A detailed study to determine the utility cost payback on replacing existing lighting throughout the building with LED. Normally, this is a study that Evergy could assist with in order to determine feasibility of capital costs and sources of funds. Once the study is complete, the timing and costs would become part of a future capital expenditure report.

Capital Expense Narrative (continued)

5) Building Façade: 2023-2024



There are numerous places around the building where brick work needs to be "tuck pointed". Additionally, control and construction joints around the perimeter of building need to be caulked. These preventative measures will prevent future deterioration of building facade.

6) Sanitary Sewer Lines: 2023-2025



There have in recent past been numerous occasions of problems with the sanitary sewer lines. At this time the condition is unknown. Have a camera run through the various lines to determine condition and location/extent of needed repairs. Since any required repairs are unknown at this time, there needs to be a capital expenditure allotment over the next couple of years.

7) ADA Assessment: 2022-2026

An ADA assessment by a consultant needs to be performed in order to "head off" any potential complaints that may be leveled against the property. Once assessment is complete, develop a program for completion of all reasonably achievable issues on a yearly basis. This would include any ADA issues related to the existing restrooms and elevator

Capital Expense Narrative (continued)

8) Coordination of Ball Fields/North Parking/Playground: 2023-2026

There has become a need to look at the big picture concerning the baseball field, football field, playground, north parking lot and the pedestrian pathways that will "bring together" the use of each area in a safe manor. Game plan as follows:

- 1) Provide ADA accessible route from football field to playground area: walkway, railings, lighting and landscaping: 2023
- 2) Provide enhanced playground equipment, hard surface pathways, improve lighting and landscaping: 2023-2024
- 3) Provide ADA accessible route from baseball field to playground area: walkway, railings, lighting and landscaping
- 4) Lighting for Baseball Field
- 5) Provide ADA accessible route from existing parking to playground area: walkway, lighting, and landscaping



PLAYGROUND TO FOOTBALL FIELD



PLAYGROUND TO BASEBALL FIELD



PLAYGROUND TO PARKING LOT



PLAYGROUND



PLAYGROUND



PLAY GROUND



EXISTING LIGHTING

Capital Expense Narrative (continued)

9) Flag Pole and Lighting: 2025

There is a desire to have a flag pole with appropriate lighting at a location near the main entrance to the building. Electrical power would need to be brought to the location. Flag pole could be 30'.

10) Mechanical Room Pipe Insulation: 2024



The majority of the pipe insulation in the mechanical room is over 40 years old and is showing signs of damage and disrepair. The result is declining efficiency of cold and hot water and corrosion of pipes. Removal/installation of insulation would focus on any need for pipe replacement before emergency repairs would be necessary.

11) York HVAC Units on north Side: 2025



The two York units north of the gym are approximately 13 years old and are in the later stage of use based on an industry standard of useful life of 15 years. Additionally, there is extensive damage to the coils which hinder air flow. These units provide a total of 20 tons. PCI is performing the regularly required maintenance on these units.

Since the remaining useful life is approximately 2 more years, it is safe to assume that replacement could occur soon.

12) Boilers & Domestic HW Tanks: 2023

Game plan for new boilers and domestic HW tanks as follows:

- 1) There is a need to hire an engineer to insure proper specifications and oversight for this type of project. This work should commence no later than September of 2022.
- 2) Since there is a suspicion of asbestos in the flue pipe insulation due to visual inspection and age, an asbestos inspection will be required and subsequent abatement as necessary. This work should become complete by the end of 2022.
- 3) Once engineering has become complete, new hot water boilers capable of heating domestic hot water will need to be ordered no later than February/March of 2023 to have guaranteed installation by beginning of 2023 winter heating season.
- 4) The existing domestic hot water tank is 12 years old and in the zenith of its useful life. Two new hot water tanks fed from the new boilers makes sense as hot water tanks are cheaper than the existing and don't require flues and boiler inspections.
- 5) The existing system does not have a closed loop chemical system at this time, but it is assumed that the existing equipment can be used and only chemicals provided.



Boys & Girls Club of Topeka, Adams Club Capital Order of Magnitude Cost Estimate

July 28, 2022

Description	Qty	Units	Cost/Unit Range		2022 Range		2023 Range		2024 Range		2025 Range		2026 Range		Sub Totals Range		Totals Range	
			From	To	From	To	From	To	From	To	From	To	From	To	From	To	From	To
MAINTENANCE EXPENSE ISSUES																		
1) Foundation/Dirt Work																	\$ 1,300	\$ 3,000
Excavation/Backfill	1	allow	\$ 500	\$ 1,000	\$ 500	\$ 1,000									\$ 500	\$ 1,000		
Foundation Repairs	1	allow	\$ 800	\$ 2,000	\$ 800	\$ 2,000								\$ 800	\$ 2,000			
2) Safety Mirrors																	\$ 1,500	\$ 2,400
New Mirrors	6	ea	\$ 200	\$ 300	\$ 1,200	\$ 1,800								\$ 1,200	\$ 1,800			
Labor	6	ea	\$ 50	\$ 100	\$ 300	\$ 600								\$ 300	\$ 600			
3) Interior Painting																	\$ 7,500	\$ 10,000
Materials Only	1	allow	\$ 1,500	\$ 2,000	\$ 1,500	\$ 2,000	\$ 1,500	\$ 2,000	\$ 1,500	\$ 2,000	\$ 1,500	\$ 2,000	\$ 1,500	\$ 2,000	\$ 7,500	\$ 10,000		
MAINTENANCE TOTALS																	\$ 10,300	\$ 15,400
CAPITAL EXPENSE ISSUES																		
1) SE Exit																	\$ 6,300	\$ 8,800
Demo Walks	120	sf	\$ 4.00	\$ 5.00	\$ 480	\$ 600								\$ 480	\$ 600			
New Pipe Incl Excavation	40	lf	\$ 70	\$ 100	\$ 2,800	\$ 4,000								\$ 2,800	\$ 4,000			
New Walks	120	sf	\$ 10.00	\$ 15.00	\$ 1,200	\$ 1,800								\$ 1,200	\$ 1,800			
Grading	1	allow	\$ 1,820	\$ 2,400	\$ 1,820	\$ 2,400								\$ 1,820	\$ 2,400			
2) Bus Lot Parking Pavement																	\$ 30,400	\$ 40,500
Mill North Parking	10000	sf	\$ 3.00	\$ 4.00			\$ 30,000	\$ 40,000						\$ 30,000	\$ 40,000			
Stripe	25	stalls	\$ 16.00	\$ 18.00			\$ 400	\$ 500						\$ 400	\$ 500			
3) Lighting Study (Exterior)																	\$ -	\$ -
Perform study to determine feasibility: no capital cost expenditure					\$ -	\$ -									\$ -	\$ -		
4) Lighting Study (Interior)																	\$ -	\$ -
Perform study to determine feasibility: no capital cost expenditure					\$ -	\$ -									\$ -	\$ -		
5) Building Façade																	\$ 10,000	\$ 16,000
Tuck Point Brick	1	allow	\$ 5,000	\$ 8,000			\$ 5,000	\$ 8,000						\$ 5,000	\$ 8,000			
Caulking	1	allow	\$ 5,000	\$ 8,000					\$ 5,000	\$ 8,000				\$ 5,000	\$ 8,000			
6) Sanitary Sewer Lines																	\$ 3,800	\$ 5,400
Camera work	1	ls	\$ 800	\$ 1,200			\$ 800	\$ 1,200						\$ 800	\$ 1,200			
Allowance for repairs	1	ls	\$ 3,000	\$ 4,200			\$ 1,000	\$ 1,400	\$ 1,000	\$ 1,400	\$ 1,000	\$ 1,400		\$ 3,000	\$ 4,200			
7) ADA Assessment																	\$ 21,000	\$ 31,500
Perform assessment	1	ls	\$ 1,000	\$ 1,500	\$ 1,000	\$ 1,500								\$ 1,000	\$ 1,500			
Implement Repairs	1	allow	\$ 20,000	\$ 30,000			\$ 5,000	\$ 7,500	\$ 5,000	\$ 7,500	\$ 5,000	\$ 7,500	\$ 5,000	\$ 7,500	\$ 20,000	\$ 30,000		

Description	Qty	Units	Cost/Unit Range		2022 Range		2023 Range		2024 Range		2025 Range		2026 Range		Sub Totals Range		Totals Range	
			From	To	From	To	From	To	From	To	From	To	From	To	From	To	From	To
CAPITAL EXPENSE ISSUES Continued																		
8) Coordination of Ball Fields/North Parking/Playgrounds																	\$ 625,100	\$ 897,900
1) Walkway: Football to Play Estimated Cost Range			\$ 55,400	to	\$ 77,000													
Hard Surface	700	sf	\$ 12	\$ 15			\$ 8,400	\$ 10,500							\$ 8,400	\$ 10,500		
Railings	700	lf	\$ 35	\$ 45			\$ 24,500	\$ 31,500							\$ 24,500	\$ 31,500		
Lighting	1	allow	\$ 15,000	\$ 25,000			\$ 15,000	\$ 25,000							\$ 15,000	\$ 25,000		
Landscaping	1	allow	\$ 7,500	\$ 10,000			\$ 7,500	\$ 10,000							\$ 7,500	\$ 10,000		
2) Playground Area Estimated Cost Range			\$ 422,600	to	\$ 501,400													
New Equipment	1	allow	\$ 350,000	\$ 400,000					\$ 350,000	\$ 400,000					\$ 350,000	\$ 400,000		
Hard Surface Pathways	2200	sf	\$ 8	\$ 12							\$ 17,600	\$ 26,400			\$ 17,600	\$ 26,400		
Lighting	1	allow	\$ 15,000	\$ 25,000							\$ 15,000	\$ 25,000			\$ 15,000	\$ 25,000		
Landscaping	1	allow	\$ 40,000	\$ 50,000							\$ 40,000	\$ 50,000			\$ 40,000	\$ 50,000		
3) Walkway: Baseball to Play Estimated Cost Range			\$ 36,000	to	\$ 52,500													
Hard Surface	500	sf	\$ 12	\$ 15							\$ 6,000	\$ 7,500			\$ 6,000	\$ 7,500		
Railings	500	lf	\$ 35	\$ 45							\$ 17,500	\$ 22,500			\$ 17,500	\$ 22,500		
Lighting	1	allow	\$ 7,500	\$ 15,000							\$ 7,500	\$ 15,000			\$ 7,500	\$ 15,000		
Landscaping	1	allow	\$ 5,000	\$ 7,500							\$ 5,000	\$ 7,500			\$ 5,000	\$ 7,500		
4) Baseball Field Lighting			\$ 100,000		\$ 250,000								\$ 100,000	\$ 250,000	\$ 100,000	\$ 250,000		
5) Walkway: Parking To Play Area Estimated Cost Range			\$ 11,100	to	\$ 17,000													
Hard Surface	300	sf	\$ 12	\$ 15									\$ 3,600	\$ 4,500	\$ 3,600	\$ 4,500		
Lighting	1	allow	\$ 5,000	\$ 7,500									\$ 5,000	\$ 7,500	\$ 5,000	\$ 7,500		
Landscaping	1	allow	\$ 2,500	\$ 5,000									\$ 2,500	\$ 5,000	\$ 2,500	\$ 5,000		
9) Flag Pole																	\$ 3,000	\$ 4,500
Flag Pole	1	ea	\$ 2,000	\$ 3,000							\$ 2,000	\$ 3,000			\$ 2,000	\$ 3,000		
Electrical	1	allow	\$ 1,000	\$ 1,500							\$ 1,000	\$ 1,500			\$ 1,000	\$ 1,500		
10) Mechanical Room Pipe Insulation																	\$ 9,000	\$ 12,500
Reinsulate Pipes	1	allow	\$ 5,500	\$ 7,500					\$ 5,500	\$ 7,500					\$ 5,500	\$ 7,500		
Repairs To Pipes	1	allow	\$ 3,500	\$ 5,000					\$ 3,500	\$ 5,000					\$ 3,500	\$ 5,000		
11) York HVAC Units																	\$ 30,000	\$ 40,000
10 ton units	2	ea	\$ 15,000	\$ 20,000							\$ 30,000	\$ 40,000			\$ 30,000	\$ 40,000		
12) Boiler & Domestic HW Tanks																	\$ 116,000	\$ 142,700
1) Engineering	1	allow	\$ 3,500	\$ 5,000			\$ 3,500	\$ 5,000							\$ 3,500	\$ 5,000		
2) Asbestos Survey	1	allow	\$ 1,000	\$ 1,200			\$ 1,000	\$ 1,200							\$ 1,000	\$ 1,200		
2) Asbestos Abatement	1	allow	\$ 2,500	\$ 5,000			\$ 2,500	\$ 5,000							\$ 2,500	\$ 5,000		
3) Boilers	2	ea	\$ 44,000	\$ 50,000			\$ 88,000	\$ 100,000							\$ 88,000	\$ 100,000		
4) Domestic HW Tanks	2	ea	\$ 10,000	\$ 15,000			\$ 20,000	\$ 30,000							\$ 20,000	\$ 30,000		
5) Chemical Treatment	1	allow	\$ 1,000	\$ 1,500			\$ 1,000	\$ 1,500							\$ 1,000	\$ 1,500		
CAPITAL EXPENSE ISSUES TOTALS BY YEAR					\$ 7,300	\$ 10,300	\$ 213,600	\$ 278,300	\$ 370,000	\$ 429,400	\$ 147,600	\$ 207,300	\$ 116,100	\$ 274,500	\$ 854,600	\$ 1,199,800	\$ 854,600	\$ 1,199,800

ARPA Funds Grant Application



Submission date: **1 August 2022, 11:39AM**
Receipt number: **122**
Related form version: **5**

Section I Organization Information

Organization Name	Valeo Behavioral Health Care, Inc.
Organization Address	5401 SW 7th Street, Topeka, KS 66606
Primary Phone	17852331730 x5218
Primary Email	vramage@valeotopeka.org
Primary Contact	Valerie Ramage
FEIN (Federal Employer Identification Number)	
How long has your organization been in Topeka?	Since 1967
Industry Name	Healthcare and Social Assistance
What is your organization's mission statement?	To promote behavioral health, wellness, and recovery through excellence as the provider of choice for comprehensive, compassionate and fiscally responsible outcomes-driven care.
Does your organization assist any of the following?	Rental Assistance Unsheltered Homeless Transitory Populations Sheltered Homeless Other

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	Yes
Please describe extent of staffing shortages	Valeo had 51 open positions as of 7/22/22.
Is this organization a nonprofit?	Yes
Has this organization received any of the following?	Paycheck Protection Program Any other COVID-19 related relief from the federal government, State of Kansas, or Shawnee County
Please Specify the amount recieved from Kansas SPARK/BASE Grants	
Please Specify the amount recieved from Paycheck Protection Program	\$2,770,000
Please Specify the amount recieved from Shuttered Venue Operations Grant	
Please Specify the amount recieved from Restaurant Revitalization Fund	
Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds	
Please Specify the amount recieved from any other COVID-19 related relief	\$1,493,612

Section III Summaries

ARPA Grant Amount Requested	\$138,185
Name the program for which you are applying	Expanding Access to Those Experiencing Homelessness
Please describe your organization, its programs and how this program fits in	Valeo serves as the designated mental health authority for Shawnee County, a statewide provider of substance use disorder treatment, and a regional provider of crisis services. Valeo is equipped and experienced in delivering a full-range of services to treat the most complex mental health and substance

use disorders by providing a full continuum of care. Some of the services provided by Valeo are 24-hour crisis services (including a crisis residential program), medication services, outpatient therapy, substance use disorder treatment (including social detoxification), case management, homelessness initiatives, attendant care, psychosocial rehabilitation, community medication outreach, individual placement and support (IPS), integrated dual-disorder treatment (IDDT), housing support, SSI/SSDI outreach access and recovery (SOAR) case management, peer support, a primary care clinic, and an on-site pharmacy run through a partnership with Genoa Healthcare.

Homelessness initiatives fit well in behavioral health care because of the high prevalence of mental health illness within those who are experiencing homelessness. A 2015 assessment completed by the U.S. Department of Housing and Urban Development found that on any given night in the United States, 564,708 individuals were experiencing homelessness. At a minimum, 25% of those had a serious mental illness and 45% had a mental illness. A 2016 study found that 4.2% of U.S. adults have been diagnosed with a mental illness.

Due to this knowledge and the homeless population in Shawnee County, the Mobile Access Partnership (MAP) was created. MAP is a unique collaboration between Valeo Behavioral Health Care, Topeka Rescue Mission, Shawnee County Health Department, Stormont Vail Health, and the Topeka Police Department's Behavioral Health Unit. This partnership involves assisting the unsheltered homeless with showering/laundry and meeting basic needs by providing a shower/laundry trailer unit and hygiene supplies. When individuals utilize the trailer, Valeo engages them into needed services and supports so they can achieve housing and stability in their lives.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Since starting the trailer in May 2021, staff have noticed that individuals, after a shower and receiving clean clothes, leave feeling and looking better. MAP inspires hope by providing a comprehensive response that focuses on the social and behavioral determinants of health and their impact on overall health and well-being. MAP aims to give people a hand up toward employment, housing, improved physical health, recovery from addiction, family reunification, and improved mental health. The goals of MAP center around three main beliefs 1) access to this level of care can restore dignity, 2) improving personal hygiene fosters hope and optimism, and 3) opportunity for access to mental health will positively impact the health and overall quality of their lives. By expanding access to critically needed services in accessible locations throughout the community, MAP dismantles the most common barriers experienced by unsheltered persons and those living in poverty. MAP is meeting individuals where they're at, instead of making them come to a facility. By doing this, staff can build trust and rapport and reach individuals who may not have walked through Valeo's doors otherwise. Every time the trailer is deployed, mental health staff are present to offer support for those needing mental health and substance use services. The United Way awarded Valeo a two-year grant to provide mobile mental health assessments at MAP sites. If a need is identified, individuals are referred to Valeo for services. For those who complete the assessment, they receive bus passes and necessity bags.

Valeo will be transitioning to a Certified Community Behavioral Health Clinic and sitting for certification in July 2023. This transition will change the way Valeo receives reimbursements from Medicaid, which will be a fixed daily rate rather than a fee for service. This rate change is intended to reimburse providers at the expected cost of care. Historically, Medicaid has not

How has the pandemic impacted the effectiveness of your organization?

always paid for the cost of service provision, and Valeo has provided unreimbursed services. The switch to CCBHC will allow Valeo to provide services to individuals on Medicaid as well as those who are uninsured and underinsured at cost, which will transform the way Valeo provides services. In 2021, 22.4% of individuals served by Valeo were uninsured and 12.5% were underinsured (had an active guarantor but it did not pay for services). This transition will help fund pieces of MAP, but Valeo staff will need to continue to fundraise and write grants in order to completely fund the program.

The pandemic has impacted the need for services, how services are provided, and Valeo's workforce. Providing mental health and substance use disorder services is typically done in person, allowing the service provider to build rapport with consumers and ensure safety. The pandemic limited in-person services. Some services were transitioned to virtual appointments, while services that needed to remain in person required masks and social distancing. Although service provision continued throughout the pandemic, COVID left many without the same level of service provision they had been receiving, whether that was due to their hesitancy to attend appointments out of fear of exposure, lack of ability to use technology for virtual appointments, or reduction in some service options (e.g., groups). The social isolation that resulted from the pandemic has increased mental illness and substance use. Since the pandemic, Valeo has seen an increase in new consumers seeking services, with some individuals presenting with higher risk, necessitating emergent treatment. An example of this is the number of people requiring emergent medication services appointments grew almost 31% from 2020 to 2021.

The workforce shortages nationwide have also impacted Valeo. Between 2021 and 2022, Valeo experienced the largest number of employee retirements in the history of the agency. Staff that

were near or at retirement age chose to retire during the pandemic. Parents were forced to quit or work from home with the lack of daycare options available due to constant quarantines. Positions that needed to provide in person services throughout the pandemic, experienced higher than usual turnover as some staff did not feel comfortable providing face to face interventions with COVID. Valeo consequently faced significant openings, the highest being 71 open positions. To address the agency's workforce issues, Valeo has taken several steps to increase recruitment and retention (e.g., hiring a recruiter, adjusting employee compensation and benefits, etc.). While these efforts have assisted in filling some of the agency's vacancies, capacity concerns still exist in some program areas.

Due to the importance of the MAP program, services were not cancelled. Staff became more cautious with additional testing, cleaning, social distancing, and wearing personal protective equipment. Severe weather and very cold temperatures prevented MAP from deploying, but alternative solutions were found. The pipes on the shower trailer needed to be winterized so they wouldn't freeze during operation. Thankfully, Valeo was able to store the trailer for the winter and used the Roosevelt House (one of Valeo's Residential Care Facilities) and later the Salvation Army to store the trailer. All the other MAP services joined Valeo at the Salvation Army and Roosevelt House so individuals in need could still have showers and receive mental health assessments.

Please describe how you see the future of your organization and its program post-pandemic

Due to the uniqueness of MAP, Valeo sees no reason for the program to end after the pandemic. As additional needs are identified, the current partners will work to address them. As individuals continue to utilize the MAP trailers, staff will build rapport with them and help them access the resources they need to gain better physical and mental health, housing,

and employment.

