



# City Council Committee Meeting Notice

---

CITY COUNCIL  
City Hall, 215 SE 7th Street, Suite 255  
Topeka, KS 66603-3914  
Tel: (785) 368-3710  
Fax: (785) 368-3958  
[www.topeka.org](http://www.topeka.org)

**Committee:** Public Health & Safety  
**Meeting Date:** October 25, 2022  
**Time:** 1:00pm  
**Location:** **Executive Conference Room; 3<sup>rd</sup> Floor City Hall 215 SE 7<sup>th</sup> Street** (*virtual attendance option also available*)

## Agenda:

1. Call to Order
2. Approve October 14, 2022 Meeting Minutes
3. General Calendaring for the Committee remainder 2022/2023
  - a. Changing Our Culture of Property Maintenance
  - b. Homeless (once, mid-year)
4. Changing Our Culture of Property Maintenance - Policy & Procedures Track
  - a. Karen Black/May 8 Consulting Report - Feedback, any items to add (consolidated task plan to be settled in December)
  - b. Action Items to address in 2022 - Discussion, possible action
    - 1) LLC
    - 2) Municipal Court Costs and Fees
    - 3) Retaliatory Eviction
  - c. Action items to prepare by November 15 for December meeting
    - 1) Vegetation Ordinance - Policy & Admin (primary discussion for December?)
      - a) Text of revised IPMC Section
      - b) Standard PMC Operating Procedures - revisions
      - c) Forestry Ordinance
      - d) Interface Procedures PMC/Forestry
      - e) Phase-in vision
    - 2) IPMC (Round 1) - Anything immediate
    - 3) Fire/PMC Plan for Multi-unit - Admin - Report
    - 4) Training Plan for 2023 - Admin - Report
    - 5) Resource Lists - Admin - Report
      - a) Housing

*\*\*\*In person and virtual attendance options are available. Please contact the Council office by 5:00pm 10/24 to request the Zoom link. \*\*\**

- b) Overall
- c) Action items for prep, then progress in 2023
- d. Action Items for Preparation late 2022, work and action March - June 2023
  - 1) Vacant Properties - Codes & Admin
    - a) Coordination of Fire, Property Maintenance, Police and Citizens - Codes, Communication, Administrative Procedures and Partnerships
    - b) Review Vacant Property Ordinance
    - c) Shawnee County Tax Sales
  - 2) Website Changes, including Spanish - Admin
  - 3) Rehab Regulations - Admin; possible Policy
  - 4) IPMC (Round 2) - any other changes to propose
- 5. Changing Our Culture of Property Maintenance - Action Track
  - a. Debrief & Wrap-up 2022 Mowing - Brief report
  - b. Mowing Year 2, Vegetation (including phase-in plan, if needed) and related Education, Outreach & PR - staff and leadership planning Nov/Dec, Set details Jan/Feb for March
- 6. Other Items
- 7. Adjourn

STAFF REQUESTED: City Manager Stephen Wade, Mike Haugen, Hannah Uhlrig, Gretchen Spiker, Monique Glaudé, Travis Tenbrink, Amanda Stanley, Alan Stahl, Richard Faulkner

COMMITTEE MEMBERS: Karen Hiller (Chair) - District 1  
Christina Valdivia-Alcalá - District 2  
Neil Dobler - District 7  
Spencer Duncan - District 8/Deputy Mayor

Contact: Liz Toyne, City Council Assistant      785-368-3710