City of Topeka
CITIZEN ADVISORY COUNCIL MEETING MINUTES
Wednesday, February 7, 2024
6:00 p.m. – 8:00 p.m.

In Person; and via Zoom

Citizen Advisory Council Vision Statement: “A community of neighborhoods illuminating collaborative models to foster harmonious and balanced neighborhood communities.”

Citizen Advisory Council Mission Statement: “The Citizen Advisory Council is a community of neighborhoods organized to forge available resources to empower, rebuild, and revitalize areas within the city of Topeka.”

<table>
<thead>
<tr>
<th>AGENDA ITEM</th>
<th>SUMMARY</th>
<th>ACTIONS OR DECISIONS</th>
<th>PRESENTER/RESPONSIBLE</th>
</tr>
</thead>
</table>
| I. CALL TO ORDER | Susan McClacherty Called meeting to order at 6:01 p.m. January 2024 meeting minutes motion to approve  
Motion: Jim Edwards  
Second: Jaron Balderes  
February 2024 meeting agenda motion to adopt  
Motion: Sandra Batt  
Second: LaBonna Speakman | January 2024 minutes Approved with item not discussed to be added later  
February 2024 agenda adopted | Susan McClacherty  
Citizen Advisory Council Chair |
| II. PRESENTATION | A. NONE | | |
| III. STAFF UPDATES | A. Community Engagement Division Status & Program Update  
Community Engagement by the Numbers January 2024  
50/50 Sidewalk Repair Program  
Amanda Cisneros updated Role  
2023 Neighborhood Support Fund allocation (Sole Reason, Stay Calm, Diaper Depot, and Teacher Resource Fair)  
Updated NIA Mailing Fees  
Community Action Plan Update  
Request was made to HUD for a list of every approved allowable expenditure. | Share the 50/50 Sidewalk program with your neighbors.  
Temporary Community Engagement Coordinator.  
HUD requires a reallocation of funds | Monique Glaudé  
Division Director of Community Engagement |
| V. CAC UPDATES | A. Introduction of new and returning members | Susan McClacherty  
Citizen Advisory Council Chair |
| VI. DISCUSSION ITEMS | A. Collaboration Projects (Good Neighbor Program)  
B. Resource Fairs  
C. Topic Suggestions for CAC Meetings: Accessory dwelling units, Community development block grant, legal transfer of property, real-estate issues, mental health, diet and nutrient, home improvement resources for 60+, Land bank program, Homelessness, Shawnee County Appraiser, Recycling Center, Public Works, Health and prevention.  
D. 5 areas of concerns for NIA’s  
   - Snow removal on sidewalks | Discuss topic further at a later time.  
More conversation on the 5 areas of concerns for NIA’s | Susan McClacherty  
Citizen Advisory Council Chair with input from members |
| VII. ACTION ITEMS | A. NONE |  |
| VIII. ANNOUNCEMENTS | A. Thank you goes out to the crews fixing the potholes around Topeka.  
B. February 10 – Chinese New Year – Kindness and Compassion | CAC Member – Yvonne Mays, other members concurred |
| IX. ADJOURN | Motion to adjourn:  
| | ▪ Motion: LaBonna Speakman  
| | ▪ Second: Yvonne May  
| |  
| | NEXT MEETING: March 6, 2024 - HOLLIDAY BUILDING CONFERENCE ROOM, FIRST FLOOR – 620 MADISON, 6:00 P.M. – 8:00 P.M. | Motion passes | Susan McClacherty  
| | | Citizen Advisory Council Chair |