In Person: Holliday Conference Room, 1st Floor, 620 SE Madison Ave and via Zoom

Citizen Advisory Council Vision Statement: “A community of neighborhoods illuminating collaborative models to foster harmonious and balanced neighborhood communities.”

Citizen Advisory Council Mission Statement: “The Citizen Advisory Council is a community of neighborhoods organized to forge available resources to empower, rebuild, and revitalize areas within the city of Topeka.”

<table>
<thead>
<tr>
<th>AGENDA ITEM</th>
<th>SUMMARY</th>
<th>ACTIONS OR DECISIONS</th>
<th>PRESENTER/RESPONSIBLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. CALL TO ORDER</td>
<td>Susan asked meeting attendees to enter their names and represented neighborhoods or organizations on the sign-up sheet or use the chat feature in Zoom.</td>
<td>The meeting was called to order at 6:45 p.m.</td>
<td>Susan McClacherty, Citizen Advisory Council Chair</td>
</tr>
<tr>
<td>II. Old Business / Action Items</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>A. CAC Rules of Engagement Review</td>
<td></td>
<td>Susan McClacherty, Citizen Advisory Council Chair</td>
</tr>
<tr>
<td></td>
<td>• Jim Edwards wanted to speak to the Rules of Engagement</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• He wanted to remind everyone, especially about rule number 8.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>B. Vote - Approval of November Minutes</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Call for additions or edits, hearing none Chair asked for a motion to approve:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Motion to approve: Kim Thompson</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Second: Jim Edwards</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Call for vote; Motion carries</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>C. Recommendations &amp; Vote - Neighborhood Support Fund Policy</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Recommendation was shared on screen</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Chair asked for additional ideas</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Application questions to be established and scoring system will need to be created</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>See Attachment</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Provided an opportunity for Questions and Answers. Discussion followed.</td>
<td></td>
</tr>
</tbody>
</table>
Motion made to move forward with this recommendation and add a committee to help with application process.

Jill Rice made motion to approve
Wayne Roberts seconded
Call for approval, Motion carried

D. Recommendations & Vote – CAC Shirts
- There was a committee created
- Lack of response received in a timely manner
- No response to emails or to links provided
- No action can be taken

E. Recommendations & Vote – Distribution of remaining 2022 NIA Support Funds
- We had a budget report
- Budget $17,425 includes CAC funds
- Use funds to help NIA neighbors
- Use to fight Blight
- Use at School Resource Fair for schools

Motion made to use for the following funds for these items:
- $660 for the Cross Roads Restoration group
- Up to $7,000 for Teacher’s Resource Fair (friendly amendment)

Motion made by David Holl
Second by Wayne Roberts
Motion carries

Discussion followed.
Questions and answers Followed

Recommendations for this budget; discussion of storm water increase up to 2026. Questions followed for the use for funds.
## III. STAFF UPDATES

### A. Topeka DREAMS & SORT Updates

Inclusion to agenda:
- Director LT Manuel Munoz the new Deputy Director

**Community Engagement by the Numbers**
- TSC Get Digital update
- Community Engagement Resource Bags
- Blight – inmate services ends
- Banners – 3 for CAC to use
- Nextdoor Posts – all year long 52,000 impressions
- A standing banner will be in the room with the 9 Rules of Engagement
- Community Engagement office is temporary moving to new location within City Hall; permanent location 60-90 days

Director Glaude introduced Mayor Padilla and he shared a few words with the committee.

**DREAMS/SORT Report**
- Information was distributed about the projects that were approved for 2023
- List of active projects for Valley Park and North Topeka West
- DREAMS projects for 2022 are wrapping up
- Changes on the program and projects will be shared

Susan called for adjournment of the meeting
Kim Thompson moved to adjourn
Second by Jim Edwards
Motion carries

### IV. HOLIDAY GALA DINNER

**GALA Activities:**
- COT Presentation of CAC Appreciation Awards
- Holiday Drawings

LT Munoz shared his background and described his new position with the new director DEI. Questions and answers session followed.

See attached infographic.
V. UPDATES

Coming in January 2023 - Poverty Simulation Opportunity for Shawnee County through K-State Research and Extension. They will need help. CAC members are welcome to volunteer by contacting Monique directly by phone: 785-368-4470 or email:mglauide@topeka.org as soon as possible.

Department of Energy - Cozy Up to Colder Weather: 5 Ways to Prepare Your Home for Fall and Winter (Part 1) | Department of Energy - Stay Warm in Your Apartment | Department of Energy (Part 2) | Gearing Up for winter: Tips for Weatherizing Your Home | Department of Energy | Drying Clothes and Saving Money this Fall Season | Department of Energy