

City of Topeka
CITIZEN ADVISORY COUNCIL MEETING MINUTES
Wednesday, October 4, 2023
6:00 p.m. – 8:00 p.m.

In Person; and via Zoom

Citizen Advisory Council Vision Statement: *“A community of neighborhoods illuminating collaborative models to foster harmonious and balanced neighborhood communities.”*

Citizen Advisory Council Mission Statement: *“The Citizen Advisory Council is a community of neighborhoods organized to forge available resources to empower, rebuild, and revitalize areas within the city of Topeka.”*

| AGENDA ITEM | SUMMARY | ACTIONS OR DECISIONS | PRESENTER/RESPONSIBLE |
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| I. CALL TO ORDER | ShaMecha asked meeting attendees to enter their names and represented neighborhoods or organizations on the sign-up sheet or use the chat feature in Zoom. | The meeting was called to order at 6:03 p.m. | ShaMecha King Simms Citizen Advisory Council Chair informhistoricaltownnia@gmail.com |
| | <ul style="list-style-type: none"> • Call to Order • Open floor for comments on minutes from August • Call for additions or edits | | ShaMecha King Simms Citizen Advisory Council Chair informhistoricaltownnia@gmail.com |
| APPROVAL OF MINUTES and September Agenda | <p>A. Approval of September 2023 meeting minutes</p> <ul style="list-style-type: none"> • Motion: Jim Edwards • Second: LaBonna Speakman • Motion: Passes <p>B. Adopt October 2023 Agenda</p> <ul style="list-style-type: none"> • Motion: Jim Edwards • Second: Susan McClacherty • Motion passes | Motion passes with addition of item G under Discussion items | ShaMecha King Simms Citizen Advisory Council Chair informhistoricaltownnia@gmail.com |
| PRESENTATION | <p>Consolidated Action Plan (Con Plan) 2024</p> <ul style="list-style-type: none"> • Monies from HUD and CDBG Funds • Need to create a comprehensive strategy for the community needs over a five-year period | Discussion followed Need input from CAC | Carrie Higgins Interim Director, Housing Services, chiggins@topeka.org 785-368-4456 |

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| <p>STAFF UPDATES</p> | <p>Community Engagement Division Status and Program Update</p> <ul style="list-style-type: none"> • Are standardizing NIA mailings • Templates are available • By Numbers is available • Fight the Blight <ul style="list-style-type: none"> ○ September – 9 NIAs held events ○ October- 5 scheduled • Fight the Blight project will continue in 2024 • Postcards for this project will go out by first class mail • NIAs budget deadline to spend is November 17, 2023 • TSC get digital – Monique sat on a panel in Albuquerque, NM <ul style="list-style-type: none"> ○ Distribution list has been created for 18-59-year-old clients who meet LMI government guidelines. Waiting list is at 81 applicants • FCC has selected Topeka to present about Broadband in Kansas • Resource Fairs will be held | <p>Time for Q & A was allotted</p> <p>Reservations for Resource Fairs will begin in November</p> | <p>Monique Glaude' <i>Director of Community Engagement City of Topeka Diversity Equity and Inclusion Office City Hall, 215 SE 7th Street, Suite 250 Topeka, KS 66603 785-368-4470</i></p> |
| <p>CAC UPDATES</p> | <p>Poverty Simulation / Panel – October 26</p> <ul style="list-style-type: none"> • Day session Noon- 4:30 p.m. • Evening Session – 7:00 -8:30 p.m. • Need volunteers • Name tags needed – stick on type • Jim Edwards will provide prints <p>PROPS Recognition - returning NIAS</p> <ul style="list-style-type: none"> • East Topeka South • Monroe <p>2022 Infrastructure Work Group Presentation to City Council</p> <ul style="list-style-type: none"> • Five items to present to Council; need to vote on them • Clarification added to City Council woman Sylvia Ortiz concerning shut off of utilities having no end date | <p>Discussion & Q & A followed</p> | <p>ShaMecha King Simms <i>Citizen Advisory Council Chair</i> informhistoricaltownnia@gmail.com</p> |

