

City of Topeka
CITIZEN ADVISORY COUNCIL MEETING MINUTES
Wednesday, April 5, 2023
6:45 p.m. – 8:30 p.m.

In Person: Holliday Conference Room, 1st Floor, 620 SE Madison Ave and via Zoom

Citizen Advisory Council Vision Statement: *“A community of neighborhoods illuminating collaborative models to foster harmonious and balanced neighborhood communities.”*

Citizen Advisory Council Mission Statement: *“The Citizen Advisory Council is a community of neighborhoods organized to forge available resources to empower, rebuild, and revitalize areas within the city of Topeka.”*

AGENDA ITEM	SUMMARY	ACTIONS OR DECISIONS	PRESENTER/RESPONSIBLE
I.CALL TO ORDER	ShaMecha asked meeting attendees to enter their names and represented neighborhoods or organizations on the sign-up sheet or use the chat feature in Zoom.	The meeting was called to order at 6:45 p.m.	ShaMecha King Simms, Citizen Advisory Council Chair
Approval of: March 2023 Minutes Approval of April 2023 Agenda	<p>A. Approval of March 1, Call for additions or edits</p> <p>B. Chair hearing no correction asked for a motion to approve: Motion to approve: Wayne Roberts; Second: Debra McClelland Motion carries</p> <p>B. Approval of April 5. 2023 Meeting Agenda</p> <ul style="list-style-type: none"> • Call for any updates or changes; • Chair stated only change to agenda would be “Approve Support Fund Budgets 2023” they are not ready at this time. Will shift to items for outdoor booth • Chair called for motion to approve: Motion to approve: Michael Bell Second: Jim Edwards Motion carries 	See attached Video and presentation slides Q and A followed presentation	ShaMecha King Simms, Citizen Advisory Council Chair

<p>II. Introductions of guests:</p>	<p>Topeka Metro’s Ongoing Development Efforts</p> <ol style="list-style-type: none"> 1. New Developments <ul style="list-style-type: none"> • Electric Buses • Grant has been procured – 2019 • New items added: credit card, curb to curb service 2. MOD – Microtransit Service <ul style="list-style-type: none"> • Modtopeka.app • Covers: I-70 on North; Topeka Blvd/Kansas Ave. on W; Turnpike • Started January 30, 2023 <hr/> <p>Changing Our Culture of Property Maintenance: Mowing Initiative</p> <ul style="list-style-type: none"> • Postcard was sent out on public information sessions • Sessions have been held to explain this project to the public • Second year for this project • Session in Spanish was held at the Salvation Army • Omni Circle selected Central Park last year and will consult with the NIAs on how they volunteered to do the mowing for citizens • Need to have NIAs help get mowing done Will do pop ups and have prizes • Wrap-up at end of the season <hr/> <p>Community Engagement – Division Status</p> <p>Monique presented:</p> <ul style="list-style-type: none"> • Director John Schardine will not be joining us this evening. • Read the Community Engagement by the Numbers • Fight the Blight project has begun • Monique will be out of the office for the next two weeks due to training and jury duty. 	<p>See attached Video and presentation slides Q and A followed presentation</p> <hr/> <p>See attached Video and presentation slides Q and A followed presentation</p> <hr/> <p>See attached Video and presentation slides Q and A followed presentation</p>	<p>Andy Fry, Topeka Metro Director of Planning afry@topekametro.org 785-730-8629</p> <hr/> <p>Councilwoman Karen Hiller, District 1 khiller@topeka.org 785-232-2917</p> <hr/> <p>Monique Glaude’ Director of Community Engagement mglaudef@topeka.org 785-368-4470</p>
<p>III. Staff Updates</p>			

<p>III. Staff Updates</p>	<p>NIA Support</p> <ul style="list-style-type: none"> • There is a new NIA Support & Technical Assistance Guidelines Handbook posted on the City website under the NIA webpage • Covers everything discussed in our one-on-one • Directory Pages in handbook has everything related to NIA information • Handbook should be very helpful for everyone <p>Neighborhood Association information page on City website has helpful information including policies and forms.</p> <p>High level view of just where NIA support, SORT and DREAMS. Sharing this draft to get your help by email on anything that needs to be included in this report. Full project out later this month. This will be listed on the City website page under “Project Reports”.</p> <p>Addition: Councilwoman Hiller announced the recruiting for talent from the neighborhoods to do a PSA about mowing etc. Ideas send to Monique.</p>	<p>See attached Video and presentation slides Q and A followed presentation</p>	<p><i>Bianca Burnett</i> <i>Sr. Community Engagement Coordinator</i> <i>City of Topeka</i> <i>Diversity Equity and Inclusion Office</i> 📞: 785.368.3663</p>
<p>III CAC Update</p>	<p>PROPS Official for March</p> <ul style="list-style-type: none"> • North Topeka West NIA • Chesney Park NIA • Quinton Heights Steele NIA <p>Sample Booth Display</p> <ul style="list-style-type: none"> • QR code will take you to the linktree which links up to videos, recognition events, and project that the CAC is involved. • Sticker with CAC logo on it • New Table Cloth for booth – gift from the Chair to CAC 	<p>See attached Video and presentation slides Q and A followed presentation</p>	<p><i>ShaMecha King Simms, Citizen Advisory Council Chair</i></p>

IV Action item	<p>CAC is in need of a folding table and a tent for the booth. We don't have tools to be outdoors to meet people. Can anyone loan either of the items.</p> <ul style="list-style-type: none"> • Laura Pederzani will donate a tent • David Holl will donate a folding table 		ShaMecha King Simms, Citizen Advisory Council Chair
V Announcements	<p>A. NNO planning meeting April 19 at Topeka Shawnee CO Public Library</p> <p>B. United Way Volunteers Event April 20th 10 AM - 3 PM Fairlawn Plaza *CAC is hosting a booth</p> <p>C. Get Down Get Dirty April 22 – team are forming now</p> <p>D. Oakland Clean Up April 22</p> <p>E. Paws in the Park April 29: 8:00 a.m. -2:00 p.m. at Topeka West High School *Hosting a booth</p>	Question and Answers session followed	ShaMecha King Simms, Citizen Advisory Council Chair
	<p>CIP for North Topeka West, Hi-Crest and Historic North Topeka East</p> <ul style="list-style-type: none"> • Planning stage <ul style="list-style-type: none"> • Braxton introducing in late April early May • Final approval in June • Under Downtown Improvements Initiative Kansas and Gordon Project specifically • City Council affordable housing and land banks • Voting is coming up need to get people out during the off years. Hope to get infographic out on how to speak about encouraging people to vote. 		ShaMecha King Simms, Citizen Advisory Council Chair
Adjournment	<p>Open the floor for announcements</p> <p>Chair called for motion to adjourn:</p> <p>Motion: Yvonne May</p> <p>Second: Susan McClacherty</p> <p>Motion passed</p>	Other announcements were made see audio on the meeting	ShaMecha King Simms, Citizen Advisory Council Chair

NEXT MEETING: Wednesday, May 3, 2023