As for the rest of the organization, Valeo is excited about the opportunities that will be available to better serve our community once the agency is designated as a Certified Community Behavioral Health Clinic (CCBHC) - target date July 2023. CCBHC is a sustainable model of delivering comprehensive, coordinated, whole-person care. Service provision will be deliberate, with Valeo ensuring the availability of nine services: crisis mental health services, including 24/7 mobile crisis teams, emergency crisis intervention services, and crisis stabilization; screening, assessment, and diagnosis including risk assessment; person-centered treatment planning, including risk assessment and crisis planning; outpatient mental health and substance use services; outpatient clinic, primary care screening and monitoring of key health indicators and health risk; targeted case management; psychiatric rehabilitation services; peer support, counseling, and family supports; and intensive community-based health care for those in the military and veterans. As part of these services, Valeo will provide evidence-based practices such as Assertive Community Treatment (ACT), Individual Placement and Support (IPS), Medication Assisted Treatment (MAT), and Cognitive Behavioral Therapy (CBT).

Becoming a CCBHC will allow Valeo to provide expanded access to care through an enhanced workforce, a stronger response to substance related issues within our community, enhanced outreach, engagement, and education, increased services where people live, work, and play, and better coordination of care with other community providers. Valeo will have the opportunity to expand current services and implement programs to better serve our community. Some of the benefits Missouri has experienced in the four years they have been a CCBHC have been a 27% increase in access to care, a 21% decrease in

emergency department (ED) visits, a 12% decrease in hospitalization, and a 122% increase in the number of individuals that have received Medication Assisted Treatment. Valeo hopes to produce similar benefits for our community.

Section IV General Data

Provide a detailed explanation of the proposed program

Valeo deploys their shower and laundry trailer twice weekly at various locations (Children’s Palace, GracePoint, Family of God, Topeka FUMC/St. John AME) in Topeka. Valeo will have staff present who can provide mental health assessments and engagement/referral to services. The Topeka Rescue Mission has a mobile kitchen trailer and a clothing and supply trailer. A recent addition to MAP is a mobile primary care clinic from Stormont Vail which provides check-ups, annual screenings, and immunizations. The Shawnee County Health Department provides COVID evaluations and testing, as well as supplies personal protective equipment. The Topeka Police Department provides City-issued ID cards. Valeo also has a team of assertive outreach specialists who go out in the community where homeless individuals are living and build rapport with them. Valeo staff work to engage them in services if a need is identified. In 2021, Valeo engaged 167 homeless individuals in services. Some of the funding requested is to provide resources to these individuals, such as tents, sleeping bags, food, and warm clothing.

Describe what other funding is available and what you have secured, or expect to secure for this project

Valeo is requesting \$138,185 from the City of Topeka. This funding will be used to pay the salaries of a case manager who will be allocating 16 hours per week to MAP, an SSI/SSDI outreach access and recovery specialist for 12 hours per week, a PATH specialist (projects for assistance in transition from homelessness) for 12 hours per week, and the driver of the MAP truck. This funding will also be used to replace a washer and dryer that is used to launder the towels the individuals use when showering. It will also pay for the tags, taxes, tires, maintenance, and insurance for the truck that hauls the trailer twice a week. This funding will also pay for items that are given to individuals experiencing homelessness, such as: tents, sleeping bags, cases of bottled water, tarps, packages of socks, bug spray, blankets, full-fare bus tickets, reduced-fare bus tickets, household and hygiene products, and cases of MREs.

Valeo previously received an Emergency Solutions Grant from the Kansas Housing Corporation for \$76,664 which was used for the purchase of the trailer, insurance, supplies, water, gas, propane, and waste water. Valeo also received a \$24,980 Community Service Block Grant from the Kansas Housing Resource to pay for the trailer's gas, wastewater, and propane. Valeo was granted \$16,000 from the United Way to pay for mental health assessments. In 2021, Valeo received a \$4,954 grant from the Topeka Credit Union Foundation to pay for space heaters, blow dryers, tents, sleeping bags, blankets, hand warmers, hats, coats, rain ponchos, gloves, and miscellaneous hygiene items.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

Valeo seeks to improve the mental and physical health of all individuals in Shawnee County. The Shawnee County annual point in time count identified 365 people who were homeless in Shawnee County. Homelessness, serious mental illness, and addiction often exist together. Approximately 257,000 people

have a severe mental illness or chronic substance abuse issues. A 2020 report shows that in Kansas, 47.5% of homeless individuals identified had a co-occurring substance use disorder. The national average is 38.8%. Valeo encounters nearly 600 individuals who are experiencing homelessness on an annual basis. Nearly 17% of the individuals receiving funds from Valeo's medication voucher program in 2021 identified as experiencing homelessness. Staff have been successful in engaging almost 50% of identified individuals experiencing homelessness into services that assist them with managing their symptoms and helping them obtain housing. From May 2021 to December 2021, Valeo provided 914 showers and 1,508 meals – all during the pandemic. Knowing the connection between mental health, substance use, and homelessness, Valeo created a team of staff who reach out to individuals experiencing homelessness and engage them in services.

James (name changed to protect identity) started coming to the MAP trailer in 2021 to get hot showers, food, clothing, and his city ID. After making connections with those who work at the MAP site, James followed through with getting his intake completed to start mental health services. He was referred to homeless case management and began working with an assertive outreach specialist. James was then referred to medication management, SOAR, primary care at Valeo, and peer support. After struggling with COVID and having severe aftereffects of COVID, James was moved into transitional housing at Frazier (a Valeo home) for support. James worked diligently with his assertive outreach specialist to obtain independent housing for himself and is now living on his own. James is now on the waiting list for traditional case management services as he still feels he needs this support from Valeo.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

The Mobile Access Partnership (MAP) is not duplicated by any other agency in Shawnee County. What makes this program so unique is that it puts together several social service agencies in one place where those in need have can gain access to resources, rather than forcing individuals to go to different buildings across town.

What donated goods and or volunteer services do you receive that add value to this program?

Valeo does not receive donated goods or volunteer services for this program. Some of the other organizations in this partnership do have volunteers who assist when MAP is deployed.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Secretary_of_State_Certificate.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	0
Projected age of 6-12 years	0
Projected age of 13-18 years	0
Projected age of 19-35 years	189
Projected age of 36-59 years	275
Projected age of 60 years and over	76
Total Individuals	540

Section V Beneficiary Information - Gender

Men	254
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Women	286
Transgender	0
Total Individuals	540

Section V Beneficiary Information - Income Level

At or below 30%	540
At or below 50%	0
At or below 80%	0
Other	0
Income Unknown	0
Total Individuals	540

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	69
Percent of Black/African American	17
Percent of Hispanic	8
Percent of Asian	0
Percent of American Indian/Alaskan Native	4
Percent of Asian & White	0
Percent of Black/African American & White	0
Percent of American Indian/ Alaskan Native & Black/African American	0
Percent of Asian/Pacific Islander	0
Percent of Other Multiracial	2
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title

Grant Writer

Your Signature

Name of signatory: Valerie N Ramage

A handwritten signature in black ink that reads "Valerie Ramage". The signature is written in a cursive style with a large, looped 'V' and 'R'.

[Uploaded signature image: Signature.jpg](#)



[Visit Kansas Business One Stop](#)

Business Entity Search

Search Results

Searched: Valeo Behavioral Health Care

A maximum of 400 search results are displayed. Visit [Helpful Hints](#) if search assistance is needed.

Your search results are listed below. You may select a specific business to view more detailed information, as well as obtain a certificate or letter of good standing.

Results

	Name	ID Number	Status
View Record	VALEO BEHAVIORAL HEALTH CARE, INC.		ACTIVE AND IN GOOD STANDING

ARPA Funds Grant Application



Submission date: **1 August 2022, 4:49PM**

Receipt number: **128**

Related form version: **5**

Section I Organization Information

Organization Name	Tara D. Wallace, LLC
Organization Address	225 SW 12th Street, Topeka, KS 66612
Primary Phone	(785) 633-9453
Primary Email	tara.wallace@tdwllc.com
Primary Contact	Tara D. Wallace
FEIN (Federal Employer Identification Number)	
How long has your organization been in Topeka?	Since 3/15/2018
Industry Name	621330
What is your organization's mission statement?	Empowerment through education and understanding so every voice can be heard.
Does your organization assist any of the following?	Unsheltered Homeless Transitory Populations Sheltered Homeless

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	Yes

Please describe extent of staffing shortages

Seeking to expand due to increased demand for service.

Is this organization a nonprofit?

No

Has this organization received any of the following?

Paycheck Protection Program

Please Specify the amount received from Kansas SPARK/BASE Grants

Please Specify the amount received from Paycheck Protection Program

\$5,200

Please Specify the amount received from Shuttered Venue Operations Grant

Please Specify the amount received from Restaurant Revitalization Fund

Please Specify the amount received from COVID-19 Economic Injury Disaster Plan Funds

Please Specify the amount received from any other COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested

\$300,000

Name the program for which you are applying

Certified Family Resource Center

Please describe your organization, its programs and how this program fits in

The organization facilitates public health, psychosocial, and emotional education of underserved families at-risk for involvement with the child welfare system as well as families with case plans for reintegration currently involved in the child welfare system. Additionally, culturally and trauma responsive therapeutic intervention, case management, child development education, parent support and care coordination services are provided to prevent homelessness, maintain stability, and address systemic factors contributing to negative health outcomes in minority and low-access communities including attitudes and beliefs.

The mission of the project is to promote the well-being of children, families, and the community. This is accomplished through a collaboration of networks and services under the umbrella of a family resource center located within the community. Affiliation Agreements and Memorandum of Agreements have previously been used to provide services in the community.

Similar agreements would be expanded to reach the larger community under the family resource center. Additionally, care coordinators and community health workers will be employed to facilitate access to additional resources such as the Healthcare Marketplace or parallel resources, Healthy People 2020/2030, free local fitness programs, nutritional resources, and holistic wellness resources, just to name a few.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

The community is experiencing a significant lack of resources to facilitate culturally and trauma responsive child development, parenting skills/parent support, and social emotional engagement. As a result, families struggle to find stability which impacts the overall functioning and health of the community.

Programs based within a community offer opportunity for accessibility and connection. A family resource center functions as a partnership between trusted professionals and families in the community. As such it is intended to facilitate access to resources in a way that genuinely respects efforts towards self-sufficiency by mobilizing formal and informal resources based on regular input from community members. Family support programming is established collaboratively through regular evaluation and assessment by families to affirm continued community development and involvement. As individual families are empowered, they become resources within their homes and their community.

Comprehensive services intended to create stability and wellness through advocacy, assessment, education, planning, resource management, and facilitation of programming through case management, care coordination or community health work are billable practices through health care organizations resulting in revenue for the family resource center. Additional funding will be pursued through workshops and continuing education programming, donations, grants, charities, and fundraising. Memorandum of Agreement will also be pursued with local universities to provide experience for social work and counseling students to address the issue of turnover in those fields due to lack of exposure.

How has the pandemic impacted the effectiveness of your organization?

The pandemic resulted in a shift in the focus of the organization from strictly therapy to hybrid therapy, care coordination, case management, community health work service which involved facilitating access to community-based resources and services. This change has not diminished the effectiveness of the program. It has, however reduced the income of organization due to licensed clinicians in private practice not qualifying to bill for care coordination, case management, or community health work services under policies within the Centers for Medicare and Medicaid Services policies for Kansas.

I am certified in the State of Texas, as an adjunct professor for Central Texas College, to teach community health work courses. However, none of this is applicable in the state of Kansas for reasons previously stated. The result of providing these services is families establishing and maintaining self-sufficiency and families identifying natural, informal resources to address issues arising because of the pandemic, unemployment and reduced access to food and other basic resources.

Additionally, the organization increased partnerships and networking opportunities in the form of educational programming related to grief, loss, trauma, relationships, and the impact on minority communities. Providing this type of understanding has enriched the quality of service available to families within our local community.

Please describe how you see the future of your organization and its program post-pandemic

The pandemic resulted in significant trauma related to separation and loss for a great many people in the targeted community. Processing this loss will take a considerable amount of time, patience, and understanding. Part of the adjustment involves recognizing symptoms, developing skills to cope, re-learning socialization skills, and creating an environment that is responsive to complex issues like trauma and grief, and openly supportive of the community's desire to return to healthy functioning.

A family resource center will increase opportunities to provide culturally centered and trauma responsive services to families in the areas of grief and loss. It will provide a safe space for families to walk through the process of understanding how they are impacted by a post-pandemic world; provide insight and perspective to overlooked strengths which have allowed them to be resilient and facilitate opportunities to build on these strengths and create new programming which will further the growth and development of the community.

By allowing families to play an active role in the development of programming specific to the needs of their community, they become equally invested in the success of the programs. Their expertise sets the standard for how and when new partners engage. The program's future is based on our willingness to work collaboratively for the good of the community.

Section IV General Data

Provide a detailed explanation of the proposed program **The family resource center is based on specific needs identified by the targeted community. At its core are principles which engage families in collaborative efforts intended to center them as experts in the community building process. Key protective factors facilitate a collaboration of networks and services intended to affirm the growth and development of individual family members and eventually the community. As families become resources unto themselves, they mobilize to become informal resources for the community.**

Currently proposed services include culturally and trauma responsive child development, parenting skills/parent support, and social emotional engagement; culturally and trauma responsive case management, care coordination services to prevent homelessness, maintain stability, and address systemic factors contributing to negative health outcomes in minority and low-access communities including attitudes and beliefs.

As the needs of families change in response to life circumstances, programming also evolves and responds. Collaboration includes input in the form of community council type involvement for strategic planning and to evaluate the effectiveness of programs.

Describe what other funding is available and what you have secured, or expect to secure for this project

Funding is available through the Department for Children and Families to establish a family resource center.

Comprehensive services intended to create stability and wellness through advocacy, assessment, education, planning, resource management, and facilitation of programming through case management, care coordination or community health work are billable practices through health care organizations resulting in revenue for a family resource center. Additional funding will be pursued through workshops and continuing education programming, foundations, corporations, individual donors, in-kind support and fundraising.

Partnerships with local organizations including Kansas Family Advisory Network and other non-profits are also being pursued. Lastly, various federal funding streams will be pursued, community based child abuse prevention; community collaborations to strengthen and preserve families; preschool development grants, and Title IV-B (promoting safe and stable families).

After initial funding the following grants will also be pursued to extend and enhance the family resource center: early head start; maternal, infant and early childhood home visiting program, preschool development grant, and social services block grants.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

The identified community (zip code 66607 area) is comprised of low-income, low-access families. Single parent households represent 27% with children under the age of 5 living in poverty representing 44% of the population; children without insurance representing 7%; adults without insurance representing 14%.

The current unemployment rate of this zip code represents 4.8%; Poverty rate represents 22%; Households living 200% under the poverty rate represents 67%. Access to Healthy Food represents Moderate; Access to SNAP benefits represents 32%; Reduced and free lunch eligible represents 51%; Computer and Internet access represents 60%.

Impoverished families with limited access to resources to meet their basic needs experience a multitude of physical, mental, and emotional deficits. These deficits impact how they interact with their environment and perpetuate cycles of dysfunction within the family and throughout the community.

A family resource center provides culturally and trauma responsive therapeutic interventions, case management, child development education, parent support and care coordination services to prevent homelessness, maintain stability, and address systemic factors contributing to negative health outcomes in minority and low-access communities including attitudes and beliefs. Including families in the planning and implementation of such programs capitalizes on their resilience and expertise. This is also empowering to the community and essential to the success of the family resource center.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

These services have been provided by this organization to a subset of clients since 2016 while under clinical supervision. Upon completion of clinical supervision in 2017 service doubled based on

availability of resources. The pandemic represented a shift in most clients, 85%, receiving family support services in addition to therapy. These services are now formally recognized under the description of family resource center services by the National Family Support Network. According to the Department for Children and Family Services, there are currently no certified family resource centers located in the city of Topeka.

This organization has completed the necessary training to establish a certified family resource center in Topeka. A Memorandum of Agreement has been established with the University of Kansas to provide supervision to social work students allowing for further expansion of programming and services to families with bachelor and masters level social work students with specific emphasis on understanding the needs of low-access and underserved communities.

The Kansas legislature reported an issue of turnover in helping professions due to burnout. One factor contributing to this issue is a lack of education and experience responding to the needs of diverse communities. The agreement with the University of Kansas serves a two-fold purpose: 1) to expose students to low-income, minority populations prior to graduation from graduate programs and 2) to develop a workforce with specific emphasis in family resource center environments.

No formal duplication of services exists as this organization has not established a large scale, community-based family resource center in the Topeka community. Funding would serve to formally expand what has been provided in-home and virtually to clients and families to date.

What donated goods and or volunteer services do you receive that add value to this program?

A Memorandum of Agreement has been established with the University of Kansas to provide supervision to social work students allowing for further expansion of programming and services to families with bachelor and masters level social work students with specific emphasis on understanding the needs of low-access and under-served communities.

Supervision of social work students represents in-kind hours of 2 – 4 paid employees per week based on degree requirements. Partnerships with non-profit organizations also results in volunteer hours and in-kind donations of material to the organization.

In-kind donations from partnering non-profit organizations Lighthouse TCO, COPE, Kansas Action for Children and Kansas Appleseed.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Kansas Secretary of State Certificate of Good Standing.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years **4**

Projected age of 6-12 years **16**

Projected age of 13-18 years **15**

Projected age of 19-35 years **1**

Projected age of 36-59 years

Projected age of 60 years and over

Total Individuals	36
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Section V Beneficiary Information - Gender

Men	7
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Women	24
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Transgender	1
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Total Individuals	32
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Section V Beneficiary Information - Income Level

At or below 30%	0
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At or below 50%	0
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At or below 80%	83
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Other	17
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Income Unknown	0
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Total Individuals	100
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Section V| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	19
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Percent of Black/African American	72
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Percent of Hispanic	1
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Percent of Asian	0
------------------	---

Percent of American Indian/Alaskan Native	2
---	---

Percent of Asian & White	0
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Percent of Black/African American & White	0
---	---

Percent of American Indian/ Alaskan Native & Black/African American	0
Percent of Asian/Pacific Islander	0
Percent of Other Multiracial	6
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application **Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**

Is not party to legal actions against or from the city, including code enforcement liens

Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents

Is not affiliated with another organization under common ownership/management that has applied for grant cycle

There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title	Owner/Operator
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Your Signature

Name of signatory: Tara D. Wallace

A handwritten signature in black ink, appearing to read "Tara D. Wallace". The signature is stylized with a large, looping initial "T" and "W".

[Uploaded signature image: Signature Basic.jpg](#)

STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: TARA D. WALLACE, LLC

Entity Type: DOM: LTD LIABILITY COMPANY

State of Organization: KS

was filed in this office on March 15, 2018, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of August 01, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

SCOTT SCHWAB
SECRETARY OF STATE

City of Topeka ARPA Funds Grant Application

Please note that these are one time funds and will not be available at a later date

Applications are due by July 31st, 2022. Completed Applications and questions can be emailed to ARPA@topeka.org. Additional information can be found at <https://www.topeka.org/finance/arpa-funds-grant/>

Paper copies of grant applications can be mailed or delivered to:
Kalea Pauole
ARPA Application
215 SE 7th St, Room 358
Topeka, KS, 66603

Section I Organization Information			
Organization Name: Washburn University		Organization Address: 1700 SW College Ave.	
Primary Phone: 785-670-1155	Primary Email: chris.enos@washburn.edu	Primary Contact: chris.enos@washburn.edu	
FEIN #:	How long has your organization been in Topeka? 157 Years		
Industry Name (per North American Industry Classification System, see Industries at a Glance: NAICS Code Index (bls.gov)): NAICS61			
What is your organization's mission statement? (limit 500 characters) Washburn University enriches the lives of students b		Does your organization assist any of the following? <input type="checkbox"/> Rental Assistance <input type="checkbox"/> Unsheltered Homeless <input type="checkbox"/> Transitory populations <input type="checkbox"/> Sheltered Homeless <input type="checkbox"/> Other	
Section II Organization Status			
Entity Status (As of Application Date, Select One) <input checked="" type="radio"/> Fully Open <input type="radio"/> Partially Open <input type="radio"/> Open but Reduced Hours <input type="radio"/> Not yet re-open (list date of anticipated reopening):	Are you experiencing staffing shortages? <input checked="" type="radio"/> YES (If yes, please describe extent of staffing shortages in space below) <input type="radio"/> NO	Is this organization a nonprofit? <input checked="" type="radio"/> YES <input type="radio"/> NO	Has this organization received any of the following: (Please specify the amounts) <input checked="" type="checkbox"/> Kansas SPARK/BASE Grants inc. below <input type="checkbox"/> Paycheck Protection Program <input type="checkbox"/> Shuttered Venue Operations Grant <input type="checkbox"/> Restaurant Revitalization Fund <input type="checkbox"/> COVID-19 Economic Injury Disaster Plan Funds <input checked="" type="checkbox"/> Any other COVID-19 related relief from the federal government, State of Kansas, or Shawnee County 33637393 (14)
Section III Summaries			
ARPA Grant Amount Requested: \$500,000		Name the program for which you are applying:	
Please describe your organization, its programs and how this program fits in: (limit up to 3000 characters, attach answers on additional document where needed) A good portion of our student population lives in rental housing near the campus. One of the concerns we often hear from students who live off campus is they are fearful of the crime in areas near the campus. Over the past year several students living in apartment complexes near the campus have had their vehicles struck by gunfire. In one case a bullet actually went through the wall and entered the apartment where the student was sleeping. Sadly we've also had students victimized by violent crime in the areas near campus, including the death of Dwane Simmons who was murdered. Additionally property crime also tends to occur in and near apartment style housing because there is a higher concentration of property and vehicles.			