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| <p>Action Items</p> | <p>Discuss of the November Special CAC meeting</p> <ul style="list-style-type: none"> • November 8th @ 6:00 p.m. CAC meeting at Holliday Building • Light Dinner & Educational session – 1 hour <p>Asked for motion to approve</p> <ul style="list-style-type: none"> • Motion: Jim Edwards • Second: Don Fortin • Motion passed <p>2022 Infrastructure Work Group Presentation to City Council VOTE for Community Engagement Staff to make the request to have this item presented before the end of 2023</p> <p>Asked for a motion to approve</p> <ul style="list-style-type: none"> • Motion: Michael Bell moved • Second: Stephanie Stanley | | <p><i>ShaMecha King Simms</i> <i>Citizen Advisory Council Chair</i> informhistoricaltownia@gmail.com</p> |
| <p>Discussion Items</p> | <p>Complete Streets Advisory Council</p> <ul style="list-style-type: none"> • Sponsored 12th Street Walking Audit Opportunity • Set date of Oct. 11th @ 6:00 p.m. at Devon Flats – 800 SW 8th St. • Members can make comments on what changes need to be done | <p>Questions and Answers followed</p> | <p><i>ShaMecha King Simms</i> <i>Citizen Advisory Council Chair</i> informhistoricaltownia@gmail.com</p> |
| <p>Discussion Items</p> | <p>State of the Community Event</p> <ul style="list-style-type: none"> • Thursday, November 9th @ Townsite Towers • Breakfast 7:30 – 9:00 a.m. • Several members interested in attending • Table will be paid by Community Engagement per Monique • ShaMecha will ask Glenda Washington for 10 seats <p>December CAC Meeting Discussion</p> <ul style="list-style-type: none"> • Opportunity to revisit ordering Polo shirts • Take a break in December • Meet as usual • Ask Mayor and Interim City Manager to attend • Recognitions • Ordering dinner for the November CAC meeting | <p>Five CAC Members volunteered to attend</p> | <p><i>ShaMecha King Simms</i> <i>Citizen Advisory Council Chair</i> informhistoricaltownia@gmail.com</p> |

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| <p>ANNOUNCEMENTS:</p> | <p>Washburn University – Interns introduced</p> <ul style="list-style-type: none"> • Interns for North Topeka West NIA were in attendance <p>A. DREAMS 3 Scoring Workshop - Saturday, October 14th Topeka & Shawnee County Public Library, Menninger Room 206, 10:00 AM - 2:00 PM, Sign Up by October 6th: https://www.surveymonkey.com/r/VVZ3DJH</p> <p>B. 2023 Topeka Public Schools College and Career Day Thursday, October 19th Topeka Center For Advanced Learning & Careers -8:00 AM - 11:30 AM *Hosting a booth</p> <p>C. The League of Women Voters of Topeka, Shawnee County Topeka City Council Candidates: Meet & Greet Tuesday, October 24th Topeka & Shawnee County Public Library -5:30 PM</p> <p>D. Hi-Crest NIA Candidate Forum - Wednesday, October 25th CRC-Avondale East -6:00 PM</p> <p>E. Poverty Simulation - Thursday, October 26th The Beacon Event Center, Noon-5:00 PM, Free lunch provided for volunteers and participants</p> <p>Upcoming Deadlines</p> <ul style="list-style-type: none"> • DREAMS packets – October 9th • Poverty Simulation – October 13th | | <p><i>ShaMecha King Simms</i> <i>Citizen Advisory Council Chair</i> informhistoricaltownnia@gmail.com</p> |
| <p>ADJOURNMENT</p> | <p>Call for motion to adjourned</p> <ul style="list-style-type: none"> • Motion – Susan McClacherty • Second – Wayne Roberts • Motion passes <p>NEXT MEETING: November 1, 2023 HOLLIDAY BUILDING CONFERENCE ROOM FIRST FLOOR - 620 SE MADISON 6:00 P.M. TO 8:00 P.M.</p> | | <p><i>ShaMecha King Simms</i> <i>Citizen Advisory Council Chair</i> informhistoricaltownnia@gmail.com</p> |