



CITY OF TOPEKA

CITY COUNCIL COMMITTEE
MEETING MINUTES

PUBLIC INFRASTRUCTURE COMMITTEE

CITY COUNCIL
City Hall, 215 SE 7th Street, Suite 255
Topeka, KS 66603-3914
Tel: 785-368-3710
Fax: 785-368-3958
www.topeka.org

Date: June 12, 2024 - SPECIAL MEETING
Time: 10:30 a.m.
Location: Virtual Attendance Only via Zoom

Committee members present: Council members Sylvia Ortiz (Chair), David Banks, and Neil Dobler

City staff present: Fire Chief Randy Phillips, Interim City Manager Richard Nienstedt, Senior City Attorney Brandy Roy-Bachman

Call to Order

Chairwoman Ortiz called the meeting to order at 10:30am. Committee members introduced themselves.

Approval of May 21, 2024 Meeting Minutes

Committee member Banks made a motion to approve the May 21, 2024 meeting minutes. Committee member Dobler seconded. Motion approved 3-0-0.

CIP Projects over \$250K - Fire Apparatus

Fire Chief Randy Phillips introduced an item that he is seeking approval from the Committee. The total project budget is \$2,129,128. It is part of the 2027 CIB, that was approved by the Governing Body in April. As this project exceeds the \$250K threshold, it is required to be vetted and approved by the Public Infrastructure Committee and the Governing Body.

The cost breakdown is as follows:

- Apparatus cost: \$1,961,000
- Hose & Loose Equipment for both apparatus: \$114,000
- Bond Issuance: \$54,000

Chief Phillips explained that this project is to purchase two (2) engine company apparatus as part of the Fleet Replacement Program for 2027. The City was informed by the vendor that, in order to ensure delivery of the apparatus during 2027, the Purchase Order (PO) would need to be submitted to them by the end of June. Because the City bonds the apparatus, the requirement is that the equipment must be on-site the year of the bond issuance.

Committee member Banks referenced past contracts with apparatus businesses and they had not been of sufficient standard. He inquired who the builder of this apparatus would be? Chief Phillips responded that Pierce Manufacturing from Appleton, WI is the builder of the apparatus, and the City works with their local dealer, Conrad Fire Equipment out of Olathe, KS to obtain the apparatus. He noted that the City has placed the last number of orders for apparatus with Pierce Manufacturing.

Chairwoman Ortiz inquired which station this apparatus would be assigned to? Chief Phillips was not sure at this time. He noted that, between now and 2027, there are five (5) other engine company apparatus that will be coming in. Anytime new apparatus arrive, a team from the Fire Department meets with the Fleet shop prior to arrival to review where the oldest apparatus are, if there are apparatus that have been having higher than normal maintenance costs and getting those out first. Depending on where those locations are, the new apparatus will be assigned to those stations.

MOTION: Committee member Dobler made a motion to approve the request. Committee member Banks seconded. Motion approved 3-0-0.

Adjourn

Chairwoman Ortiz adjourned the meeting at 10:36am.

This meeting can be viewed online at: <https://youtu.be/7SZtpOWofD0>