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded: (limit up to 3000 characters, attach answers on additional document where needed)

While Washburn is unable to respond directly to these concerns, these grant funds provide an opportunity for the university to partner with the city, and potentially other community stake holders to assist our students as well as other community members who live in the area. One of the ways we ensure our campus is a safe place is through the use of CCTV cameras. They provide live intelligence about what is happening, they are an invaluable investigative tool, and they provide a deterrent factor as well. As we've deployed cameras on our other campuses (Washburn Tech and Tech East) we now see regular requests for footage from our city partners who see the impact the footage can have in building leads as well as providing valuable evidence in a case. If we can expand that same coverage into the areas where students reside near the campus when can start to build a culture of safety and security for those who live in those areas

How has the pandemic impacted the effectiveness of your organization and program? (limit up to 3000 characters, attach answers on additional document where needed)

We had been working to create a stronger relationship following the death of Dwane Simmons, but COVID made relationships with our community partners more difficult to build and maintain. We were not able to meet regularly, and those relationships suffered. We each focused on "our areas" and its time to renew those relationships to improve the safety of our community.

Please describe how you see the future of your organization and its program post-pandemic: (limit up to 3000 characters, attach answers on additional document where needed)

The university is entering a new phase with new leadership. The underlying theme is to strengthen communication and relationships between Washburn and the community. This effort will improve those efforts.

Section IV General Data

Please provide a detailed explanation of the proposed program: (limit up to 3000 characters, attach answers on additional document where needed)

This program would provide increased CCTV recording and monitoring in the streets, intersections, and sidewalks in areas within 5 blocks of the Washburn University campus. The priority would be placed on high traffic areas closest to multi-family dwellings with high concentrations of student population. The university would provide monitoring of the cameras as well as data storage. The live feeds and/or recorded video could also be provided to the Topeka Police Department upon request. Additionally, license plate readers (LPRS) would be deployed in the area at specific areas as determined by the Topeka Police Department. Some of these assets could be semi-mobile and moved to specific areas of concern within the 10 block area in response to crime trends.

Please describe what other funding is available and what you have secured, or expect to secure for this project: (limit up to 3000 characters, attach answers on additional document where needed)

At this point we are not aware of any other funding source for this project.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish (limit up to 3000 characters, attach answers on additional document where needed)

Students living in the area have experienced several incidents of violent crime of the past year and in years prior. Some of the most recent incidents have involved student's vehicles being struck by gunfire and finding bullet holes in their apartment walls. While these incidents have impacted students and caused them to move to other areas, they also impact other residents of the complex and neighborhood. By deploying CCTV as well as LPRS into the area the tools can act to both deter crime and provide investigative resources when something does happen.

Please discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need (limit up to 5000 characters, attach answers on additional document where needed)

In some cases there could be video recorded by private entities in the area. These recordings are often difficult to review and retrieve and often not timely because the owners and managers are not available at the time of the incident. Time is critical in all investigations so the quicker the video is in the hands of the investigators the more important it is. Washburn has staff available 24-hours a day to monitor and process video requests.

The other difficulty with private video sources is quality is often lacking and maintenance issues are not addressed in a timely manner. So when an incident occurs we often times learn the camera in the area was not recording, was out of focus, or was obstructed. Washburn conducts regular audits of the cameras and the recording to ensure maintenance issues are minimized.

What donated goods and or volunteer services do you receive that add value to this program? (limit up to 3000 characters, attach answers on additional document where needed)

At this time there are not any services that would apply to this program. There are potential opportunities for neighborhood watch or student volunteers to assist with monitoring in the future.

Section V Required Documents

Please submit all the following documents in addition to application:

Kansas Secretary of State Certificate of Good Standing

*Additional information may be required at a later date

Section VI Beneficiary Information

Based on the population that you currently serve, Please complete the following tables Unduplicated Count of Individuals:

Age Group:

Age Range	Estimated
0-5 years	
6-12 years	
13-18 years	
19-35 years	4900
36-59 years	
60 years and over	
Total	

Gender:

	Estimated
Men	1829
Women	3191
Transgender	?
Total	5020

Income level (see table below):

	Estimated
At or below 30%	
At or below 50%	3111
At or below 80%	
Other	
Income Unknown	
Total	

Racial/Ethnic Composition:

	Percentage
White (non-Hispanic)	47
Black/African American	5
Hispanic	9
Asian	1.3
American Indian/Alaskan Native	.4
Asian & White	0
Black/African American & White	3.7
American Indian/ Alaskan Native & Black/African American	0
Asian/Pacific Islander	0
Other Multiracial	15 unrepor
Total	

FY 2022 Income Limits for Topeka, Kansas

Persons in family

FY 2022 Income Category	1	2	3	4	5	6	7
Extremely Low Income (30%)	\$17,400	\$19,850	\$23,030	\$27,750	\$32,470	\$37,190	\$41,910
Very Low Income (50%)	\$28,950	\$33,100	\$37,250	\$41,350	\$44,700	\$48,000	\$51,300
Low Income (80%)	\$46,350	\$52,950	\$59,550	\$66,150	\$71,450	\$76,750	\$82,050

Section VII Declaration of organization owner (Applicant): I certify that the organization identified above

Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due	<input checked="" type="checkbox"/> YES
Is not party to legal actions against or from the city, including code enforcement liens	<input checked="" type="checkbox"/> YES
Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents	<input checked="" type="checkbox"/> YES
Is not affiliated with another organization under common ownership/management that has applied for grant cycle	<input type="checkbox"/> YES
There are no potential conflicts of interest that impact receiving this award	<input checked="" type="checkbox"/> YES

Section VIII Applicant Signature

I certify that all the statements made in this application are true and complete to the best of my knowledge. I understand that I need to submit copies of all the above mentioned documents in order for my application to be considered. I understand that if I receive this grant I may be asked to for additional documentation according to rules that the US Treasury has set forth.

Name:	Signature:	Title:	Date:

What is your organization's mission statement?

Washburn University enriches the lives of students by providing opportunities for them to develop and to realize their intellectual, academic, and professional potential, leading to becoming productive and responsible citizens. We are committed to excellence in teaching, scholarly work, quality academic and professional programs, and high levels of faculty-student interaction. We develop and engage in relationships to enhance educational experiences and our community.

ARPA Funds Grant Application



Submission date: **1 August 2022, 5:32PM**

Receipt number: **120**

Related form version: **5**

Section I Organization Information

Organization Name **International Public Policy Institute**

Organization Address
**IPPI
c/o Dr. Sharon Sullivan
5731 SE 101st Street
Berryton, KS 66409**

Primary Phone **(785) 766-4022**

Primary Email **sharon.sullivan@washburn.edu**

Primary Contact **Barbara Ballentine**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **2015 7 years**

Industry Name **Religious, Grantmaking, Civic, Professional, and Similar Organizations (NAICS 813)**

What is your organization's mission statement?
The International Public Policy Institute, is a non-governmental organization (NGO) in consultative status with the United Nations. IPPI's mission is to address the UN's Sustainable Development Goals. The Sustainable Development Goals are a universal call to action to end poverty, protect the planet and improve the lives and prospects of everyone, everywhere.

Does your organization assist any of the following?

- Rental Assistance**
- Unsheltered Homeless**
- Transitory Populations**
- Sheltered Homeless**
- Other**

Section II Organization Status

Entity Status (As of Application Date)

Open but Reduced Hours

Date of anticipated reopening

Are you experiencing staffing shortages?

No

Please describe extent of staffing shortages

Is this organization a nonprofit?

Yes

Has this organization received any of the following?

Please Specify the amount recieved from Kansas
SPARK/BASE Grants

Please Specify the amount recieved from Paycheck
Protection Program

Please Specify the amount recieved from Shuttered
Venue Operations Grant

Please Specify the amount recieved from Restaurant
Revitalization Fund

Please Specify the amount recieved from COVID-19
Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other
COVID-19 related relief

Section III Summaries

ARPA Grant Amount Requested

\$45,000

Name the program for which you are applying

Barbara Ballentine

Please describe your organization, its programs and how this program fits in

The International Public Policy Institute is a non-governmental organization (NGO) in consultative status with the United Nations. Founded in New York March 1976, the International Public Policy Institute recently relocated its headquarters to Topeka KS to better coordinate efforts of its members (who mainly reside in the Midwest. We are registered and in good standing with the KS Secretary of State. IPPI's mission is to address the UN's Sustainable Development Goals. The Sustainable Development Goals are a universal call to action to end poverty, protect the planet and improve the lives and prospects of everyone, everywhere. The 17 Goals were adopted by all UN Member States in 2015, as part of the 2030 Agenda for Sustainable Development which set out a 15-year plan to achieve the Goals. IPPI focuses on three of the goals:

- 1. Create programs to inspire, educate and bring forward young leaders worldwide who have the passion and skills for world services. Each year in March IPPI leaders take Washburn students to the United Nations Commission on the Status of Women, a transformative experience for them in the leadership skills development process.**
- 2. Take urgent action to combat climate change and its impact.**
- 3. Take immediate and effective measures to eradicate forced labor, end modern slavery and human trafficking and secure the prohibition and elimination of the worst forms of child labor, including recruitment and use of child soldiers.**

Dr. Sharon Sullivan moved the International Public Policy Institute in 2015 when she became chair of the organization. In 2016, Dr, Sullivan became involved with the Topeka Center for Peace and Justice by organizing a year of programming about human trafficking. When that ended, she helped develop

STARS (Stop Trafficking and Reject Slavery) as part of the third goal for IPPI. STARS provides community education about human trafficking. The subsequent desire for more cohesive services for survivors of human trafficking led to founding of the Topeka Shawnee County Human Trafficking Coalition, which she co-chairs.

Over the past years, STARS has recruited and trained a cadre of professional facilitators to expand community-based training. STARS has partnered with area schools, law enforcement, clergy, courts, health, and other youth organizations in its various programs. STARS has professional expertise, training skills and are already integrated in the area school districts, making STARS uniquely suited to begin a primary prevention human trafficking project. The program focuses on a two-approach implementing the following promising practices in education and empowerment:

- “Tell Your Friends” Curriculum for middle and high school aged students is designed to educate teens aged 14 to 18 about how to stay safe from or receive support after experiencing victimization via commercial sexual exploitation.
- Culture Reframed assists parents to better understand, communicate with, and raise Porn resistant children.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

But many more people in a community can play a role in helping stop child trafficking and exploitation.

Stakeholders are needed in every community in order to ensure we're building a safer world for children.

IPPI STARS strives to set a big table in order to foster both collaborations and the collective will to end child trafficking.

IPPI STARS believes these prevention approaches to address human trafficking has several broad, long-term benefits:

- **Reducing acceptability of violence against men women and children.**
- **Increasing favorable beliefs towards safe communities.**
- **Increasing favorable attitudes towards women and girls.**
- **Increasing recognition of abusive behavior towards men, women, and children.**
- **Increasing in bystander behavior to prevent violence against men, women, and children.**

More specifically parents and caregivers are at the front lines of caring for children and keeping them safe and these programs empower them to do so.

Sustainability: IPPI STARS is a community-based program and already has a good donor base raising funds for the educational programs and to assist victims. STARS operates on a diverse funding base from local corporate and community donations, small grants, program fees and fund-raising efforts. There has also been a great deal of support from the various Topeka Rotary Clubs. A new regional Rotary club was formed in 2020 entitled Rotary Club Community Action Against Human Trafficking (CAAHT) who will assist in resource development activities. As our prevention programs grow, in addition to increasing our donations and community support, we anticipate applying for and receiving additional grants with funds designated for human trafficking prevention programs.

How has the pandemic impacted the effectiveness of your organization?

Although many parts of the world came to a standstill, the COVID pandemic did not slow down human trafficking. Traffickers took advantage of the global crisis, capitalizing on peoples' loss of income and the increased amount of time both adults and children were spending online. As more people lose their livelihoods, trafficking in persons prevention efforts become even more crucial. In April 2020, the UNODC Human Trafficking and Migrant Smuggling Section (HTMSS) published a policy brief which provided preliminary findings and messages on the effects of the COVID-19 pandemic on trafficking in persons. According to this brief, twenty-five per cent of stakeholder survey respondents reported that the pandemic has disproportionately affected certain groups. Those groups are women, children and migrants. While it is too early to measure concrete increases or decreases in the scale of trafficking in persons during the pandemic, there have been clear reports by experts that domestic trafficking has increased and that traffickers have responded to the 'new normal' by diversifying recruitment tactics and shifting operations further underground. It has been described that online recruitment and online sexual exploitation have increased as a result of the pandemic.

Normal anti-trafficking in persons coordination activities, such as seminars, workshops, strategic meetings and cross-border collaboration on investigations and victim repatriations, were severely disrupted in the early phase of the pandemic in 2020. In Topeka, the Covid-19 pandemic effectively shut down all training activities planned for in 2020 and 2021. There were a few trainings via zoom, but this method does not allow for the meaningful personal interactions between participants and the practice required to best demonstrate skills development. Coalition meetings have continued most months via zoom. However, the emphasis of these meetings

moved from the focus on program planning and development to becoming more of a support network, addressing the impact on the personal needs of Coalition members, especially for front-line essential workers.

Please describe how you see the future of your organization and its program post-pandemic

January as National Human Trafficking Prevention Month, a time to raise awareness and educate all members of society on how they can prevent and respond to human trafficking. The Human Trafficking and Migrant Smuggling Section of the United Nations Office on Drugs and Crime (UNODC) directs IPPI STARS and other NGOS to facilitate:

- Existing working groups should continue to meet using online methods

regularly. Where gaps in capacity or expertise are identified, new cross-sectoral groups should be established to discuss and collaborate on ways and means to address existing trafficking prevention and protection gaps. stressed that while the pandemic continues to pose a challenge for face-to-face coordination meetings,

frontline organizations were swift to continue coordinating on the trafficking in persons issue through remote meetings. While training, planning and coordination, have moved online, stakeholders have capitalized on reduced travel time to conduct more regular meetings and strengthen existing relationships with counterparts in other agencies.

2022 is an exciting year for this movement as new strategies are being developed to address this problem. Some promising practices are already emerging, which

demonstrate creativity and ingenuity in the face of adversity – some of these practices could be adopted in the event of a future pandemic or crisis to better respond to the negative effects of the pandemic or crisis on trafficking in persons and ensure that victims continue to be supported and that preventive efforts be heightened to stop human trafficking.

Provide a detailed explanation of the proposed program **International Public Policy Institute STARS has partnered with area schools, law enforcement, clergy, courts, health, and other youth organizations in its various programs. The ARPA funds from this opportunity will allow IPPI STARS to recruit, extensively train and offer ongoing support to multidisciplinary teams of experts and scholars who will help build the public’s capacity to deal with human trafficking. We will also train a large group of skilled facilitators to implement two prevention anti-human trafficking programs.**

The first entitled “Tell Your Friends” is designed to educate teens aged 14 to 18 about how to stay safe from or receive support after experiencing victimization via sexual exploitation. The other, Culture Reframed assists parents to better understand, communicate with, and raise porn-resistant children.

“Tell Your Friends” Was designed by FAIR Girls (Washington DC) to prevent the sexual exploitation of youth in junior and senior high schools. Designated as a Promising Practices prevention program (National Institute of Justice) “Tell Your Friends” Has four modules that are interactive age-appropriate to be taught in public middle and high school classrooms, after-school programs, youth shelters, and group homes. This curriculum educates, empowers and motivates students with improved communication skills; increases self-value/esteem; and teaches about available resources to keep them safe from exploitation and human trafficking. The curriculum is presented to spark healthy debates and allow teens to have a better understanding on protecting themselves and where they can get help. By the end of the training 75% of the participants will demonstrate increased knowledge/skills:

- What human trafficking and sexual exploitation is,**
- Heighten self-esteem, demonstrating protective skills**

sets,

- Know the difference between healthy and unhealthy relationships,
- Available citywide resources.

Culture Reframed is a research-driven program to teach parents and those in the helping professions how to recognize and respond to the role pornography can play in sexual violence, unhealthy relationships, internet and sex addictions, negative self-image, and depression. The Culture Reframed Parents Program understands how daunting it can be to raise kids in a culture where they are bombarded with sexual images, including porn. That's why STARS will work with to train facilitators to offer the Culture Reframed curriculum and toolkit, which will help parents raise Porn resilient kids Skills learned include discussion points to have with their children about what healthy sexuality is; tools to strengthen their children's resilience to hypersexualized media and porn; and the ability to support and guide their child(ren) in adapting protective skills leading to resiliency.

Describe what other funding is available and what you have secured, or expect to secure for this project

The organization is committed to implementing a comprehensive fund development plan to ensure adequate, diverse funds to operate programs. Our plan is mission driven fund-raising, which encourages community corporations and individuals to support our efforts. We will also seek grants dedicated to further this work. Currently STARS already has a good donor base raising funds to assist victims. The area Rotary Clubs have made commitments to further fund these prevention efforts.

The ARPA fund support would serve as an investment over the next two years, to establish the cadre of skilled educators and technical assistance advisors this program needs to become a solid entity in Topeka KS with designed to engage more people, especially young people speaking for the human trafficking victims.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

On December 31, 2021, President Biden signed a proclamation declaring January 2022 as National Human Trafficking Prevention Month, a time to raise awareness and educate all members of society on how they can prevent and respond to human trafficking. It is also an opportunity to celebrate the progress that leaders, anti-trafficking organizations, communities, and allied individuals have achieved through their ongoing efforts to ending human trafficking. The proclamation emphasizes the importance of a community-wide wholistic approach combat Human Trafficking. ON a national level, there is emphasis on coordination and collaboration, and recommendations "to link anti-trafficking initiatives to wider efforts to counter illicit financing; advance gender and racial equity; expand the rights and dignity of working people; and promote safe, orderly, and humane migration." The proclamation calls on all of us to work together to prevent human trafficking.

What is Human Trafficking?

Human trafficking involves the use of force, fraud, or

coercion to obtain some type of labor or commercial sex act. Every year, millions of men, women, and children are trafficked worldwide. In the United States, some of the most vulnerable populations include American Indian/Alaska Native communities, lesbian-gay-bisexual-transgender-questioning individuals, individuals with disabilities, undocumented immigrants, runaway and homeless youth, and low-income individuals. These victims are deceived by false promises of love, a good job, or a stable life and are lured or forced into situations where they are made to work under deplorable conditions with little or no pay.

Victims can be found in legal and illegal labor industries, including childcare, elder care, the drug trade, massage parlors, hair salons, restaurants, hotels, factories, and farms. In some cases, victims are hidden behind doors in domestic servitude in a home. Others are in plain view, interact with people on a daily basis, and are forced to work under extreme circumstances in exotic dance clubs, construction, health and beauty services, or restaurants.

At this point many of us will take a deep breath and say to ourselves, “this is not my child, and this is definitely not something my child would get mixed up in or be lured into.” However, traffickers are clever and highly manipulative. The trafficker does not show their true self in the beginning. They typically befriend the victim and gain their trust; they may even pretend to be romantically interested in their target. When the trafficker is ready to strike, they are likely to extort the victim to prevent running away or seeking help by threatening the victim’s loved ones, for instance.

It is also important to note that girls are not the only victims of child sex trafficking. In certain areas, some studies have estimated as much as 40 to 45 percent of the victim population to be boys. Traffickers do not discriminate based on a victim’s gender, age, race, or socioeconomic status. Boys and girls from varying

backgrounds are being “recruited” into sex trafficking. What traffickers do target however, is vulnerability. And what child does not have vulnerabilities? Every child and situation are unique. While there is no all-inclusive list to determine every child’s risk, researchers have identified a range of common factors among those involved in sexual exploitation and sex trafficking (according to the Institute of Medicine (IOM) and National Research Council (NRC), *Confronting Commercial Sexual Exploitation and Sex Trafficking of Minors in the United States*. Those factors are:

Individual:

- History of child abuse, neglect, and maltreatment
- Homeless, runaway, or “throwaway youth”
- LGBTQ+ youth
- History of systems involvement (for example: juvenile justice, child welfare)
- Stigma and discrimination

Relationship:

- Family conflict, disruption, dysfunction

Community:

- Peer pressure
- Social norms
- Social isolation
- Gang involvement
- Under-resourced schools, neighborhoods, communities

Societal:

- Lack of awareness of commercial exploitation and sex trafficking
- Sexualization of children
- Lack of resources

Involvement in the foster care system and childhood sexual abuse are said to be two of the highest risk factors that increase a child’s vulnerability. However, low self-esteem, rebellion and the desire for love and attention are also powerful vulnerabilities that traffickers look to exploit.

An estimated 150,000 U.S. children are recruited into sex trafficking each year. Fourteen is the average age of a trafficked victim in the U.S. This is an important topic to not only be aware of, but a potentially life-saving conversation to have with our children.”

Protect.org, 2021

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

IPPI STARS serves as the lead primary prevention/ education entity in this community and is a critical component of the community-wide continuum of care, as envisioned by the Topeka Shawnee County Human Trafficking Coalition. While others may offer community education programs and we collaborate in professional training with our partners, there is no duplication of effort.

What donated goods and or volunteer services do you receive that add value to this program?

There are a number of donated goods and services IPPI STARS receives:

Student interns and volunteer translators participate in community-based anti-trafficking efforts with law enforcement and other community partners. Students also conduct all aspects of program evaluation, administering tests, follow up contacts and tracking. Trained facilitators volunteer their time to provide community awareness presentations. Up to Annually 20 interns and professional volunteers serve as delegates to represent the Topeka community at the annual UN Summit on the Status of Women. Each year a volunteer panel will present at a UN Summit side event. – STARS has received donations from Downtown Topeka Rotary and on-going support from individuals for victim assistance through the Angel Fund. Volunteers serve on program the advisory teams, as trainers and mentors for parents, teachers, and youth ambassadors. They also serve on the IPPI Board of Directors.

