



CITY OF TOPEKA

DEVELOPMENT SERVICES USE ONLY: DATE: _____ PERMIT FEE: \$ _____

APPLICATION # _____

DEVELOPMENT SERVICES DIVISION

620 SE MADISON | 3RD FLOOR | TOPEKA KS 66607 | 785-368-3704

SUBMIT ALL REQUIRED DOCUMENTS TO: DSDpermits@topeka.org

ELEVATOR PERMIT APPLICATION

Project Address: _____

Estimated cost of Construction: \$ _____

Type of Work

- New construction
Building Addition
Elevator at existing shaft
Other: _____

Type of Building

- Principal Building
Accessory Structure
Other: _____

Applicant Name: _____

I am the:

- Property Owner
Contractor
Other: _____
Employee of:
Owner
Contractor
Elevator Contractor
Other

Property Owner:

- Name: _____
Company Name: _____
Address: _____
City/State/Zip: _____
Phone: _____
Fax: _____
Email: _____

Contractor - required to be licensed with the City of Topeka:

- Company name: _____
Contact/Phone: _____
City License#: _____
State License or Registration: _____

Architect/Engineer:

- Contact: _____
Company: _____
Address: _____
City/State/Zip: _____
Phone(s): _____
Fax: _____
Email: _____

Is the property on any register of historic places? Yes No Is the property in a designated floodplain? Yes No

Review: Approved: _____ Date: _____

Disapproved: _____ Date: _____



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Permit Fees

In accordance with the ASME A17.1-2013 and Chapter 30 of the 2015 Building Code, ELEVATORS AND CONVEYING SYSTEMS a fee for each permit or certificate of inspection shall be paid to the City of Topeka as follows:

- **New Installations*:**
 - Passenger or freight elevator, escalator, moving walk:
 - Up to and including \$40,000 of valuation - \$89.00
 - Over \$40,000 of valuation - \$89.00 plus \$1.65 for each \$1,000 or fraction thereof over \$40,000

- **Dumbwaiter or Private Residence Elevator*:**
 - Up to and including \$10,000 of valuation - \$25.00
 - Over \$10,000 of valuation - \$25.00 plus \$1.65 for each \$1,000 or fraction thereof over \$10,000

- **Major Alterations*:**
 - Fees for major alterations shall be as set forth in the Topeka Municipal Code Article 14.20.060 reference 109.7 table.

- **Annual certificates of inspection*:**
 - For each elevator \$50.00
 - For each escalator or moving walk \$35.00
 - for each commercial dumbwaiter \$20.00

(Each escalator or moving walk unit powered by one motor shall be considered as a separate escalator or moving walk.)

Installation fees include charges for the first year's annual inspection fee and charges for electrical equipment on the conveyance side of the disconnect switch.

*NOTE: Please include an additional \$3.00 technical services fee for EACH permit application.

The licensed elevator contractor shall be responsible for the installation on the subject property and by signature hereby certifies the information provided to be true and correct and agrees to comply with all pertinent City of Topeka Codes, ordinances and regulations.

Owner Signature: _____ Date _____

Contractor Signature: _____ Date _____