

City of Topeka
CITIZEN ADVISORY COUNCIL MEETING MINUTES
Wednesday, January 3, 2024
6:00 p.m. – 8:00 p.m.

In Person; and via Zoom

Citizen Advisory Council Vision Statement: *“A community of neighborhoods illuminating collaborative models to foster harmonious and balanced neighborhood communities.”*

Citizen Advisory Council Mission Statement: *“The Citizen Advisory Council is a community of neighborhoods organized to forge available resources to empower, rebuild, and revitalize areas within the city of Topeka.”*

AGENDA ITEM	SUMMARY	ACTIONS OR DECISIONS	PRESENTER/RESPONSIBLE
I. CALL TO ORDER	Susan McClacherty Called meeting to order at 6:05 p.m. December 2023 meeting minutes motion to approve <ul style="list-style-type: none"> ▪ Motion: Jim Edwards ▪ Second: Jill Rice January 2024 meeting agenda motion to adopt <ul style="list-style-type: none"> ▪ Motion: Jill Rice Second: Jaron Balderes 	December 2023 minutes Approved January 2024 agenda adopted	<i>Susan McClacherty</i> <i>Citizen Advisory Council Chair</i>
II. PRESENTATION	A. CAC Support Funds Recipients Presentation –	Determining factors of option 1 and 2 are based on HUD’s response verifying weather Sole Reason would qualify due to lack of income verification	<i>Jerry Hudgins-Sole Reason</i> <i>Craig Johnson-Stay Calm</i> <i>Sarah Alvarado-Diaper Depot</i> <i>Jill Rice-Teachers Resource Fair</i>
III. STAFF UPDATES	A. Community Engagement Division Status & Program Update	Consolidated Action Plan discussion at every meeting Update on LMI block groups	<i>Monique Glaudé</i> <i>Division Director of Community Engagement</i>

<p>IV. 2024 CAC LEADERSHIP ELECTION</p>	<p>A. Chair Nominees were: ShaMecha King Simms, Susan McClacherty, B. Chair Nominee with most votes received: Susan McClacherty, total number of votes 4 out of 6. C. Vice Chair Nominees were: Susan McClacherty, ShaMecha King Simms, D. Vice Chair Nominee with most votes received: [Name], total number of votes 4 out of 6. E. Motion: Jim Second: ?</p>	<p>2024 Elected: Chair – Susan McClacherty Vice Chair – ShaMecha Simms King</p>	<p><i>Bianca Burnett</i> <i>Sr. Community Engagement Coordinator</i></p>
<p>V. CAC UPDATES</p>	<p>A. Bylaws – Take off section 4 Motion: Jim Second: Jill Rice</p>	<p>Accepted the amended Bylaws</p>	<p><i>Susan McClacherty</i> <i>Citizen Advisory Council Chair</i></p>
<p>VI. DISCUSSION ITEMS</p>	<p>A. 2024 Goals and Initiatives Mapping -</p>	<p>Speaking on the topic in the February 7th meeting</p>	<p><i>Susan McClacherty</i> <i>Citizen Advisory Council Chair</i></p>
<p>VII. ACTION ITEMS</p>	<p>A. NONE</p>		
<p>VIII. ANNOUNCEMENTS</p>	<p>A. CAC meeting Tuesday January 16th regarding LMI Block Groups</p>		<p><i>Open to all CAC members & Guests</i></p>

IX. ADJOURN	Motion to adjourn: <ul style="list-style-type: none">▪ Motion: Jill Rice▪ Second: Jim NEXT MEETING: February 7, 2024 - HOLLIDAY BUILDING CONFERENCE ROOM, FIRST FLOOR – 620 MADISON, 6:00 P.M. – 8:00 P.M.	Motion passes	<i>Susan McClacherty</i> <i>Citizen Advisory Council Chair</i>
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