Section V Required Documents

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years

Projected age of 6-12 years

Projected age of 13-18 years 175

Projected age of 19-35 years 35

Projected age of 36-59 years 35

Projected age of 60 years and over 30

Total Individuals 275

Section V Beneficiary Information - Gender

Men 105

Women 155

Transgender 15

Total Individuals 275

Section V Beneficiary Information - Income Level

At or below 30%

At or below 50% 40

At or below 80% 190

Other 30

Income Unknown 15

Total Individuals

275

Section VI| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	55
Percent of Black/African American	15
Percent of Hispanic	5
Percent of Asian	5
Percent of American Indian/Alaskan Native	3
Percent of Asian & White	2
Percent of Black/African American & White	5
Percent of American Indian/ Alaskan Native & Black/African American	3
Percent of Asian/Pacific Islander	2
Percent of Other Multiracial	5
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application **Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
Is not party to legal actions against or from the city, including code enforcement liens
Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
Is not affiliated with another organization under common ownership/management that has applied for grant cycle
There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title

President

Your Signature

Name of signatory: Barbara Ballentine



[Uploaded signature image: sullivan signature.jpg](#)

**STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB**

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: INTERNATIONAL PUBLIC POLICY INSTITUTE

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on February 18, 2021, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of August 01, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

**SCOTT SCHWAB
SECRETARY OF STATE**

City of Topeka ARPA Funds Grant Application

Please note that these are one time funds and will not be available at a later date

Applications are due by July 31st, 2022. Completed Applications and questions can be emailed to ARPA@topeka.org. Additional information can be found at <https://www.topeka.org/finance/arpa-funds-grant/>

Paper copies of grant applications can be mailed or delivered to:
Kalea Pauole
ARPA Application
215 SE 7th St, Room 358
Topeka, KS, 66603

Section I Organization Information	
Organization Name: <i>VIDA Eastboro Life Together Ministry</i>	Organization Address: <i>210 NW Menninger R. Topeka, KS 66617</i>
Primary Phone: <i>785-608-8143</i>	Primary Email: <i>learnalang@gmail.com</i>
FEIN #: <i>[REDACTED]</i>	Primary Contact: <i>Consti Garay</i>
How long has your organization been in Topeka? <i>16 years</i>	
Industry Name (per North American Industry Classification System, see Industries at a Glance: NAICS Code Index (bls.gov)): <i>Non-profit organization</i>	
What is your organization's mission statement? (limit 500 characters) <i>(attached)</i>	Does your organization assist any of the following? <input type="checkbox"/> Rental Assistance <input type="checkbox"/> Unsheltered Homeless <input checked="" type="checkbox"/> Transitory populations <input checked="" type="checkbox"/> Sheltered Homeless <input checked="" type="checkbox"/> Other
Section II Organization Status	
Entity Status (As of Application Date, Select One) <input type="radio"/> Fully Open <input checked="" type="radio"/> Partially Open <input type="radio"/> Open but Reduced Hours <input type="radio"/> Not yet re-open (list date of anticipated reopening):	Are you experiencing staffing shortages? <input type="radio"/> YES (If yes, please describe extent of staffing shortages in space below) <input checked="" type="radio"/> NO
Is this organization a nonprofit? <input checked="" type="radio"/> YES <input type="radio"/> NO	Has this organization received any of the following: (Please specify the amounts) <input type="checkbox"/> Kansas SPARK/BASE Grants <input type="checkbox"/> Paycheck Protection Program <input type="checkbox"/> Shuttered Venue Operations Grant <input type="checkbox"/> Restaurant Revitalization Fund <input type="checkbox"/> COVID-19 Economic Injury Disaster Plan Funds <input type="checkbox"/> Any other COVID-19 related relief from the federal government, State of Kansas, or Shawnee County <i>None</i>
Section III Summaries	
ARPA Grant Amount Requested: <i>\$ 200,000</i>	Name the program for which you are applying: <i>ESL classes & CRC membership</i>
Please describe your organization, its programs and how this program fits in: (limit up to 3000 characters, attach answers on additional document where needed) <i>(see attachment)</i>	

Section VI Beneficiary Information

Based on the population that you currently serve, Please complete the following tables
Unduplicated Count of Individuals:

Age Group:

Age Range	Estimated
0-5 years	2
6-12 years	8
13-18 years	3
19-35 years	12
36-59 years	16
60 years and over	2
Total	43

Gender:

	Estimated
Men	11
Women	29
Transgender	2
Total	43

Income level (see table below):

	Estimated
At or below 30%	
At or below 50%	
At or below 80%	
Other	
Income Unknown	
Total	

Racial/Ethnic Composition:

	Percentage
White (non-Hispanic)	
Black/African American	2
Hispanic	39
Asian	1
American Indian/Alaskan Native	
Asian & White	
Black/African American & White	
American Indian/ Alaskan Native & Black/African American	
Asian/Pacific Islander	
Other Multiracial	
Total	43

FY 2022 Income Limits for Topeka, Kansas

Persons in family

FY 2022 Income Category	1	2	3	4	5	6	7
Extremely Low Income (30%)	\$17,400	\$19,850	\$23,030	\$27,750	\$32,470	\$37,190	\$41,910
Very Low Income (50%)	\$28,950	\$33,100	\$37,250	\$41,350	\$44,700	\$48,000	\$51,300
Low Income (80%)	\$46,350	\$52,950	\$59,550	\$66,150	\$71,450	\$76,750	\$82,050

Section VII Declaration of organization owner (Applicant): I certify that the organization identified above

Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due	<input checked="" type="checkbox"/> YES
Is not party to legal actions against or from the city, including code enforcement liens	<input checked="" type="checkbox"/> YES
Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents	<input checked="" type="checkbox"/> YES
Is not affiliated with another organization under common ownership/management that has applied for grant cycle	<input checked="" type="checkbox"/> YES
There are no potential conflicts of interest that impact receiving this award	<input checked="" type="checkbox"/> YES

Section VIII Applicant Signature

I certify that all the statements made in this application are true and complete to the best of my knowledge. I understand that I need to submit copies of all the above mentioned documents in order for my application to be considered. I understand that if I receive this grant I may be asked to for additional documentation according to rules that the US Treasury has set forth.

Name: <i>Constancio Garay</i>	Signature: <i>[Signature]</i>	Title: <i>Executive Director</i>	Date: <i>8/11/22</i>
----------------------------------	----------------------------------	-------------------------------------	-------------------------

VIDA's mission is to provide hope and services to our newest neighbors, the Latino immigrant community in Topeka. The VIDA ministry is based on relationships with the Latino neighbors in Topeka and Shawnee County, Kansas. In partnership with the Latino immigrant community, we will continue to seek to be sensitive and responsive to the issues this community faces.

Section III Summaries

ARPA Grant Amount Requested \$200,000

Program you are applying for:
VIDA ESL and CRC membership

Please describe your organization, it's programs and how this program fits in (limit to 3000 characters)

VIDA Ministry is a 501 © 3 organization whose major program is the English language acquisition or ESL classes. Because VIDA understands that most of Topeka's recent Latino immigrants come with lower educational attainment from rural areas of Mexico, we continue serving the community even when several churches and community organizations that once also offered similar classes have been closing. VIDA ESL programs are free and are needed because they are offered in a welcoming atmosphere. A few of our students are illiterate in their own language, Spanish, but VIDA has been teaching from literacy to conversational ESL classes since 2006. During the last decade we added other basic skills classes such as computers, citizenship and nutrition classes with childcare as well as GED tutoring. The Latino population VIDA has been serving was initially concentrated in the Eastboro area of Topeka. Although this population has been spreading to other parts of the city, 95% of our students live within the City limits.

VIDA is currently located on the city line due to lack of funding for rent and utilities. The grant will help us with the funds for renting the necessary space for our variety of classes or even better, to look into our own building.

Please describe how receiving these funds will provide long-term benefits for the community, and how the program will be sustained after the grant has been awarded:

Regarding the long term benefits of awarding these funds to VIDA, we will continue teaching the basic skills and providing a variety of services to Topeka's Latino population.

- The English classes we offer provide a basis for many to begin interacting with the wider Topeka community, to put them on track for better jobs, and to contribute to Topeka's economic growth.
- VIDA has always taken the personal health of our students seriously, and our nutrition classes, in combination with our community garden, are meant to provide an understanding of what it takes to live a healthy life, for not only our students but their families as well.
- The citizenship classes prepare the new residents of Topeka for the citizenship interview and the citizenship test. The citizenship teacher and class assistants help our students with the cumbersome online applications and to eventually become new voters in our community.
- The computer class we offer is mainly oriented towards people who have little to no experience with computers. Computer literacy provides our students with a path towards

better jobs which they would not have been able to apply for due to lack of computer skills and typing proficiency requirements.

VIDA needs space and materials for scheduling these courses. We partially plan to use this grant to upgrade our technology and to replenish supplies. Each English textbook costs \$30 and is always in short supply. Our computer lab is in need of some newer machines, and we would be interested in expanding our nutrition class to have some hands-on cooking sessions.

How has the pandemic impacted the effectiveness of your organization and program?

VIDA was impacted in many ways by the pandemic. Not only did we have a lower number of students attending our classes, but we had a lower number of volunteers as well. We lost quite a few conversation partners (volunteers doing worksheets and vocabulary-building with students), but also English teachers, as well as several board members. Due to a lower amount of community outreach during the pandemic, we have had trouble drawing volunteers for all levels. This leads to a vicious cycle of our volunteers being overworked and stepping away from VIDA. Only in the last few months have we been able to find some wonderful new talent to fill in our ranks.

During the pandemic, VIDA classes were smaller, but the needs and phone call inquiries increased significantly. VIDA volunteers distributed food by converting our little library into a "blessings box." Other groups of volunteers organized themselves to be able to provide a grocery bag of hygiene supplies especially to the women in our community who were in need of such supplies. VIDA volunteers also helped Salvation Army and Harvesters with interpretation services and also monthly and weekly distribution of basic nutritional food.

Over the course of the past 6 months, we have lost our permanent housing in the Salvation Army facility, and we have chosen to temporarily relocate to northwest Topeka, which is technically outside of the city limits. With this grant, we intend to move back into a more central location within the Topeka city limits where we can better serve our community.

Please describe how you see the future of your organization and its program post-pandemic

VIDA has faced a number of setbacks caused by the pandemic, not only to our staffing levels and attendance, but we have also encountered issues with our facility. In fact, we are now temporarily housed in Northwest Topeka because the space we originally occupied at the Salvation Army switched from a free space to a rental space. This led us to make the painful decision to leave the Salvation Army building and move to the basement of a church facility in Northwest Topeka.

Finding a suitable location within our current budget was difficult, and with more funding we hope to join the Community Resource Center of Topeka, or purchase a more permanent space for VIDA.

Our organization is in a post-pandemic rebuilding process. We are working on attracting new volunteers, finding new business partners, starting funding initiatives, and informing the community of our location change.

VIDA Teacher and Volunteer Directory - Spring 2022

Name	Email	Phone number	Role/Day
Consti Garay	learnalang@gmail.com vidaministrytopeka@gmail.com	(785) 608-8143	VIDA Executive Director
Marvin Stottlemire	marvstot@cox.net	(785) 249-5853	Thurs ESL Teacher Intermediate
Claire Moore	claireamoore@yahoo.com	(785) 215-6190	ESL Teacher Beginners, Trainer
Julia Shaw	julia.shaw@washburn.edu	(785) 851-1360	Mon ESL Teacher Intermed, (Vida Board)
Jorge Soto	jsoto-gomez@fidelitytopeka.com	(785)289-7561	Citizenship Teacher (Vida Board)
Taryn Clark	tarynclark23@gmail.com	1(816)872-2639	Mon ESL TA Beginner
Michael Corliss	ronnacorliss@sbcglobal.net	(730-2902785)	Thurs ESL TA Intermediate
Jason Kuehl	jkuehl@g.emporiam.edu	(620)550-1105	Mon ESL Teacher <u>intern.</u> (board member)
Erynn Kuehl	erynnkuehl@gmail.com	1(308)238-0418	Volunteer Coordinator, Mon childcare help
Steve Crouch	sailcrouch@aol.com	1(785)845-9556	VIDA Founder, grants
Tyler Housethor	tyler.housethor@gmail.com	1(785)640-4902	Spanish Teacher
Margarita Muñoz	margaritam20039@yahoo.com	(785)232-8009	Nutrition Teacher
Kaitlyn Rohr	kaitlyn.rohr@washburn.edu	785-845-5828	Possible TA (depends on school schedule)
TA		(785)224-8698	Monday child care
Bryn Aytes	bryn.aytes@washburn.edu	(913)205-4942	Tech support, computer Teacher

Please provide a detailed explanation of the proposed program.

VIDA provides three semesters of instruction annually fall, spring and summer. Our school calendar mirrors that of Topeka Public Schools'. VIDA students are evaluated at the end of fall and spring semester for their progress. The following chart shows progress in one of our classes.

Our goal this fall through next year is to bring back the pre-pandemic ESL class numbers with a retention of 60% and 15-20% improvement on our measurement tools. We expect the 30% of citizenship students to pass the test the first time.

Since 85% of our volunteers join VIDA's programs because they want to learn Spanish or brush up their Spanish, we started offering basic Spanish classes. This program also helps our volunteers to get the feel of language learning and understand what our students are going through.

VIDA has the potential to expand its services beyond the Latino community. Our ESL classes also award practicum credit hours to those who are interested in pursuing an ESL teaching certificate.

(Attach Chart)

Please describe what other funding is available and what you have secured, or expect to secure for this project:

We have lost many sources of regular funding through the pandemic. Our organization was started by churches, and for most of its existence we have been sustained partially due to their monetary support. The pandemic also affected the finances of our supporting churches which opted to stop sponsoring VIDA.

Over the past year, we have received small donations from 3 churches and individuals totalling \$5,000. We try to hold two fundraisers a year, in the last year they have brought in about \$3,000.

We recruited a volunteer with fundraising expertise who will assist in obtaining funding. We are also pursuing grants from the United Way of Topeka, First Presbyterian Church and Every, the regional electric company. We will continue to host fall and spring events geared toward fund raising. We will implement a dedicated fundraising committee. We also have plans of networking and partnering with local businesses.



Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish:

As already referred in a previous section, most of the population we serve are from rural Mexican regions and about 70% of the population VIDA serves does not have a highschool diploma and a few are illiterate. VIDA's basic basic skills classes such as ESL classes (Beginner, intermediate, conversation), computer literacy, and citizenship and GED tutoring prepare our Latino immigrants for the job market in Topeka.

We hope to increase our student retention from 46% to 65%. Our average increase in written proficiency is 35% and the average increase in oral proficiency is 138%. The oral proficiency score is difficult to interpret because many of our students score zero on initial testing. However, all our students show significant improvement on both written and oral assessments.

	A	B	C	D	E	F	G	H	I	J
1		Pre Writen	Pre Oral	Pre total	Post Writer	Post Oral	Post Total	written Imp	Oral imp	total Im
2	V Hernandez	11	0	11	16	5	21	0.6875	0	0.52380952
3	O, Mendiril	12	0	12	14	2	16	0.85714285	0	0.75
4	A Ramierz	11	0	11	16	9	25	0.6875	0	0.44
5	M Soto	8	7	15	18	13	31	0.44444444	0.53846153	0.48387096
6	N Nortez	20	11	31	21	14	35	0.95238095	0.78571428	0.88571428
7	average	20	11	31	21	14	35	0.95238095	0.78571428	0.88571428
8										
9										
10										

We anticipate serving 55 adults and their childcare this fall. Expected outcomes include improved English proficiency which will lead to smooth integration to our community and economic stability for the families.

Participants & Volunteers

Data: Spring to Fall Classes 2018-2019				
Year	Students served	Children Average	Volunteer Average	Teachers
2018	ESL 39	Nursery and Homework Ctr. 9	Nursery and Homework Ctr. 3 Conv. partners 7	ESL 5 Assistants 3
	Nutrition 8			
	Citizenship 14			
	Computers 7			
	Spanish 5			
Total 73				
2019	ESL 45	Nursery and Homework Ctr. 11	Nursery and Homework Ctr. 4 Conv. partners 10	ESL 7 Assistants 4
	Nutrition 11			
	Citizenship 12			
	Computers 13			
	Spanish 8			
Total 89				

Please discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need:

Often we hear that El Centro provides similar services as Vida Ministry but that is an oversimplification. El Centro focuses on assisting immigrant families with legal services such as residency or citizenship paperwork and translation of legal documents where VIDA provides survival skills classes such as ESL with different levels of proficiency, citizenship, basic computing, and nutrition classes.

Citizenship is a clear example of how VIDA and EL Centro collaborate. El Centro receives a client who is eligible to become a citizen. They make contacts to the immigration office to make appointments for the client and help him or her with the paperwork. At same time El Centro refers to VIDA for tutoring and citizenship classes. VIDA prepares the client for the interview at the immigration office and for the citizenship test.

In other words, El Centro and VIDA do not duplicate but complement each other. Infact, we often refer to each other.

Washburn TECH has also been offering ESL classes but their classes are structured to serve the population coming from High School or those preparing to attend college.

VIDA not only is a welcoming organization for our immigrants from the South, as part of teaching the language and culture, VIDA promotes cultural activities on the events geared towards understanding the American culture and thus encourages a smooth transition from one to another. This is the reason why VIDA needs more space for the variety of its classes.

A story for VIDA student highlights what our organization is capable of. Not only do we provide classes but we also meet other needs of our Latino clients.

Somia, a female student from Chiapas, Mexico, suffered domestic abuse and moved to the United States as a refugee. She and her four children lived with her sister and family in a small apartment housing three adults and six children for over a year. As soon as she joined VIDA ESL classes, the VIDA community provided food, clothing, furniture, interpreting (and often transportation) at the doctor, in the immigration office and in school.

The family of nine now lives in a three bedroom house. The mother is employed with much improved English proficiency. She learned to drive herself to work and she is studying so she can pass the driver's test. When she has time she comes to work in own plot in the VIDA community garden. She says in her own words: "VIDA Ministry has been a great help to me. I am a widow with 4 children and I have received help of all kinds from VIDA. My children have specially benefited from their help. Therefore, I would like to thank God first and the people who support VIDA. I wish you all the blessings from the most high God and thank you again for your generosity."

What donated goods and or volunteer services do you receive that add value to this program?

VIDA is run by volunteers. The number of VIDA volunteers reached a total of 45 before the pandemic. Aside from an occasional stipend paid to our executive director, we have no paid employees. At the moment even our current housing might as well be a donation. We receive occasional donations of food from Harvesters and Salvation Army and weekly donations of bags of groceries from First Presbyterian Church for VIDA needy families.

(VIDA board of Directors attached)

ARPA Funds Grant Application



Submission date: **28 July 2022, 1:59PM**
Receipt number: **33**
Related form version: **5**

Section I Organization Information

Organization Name	City of Topeka - Housing Services Division
Organization Address	620 SE Madison Topeka, KS 66607
Primary Phone	785-368-4456
Primary Email	chiggins@topeka.org
Primary Contact	Carrie Higgins
FEIN (Federal Employer Identification Number)	
How long has your organization been in Topeka?	25+ years
Industry Name	Social Assistance NAICS 624
What is your organization's mission statement?	The City of Topeka Housing Services Division is the foundation for dynamic approaches in sustaining and revitalizing Topeka Neighborhoods. The Division creates and administers housing service programs and policies to support, strengthen, and sustain Topeka neighborhoods.
Does your organization assist any of the following?	Rental Assistance Unsheltered Homeless Transitory Populations Sheltered Homeless

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	No
Please describe extent of staffing shortages	
Is this organization a nonprofit?	Yes
Has this organization received any of the following?	Any other COVID-19 related relief from the federal government, State of Kansas, or Shawnee County
Please Specify the amount recieved from Kansas SPARK/BASE Grants	
Please Specify the amount recieved from Paycheck Protection Program	
Please Specify the amount recieved from Shuttered Venue Operations Grant	
Please Specify the amount recieved from Restaurant Revitalization Fund	
Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds	
Please Specify the amount recieved from any other COVID-19 related relief	CDBG-CV \$1,697,186 all but 10% admin went to small business grants and the Health Department. HESG-CV \$2,037,575 all but 7.5% admin went to subrecipients and client water bills.

Section III Summaries

ARPA Grant Amount Requested	\$500,000
Name the program for which you are applying	Impact Avenues
Please describe your organization, its programs and how this program fits in	The City of Topeka Housing Services Division partners with the U.S. Department of Housing and Urban Development (HUD) to administer and help operate a wide variety of grant programs for low income constituent needs . Some of these programs

include emergency home repair and home accessibility needs, neighborhood revitalization through target areas, first time home buyer program / TOTO program, and other social service opportunities. The Housing Services Division also administers several housing programs to help homeless individuals and families. Shelter Plus Care is a program designed to provide rental assistance to homeless persons with disabilities, primarily those with severe and persistent mental illness, chronic problems with alcohol and/or drugs, or diagnosed with AIDS or related disease. The Boundary Spanner program helps house individuals with mental illness who are exiting an institution. The city is the Continuum of Care lead agency and we oversee and maintain the Homeless Information Management System that tracks all of our community data. We utilize a Coordinated Entry system that works with Rapid Rehousing funding and community partners to prioritize funding to homeless individuals that are in critical need.

