

**City of Topeka**  
**CITIZEN ADVISORY COUNCIL MEETING MINUTES**  
**Wednesday, May, 01, 2024**  
**6:00 p.m. – 8:00 p.m.**

**In Person; and via Zoom**

**Citizen Advisory Council Vision Statement:** “A community of neighborhoods illuminating collaborative models to foster harmonious and balanced neighborhood communities.”

**Citizen Advisory Council Mission Statement:** “The Citizen Advisory Council is a community of neighborhoods organized to forge available resources to empower, rebuild, and revitalize areas within the city of Topeka.”

AGENDA ITEM	SUMMARY	ACTIONS OR DECISIONS	PRESENTER/RESPONSIBLE
<b>I. CALL TO ORDER, MINUTES &amp; AGENDA</b>	ShaMecha King Simms called the meeting to order at 6:02. April 2024 meeting minutes motion to approve. <ul style="list-style-type: none"> <li>▪ Motion: Jim Edwards</li> <li>▪ Second: Wayne Roberts</li> </ul> May 2024 meeting agenda motion to adopt. <ul style="list-style-type: none"> <li>▪ Motion: Jim Edwards</li> <li>▪ Second: Wayne Roberts</li> </ul>	April 2024 minutes approved.  May 2024 agenda adopted.	<b>ShaMecha King Simms</b> <i>Citizen Advisory Council Vice Chair</i>
<b>II. PRESENTATION</b>	A. Community Violence Intervention Program B. S.A.V.E	Presentations rescheduled for the August meeting with Danielle Twemlow.	<b>Dustin Whyte and Betsy Wiems</b>  <b>Lindsey Anderson</b> <i>Project Manager</i>
<b>III. STAFF UPDATES</b>	A. Neighborhood Improvement Association Support Program Summary 2024 update. <ul style="list-style-type: none"> <li>▪ NIA’s have spent a total of \$8,280 to date.</li> </ul> B. Dreams Neighborhood Improvement Initiatives Program Summary update for 2024.	Bianca will send out this report along with individual budgets to each NIA.	<b>Bianca Burnett</b> <i>Senior Community Engagement Coordinator</i>

	<p>C. Community Engagement By The Numbers</p> <ul style="list-style-type: none"> <li>• 2025 DREAMS application deadline is October 4<sup>th</sup>.</li> <li>• Lifeline information</li> </ul> <p>D. Determining how to use the remainder 2023 CDBG neighborhood support funds from HUD.</p> <ul style="list-style-type: none"> <li>▪ Approved partners were the Community Resource Fair, SOLE Reason, and Diaper Depot.</li> <li>▪ Money could be dispersed as soon as June or July.</li> </ul> <p>E. Neighborhood support funds expenditures.</p> <ul style="list-style-type: none"> <li>▪ Per HUD requirements some activities will no longer be allowed.</li> <li>▪ Community Engagement helped identify activities that would help an NIA to be successful.</li> <li>▪ City manager will approve what activities will be allowed for the NIA.</li> <li>▪ Training will be offered once there is an approved list.</li> </ul>		<p><b>Monique Glaudé</b>  <i>Division Director of Community Engagement</i></p>
<p><b>IV. CAC UPDATES</b></p>	<p>A. None</p>	<p>None</p>	<p><b>ShaMecha King Simms</b>  <i>Citizen Advisory Council Vice Chair</i></p>

<p><b>V. DISCUSSION ITEMS</b></p>	<p>A. Susan has met with the 501 Curriculum administrator.</p> <ul style="list-style-type: none"> <li>▪ Susan is meeting with third grade through Kindergarten teachers about what it is to be a Good Neighbor.</li> </ul> <p>B. Promoting Health and Prevention Causes.</p> <ul style="list-style-type: none"> <li>▪ ShaMecha has volunteered to do a write up pertaining to a health topic for May.</li> <li>▪ Cole Mosier with Historic North Topeka East and Wayne Roberts with Historic Holiday Park have volunteered to do a write up pertaining to a health topic for June and July.</li> </ul>		<p><b><i>ShaMecha King Simms</i></b> <i>Citizen Advisory Council Vice Chair</i></p>
<p><b>VI. ACTION ITEMS</b></p>	<p>NONE</p>		
<p><b>VII. ANNOUNCEMENTS</b></p>	<p>A. 2024 Community Calendar for May</p> <p>B. NOTO is having a sidewalk art event if neighborhood Leaders are looking for ideas for their neighborhood events.</p> <p>C. Susan Duffy announced her intention on running for Shawnee County Treasurer.</p> <p>D. July’s CAC meeting is scheduled for July 10<sup>th</sup>.</p> <p>E. Community Engagement and DEI offices will be moving due to construction. Community Engagement office will be closed during the move with the estimated move date being the first of June. Front entrance of City Hall will be closed and an accessible entrance will be on the east side of the building.</p>		<p><b><i>Open to all CAC members &amp; Guests</i></b></p>
<p><b>VIII. ADJOURN</b></p>	<p><b>Motion to adjourn:</b></p> <ul style="list-style-type: none"> <li>▪ Motion: LaBonna Speakman</li> <li>▪ Second: Jim Edwards</li> </ul> <p><b>NEXT MEETING: June 5, 2024 - HOLLIDAY BUILDING CONFERENCE ROOM, FIRST FLOOR – 620 MADISON, 6:00 P.M. – 8:00 P.M.</b></p>	<p>Motion passes</p>	<p><b><i>ShaMecha King Simms</i></b> <i>Citizen Advisory Council Vice Chair</i></p>

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