



CITY OF TOPEKA

CITY CLERK
City Hall, 215 SE 7th St., Room 166
Topeka, KS 66603-3914
(785) 368-3940

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Candidate Petition Circulation Guide

Filing Deadline: OCTOBER 28, 2019 AT 5:00 P.M

Submit Forms to the City Clerk's Office, 215 SE 7th Street, Room 166, City Hall

Complete the top section of the petition form with the candidate's name, office sought and other required information. Make photocopies of the form as needed. Follow the rules for petition circulators and observe the filing deadlines.

Below are the specific requirements for **submitting a petition in lieu of paying the filing fee** for applying to fill a Vacancy of a District Council Member. Please contact the City Clerk's office at 785-368-3940 or cclerk@topeka.org for assistance.

Signature Petition Form

1. Use the attached form entitled "City of Topeka Nomination Petition to Fill a Council Member Vacancy in a Council District 7."
2. Make copies of the form as needed.
3. Complete the form in its entirety.

Affidavit of Petition Circulator Form (*companion document of the petition form*)

1. Make copies of the form as needed.
2. Complete the form in its entirety and notarize.
3. You may use one affidavit form for each page of your petition **or** you may use one affidavit form for the entire petition. **NOTE:** If you use only one affidavit form for the entire petition it must be dated **after** all dates listed on the petition form.
4. If you have multiple people assist you with circulating your petition an Affidavit of Petition Circulator Form must be submitted for **each** person.

Signature Requirements

1. Application for the Office of District Councilmember requires a petition signed by 50 qualified electors of the council district.
2. Some of the signatures submitted on a petition may be invalid. It is advisable to obtain at least 25 percent more than the required number, although this will not guarantee sufficiency.
3. The constitutional qualifications to vote in Kansas include (1) you must be eighteen years of age or older (2) a United States citizen and (3) a resident in Kansas.



City of Topeka Nomination Petition to Fill a Council Member Vacancy in Council District 7

I, the undersigned, affirm that I am a qualified elector of the City of Topeka and reside within Council District No. 7.

Pursuant to Topeka Municipal Code Section 2.15.080, I nominate _____, who resides within Council District 7 to fill the vacancy in Council District No. 7.

	Signature of Signer	Name of Signer (PRINT)	Residence Address	Date
1				
2				
3				
4				
5				
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7				
8				
9				
10				
11				
12				
13				

Affidavit of petition circulator

STATE OF KANSAS

COUNTY OF _____

} ss.

I, _____ ,

Print Name

(check one):

_____ I am the circulator of this petition. I am qualified to circulate this petition and I personally witnessed the signing of the petition by each person whose name appears thereon.

_____ I am the candidate

Signature

Circulator's residence address

Subscribed and sworn to before me this _____ day of _____ , 20 _____ .

(SEAL)

Person authorized to administer oaths

My appointment expires _____ , 20 _____ .

Kansas law states that a petition circulator is a person who is a U.S. citizen, at least 18 years of age, and has not been convicted of a felony, or if convicted of a felony has been pardoned or restored to such person's civil rights.