Impact Avenues works with McKinney Vento homeless students and their families in Shawnee County. McKinney Vento homeless means the family can be on the streets, at the mission, a motel, a campground, etc. or they can be doubled up with other families as well. The program is based on 4 pillars of success: collective impact, single point of service, intensive case management, and permanent housing solutions. Collective impact is our community and partner agencies working together to provide wrap around services to families. We currently have 38 partner agencies that cover every need a family might have. Single point of service is bringing all of our agencies and families to one location (Garfield Community Center) every Thursday during the school year. We call this Impact Thursday. This helps to remove barriers for families and allows them to access multiple agencies and services all at one time

and location. Intensive case management allows Navigators to work with families for 12 months to help them resolve the issues that led to them being homeless and move to stability and self-sufficiency. Even after the 12 months of intensive case management, the families served still have access to this case manager until their youngest child graduates high school. Permanent housing solutions is us working with landlords to find sustainable housing. The Impact Avenues program fits perfectly into the housing services that we already offer. The program focuses on housing McKinney Vento homeless students and their families, which allows us to assist all levels and types of homeless needs within our department.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

The Impact Avenues program provides many long-term benefits to the citizens of our community. The program works with over 38 partner agencies to provide wrap around services to McKinney Vento homeless students and their families. We utilize coordinated entry, single point of service, intensive case management, and permanent housing solutions to move families out of homelessness. The Navigators provide 12 months of intensive case management to families so that we are not just housing families but addressing the issues that led to them being homeless in the first place. We coordinate with our partner agencies to get families into services to address those issues, and we continue to walk along side the family even after they are housed to make sure they are stable. We help families further their education if needed by getting a GED or pursuing Washburn Tech. We get families into mental health or addiction services if needed. We help with employment skills and finding employment. We work with DCF to get the family medical and food stamps. We provide classes to every family, these include: Finance 101, Employment 101, Healthcare 101, and Housing 101.

We teach the families a life skill class and utilize partner agencies for parenting classes and other classes as needed. Many of our families were never taught some of the basic skills they need to be successful. Impact Avenues works to teach them those skills. We meet the family where they are at and help them move to a place of self-sufficiency. Impact Avenues benefits the citizens and our community in so many ways. We ensure kids are attending school and graduating, we move families out of crisis and into stability, and we help families get healthy physically and mentally. Impact Avenues can help families change the path they are on and end the cycle of poverty. Most importantly we are reducing the trauma for children in our community.

Impact Avenues receiving these funds would allow us to continue the program for another 3-4 years. We have proven results and have currently helped 120 families, which includes 299 children, move into permanent housing and sustain it. We have great community and partner agency support and we are confident with the success of the program we will continue to find a way to fund the program after this grant.

How has the pandemic impacted the effectiveness of your organization?

The pandemic has certainly made things more difficult, however it hasn't impacted the effectiveness of our organization. The work we do can't be done as effectively when working remotely so we continued to work at the office and just took extra precautions. We also shifted to more phone and zoom appointments when possible. Impact Avenues in particular was able to quickly adapt to the circumstances imposed by the pandemic. Navigators began delivering food, clothing, household items, and personal hygiene kits provided by partner agencies when the agencies shut down to the public but families still needed services. We started working with families to ensure they had internet access and a plan for virtual learning with their kids. The pandemic was especially difficult for families who were already in crisis. We needed to focus on helping families deal with the new normal. Moving families through the steps of the program did slow down and housing families took longer because of the pandemic. However, we remained flexible and continued to help families through it all. We stopped Impact Thursdays during the pandemic. This did impact our efficiency but Navigators were able to make up for it by contacting partner agencies and making sure families still got needed services. We also initially saw a decline in the number of students referred to us. Students were not receiving regular contact with teachers due to virtual classrooms, making it difficult to know which students needed help. Also, many students were simply not enrolled in school at all. To combat this issue, we opened up referrals to the community to make sure any family needing help was getting it.

The pandemic made the need for a program like Impact Avenues that much greater. We feel fortunate that we already had a program in place to be able to assist families through it.

Please describe how you see the future of your organization and its program post-pandemic

The City of Topeka - Housing Services Division is continually working to improve our city and help the citizens in our community. We continue to work on new initiatives and programs that will help house our homeless population and streamline the process. We administer social services, and ESG funds to agencies in the community and have great partnerships with many agencies. We are currently looking at how we can take a more collective approach with all of our programs in order to ensure better access and equity to homeless individuals.

Impact Avenues will continue to serve homeless students and their families. In the past 3 years the program has been in existence, we have continued to add new partner agencies each year, and I expect we will continue to do so. As word continues to get out and people see our results we generate more interest and support. The framework for the program can be used for any population. If there comes a point where we no longer have homeless children to assist we can start working with homeless adults without children. The collective impact model can be used to help anyone in need. We have data that clearly shows we are making a difference and the data supports the need for this program in our community.

Section IV General Data

Provide a detailed explanation of the proposed program

Impact Avenues is based on the Impact KCK program that has been nationally recognized for its success. The program is based on the explicit recognition that student homelessness is a complex social problem requiring a community-based solution. The Impact Logic Model was designed with this as its starting point; the program was then structured around a series of innovative practices that result in housing stability and family self-sufficiency. Student

homelessness typically has multiple causes. Thus, effective intervention requires an accurate assessment of each family's situation and the application of an array of services and resources tailored to their needs. Impact Avenues families are assigned a specialized case manager, known as a Navigator, who begins by assessing each family's unique circumstances through an adaptation of the Arizona Self-Sufficiency Matrix. The Navigator coordinates the family's participation in Impact Thursdays, the single-point-of-service system that allows each family to access multiple service providers on a single day at the same location. Further, the Navigator arranges for families to take classes on family budgeting, employment, housing, and healthcare. The Navigator facilitates each family's success by serving as a coach/mentor and working with the family to attain a permanent housing solution. Thus, families work with one Navigator in a single location rather than attempting to access services from multiple organizations in multiple locations where they are required to retell their story every time they seek assistance from an individual organizations. The single-point-of-service is not only more efficient, it also reduces the trauma associated with seeking assistance by eliminating the need to travel from location to location seeking assistance and retelling of the circumstances leading to the family's current situation. Each Navigator works closely with partner organizations to coordinate family success in attaining a permanent housing solution. Case management is most intensive in the first months of Impact Avenues participation, but follow-up continues for an entire year. Further, families are eligible to return to Impact Avenues through the high school graduation of their youngest child. This eligibility is a powerful tool for maintaining housing stability. For instance, if a parent or guardian loses a job, assistance with obtaining a new job is

available in a timely fashion, and the loss of housing stability can be avoided. Another example of assistance that might be necessary is an unexpectedly high utility bill or car repair. Helping the family overcome such hurdles while maintaining their housing stability prevents trauma for both children and parents, thereby supporting each child's educational success. Further, it is far less expensive to help a family overcome a temporary crisis and maintain housing stability than it would be to wait until the family re-enters homelessness.

Describe what other funding is available and what you have secured, or expect to secure for this project

Impact Avenues was initially funded by Advisor's Excel who awarded us a grant of \$500,000 to cover the first 3 years of the program. The end of our first 3 years is July 31, 2022. Advisor's Excel has recently extended our funding for another year, through July 31, 2023.

We are currently exploring other funding options but do not have anything secured yet. We have very strong data to support the program and we have support from the community and partner agencies. We feel confident we will be able to secure funding and that the community will step up and help.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

Topeka, Kansas is one of hundreds of cities where student homelessness has become a serious issue. Student homelessness across the nation nearly doubled from 2007-2014 (Ingram, et al. 2016). By the time homeless children reach school age, their homelessness affects their social, physical, and academic lives. In each of the major areas surveyed—physical health, development, and academic performance— studies reveal that homeless children are not simply at risk; most suffer specific physical, psychological, and emotional damage due to the circumstances that accompany episodes of homelessness (Hart-Shegos, 2009). Homeless children

are confronted with stressful and traumatic events that they often are too young to understand, leading to severe emotional distress. Homeless children experience stress through constant changes, which accumulate with time. These stressful changes result in a higher incidence of mental disorders, which become manifested in homeless children's behavior (Hart-Shegos, 2009). According to the Topeka Public School District, the city had 750 homeless children during the 2017-2018 school year. While the problem is overwhelming there is hope with early intervention strategies.

It is clear what we have been doing is not working and change is needed. Traditional social services operate in silos. Topeka has been no different. We have great resources in our community but each agency operates in isolation from other agencies. Families in crisis are required to call or visit multiple agencies and jump through many hoops in attempt to get services. Families are re-traumatized as they are required to share their story to agency after agency in order to receive assistance. Impact Avenues is the change we need. Impact Avenues is all of our community coming together to reduce barriers for families and provide wrap around services. It is the 38 partner agencies all working together, instead of in silos, that sets this program apart from anything else. Collective impact allows us to really get to the root of a family's issues and address their needs. The family only shares their story once with their navigator. The navigator will then coordinate with agencies, get them the information they need, and set up services for the family. The family will no longer have multiple case workers or need to contact multiple agencies, their navigator is their single point of contact. Impact Avenues is a community coming together to create lasting change for our most vulnerable population. It is eliminating trauma for children and families and

ensuring that every child has a safe stable place to call home. It is keeping children in school, ensuring graduation, and taking care of the future of our community.

To date, we have 237 families participating which includes 589 children. We have housed 120 families which includes 299 children that now have permanent safe housing. Over 626 classes have been taken by families to help them learn the skills they need to succeed. Over 3000 touch points have been made between partner agencies and families. This means families are getting needed mental health services, medical, further education, employments services, etc. Our current success rate to date is 97% percent, so the families that we are assisting are staying housed. Impact Avenues has been successful in reducing student homelessness by working with partner agencies to address the root issues with families.

References

- Hart-Shegos, Ellen, (2009, December) Homeless and its Effects on Children. Retrieved from <http://www.fhfund.org>
- Ingram, Erin S., John M. Bridgeland, Bruce Reed, and Matthew Atwell. Hidden in Plain Sight: Homeless Students in America's Public Schools. Washington, DC, 2016.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

Impact Avenues is not duplicated by another agency. Impact Avenues takes our community programs and partners and moves them from working in silos to working together in a collective impact model. We have 38 partner agencies. A few examples are: DCF, Topeka Public Schools, Valeo, Family Service and Guidance Center, Kansas Children's Service League, GraceMed, Topeka Rescue Mission, Boys and Girls Club, Doorstep, Let's Help, Topeka Housing Authority, Cornerstone, HCCI, Washburn Tech, Express Professionals, etc. The City of Topeka acts as the backbone agency for Impact Avenues. We utilize our partner agencies, their services and funding to provide wrap around services which prevents duplication of services. The funding Impact Avenues receives directly is used to pay for the Navigators that provide case management to families and also for client services. While we utilize our partner agencies first and foremost, there are always gaps and needed services that are not covered. Impact Avenues funding is used to fill in those gaps and pay for things that other agencies do not cover. There are no other programs that can address pretty much every need that a family has. With our partner agencies we are able to do that. Furthermore, the program takes some of stress and trauma out of the process for families who are already in crisis. In traditional social services, a family would need to contact multiple agencies and go to multiple locations and maybe get help. It is overwhelming and a difficult process. With Impact Avenues each family has a single point of contact, their Navigator. The Navigator then coordinates services with the partner agencies and walks the family through the process.

What donated goods and or volunteer services do you receive that add value to this program?

Impact Avenues utilizes it's partner agencies, their funding and services first. We do use our direct funding to fill in the gaps when needed, but a majority of the services are covered by the partner agencies.

Having 38 partner agencies all working together to end student homelessness is a huge value to the program and our community.

We have several churches and groups that support Impact Avenues and do bi-annual furniture drives for the program. We have storage space at 622 NW Crane and keep donated furniture items there. When a family gets housing we use those items to furnish their place. Impact Avenues has a small clothing bank on site for families as well. The clothing items are all donated.

Donated goods and volunteer services are also part of the program through the partner agencies. For example, Doorstep is one of our partner agencies.

They receive donated items from the community and they provide our families with those items when they move into housing. These are things like pots and pans, dishes, silverware, towels, bedding, curtains, microwaves, vacuum, etc. We work with one of Doorstep's volunteers to coordinate those services.

Furniture Mall of Kansas, one of our partner agencies, provides new beds for every family member, completely free of charge to the program! I-Care puts together house warming care packages for families when they move into housing. These consist of

cleaning supplies, toilet paper, paper towels, laundry detergent, mop, broom, laundry basket, etc. We have

previously had social work interns from Washburn University help with the program and we hope to do so again in the future. Fellowship Bible Church

provides volunteers at Impact Thursdays to man a faith based table. We have the table as an option for any families who would like faith based support or have questions about churches in the community.

Advisor's Excel provides volunteers once a month at our storage facility to help us move furniture to families recently housed.

Impact Avenues is truly a community program and is made up of multiple agencies, donated goods, and

volunteer services.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [good standing letter.docx](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	130
Projected age of 6-12 years	350
Projected age of 13-18 years	90
Projected age of 19-35 years	200
Projected age of 36-59 years	90
Projected age of 60 years and over	5
Total Individuals	865

Section V Beneficiary Information - Gender

Men	323
Women	540
Transgender	2
Total Individuals	865

Section V Beneficiary Information - Income Level

At or below 30%	861
At or below 50%	4

At or below 80%	0
Other	0
Income Unknown	0
Total Individuals	865

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	36
Percent of Black/African American	29
Percent of Hispanic	14
Percent of Asian	1
Percent of American Indian/Alaskan Native	2
Percent of Asian & White	1
Percent of Black/African American & White	10
Percent of American Indian/ Alaskan Native & Black/African American	1
Percent of Asian/Pacific Islander	1
Percent of Other Multiracial	5
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

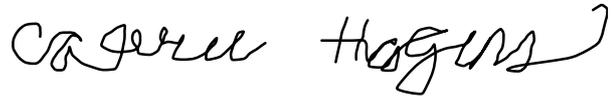
Section VIII Applicant Signature

Title

Senior Program Administrator

Your Signature

Name of signatory: Carrie Higgins



[Link to signature](#)



CITY OF TOPEKA

Housing Services
620 SE Madison, Unit 8
Topeka, KS 66607

Corrie Wright, Division Director
Tel: 785-368-3711
Fax: 785-368-2546
www.topeka.org

July 15, 2022

To Whom It May Concern,

This letter is in reference to the Kansas Secretary of State Certificate of Good Standing requested for the ARPA grant application. Our agency is exempt from this, as we are a tax-exempt government agency.

Please let me know if you have any questions or need any additional information.

Thank you,

Carrie Higgins

Carrie Higgins
Senior Program Administrator
Housing Services Division
785-368-4456

ARPA Funds Grant Application



Submission date: **30 July 2022, 11:43PM**

Receipt number: **102**

Related form version: **5**

Section I Organization Information

Organization Name **ArtsConnect**

Organization Address **909 N Kansas Ave
Topeka, KS 66606**

Primary Phone **785-380-7890**

Primary Email **sarah@artstopeka.org**

Primary Contact **Sarah Fizell**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **16 years**

Industry Name **71**

What is your organization's mission statement? **ArtsConnect promotes the arts through building community connections and broadening the understanding of how the arts enhance our quality of life.**

Does your organization assist any of the following?

Section II Organization Status

Entity Status (As of Application Date) **Fully Open**

Date of anticipated reopening

Are you experiencing staffing shortages? **No**

Please describe extent of staffing shortages

Is this organization a nonprofit?

Yes

Has this organization received any of the following?

**Kansas SPARK/BASE Grants
Paycheck Protection Program
Any other COVID-19 related relief from the federal government, State of Kansas, or Shawnee County**

Please Specify the amount recieved from Kansas SPARK/BASE Grants

\$24,999

Please Specify the amount recieved from Paycheck Protection Program

\$23,500

Please Specify the amount recieved from Shuttered Venue Operations Grant

Please Specify the amount recieved from Restaurant Revitalization Fund

Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds

Please Specify the amount recieved from any other COVID-19 related relief

\$37,100

Section III Summaries

ARPA Grant Amount Requested

\$69,480

Name the program for which you are applying

Afterschool Songwriting Program at Boys & Girls Clubs of Topeka

Please describe your organization, its programs and how this program fits in

As the only umbrella arts organization in Topeka, ArtsConnect is focused on programs and initiatives that build a better Topeka through the arts. To date, ArtsConnect programs that have had long-term and strategic impacts on the broader community include: TopArts Grant Program (via City of Topeka), Topeka Arts & Culture Master Plan, AFTA Economic Impact Survey, Rebel Song Academy, Artist INC, Topeka Mural Project. In recognition of the enormous toll that

the COVID-19 pandemic took on artists in our community, we dedicated \$20,000 of ArtsConnect operating funds to offer emergency grants to artists in the first year of the pandemic.

The Rebel Song Academy (RSA) is a 12-week program created by KC-based organization, Art As Mentorship. RSA has been operating in the KC-area for more than ten years and this is the first time the program has been offered outside of KC. RSA utilizes songwriting and music industry principles to empower young, underrepresented artists to raise their voices through original music that is grounded in their own culture and personal experience. RSA's unique approach to artist development guides students from the creative process of songwriting all the way through to the real-world entrepreneurial aspects of recording and releasing their compositions. The program's emphasis on world-class mentorship, real world skill development and mental health support, teaches self-confidence, emotional intelligence, and the discipline and entrepreneurial skills that will help young artists create their own vision for a successful life.

In the spring of 2022, ArtsConnect facilitated a 4-week pilot version of the Rebel Song Academy in Topeka, which was successfully implemented at the Teen Center of the Boys & Girls Clubs of Topeka. The youth at the Teen Center wrote their own songs and then traveled to Kansas City on two occasions to record their songs and perform during a special outdoor concert where they had an opportunity to meet other youth participating in the Kansas City RSA program.

The Rebel Song Academy fits into ArtsConnect's programs and organizational mission by connecting young musicians with an opportunity to interact with professional musicians, support the work of local

artists and increase the understanding of how the arts strengthen and improve the lives of all that they touch.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Art as Mentorship’s emphasis on mental health, combined with music education and mentorship, will have lifelong benefits for young people in Topeka, empowering them to raise their voices, find their own version of success and, ultimately, handle any adversity.

Many young people - particularly those who are considered at-risk and/or have access to fewer economic resources - find themselves lacking in the necessary skills for college, career and (maybe most importantly) a happy, productive life. There is a wealth of evidence to suggest that Rebel Song Academy music education and mentorship will bring tremendous benefit to the young people in our community, increasing self-esteem, mental health, educational attainment, social skills, and more:

Cognitive/Academic Benefits

Increased attention control, planning skills, working memory, and critical thinking skills (National Association for Music Education, “Four Cognitive Skills Supercharged by Music Education”);

Larger vocabularies and more advanced reading skills (Arete Music Academy, “Statistical Benefits of Music in Education”); and

Higher graduation and attendance rates (The National Association for Music Education, “Music Makes the Grade”)

Social-Emotional Benefits

Reduced anxiety, blood pressure, and pain, as well as improved self-worth, sleep quality, mood, mental alertness and memory (Source: “Keep Your Brain Young with Music,” Johns Hopkins Medicine).

Increased ability to control emotions and to cope with peer pressure, substance abuse, social dynamics, and

the pain of loss or abuse (National Association of Music Merchants/NAMM, “The Impact of Music on the Lives of Children and Adolescents”)

Mentorship Benefits

Model a vision and path toward success these young artists might not otherwise see;

Increased confidence and self esteem, greater likelihood of attending college and giving back to communities, and less likelihood of engaging in risky behaviors (Americans for the Arts, “One-Time Mentoring Has a Big Impact”).

A recent survey of Art as Mentorship students revealed:

85% of students say AM helped ease stress and anxiety

100% said AM helped them feel more confident about their personal creative process

100% gained the confidence to publicly showcase their art

100% have gained a sense of community through Rebel Song Academy

Finally, both teachers (89 percent) and parents (82 percent) rate music education highly as a source for greater student creativity, a 21st century skill that’s highly likely to help young people stand out in an increasingly competitive global economy (NAMM Foundation and Grunwald Associates LLC, “Striking a Chord: The Public’s Hopes and Beliefs for K–12 Music Education in the United States”).

How has the pandemic impacted the effectiveness of your organization?

We have always known that artists are leaders in times of crisis. ArtsConnect is proud of our resilience, flexibility, and adaptability in the face of such deeply adverse and tragic circumstances throughout the course of the COVID-19 pandemic, to date. Though these past two-and-a-half years have certainly presented challenges for all organizations, the pandemic also presented ArtsConnect with the opportunity to reimagine what it means to build and support community and to refocus our programs and efforts to meet our community members where they are and in the diverse ways they need.

By reasserting the demonstrated effectiveness of the arts and creative approaches for those who have experienced a range of traumas, we have been able to implement programs that positively impact the health of community members by centering the arts as a tool for healing and change. At ArtsConnect, we have done our best to ensure that those who are struggling are seen and that artists are positioned as leaders in healing, recovery and community vitality, especially at a time when re-connection—individually and collectively—is needed the most.

Please describe how you see the future of your organization and its program post-pandemic

We believe that art will light our path toward healing and recovery - both individually and collectively. Considering what we learned from our community during the pandemic and with our reinvigorated commitment to building strong, healthy communities for the future, we now know that we are positioned to strategically center the arts as the community powerhouse of the present and the future.

It is this strategic and future-forward energy that was the catalyst for the Topeka Arts & Culture Master Plan and the AFTA Economic Impact Survey. We will not only lead programs that demonstrate the value of the arts, but will collectively set the stage for a system wide, integrative community arts approach that recognizes and elevates all of the critical ways the arts and collective creative expression benefit our community across three domains: health, economic development, and quality of life.

After a year-long strategic planning process that aligns all existing community planning efforts, including Momentum 2027, the Downtown Master Plan, and the NOTO Master Plan, every single sign points to a bright future for Topeka filled with art, music, dance and vibrant celebrations of cultural heritage. But we can only start this process by recognizing the immense value of the arts, honor what we have learned from our diverse community, and use this “opportunity of a lifetime” to ensure that sustainable change begins as quickly as possible for all of Topeka. We are ready and willing to be the arts leaders of today that pave the way for bright and inspiring arts leaders of tomorrow.

