City of Topeka
CITIZEN ADVISORY COUNCIL MEETING MINUTES
Wednesday, December 7, 2022
6:45 p.m. – 8:30 p.m.

In Person: Holliday Conference Room, 1st Floor, 620 SE Madison Ave and via Zoom

Citizen Advisory Council Vision Statement: “A community of neighborhoods illuminating collaborative models to foster harmonious and balanced neighborhood communities.”

Citizen Advisory Council Mission Statement: “The Citizen Advisory Council is a community of neighborhoods organized to forge available resources to empower, rebuild, and revitalize areas within the city of Topeka.”

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<th>AGENDA ITEM</th>
<th>SUMMARY</th>
<th>ACTIONS OR DECISIONS</th>
<th>PRESENTER/RESPONSIBLE</th>
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<td>I. CALL TO ORDER</td>
<td>Susan asked meeting attendees to enter their names and represented neighborhoods or organizations on the sign-up sheet or use the chat feature in Zoom.</td>
<td>The meeting was called to order at 6:45 p.m.</td>
<td>Susan McClacherty, Citizen Advisory Council Chair</td>
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| II. Old Business / Action Items | **A. CAC Rules of Engagement Review**  
- Jim Edwards wanted to speak to the Rules of Engagement  
- He wanted to remind everyone, especially about rule number 8.  
  **B. Vote – Approval of November Minutes**  
- Call for additions or edits, hearing none Chair asked for a motion to approve:  
  Motion to approve: Kim Thompson  
  Second: Jim Edwards  
  Call for vote; Motion carries  
  **C. Recommendations & Vote – Neighborhood Support Fund Policy**  
- Recommendation was shared on screen  
- Chair asked for additional ideas  
- Application questions to be established and scoring system will need to be created | | Susan McClacherty, Citizen Advisory Council Chair |

See Attachment
Provided an opportunity for Questions and Answers. Discussion followed.
Motion made to move forward with this recommendation and add a committee to help with application process.
   Jill Rice made motion to approve
   Wayne Roberts seconded
   Call for approval, Motion carried

D. Recommendations & Vote – CAC Shirts
   - There was a committee created
   - Lack of response received in a timely manner
   - No response to emails or to links provided
   - No action can be taken

E. Recommendations & Vote – Distribution of remaining 2022 NIA Support Funds
   - We had a budget report
   - Budget $17,425 includes CAC funds
   - Use funds to help NIA neighbors
   - Use to fight Blight
   - Use at School Resource Fair for schools

Motion made to use for the following funds for these items:
   - $660 for the Cross Roads Restoration group
   - Up to $7,000 for Teacher’s Resource Fair (friendly amendment)

Motion made by David Holl
Second by Wayne Roberts
Motion carries

Discussion followed.
Questions and answers Followed

Recommendations for this budget; discussion of storm water increase up to 2026.
Questions followed for the use for funds.
### III. STAFF UPDATES

#### A. Topeka DREAMS & SORT Updates

**Inclusion to agenda:**
- Director LT Manuel Munoz the new Deputy Director

**Community Engagement by the Numbers**
- TSC Get Digital update
- Community Engagement Resource Bags
- Blight – inmate services ends
- Banners – 3 for CAC to use
- Nextdoor Posts – all year long 52,000 impressions
- A standing banner will be in the room with the 9 Rules of Engagement
- Community Engagement office is temporary moving to new location within City Hall; permanent location 60-90 days

Director Glaude introduced Mayor Padilla and he shared a few words with the committee.

**DREAMS/SORT Report**
- Information was distributed about the projects that were approved for 2023
- List of active projects for Valley Park and North Topeka West
- DREAMS projects for 2022 are wrapping up
- Changes on the program and projects will be shared

Susan called for adjournment of the meeting
Kim Thompson moved to adjourn
Second by Jim Edwards
Motion carries

### IV. HOLIDAY GALA DINNER

**GALA Activities:**
- COT Presentation of CAC Appreciation Awards
- Holiday Drawings

LT Munoz shared his background and described his new position with the new director DEI. Questions and answers session followed.

See attached infographic.

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## V. UPDATES

Coming in January 2023 - Poverty Simulation Opportunity for Shawnee County through K-State Research and Extension. They will need help. CAC members are welcome to volunteer by contacting Monique directly by phone: 785-368-4470 or email:mglauge@topeka.org as soon as possible.

Department of Energy - Cozy Up to Colder Weather: 5 Ways to Prepare Your Home for Fall and Winter (Part 1) | Department of Energy - Stay Warm in Your Apartment | Department of Energy (Part 2) | Gearing Up for winter: Tips for Weatherizing Your Home | Department of Energy | Drying Clothes and Saving Money this Fall Season | Department of Energy