Section IV General Data

Provide a detailed explanation of the proposed program **The Rebel Song Academy (RSA) is a 12-week program that uses songwriting and music industry principles to empower young, underrepresented artists to raise their voices through original music grounded in their own culture and personal experience.**

RSA's takes a unique approach to artist development, guiding students from the creative process of songwriting all the way through to the real-world entrepreneurial aspects of recording and releasing their compositions. Each lesson utilizes a three-pronged approach to provide the job skills, life skills, and mental skills that will help young artists discover the vital mindset needed for success in the real world. RSA intentionally focuses on wellness and literacy through nightly journaling, discussions of the importance of diet and good eating habits, and weekly mindfulness exercises.

Led by Art as Mentorship staff and Topeka artist mentors, the Rebel Song Academy is further supported by a network of Grammy Award-winning professionals and music industry mentors, creating a bridge between young talent in Topeka and successful, world-class talent.

The first half of each semester focuses on songwriting in all of its elements (lyrics, composition, production). The second half focuses on the production of the original song and the entrepreneurial aspects of the music business, creating all of the pieces necessary to release their work into the world (mixing, mastering, video marketing, social media content, performance tips). RSA Topeka students will utilize The LAB, Art as Mentorship's professional grade recording studio in Overland Park, Kansas, to record their compositions.

Students work together to compose and collaborate on an original work, along with composing their own individual compositions, guided every step of the way by a rotating cast of RSA and ArtsConnect mentors. All along the way, RSA teaches real-world skills such as public speaking, press release writing, music recording, and the vital art of collaboration.

RSA - 4 Semesters of 12-week sessions TOTAL ARPA IN-KIND

Facilitator Stipends \$19,200 \$19,200 \$0

ArtsConnect Staff \$9,600 \$9,600 \$0

Arts as Mentorship Staff \$9,600 \$9,600 \$0

BGCT Staff \$4,200 \$0 \$4,200

Mentor Training Stipend \$800 \$800 \$0

Recording Industry Guests \$1,200 \$1,200 \$0

Venue Rental Fees \$7,480 \$5,280 \$2,200

Mentor Training Materials & Supplies \$1,500 \$1,500 \$0

Kidz Jam Performances \$2,000 \$2,000 \$0

Jayhawk Theatre Performances \$2,000 \$2,000 \$0

Materials/printing \$1,000 \$500 \$500

Transportation to/from recording studio (x4) \$4,000 \$4,000 \$0

Mentor connection & identification \$300 \$0 \$300

Session Documentation \$1,800 \$1,800 \$0

Recording Studio & Sound Engineering \$12,000 \$12,000 \$0

Technology/Virtual Access \$500 \$0 \$500

Publicity/marketing \$1,000 \$0 \$1,000

TOTAL ARPA REQUEST (4 SEMESTERS): \$69,480

Describe what other funding is available and what you have secured, or expect to secure for this project

RSA has repeatedly demonstrated significant value as a tool for addressing critical community needs and increasing the effectiveness of other interventions.

As is stated in the application materials, this is “once in a lifetime” funding. This funding will allow the Rebel Song Academy to become established in Topeka and once the program is able to be delivered to a larger population, there is no doubt that continued funding for the program will be attained with relative ease. The program has a history of generous local support from foundations and corporations in Kansas City.

Therefore, at this time, we hope that this proposal makes clear the fact that this funding represents an opportunity to lay a groundwork that will be sustainable financially in the long-term and offer significant benefits to the City of Topeka at a fraction of the cost of other types of interventions.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

The Rebel Song Academy’s three-pronged approach works to provide the job skills, life skills, and mental skills that will help young artists in Topeka discover the vital mindset needed for success in the real world, including the 4 Cs of the 21st Century:

Critical Thinking

Communication

Collaboration

Creativity

The mental health practices threaded throughout RSA help children and adolescents invest in music as a way to channel their anxiety and other difficult emotions, and as an alternative to various forms of addiction. This is especially important in light of the alarming rise in mental health challenges and pediatric emergency admissions for children and adolescents due to the pandemic, causing leading

health authorities to declare a National State of Emergency in children and adolescent mental health. Rates of severe youth depression among teens in Kansas has increased from 5.9% to 8.2% in just five years, and 15.6% of high school students report they've seriously considered attempting suicide.

“If I didn't play music I honestly don't know what I'd be doing. If I didn't learn how to play guitar, if I wasn't playing music for kids, teaching kids music, I'd probably be selling drugs right now. That's honestly where my life would be.”

—Humberto, Art as Mentorship alumni mentor

“Saylor and Oliver went from being anti-social and 'in their shell' to blooming and becoming super creative individuals. They loved the song writing camp and, when The Rebel Song Academy opened, they couldn't wait to be a part of it. They have a shared language and identity with those kids. At school, they still struggle with high social anxiety and shutting down but in music they thrive.”

—Vanessa, Mom of Saylor and Oliver

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

Though ArtsConnect is honored to provide and promote arts-based healing programming for the Topeka community through the Rebel Song Academy, we are also sad to report that no other organization or agency is currently providing this critical type of programming specifically aimed at youth in afterschool programs. Thus, it's more important than ever that we are able to focus on developing a robust healing arts program that can be thoughtfully replicated and through which we can reach more community members than we've been able to before.

What donated goods and or volunteer services do you receive that add value to this program?

ArtsConnect staff will provide administrative support, marketing resources, and other access to resources which will constitute a considerable level of in-kind and administrative support. We anticipate some amount of volunteer help along the way, but because of the critical nature of this work and of our dedication to supporting artists in our community, all personnel outside of ArtsConnect will be paid a living wage for their time and expertise. We will actively seek support *outside* of this funding to secure donations of refreshments/food for sessions and other amenities that will add value to the program but are not included in this request.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [CGS_ArtsConnect_07272022.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years

Projected age of 6-12 years

Projected age of 13-18 years **120**

Projected age of 19-35 years **16**

Projected age of 36-59 years

Projected age of 60 years and over

Total Individuals **136**

Section V Beneficiary Information - Gender

Men	67
Women	63
Transgender	6
Total Individuals	136

Section V Beneficiary Information - Income Level

At or below 30%	68
At or below 50%	68
At or below 80%	
Other	
Income Unknown	
Total Individuals	136

Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	64
Percent of Black/African American	12
Percent of Hispanic	19
Percent of Asian	1
Percent of American Indian/Alaskan Native	1
Percent of Asian & White	
Percent of Black/African American & White	
Percent of American Indian/ Alaskan Native & Black/African American	
Percent of Asian/Pacific Islander	
Percent of Other Multiracial	3
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title Executive Director

Your Signature

Name of signatory: Sarah Fizell



[Uploaded signature image: SCF_docusign.png](#)

**STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB**

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number: [REDACTED]

Entity Name: ARTSCONNECT, INC.

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on October 13, 2006, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of July 27, 2022

A handwritten signature in cursive script that reads "Scott Schwab". The signature is written in black ink and is positioned to the right of the seal.

**SCOTT SCHWAB
SECRETARY OF STATE**





ORGANIZATIONAL CHART

September 2022

BOARD OF DIRECTORS

Beth Anne Branden (Vice-President) - Built Interiors/BA Designs
Michelle Butler - Capitol Strategies
Jennifer Goetz (Treasurer) - Office of the Kansas State Treasurer
Lisa LaRue-Baker - 785 Arts + musician, educator
Huascar Medina - Kansas Poet Laureate
Roger Moore (President) - Los Alamos Nat'l Laboratory
Penny Morgan - Penny Morgan Financial Services
Aldrick Scott - Advisors Excel + graphic designer
Stephen Smith - Stephen Smith Gallery & Images + photographer

SARAH FIZELL
Executive
Director

MARTY HILLARD
Programs
Coordinator

BRIDGET ELMER
Development
Coordinator

REBEL SONG ACADEMY TOPEKA BUDGET							
4 SEMESTERS X 12-WEEK SESSIONS	TOTAL	ARPA	IN-KIND	UNITS	PER	RATE	NOTES
Facilitator Stipends	\$19,200	\$19,200	\$0	192	sessions	\$100	4 semesters X 12 sessions X 4 mentors X \$100/session
ArtsConnect Staff	\$9,600	\$9,600	\$0	192	hrs	\$50	Grant-writing, program admin, other assistance. Estimated 8 hrs/month x 24 = 192 hrs
Arts as Mentorship Staff	\$9,600	\$9,600	\$0	192	hrs	\$50	Grant-writing, program admin, other assistance. Estimated 8 hrs/month x 24 = 192 hrs
Boys & Girls Club of Topeka Staff	\$4,200	\$0	\$4,200	120	hrs	\$35	Assistance with outreach to youth utilizing Boys & Girls Club services; Coordination of transportation and other tasks related to student participation
Mentor Training Stipend	\$800	\$800	\$0	32	hrs	\$25	Mentor training: 8 hours x 4 mentors = 32 hours @ \$25
Recording Industry Guests	\$1,200	\$1,200	\$0	4	guests	\$300	4 semesters X 1 guest/semester = 4 X \$300
Venue Rental Fees	\$7,480	\$5,280	\$2,200	34	hrs	\$220	Friends & Family class performance/studio performances = 6 hours X 4 = 24; Other meeting space needs = 10 hours
Mentor Training Materials & Supplies	\$1,500	\$1,500	\$0	60	packets	\$25	Sheet music, pencils, lesson plans, notebooks, journals, etc.
Kidz Jam Performances	\$2,000	\$2,000	\$0	2	performance	\$1,000	Outdoor performances following spring semesters
Jayhawk Theatre Performances	\$2,000	\$2,000	\$0	2	performance	\$1,000	Indoor performances following fall semesters
Materials/Printing	\$1,000	\$500	\$500	1	flat rate	\$1,000	Sheet music, pencils, lesson plans, notebooks, journals, etc.
Transportation to/from Recording Studio	\$4,000	\$4,000	\$0	4	trips	\$1,000	4 trips to studio
Mentor Connection & Identification	\$300	\$0	\$300	1	flat rate	\$300	Assistance identifying & hiring local musician mentors
Session Documentation	\$1,800	\$1,800	\$0	12	sessions	\$150	3 sessions/semester X 4 semesters = 12 sessions X \$150
Recording Studio & Sound Engineering	\$12,000	\$12,000	\$0	40	hrs	\$300	4 semesters X 10 hrs X \$300
Technology/Virtual Access	\$500	\$0	\$500	1	flat rate	\$500	Support for Zoom/virtual connectivity if needed/requested
Publicity/Marketing	\$1,000	\$0	\$1,000	1	flat rate	\$1,000	Promotion of program, performances and other public-facing engagement
TOTAL:	\$78,180	\$69,480	\$8,700				
PROGRAM EXPENSE TOTAL:	\$78,180	\$69,480	\$8,700				

ARPA Grants

From: Sarah Fizell, ArtsConnect <sarah@artstopeka.org>
Sent: Friday, September 9, 2022 1:35 PM
To: ARPA Grants
Cc: Bridget Elmer
Subject: Re: DUE 9/9/22 ARPA Application Questions from Policy and Finance Committee
Attachments: ARTSCONNECT Artistic Expressions Budget.pdf; ARTSCONNECT Rebel Song Academy Budget.pdf; 2022_OrgChart.pdf

Below, please find the responses to your questions about our applications. Thank you so much for your consideration.
Best, Sarah

1. Please provide an organizational Chart for your organization.

Please see the attached ArtsConnect Organizational Chart in PDF form.

2. Please provide a project budget for the project/budget program you are seeking funds.

Please see the attached Artistic Expressions Budget and Rebel Song Academy Topeka Budget in PDF form.

3. Would you be able to take a reduction in the amount you have requested? If yes, please indicate the exact amount.

In order to ensure the equity and long-term benefit of these “once in a lifetime” funds, and with the continued resilience of our organization and our community in mind, we respectfully request that our proposals be funded at full capacity. The budgets for both of our applications were thoughtfully prepared, with efficiency, sustainability, and success as our objectives. A reduction in either budget would significantly hinder our ability to achieve these goals and prevent us from delivering the proposed programs as they are designed, thereby diluting the quality of the programs and reducing their impact.

Specific questions related to the arts program for veterans and first responders:

4. How many years will this specific program be able to operate with these funds?

The Artistic Expressions program will be able to operate for two years, with bi-monthly sessions facilitated throughout 2023 and 2024. The Program Expansion will also operate for two years, with “Train the Trainer” sessions taking place in 2023 and expansion sessions taking place in 2024.

5. What funding will you use/secure to keep it operating once all ARPA funds are used?

By expanding the Artistic Expressions program to serve first responders and other individuals whose lives are being impacted by trauma, we will be able to extend our eligible funding base for the program to include organizations such as the Kansas Health Foundation, Stormont Vail Foundation, Sunflower Foundation, Topeka Community Foundation, etc.

The ultimate vision for this program is that it will serve as a demonstration project to illustrate the efficacy of arts programming as a tool in non-clinical settings to address PTSD across multiple populations.

6. How will you ensure that the artists who receive this training actually participate in programs on a regular basis?

The Artistic Expressions program will be most successful if the trained teaching artists are already embedded where the expanded program will be offered. As such, we intend for the teaching artists who receive training through the expanded program to be recruited from the organizations that they will serve. For example, Valeo runs an art gallery called Creations of Hope. Ideally one of the Creations of Hope artists will serve as the teaching artist at Valeo for the Artistic Expressions program. This will increase connection to the program and the likelihood of sustained programming beyond the grant period.

We will do our best to ensure a good fit with the program via our teaching artist interview process, and we will provide competitive compensation that is dependent upon participation to attract talented and committed artists and encourage retention. We will also continue to support the trained teaching artists by providing each of them with the opportunity to assist at six bi-monthly sessions of the ongoing Artistic Expressions program, facilitated by founder John Sebelius, before they begin to facilitate their own sessions.

7. Do you have access to translation services if needed?

Yes

8. Do you have outreach materials in Spanish?

Yes

9. Do you have any Black or Latino/Indigenous staff or volunteers?

Yes

For specific questions related to the after school song writing program at Boys and Girls Club:

10. How you will continue to fund this program once ARPA dollars are gone?

The ultimate vision for the Rebel Song Academy program is that it will serve as a demonstration project to comprehensively integrate Rebel Song Academy into the Boys & Girls Club. We are confident that we will meet this goal and that the partnership will become formally and nationally implemented. This will ensure that the funding base for the program will expand exponentially.

11. Do you have access to translation services if needed?

Yes

12. Do you have outreach materials in Spanish?

Yes

13. Do you have any Black or Latino/Indigenous staff or volunteers?

Yes

On Tue, Aug 30, 2022 at 10:33 AM ARPA Grants <arpa@topeka.org> wrote:

Good Morning Sarah Fizell,

The Policy and Finance Committee has created specific questions for each organization moving forward with the ARPA Grant Application.

We would like all applicants proceeding forward to know the following:

- If an organization received funding, there will be follow up information requested and all groups are subject to an audit of these funds.
- The deadline to respond to the following questions is Friday, September 9th. NO EXCEPTIONS. Failure to respond by the deadline could eliminate the application from consideration. Responses to questions need to be emailed to ARPA@topeka.org

Questions for both ArtsConnect applications are as follows:

1. Please provide an organizational Chart for your organization.
2. Please provide a project budget for the project/budget program you are seeking funds.
3. Would you be able to take a reduction in the amount you have requested? If yes, please indicate the exact amount.

Specific questions related to the arts program for veterans and first responders:

4. How many years will this specific program be able to operate with these funds?
5. What funding will you use/secure to keep it operating once all ARPA funds are used?
6. How will you ensure that the artists who receive this training actually participate in programs on a regular basis?
7. Do you have access to translation services if needed?
8. Do you have outreach materials in Spanish?
9. Do you have any Black or Latino/Indigenous staff or volunteers?

For specific questions related to the after school song writing program at Boys and Girls Club:

10. How you will continue to fund this program once ARPA dollars are gone?
11. Do you have access to translation services if needed?
12. Do you have outreach materials in Spanish?
13. Do you have any Black or Latino/Indigenous staff or volunteers?

If you have any additional questions, please feel free to reach back out.

Sincerely,

ARPA Grants Application Staff

City of Topeka Department of Administrative and Financial Services

215 SE 7th St., Room 358 Topeka, KS 66603-3914

Office: 785-368-3053

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Sarah Fizell, Executive Director
sarah@artstopeka.org | 785-380-7890
www.artstopeka.org



ARPA Funds Grant Application



Submission date: **29 July 2022, 8:19PM**

Receipt number: **95**

Related form version: **5**

Section I Organization Information

Organization Name **Fellowship & Faith Ministry, Inc.**

Organization Address **708 SE Lime St., Topeka, KS. 66607**

Primary Phone **7853547262**

Primary Email **amistadyfe@yahoo.com**

Primary Contact **Adrienne Martinez**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **Established 63 years ago, granted tax exemption for the past 43 years**

Industry Name **Community Food Service**

What is your organization's mission statement? **To serve, help and enrich the lives of the people of our community through the social action and Christian testimony as a visible expression of our faith.**

Does your organization assist any of the following?
Rental Assistance
Unsheltered Homeless
Transitory Populations
Sheltered Homeless
Other

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	No
Please describe extent of staffing shortages	
Is this organization a nonprofit?	Yes
Has this organization received any of the following?	Paycheck Protection Program
Please Specify the amount recieved from Kansas SPARK/BASE Grants	
Please Specify the amount recieved from Paycheck Protection Program	7,617.00
Please Specify the amount recieved from Shuttered Venue Operations Grant	
Please Specify the amount recieved from Restaurant Revitalization Fund	
Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds	
Please Specify the amount recieved from any other COVID-19 related relief	

Section III Summaries

ARPA Grant Amount Requested	35,000.00
Name the program for which you are applying	Food Assistance - renovate cold food storage

Please describe your organization, its programs and how this program fits in

We are primarily a food bank, serving Northeast Kansas. We also have programs to help the community apply for utility assistance, government assistance, and rental assistance. We provide free VITA Tax Assistance for English and Spanish speakers. We have an English as a Second Language program, plus tutoring for adults as well as children. We also help Hispanic individuals renew their ITIN (Individual Tax Identification Numbers) and help them apply for citizenship. We do a lot of translation of English paperwork into Spanish for our clientele.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

We are asking for this grant to renovate our 1950's building. We would like to rewire the electricity and add a walk-in refrigerator and freezer to serve our 1200 monthly clientele.

How has the pandemic impacted the effectiveness of your organization?

We have gained clientele since the pandemic, but our volunteers are still all here and serving the community.

Please describe how you see the future of your organization and its program post-pandemic

We believe with the renovations we can serve the community better with fresh fruits and vegetables and go on doing so for 25+ years more.

Section IV General Data

Provide a detailed explanation of the proposed program

Being the building was built in 1950, for us to maintain cold storage we need to update the buildings wiring. Instead of running three refrigerators and eight freezers that were meant for home use we must rewire the building and put in a new fuse box. This will provide us with the capacity to put in a walk-in refrigeration unit and walk-in freezer to better serve our community.

Describe what other funding is available and what you have secured, or expect to secure for this project

We are also applying for a fairlife grant to supplement what this grant will not pay for.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

We receive donations of refrigerated and frozen food that we can not keep in cold storage so we try and find an organization that will take what our refrigerators and freezers can not store. If we were to renovate, we would be able to keep the refrigerated and frozen food to distribute it to our clientele. This would enable us to provide healthier food choices.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

There are 7 food pantries in the Topeka area, but we are the only one that always has a Spanish speaking volunteer on the premises and are dedicated to helping the community with its needs.

What donated goods and or volunteer services do you receive that add value to this program?

We receive donated fresh fruits and vegetables three times a week which makes it easier for our clientele to eat healthier. We also get frozen items that the clients can use besides the regular pantry food. Pantry food is provided to individuals every sixty days, but our fruits and vegetables can be picked up three times a week to better supplement our pantry program.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Fellowship's KS SOS Certificate of Good Standing.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years 8

Projected age of 6-12 years 15

Projected age of 13-18 years 15

Projected age of 19-35 years 22

Projected age of 36-59 years 31

Projected age of 60 years and over	9
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Total Individuals	100
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Section V Beneficiary Information - Gender

Men	49
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Women	51
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Transgender	
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Total Individuals	100
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Section V Beneficiary Information - Income Level

At or below 30%	50
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At or below 50%	30
-----------------	----

At or below 80%	10
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Other	
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Income Unknown	10
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Total Individuals	100
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Section VI Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	2
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Percent of Black/African American	17
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Percent of Hispanic	75
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Percent of Asian	
------------------	--

Percent of American Indian/Alaskan Native	4
---	---

Percent of Asian & White	
--------------------------	--

Percent of Black/African American & White	
---	--

Percent of American Indian/ Alaskan Native &
Black/African American

Percent of Asian/Pacific Islander 1

Percent of Other Multiracial 1

Total Percent of Individuals 100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application **Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**

Is not party to legal actions against or from the city, including code enforcement liens

Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents

Is not affiliated with another organization under common ownership/management that has applied for grant cycle

There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title Administrator

Your Signature

Name of signatory: Adrienne Martinez



[Link to signature](#)

STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify, that according to the records of this office.

Business Entity ID Number:

Entity Name: FELLOWSHIP AND FAITH MINISTRY, INC.

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on January 09, 1974, and is in good standing, having fully complied with all requirements of this office.

No information is available from this office regarding the financial condition, business activity or practices of this entity.



In testimony whereof I execute this certificate and affix the seal of the Secretary of State of the state of Kansas on this day of July 28, 2022

A handwritten signature in cursive script that reads "Scott Schwab".

SCOTT SCHWAB
SECRETARY OF STATE

ARPA Funds Grant Application



Submission date: **28 July 2022, 1:38PM**

Receipt number: **68**

Related form version: **5**

Section I Organization Information

Organization Name	Stormont Vail Foundation
Organization Address	1500 SW 10th Ave. Topeka, KS 66604
Primary Phone	785-354-5995
Primary Email	tinalong@stormontvail.org
Primary Contact	tinalong@stormontvail.org
FEIN (Federal Employer Identification Number)	
How long has your organization been in Topeka?	1984
Industry Name	Health Care and Social Assistance
What is your organization's mission statement?	Stormont Vail Foundation provides voluntary gift support for Stormont Vail Health, patient care services, and community health education program in support of Stormont Vail's mission of "Working together to improve the health of our community."
Does your organization assist any of the following?	Unsheltered Homeless Transitory Populations Sheltered Homeless Other

Section II Organization Status

Entity Status (As of Application Date)	Fully Open
Date of anticipated reopening	
Are you experiencing staffing shortages?	Yes
Please describe extent of staffing shortages	As of July 25, 2022, Stormont Vail Health has 564 unfilled positions.
Is this organization a nonprofit?	Yes
Has this organization received any of the following?	
Please Specify the amount recieved from Kansas SPARK/BASE Grants	
Please Specify the amount recieved from Paycheck Protection Program	
Please Specify the amount recieved from Shuttered Venue Operations Grant	
Please Specify the amount recieved from Restaurant Revitalization Fund	
Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds	
Please Specify the amount recieved from any other COVID-19 related relief	

Section III Summaries

ARPA Grant Amount Requested	\$1,000,000.00
Name the program for which you are applying	Building Blocks Childcare Expansion and Renovation
Please describe your organization, its programs and how this program fits in	Stormont Vail Health is an integrated, not-for-profit health care system serving a multi-county region in northeast Kansas. It is comprised of Stormont Vail Hospital, Cotton O'Neil Clinics and Pediatrics, specialty and surgical services, and a variety of ancillary services. It employs some 5,400, including 250 physicians and 275 advanced practice providers, and serves some 215,000 unique patients annually.

Stormont Vail Health is committed to its mission of improving the health of the community by being a national leader in providing compassionate, high quality and efficient integrated care through collaboration that results in a healthier community. Stormont Vail offers the region's only Level II Trauma Center and Level III Neonatal Intensive Care. It is the supporting hospital for eight rural critical access hospitals. Stormont Vail has been recognized as a Magnet organization since 2009 by the American Nurses Credentialing Center. The system is a member of the Mayo Clinic Care Network and is the region's Children's Miracle Network hospital.

In Shawnee County, Stormont Vail employs 3,731 full-time and 854 part-time staff, making it the one of the largest employers in the county.

Since 1993 , Building Blocks has been providing high-quality child care in Shawnee County. A separate not-for-profit organization, it has been solely owned by Stormont Vail Health since 2017 and provides child care for its employees, but enrollment at the center is open to the entire community. The center provides high quality early education and care for children ages 6 weeks to 5 years of age. We also offer a school age program for school age children during the summer to provide care for our working parents. Currently the center is open from 6am to 6pm Monday through Friday, but have plans to expand the hours of operation from 6am to 8pm to accommodate the 12 hour shift health care worker that is critically needed to provide patient care.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

Funding from the City of Topeka ARPA grant program will be used to expand Stormont Vail's Building Blocks child care program through the addition of a second facility. This will expand the program's scope of services from serving 120 children to 321. In

addition, the program will provide extended hours of care to accommodate staff working 12-hour shifts. Stormont Vail is committed to ensuring all its employees can afford this level of care for their children.

The primary long-term benefit for the citizens of Shawnee County is the addition of 201 child care slots and expanded hours of coverage for working parents. Importantly, this project will address the particular need for infant and toddler care by increasing the number of infant rooms from three to eight (57 children) and toddler rooms from six to 12 (130 children).

This expansion also adds to the number of child care center locations available in Shawnee County – which has decreased by eight over the past two years. Our center is unique in that we do all we can within the state guidelines to remain open for our working parents. This includes remaining open during inclement weather (when other centers will close) as well as remaining open for our parents during the pandemic by adding additional safety protocols in consultation with our infection prevention team and KDHE.

This expansion will also address challenges to recruiting and retaining health care professionals. A recent survey of Stormont Vail employees revealed difficulties finding child care, especially for extended or evening hours. Throughout the pandemic, child care has been a particular concern for staff who often had to scramble to find care in cases where their regular provider was unable to provide services due to infection or exposure.

At Stormont Vail Health, having a team of the highest quality, focused and ready employees, who are

confident their children are receiving excellent care is one of our most significant priorities. This Building Blocks expansion is particularly designed for our staff in order to provide the best possible guarantee the necessary levels of staffing for reliable hospital and clinic operations to serve the community.

The Building Blocks program is and will continue to be primarily supported by fees for child care services as well as added financial support from Stormont Vail. It is projected that Stormont Vail will supplement the cost by over \$2 million dollars per year in operational expense plus the added investment in capital for this expansion and construction at a capital cost of over \$5 million.

Currently we provide a 15% discount to our Stormont Vail staff utilizing the center and hope to increase these discounts to make child care more affordable to our working parents. We are evaluating options for both sliding scale based upon income as well as an overall deeper discount program.

How has the pandemic impacted the effectiveness of your organization?

The COVID-19 pandemic created unprecedented disruptions in all sectors, but perhaps none more than health care. At Stormont Vail it forced closures of clinic operations, limitations on surgeries and cancelation of elective procedures, expansion of acute care services to care for more of the sickest in our region, and new policies, procedures and routines in order to keep our staff, patients and our communities safe and well.

While, these challenges created new opportunities and innovations, they also created financial hardships for the health system. However, the lasting impact of the pandemic on Stormont Vail may be the current crisis in health care staffing. It threatens to limit access to lifesaving services offered by hospitals across the nation, and right here in eastern Kansas.

The need to recruit new professionals into the medical field is not new and is well documented. The Association of American Medical Colleges projects that the United States will face a shortage of between 54,100 and 139,000 physicians by 2033. Registered Nursing (RN) openings of 175,900 annually are expected through 2029 according to the Bureau of Labor Statistics. Similar workforce demands exist for Licensed Practical Nurses (LPN) and Certified Nursing Assistants (CNA).

Factors contributing to these shortages include a fewer trained faculty which in turn restricts both nursing and medical school enrollments, changing demographics with larger numbers of adults over age 65, significant segments of the current workforce nearing retirement age themselves, and factors like insufficient staffing and stress that impact job satisfaction and driving many to leave the profession.

The COVID-19 pandemic only exacerbated this situation. The physical and emotional stress of the pandemic has impacted turnover and recruitment. According to a recent survey 24% of RNs would like to transfer to a non-patient care area, 14% would consider leaving the profession and 23% plan to retire earlier than planned. This trend is reflected in Stormont Vail's own workforce, with 497 voluntary resignations since the beginning of 2022.

We have also experienced a dramatic rise in competition for all workers, but especially healthcare staff. Our vacancy rates across the board remain high with 564 unfilled positions. This not only impacts our ability to serve patients and meet the health care needs in the communities we serve, but also places additional stress on our already overburdened staff.

Please describe how you see the future of your organization and its program post-pandemic

While there will always be new facilities, equipment and techniques to acquire that will be necessary for our continued provision of the highest-quality health care services, our biggest challenge to the future of our organization is workforce development.

When we also look to the future, we anticipate a higher number of retirements as compared to new health care workers. Currently, the supply of new graduates coming out of health care programs is not enough to meet the gaps that we currently and will continue to face. Relatedly, we anticipate instructor shortages at health care training and colleges/universities will continue, limiting class enrollments and graduates to meet our country's workforce demand.

In the short-term, Stormont Vail is creating new solutions to maintain a flexible workforce. Our goal is to accept all patients in our community who are needing inpatient care - and to regain financial viability to our acute care operations. We have launched new flex roles that offer opportunities for LPNs, RNs and APRNs currently working in non-acute care or administrative positions to offer a minimum work commitment in designated acute care departments in exchange for additional compensation.

Stormont Vail also has initiatives in place to develop our workforce from both within and outside the organization. Our Career Counselor works with interested entry level employees get the financial and work support they need to advance their career in the medical field. We also have developed partnerships with area high schools, technical schools and universities to provide scholarship and other supports to nursing and allied health students.

The development of additional child care capacity is another creative approach to recruiting and retaining an adequate workforce of health care professionals. Our Building Blocks expansion has the potential of immediately eliminating our staff's current need for 150 child care slots while creating an additional 50 others to meet future needs.

Section IV General Data

Provide a detailed explanation of the proposed program **Renovations are currently underway at Stormont Vail's 515 SW Horne building to become Building Blocks' second location. After this building is complete, phase two of the project will be moving the children from the current Building Blocks location to the newly renovated building, along with accepting additional children, while the original building is remodeled. When the project is complete, infants and our youngest children will receive care at the existing SW Lane location. Older children and summer/after-school camps will be held at the 515 SW Horne location.**

When completed the Building Blocks location on SW Lane will care for 137 children with an anticipated staff of 36 full-time and 10 part-time teachers. The new Building Blocks location on SW Horne will provide services to 184 children with an anticipated 21 full-time and two part-time teachers. The program will employ a minimum of five support staff. The total child care capacity will be 321 children, an increase of 201 over current slots available.

The Kansas Child Care Licensing teacher-to-child ratios will be maintained at all times:

- Infants (6 weeks – 12 months) 1:3**
- Toddlers (12 months AND walking to 2 years) 1:5**
- Toddlers (2 – 3 years) 1:7**

- Pre-school (2 1/2 – to 4 years) 1:10
- Pre-Kindergarten (4 – 5 years) 1:12

Building Blocks I (SW Lane location) deliverables:

- 8 infant rooms (+5)
- 8 toddler rooms (+1)
- New flooring, paint, base and countertops to all of the Infant and Toddlers rooms
- Remodel kitchen (flooring, countertops, dishwasher and paint)
- Repair and add caulking to exterior windows
- Update some mechanical units
- Update access control and security

Building Blocks II (SW Horne location) deliverables:

- 5 toddler rooms
- 5 pre-school rooms
- 3 summer camp rooms (utilized for school age children during the summer and non school months)
- 4 pre-K rooms
- Kitchen
- Indoor Play area
- Outdoor playground
- Storage
- Conference room

Project timeline

- May 2022 – Project start on Building Blocks II (515 SW Horne building)
- November 2022 – Completion of Building Blocks II facility; existing and new children begin services at this location
- November 2022 – Renovation of Building Blocks I (SW Lane building) begins
- March 2023 – Building Blocks I renovation complete
- Spring 2023 – Full occupancy at both locations

Project budget:

- Building Blocks I: Rehab- \$1,136,990 construction,

Equipment \$93,810

**• Building Blocks II: Construction \$3,393,312,
Equipment \$405,000**

**• Total Cost of both Building Block's locations -
\$5,029,772**

(Floorplans and renderings available upon request.)

Describe what other funding is available and what you have secured, or expect to secure for this project

The Stormont Vail Foundation has secured \$48,000 in support of the Building Blocks program. Other requests totaling \$50,000 have been submitted, with additional requests pending. The total cost of the project is \$5,029,772 for capital expense and an additional \$2 million + for annual operational expense.

Stormont Vail Health is committed to ensuring high quality, safe, educational and affordable care is available to its team members. We also support a number of community members with their enrollment in our center.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

A lack of high quality, affordable childcare options is exacerbating a critical shortage of employees in every sector. Many parents must choose to stay home with children, leave children with unlicensed daycare providers or face financial hardships that affect every area of their lives.

According to the 2021 Child Care Supply Demand Report, the State of Kansas is facing a severe shortage of licensed child care providers. Estimates show that less than half of the potential demand in the state is being met.

Child care challenges existed prior to the onset of COVID-19, but the pandemic worsened the situation with more than 800 family care homes lost since 2018. It is estimated that roughly 153,000 children in Kansas need child care, yet only 74,000 spots are available statewide.

In Shawnee County, 39 licensed child care facilities have closed since 2020. This includes eight Child Care Centers, which typically offer the largest capacity. According to a point-in-time report (07/22/2022) provided by Child Care Aware of Kansas, the county is meeting just 41% of the potential demand.

While additional child care options are needed at all age levels, shortages are most acutely felt by parents searching for infant and toddler care. Because the child to staff ratio is lower for younger children, providers must decide if they want to care for more children by accepting fewer infants and toddlers or charge more for younger children. This runs counter to family considerations and often forces them to decide between paying high costs for child care or staying home with their children.

Difficulty obtaining and paying for child care is a factor in recruiting and retaining health care staff. A survey of Stormont Vail staff indicated a need for over 150 additional slots to meet our workforce needs for childcare. As reflected in the state report, the greatest need is for infant and toddler slots. Survey results also revealed a need for extended hours of care and more affordable options.

With the addition a second Building Blocks location we will add some 200 child care slots. We will also look to expand hours of operation to 8 p.m. in order to accommodate 12-hour shift workers. Finally, we are exploring the feasibility of a sliding scale in order to assure all team members can access the high-quality care available at the center. Stormont Vail currently discounts Building Blocks child care rates for all its team members by fifteen percent (15%).

While it is anticipated that the majority of these new child care slots will be filled by the children of

Stormont Vail staff, the net increase in capacity will benefit the entire Shawnee County community. Over time, we anticipate that current child care provider slots will open up and can be filled by other community children. Additionally, any Building Blocks slots not filled by Stormont Vail staff will be opened up to the community.

When fully open, Building Blocks will employ 74 staff. Staff salaries are competitive with midpoints for teacher salaries set at \$17.11/hour (Early Education Teacher 1) and \$19.03/hour (Early Education Teacher 2 – higher education, certification, licensing and experience levels). All staff members meet our hiring standards in a variety of areas including educational qualifications, experience, positive attitude toward children, excellent references and physical stamina. As Stormont Vail team members, Building Blocks employees are eligible for comprehensive group medical, dental and prescription coverage, as well as retirement plans, paid time off, and other benefits.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

The difficulty finding reliable, licensed child care in Topeka and Shawnee County is well documented. For parents the decision to return to work or the type of work they are able to do is dependent on finding care for their children. Without it parents may choose to stay home to care for their children or opt for unlicensed care.

According to A Child Care Aware of Kansas point-in-time-report (07/22/2022) there are 307 licensed child care facilities in Shawnee County. This is down from 346 in 2020, a loss of 39 facilities. From the same report there are 42 child care centers today as compared to 50 two years ago. It is estimated that the desired child care capacity only meets 41% of the potential demand.

Building Blocks has a favorable reputation within the

community. Demand is demonstrated by some 26 children for Stormont Vail and numerous others for the community on our waiting list. Building Blocks is regarded as one of the top centers in the Topeka area for high quality child care.

Stormont Vail is committed to being a strong community partner. This is demonstrated by our leadership on initiatives such as the Shawnee County Community Health Needs Assessment and Community Health Improvement Plan, investments that improve the quality of life for residents such as sponsorship of the Stormont Vail Events Center, Evergy Plaza and blank, and support over the past three years totaling nearly \$1.1 million to area not-for-profit organizations which help meet the diverse needs of our neighbors.

By expanding our Building Blocks program, Stormont Vail will not only be addressing a need identified by our own staff, but one that recognized by political leaders, child care advocates, business owners, and most importantly parents in our community. With support from the ARPA grant program, this is a step Stormont Vail can make to address a critical need that supports workforce development, income growth, and the early education of our children.

What donated goods and or volunteer services do you receive that add value to this program?

Building Blocks does participate in the childcare subsidy programs for many military and other qualifying families offering child care at a discount for these individuals. Building Blocks also has opportunities for volunteers to work in our center through our Stormont Vail Auxiliary and often times supports students at our local universities that are pursuing degrees in early childhood education.

The Stormont Vail Foundation also supports Building Blocks with equipment and supply requests, recently funding nap time cots at a cost of nearly \$4,600.00. The Auxiliary has also helped support our Building Blocks program through donations towards playground and other equipment expense.

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [Certificate of Good Standing_2022_Stormont Vail Foundation.pdf](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years **321**

Projected age of 6-12 years

Projected age of 13-18 years

Projected age of 19-35 years **400**

Projected age of 36-59 years **242**

Projected age of 60 years and over

Total Individuals 963

Section V Beneficiary Information - Gender

Men	480
Women	483
Transgender	
Total Individuals	963

Section V Beneficiary Information - Income Level

At or below 30%	50
At or below 50%	100
At or below 80%	350
Other	463
Income Unknown	
Total Individuals	963

Section V| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	76
Percent of Black/African American	10
Percent of Hispanic	10
Percent of Asian	1
Percent of American Indian/Alaskan Native	1
Percent of Asian & White	
Percent of Black/African American & White	
Percent of American Indian/ Alaskan Native & Black/African American	

Percent of Asian/Pacific Islander	
Percent of Other Multiracial	2
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due
- Is not party to legal actions against or from the city, including code enforcement liens
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle
- There are no potential conflicts of interest that impact receiving this award

Section VIII Applicant Signature

Title **President & Executive Director**

Your Signature **Name of signatory: Amy Burns**



[Link to signature](#)

Responses to Follow-up Questions
City of Topeka ARPA Funds Grant Application
Stormont Vail Foundation – Building Blocks Childcare Expansion
Sept. 9, 2022
Tina Long (tinalong@stormontvail.org / 785-354-5995)

1. **Please provide an organizational Chart for your organization.**
 See attached org charts for both the Stormont Vail Foundation and Building Blocks.
2. **Please provide a project budget for the project/budget program you are seeking funds.**
 See attached project budget for Building Blocks I & II renovations.
3. **Would you be able to take a reduction in the amount you have requested? If yes, please indicate the exact amount.**
 Yes. We propose at least \$500,000 (50% of requested amount).
4. **What is the current balance of funds your foundation has?**
 The Stormont Vail Foundation assets total \$34.7 million (7/31/2022). Of this, approximately \$26 million is donor restricted. The Foundation’s Endowed Funds Spending Policy allows the release of 0% to 5% of each endowed fund at the mid-point of each fiscal year. For the upcoming FY2023 (Oct. 1, 2022 – Sept. 30, 2023) the Foundation is budgeted for a 4% release.

5. **What is the fee charged for your childcare?**
 Following is the 2022 fee schedule. The 2023 rate schedule has not been set.

Weekly Rates	2022 SVH Rate	2022 Community Rate
Infants	\$268	\$309
Toddlers	\$204	\$243
Preschool / Pre-K	\$187	\$220

6. **Is there a sliding scale?**
 We do not offer a sliding scale. In 2023, Stormont Vail will be funding \$2.8 million for child care expenses for full-time team members with children enrolled at Building Blocks. This is estimated to cover 50% of the regular (community) weekly rate.
7. **Will slots be left open for those not working within the Stormont system? If so, what will be the cost?**
 Any slots unfilled by the children of Stormont Vail employees will be made available to the community. These slots will be charged the full regular rate.
8. **As part of this funding, would you be willing to guarantee a specific percentage of slots would be open for non-Stormont Vail personnel? If so, what percentage?**
 Our intent is to reserve Building Blocks daycare slots for Stormont Vail Health employees. We anticipate the vast majority of which will be Shawnee County residents (92% of current enrollment

are Shawnee County households). The purpose for this is to offer a benefit differentiator in order to attract additional health care staffers to the community in order to alleviate a critical shortage and continue to adequately meet the health care needs of the community in the manner of which is expected.

Specifically, the addition five infant rooms and six toddler rooms, as well as accommodating 12-hour shift workers, is designed to maximize the recruitment and retention of necessary levels of health care staff for Shawnee County. Additionally, the reduced rate for Stormont Vail employees will mean all team members can access the high-quality care available at a center location which is reliably open even in instances of inclement weather and some holidays. This is particularly important for hospital based staff who still must report to work as the facility never closes.

Though the Building Blocks slots will likely be filled by the children of Stormont Vail employees, we believe the net increase in capacity by 200 child care slots will greatly benefit the entire Topeka/Shawnee County community. While it is impossible to know whether Stormont Vail staff will chose to move children currently being served by other providers to Building Blocks, we believe over time current child care provider slots will open up and can be filled by other community children. And, any Building Blocks slots not filled by Stormont Vail staff will be opened up to the community.

Stormont Vail's investment in a second Building Blocks location underscores our commitment to being a good community partner. While funding through an ARPA grant will greatly assist with the initial construction costs, Stormont Vail is committed to providing operational support for the facility for years to come ensuring an important child care resources remains available. Over the course of 20 years, this means quality childcare for an estimated 4,000 more children. In this way, ARPA funding will have a long and lasting impact on our community.

9. What are the foundations thoughts on why the amount of Black and Brown children is so low? (10% for each group)

We can only hypothesize on possible reasons for the enrollment of Black and Brown children at Building Blocks:

- The lower percentage of Black or African American and Hispanic or Latino employees at Stormont Vail (see question 11).
- The high cost of child care, even with the current 15% rate reduction.
- The limited number of infant and toddler slots currently available.
- The lack of extended hours for 12-hour shift workers.
- A desire to have child care provided by relatives or known caregivers.

We recognize the need to increase diversity within our workforce. We are making concerted efforts through recruitment within the community to reach out to minority populations. Among these are our efforts with TCALC and Washburn Tech to assist students interested in a career in health care to get the support they need through scholarships, internships, and other supports.

The Building Blocks expansion and proposed 50% rate reduction will alleviate some of potential hindrances to Black and Brown families enrolling their children in Building Blocks, but it is not possible to say that this will make a significant difference given other child care options.

10. Do you have ability for translation services if needed? Are your reading materials in Spanish?

Translation services are not available on site at Building Blocks but if needed are available through Stormont Vail Health. However, we currently have several Spanish speaking teachers who can also serve as a resource. Our application is not currently available in Spanish, however materials and forms from outside organizations (such as our food program, CACFP) are available in Spanish. We do have Spanish language books in our classrooms.

11. Do you have any Black or Latino/Indigenous staff or volunteers?

Stormont Vail is committed to developing diverse, inclusive and equitable (DEI) culture. Among our priorities are developing policies and practices that advance DEI goals, elevating and enhancing DEI efforts, and increasing diversity in leadership. We have a DEI department within Stormont Vail that is responsible for leading efforts and regularly evaluating our progress. While we have made strides towards these priorities, like many organizations in our region, we recognize this is a journey and there is more work to be done.

Stormont Vail’s system wide (13 northeast Kansas counties) racial breakout is provided below. Data for Shawnee County only Stormont Vail locations is not available at this time.

The number of White employees (76.56%) mirrors that of White alone, not Hispanic or Latino Shawnee County residents (72.9%) per census data. A significant issue is that of data collection with the second highest percentage (13.91) being no response.

Race/Ethnicity	Count	Percent
White (United States of America)	4418	76.56%
No Response	803	13.91%
Two or More Races (United States of America)	151	2.62%
Black or African American (United States of America)	206	3.57%
Asian (United States of America)	103	1.78%
I do not wish to answer. (United States of America)	30	0.52%
Native Hawaiian or Other Pacific Islander (United States of America)	8	0.14%
American Indian or Alaska Native (United States of America)	52	0.90%
Total	5771	100%

Hispanic or Latino	Count	Percent
Yes	381	6.6%
No - No Response	5390	93.4%
Total	5771	100.0%

Our current Building Blocks employee demographic data is provided below. This group is more diverse than system wide. Of note is the number of Hispanic or Latino employees (7 or 13.5%).

Race/Ethnicity	Count	Percent
White (United States of America)	37	71%
No Response	6	12%
Two or More Races (United States of America)	4	8%
Black or African American (United States of America)	3	6%
Asian (United States of America)	1	2%
Native Hawaiian or Other Pacific Islander (United States of America)	1	2%
I do not wish to answer. (United States of America)	0	0%
American Indian or Alaska Native (United States of America)	0	0%
Total	52	100%

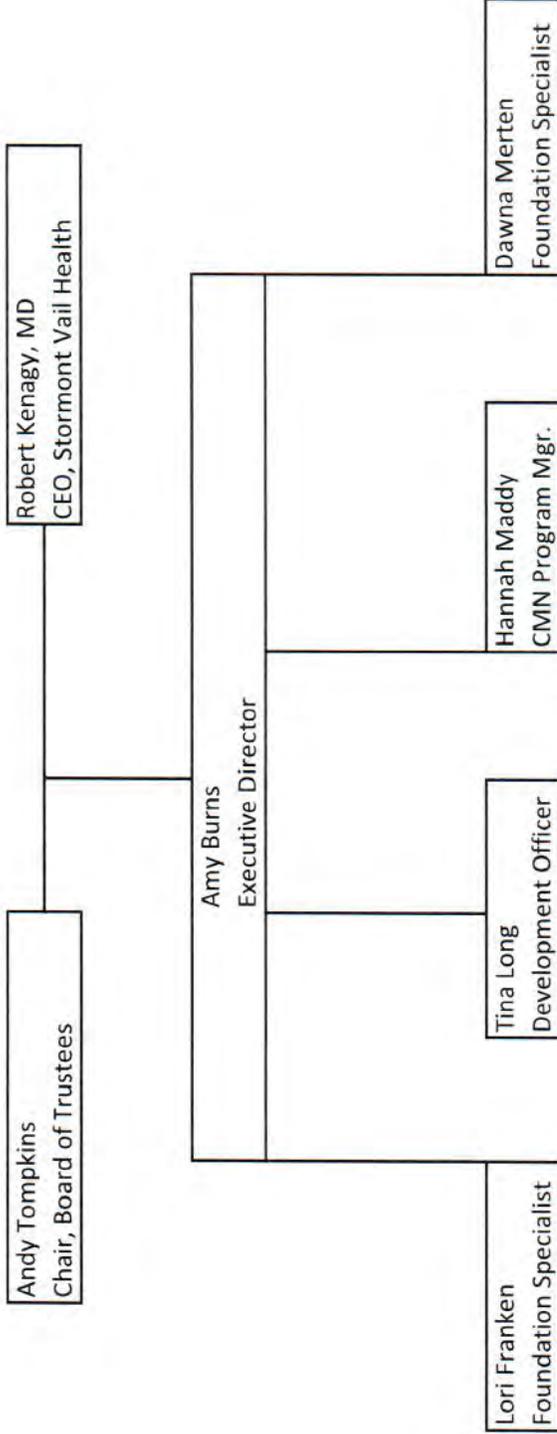
Hispanic or Latino Count	Count	Percent
Yes	7	13.5%
No - No Response	45	86.5%
Total	52	100.0%

While we do not ask/track the race or ethnicity of our volunteers, within the Stormont Vail system we do have many Black/Latino/Indigenous volunteers. At this time, the five volunteers who have been placed at Building Blocks appear to be white.

Project Budget
Building Blocks I & II Expansion & Renovation
Stormont Vail Foundation

Building Blocks I & II	6/2/2022	II BID	I BUDGET
Square Footage			
Construction Manager Fees			
A/E Design Fees		\$95,500	
MEP Fees		\$83,000	
Structural Fees		\$5,500	
Civil Fees		\$27,100	
A/E Reimbursables			
Builders Risk Insurance		\$25,000	
Building Permit		\$0	
Utilities		\$0	
Survey		\$0	
Soil Borings		\$0	
Telecom/Data Cabling		\$0	
Security Camera System		\$43,956	
Mecoshades		\$23,000	
Signage		\$3,500	\$2,000
Locks		\$3,500	
Prints of Drawings			
Landscaping		\$18,000	
Misc Construction		\$40,000	
SV Labor and Misc. Expenses		\$25,000	\$9,600
Capitalized Interest			
Fire Sprinkler Work		\$232,807	
Sub-Total		\$625,863	\$11,600
GMP		\$2,530,915	\$991,390
Construction Contingency		\$ 236,534.00	\$104,000
Total Price from Contractor		\$2,767,449	\$1,095,390
SV Contingency		\$0	\$30,000
Total estimate for construction		\$3,393,312	\$1,136,990
Furnishings and Equipment		\$405,660	\$93,810
Total Project Cost		\$5,029,772	

**Stormont Vail Foundation
Organizational Chart**



BUILDING BLOCKS ORGANIZATION CHART

DARLENE STONE

Board of Directors, President

SARAH ELSEN

Board of Directors, Vice President/Secretary

Mike Kongs

Board of Directors, Treasurer

KEITH GRIFFIN

Board of Directors, Board Member

SARAH ELSEN

Administrative Director

Misti Hight

Director

Jessica Davis

Assistant Director

Roy Garcillano
Department Assistant

Early Education Teachers

Paula Alejos, Hannah Atakpa, Joselyn Balmes, Rene Brown, Shyanne Buckley, Naomi Cooper, Madison Dees, Tamara Dehn, Ramona DeLaGarza, Trinity Dilliehunt, Debra Dunn, Kristin Edwards, Glenna Ellis, Mary Ellis, Samantha Espinoza, Sarah Forrer, Alexandra Gomez-Simecka, Riley Graff, Jeanette Hamlin, Anna Harder, Debra Harvey, Del Harvey, Kelsey Herman, Rebekah Lewis, Kiya Lohman, Sue Lohman, Areli Lopez-Hernandez, Faith Marney, Emireliz Marquez-Escribano, Brooklyn Michaelis, Jenna Osborn, Madelyn Owings, Haleigh Parks, Sydnie Peterson, Kelley Richardson, Abigail Scheideman, Dyranique Stewart, Grace Thomas, Carmen Tibbits, Mary Tibbits, Angie Vickery, Isabella Wamego Martinez, Nicole Ward, Rebecca Ware, LonnJe Watson, Barbara Wheeler, Morgan Williamson

ARPA Funds Grant Application



Submission date: **31 July 2022, 8:02PM**

Receipt number: **18**

Related form version: **5**

Section I Organization Information

Organization Name **The Gil Carter Initiative, Inc.**

Organization Address **2620 SE 23rd Street
Topeka
Kansas 66605**

Primary Phone **7852609195**

Primary Email **gcarterinitiative@gmail.com**

Primary Contact **Erma Forbes**

FEIN (Federal Employer Identification Number)

How long has your organization been in Topeka? **The Gil Carter Initiative, Inc. has been in Topeka for 7 years**

Industry Name **NAICS 62**

What is your organization's mission statement? **The mission of the Gil Carter Initiative Inc. is to enhance the development, dignity and quality of the lives of, but not limited to members of the community; through specialized education in diverse areas, focusing on socioeconomically challenged children and young adults regardless of their race or religion.**

Does your organization assist any of the following? **Other**

Section II Organization Status

Entity Status (As of Application Date)	Open but Reduced Hours
Date of anticipated reopening	
Are you experiencing staffing shortages?	Yes
Please describe extent of staffing shortages	To the COVID issue affected most of my staff member who were either ill or unable to work.
Is this organization a nonprofit?	Yes
Has this organization received any of the following?	
Please Specify the amount recieved from Kansas SPARK/BASE Grants	
Please Specify the amount recieved from Paycheck Protection Program	
Please Specify the amount recieved from Shuttered Venue Operations Grant	
Please Specify the amount recieved from Restaurant Revitalization Fund	
Please Specify the amount recieved from COVID-19 Economic Injury Disaster Plan Funds	
Please Specify the amount recieved from any other COVID-19 related relief	

Section III Summaries

ARPA Grant Amount Requested	75.000
Name the program for which you are applying	Health and wellness with emphasis on childhood obesity and food insecurity.
Please describe your organization, its programs and how this program fits in	The Gil Carter Initiative Inc. is a 501(C)3 non-profit organization a Kansas credentialed organization. The Gil Carter Initiative Inc. is currently housed in two building totaling 25,000 sq ft.in East Topeka. These buildings were previously the home of the local youth detention center. The buildings are structurally very sound, but they are not without challenges. The

organization was named after Mr. Gil Carter who was inducted into the Shawnee County baseball hall of fame in 2015. Mr. Carter was honored for his historic baseball homerun of 733 feet, the longest homerun in the history of baseball. He mentored kids throughout Topeka doing whatever he could to help direct or redirect these children towards success. It was with this in mind that The Gil Carter Initiative was established.

The Gil Carter Initiative, Inc. believes that diverse educational exposure is most advantageous in teaching someone a skill in preparation for the future. At Gil Carter Initiative we try to make this a reality by providing educational opportunities in the area of culinary arts, horticulture, music, computer science, health and wellness and more. We are deeply concerned about childhood obesity and the lack of attention it generates in relationship to the havoc it creates in the lives of children and their families. Paired with childhood obesity is the issue of food insecurity. We believe that both childhood obesity and food insecurity need to be addressed concurrently. When there is a lack of nutritious ingredients due to cost or availability, often time individuals rely on cheap, high calorie foods with little nutritional value. This program will help to provide visibility to one of the deadliest of killers of our children. Gil Carter Initiative believe that the health of individuals cannot be over emphasized, especially the health of the children, as children do grow up to become adults, sick adults, who would be a great financial strain on both the family and the community or grow into healthy, vibrant and productive adults. To the Gil Carter Initiative there is no doubt of the choice that needs to be made. Childhood obesity is not properly addressed in our community and the result is sad and devastating. The Gil Carter Initiative needs assistance in addressing this issue and the mounting medical and social problems childhood obesity generates. We

have the program by which to successfully address the problem.

Please describe how receiving these funds will provide long-term benefits for the citizens of the community, and how the program will be sustained after the grant has been awarded

These funds would assist in advancing the causes our organization is trying to address. Gil Carter Initiative is dedicated to improving the quality of life of those we serve. Like advisers excel the four key pillars that make up our community engagement efforts, Children and Education, Poverty, Hunger and Financial Literacy are basic and priceless. This money would enable us to both upgrade the physical structure of the building and assist us in providing a well-furnished culinary classroom with all the modern convenience which would enable us to adequately teach culinary arts with emphasis on health and wellness. After completion the particpance would have a choice of continuing further studies into a career in culinary arts or making this a steppingstone toward a healthy lifestyle for the entire family. The funds will also assist us in equipping our greenhouse with adequate small fruits and vegetables all year round, providing fresh produce which would supply the local food organizations in Topeka and furnish our own kitchen, "from farm to plate" and to finance the installation of city water in our food forest. The money would enable The Gil Carter Initiative to install the much-needed solar system moving forward into using more cost-effective clean energy. Addressing childhood obesity is a project that would alter lives and provide positive results for a lifetime.

The program would be sustained by partnering and collaborating with other organizations, seeking other sources of grants, donations, conducting fundraisers and selling produce form the greenhouse and from our food forest on 6th street. Gill Carter Initiative is partnering with Giving Grove from Kansas City to cultivate a fruit orchid on six street where we will have added vegetables during the summer months. We also have volunteers who supervise the participants, clean up and assist where needed.

How has the pandemic impacted the effectiveness of your organization?

The pandemic has affected the Gil Carter Initiative like many other organizations in a very negative way. Materials and food cost has dramatically increased, adding additional stress to the already depressed financial resources. Many of our programs were placed on hold and auxiliary help was almost to a standstill. Another issue we had to deal with was the reduction in revenue limiting the available resources to renovate the properties and conduct more programs. However, we have managed to survive nicely with no lasting repercussion. Much of our work and activities were held outdoors, which was very helpful.

Please describe how you see the future of your organization and its program post-pandemic

Despite the pandemic, the future looks very promising. Revenue is being generated slowly but steadily. Many organizations and individuals are offering services and financial support. This grant will do much to get us where we need to be. We have teamed up with K-State Extension and other professionals to execute our programs. We are just about to erect our all-season greenhouse, establish the fruit orchid, conduct more programs, serve meals to children, hold seminars on COVID prevention and management, continue with the renovation and improvement to our building, participate in the city of Topeka lawn-mowing pilot program and much more.

Section IV General Data

Provide a detailed explanation of the proposed program

The issue of food inaccessibility for Kansans is of enormous concern. We will be administering essential programs, collaborating with communities and organizations to help Kansans find safe, affordable fresh fruits and vegetables they need and the dignity

they deserve. We have been and would continue targeting childhood obesity and the numerous health challenges it generates. Medical personal, nutritionist, exercise experts and volunteers will hold lectures, conduct physical assessments, cooking demonstration and daily physical exercise periods according to the ability of the participants. The attendees will be screened by medical personnel. They will be instructed and supervised by trained exercise experts. We are in the process of establishing a large greenhouse to provide fresh fruits and vegetable all year round. Gil Carter Initiative will be collaborating with K-State extension to teach horticulture, health and wellness The enrollee will learn basic gardening skills and techniques and have the opportunity for practical experience in home gardening including how to secure natural pesticides to retain the integrity of the products. They would be taught to grow different produce at home forming an exchange program where participants would share products with each other. A selected space within the outdoor garden area would be reserved for a picnic site where the elderly can sit or just rest and enjoy the surroundings while visiting and bonding with the children. Here we would strategically position comfortable outdoor benches where participants would share products with each other. Gil Carter would also continue to provide healthy meals for the home-bound, supplementing meals on wheels not duplicating. Although our focus is on childhood obesity, we know that the parents have to receive the knowledge to effectively assist the children. COVID19 education on safety and preventative measures will be explored in order to directly support Kansas' response to and recovery from the COVID-19 pandemic and strengthen Kansans' resilience.

Describe what other funding is available and what you have secured, or expect to secure for this project

Gil Carter Initiative have secured funding from AARP to assist with the installation of the greenhouse. We have collaborated with and have received financial and in-kind donations from both individuals and organizations. It is our plan to continue to seek funding and support from other federal and state funds or grants and from local fundraising efforts.

Describe the community need that this proposal addresses and how it is relative to what you are trying to accomplish

Achieving food security has been ongoing priority for many partners in Shawnee County. While progress has been made to reduce food insecurity, the COVID-19 pandemic may have reversed many of these gains. Many families have to make decisions between buying food and paying for other essential household needs like electricity and water. To achieve lasting reductions in rates of food insecurity, efforts will need to continue focusing on addressing the risk factors for food insecurity such as poverty. Shawnee county Health Department Key Findings states: “In 2019, Shawnee County overall food insecurity rate of 11.6 percent was similar to Kansas (12.1 percent) but far from the Healthy People 2030 goal of 6.0 percent. • In 2019, approximately 1 in 6 (16.7 percent) children in Shawnee County were food insecure. • The two ZIP Codes (66603 and 66612) with the highest rates of both food insecurity (29.2 percent and 28.9 percent in 2019) and poverty (37.8 percent and 37.6 percent according to 2015-2019 5-year estimates) in Shawnee County were both located in Central Topeka. • In 2019, there were 11 census tracts designated as food deserts in Shawnee County, two more than when Shawnee County set the CHIP 2022 goal of reducing food desert tracts from nine to eight tracts. About half (52.3 percent) of all eligible Shawnee County Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) participants received benefits. according to 2017-2019 3-year estimates. It is widely documented that in low-income

neighborhoods starvation and malnutrition is responsible for many nutritional and health issues including childhood and adult obesity. Although in the wealthier neighborhoods' obesity is also identified as a health concern paired with malnutrition and nutrient deprivation. According to the CDC, 1 in 5 children and adolescents in the US have the problem of obesity and its medical challenges that works out to be 19.3\$ or 14.4 million children. Accounting 13.4% among 2–5-year-old, 20% among 5-11 and 21% among 12-19 years old. Issues resulting from childhood obesity includes high blood pressure, risk of diabetes, risk of apnea, joint and musculoskeletal issues, psychological issues, social problems like bullying and stigma. In 2020 the WHO-UNICEF published a report "A future for the world's Children" showed new threats to children's health and provided recommendations to ensure their health now and in the future. They provided several specific suggestions and termed obesity in children as an epidemic. Based on data from prior similar programs the completion rate averaged 98%. Health status improved by 50% in 6 weeks and 75% in eight weeks.

There are 124,000 citizens in Topeka with approximately 32,000 kids 0-19 years old with the Median age of 37. With these funds we would be able to conduct our programs and have the possibility of reaching 124,000 citizens in Topeka with approximately 32,000 kids 0-19 years old with would be impacted.

Discuss whether this service is duplicated by another agency, and if so, address why this duplication is justified based on community need

Gil Carter Initiative has been in operation for 7 years. Over that period of time based on information gathered and the observations of services in the community indicates that there is no duplication of the type of service we provide. There are several programs targeting some aspect of childhood obesity. However, we are very excited to say that we are extremely fortunate to site our program as the best we have seem. Although it saddens the Gil Carter Initiative to conclude that the issue of childhood obesity and food insecurity have not been dealt with more aggressively. This has led us to conclude that the community will be exceptionally served by the diligent delivery of our services that would become more available and accessible through this grant.

What donated goods and or volunteer services do you receive that add value to this program?

Giving Grove from Kansas City have contracted with The Gil Carter Initiative to provide (20) twenty fruit trees to initiate our fruit orchard. Several volunteers have donated time and services to The Gil Carter Initiative. The Topeka Community foundation have donated a commercial stove. Resers, Walmart and Dillons have all donated fresh fruits and vegetable

Section V Required Documents

Kansas Secretary of State Certificate of Good Standing [20220731_181143.jpg](#)

File Checkbox

Kansas Secretary of State Certificate of Good Standing

Section VI Beneficiary Information - Age Group

Projected age of 0-5 years	5
Projected age of 6-12 years	15
Projected age of 13-18 years	60

Projected age of 19-35 years	10
Projected age of 36-59 years	0
Projected age of 60 years and over	0
Total Individuals	90

Section V Beneficiary Information - Gender

Men	41
Women	45
Transgender	4
Total Individuals	90

Section V Beneficiary Information - Income Level

At or below 30%	49
At or below 50%	43
At or below 80%	3
Other	3
Income Unknown	2
Total Individuals	100

Section V| Beneficiary Information - Racial/Ethnic Composition

Percent of White (non-Hispanic)	30
Percent of Black/African American	20
Percent of Hispanic	20
Percent of Asian	5
Percent of American Indian/Alaskan Native	5

Percent of Asian & White	3
Percent of Black/African American & White	5
Percent of American Indian/ Alaskan Native & Black/African American	2
Percent of Asian/Pacific Islander	5
Percent of Other Multiracial	5
Total Percent of Individuals	100

Section VII Declaration of organization owner (Applicant)

I certify that the organization identified in this application

- Is within the incorporated City limits of Topeka and is up-to-date in all payment of all state and local taxes which may be due**
- Is not party to legal actions against or from the city, including code enforcement liens**
- Agrees not to create any cause of action by or on behalf of the Applicant against the City of Topeka, its officers, elected officials, employees, or agents**
- Is not affiliated with another organization under common ownership/management that has applied for grant cycle**
- There are no potential conflicts of interest that impact receiving this award**

Section VIII Applicant Signature

Title	President
Your Signature	<p>Name of signatory: Erma Forbes</p>  <p>Link to signature</p>

**STATE OF KANSAS
OFFICE OF
SECRETARY OF STATE
SCOTT SCHWAB**

I, SCOTT SCHWAB, Secretary of State of the state of Kansas, do hereby certify according to the records of this office.

Business Entity ID Number: [REDACTED]

Entity Name: THE GIL CARTER INITIATIVE INC.

Entity Type: DOM:NOT FOR PROFIT CORPORATION

State of Organization: KS

was filed in this office on December 28, 2015, and is in good standing, having complied with all requirements of this office.

No information is available from this office regarding the financial condition, activity or practices of this entity.



In testimony whereof I execute this certificate
the seal of the Secretary of State of the
on this day of July 28, 2022

**SCOTT SCHWAB
SECRETARY OF STATE**