

Citizen Advisory Council Meeting



October 6, 2021 | 6:45 PM

Citizen Advisory Council Vision Statement:

“A community of neighborhoods illuminating collaborative models to foster harmonious and balanced neighborhood communities.”

Citizen Advisory Council Mission Statement:

“The Citizen Advisory Council is a community of neighborhoods organized to forge available resources to empower, rebuild, and revitalize areas within the city of Topeka.”

Citizen Advisory Council Agenda Overview

- I. CALL TO ORDER – 6:45 PM
- II. PRESENTATIONS (60 minutes) – 6:45 PM
- III. STAFF UPDATES (5 minutes) 7:45 PM
- IV. SCHEDULED ITEMS (30 minutes) 7:50 PM
- V. COMMITTEE REPORTS (5 minutes) 8:10 PM
- VI. ACTION ITEMS (15 minutes) 8:15 PM
- VII. ADJOURNMENT (2 minutes) 8:30 PM
- VIII. CAC MEMBERS NETWORKING DISCUSSIONS (until 8:30 p.m. if time allows)

PRESENTATIONS (60 minutes) – 6:45 PM

- A. *Housing Service Reporting – Corrie Wright, Director of Housing Services Division (10 minutes)*
- B. *Update on the Vacant Registry –Mike Hogan, Director of Property Maintenance Unit (10 minutes)*
- C. *Neighborhood Revitalization Plan – Dan Warner, Director of Planning & Development (10 minutes)*
- D. *Community Engagement – Monique Glaude', Director of Community Engagement & Ombudsman (10 minutes)*

STAFF UPDATES (5 minutes) 7:45 PM

- A. Topeka Digital Equity & Inclusion Program
- B. Operation Red File
- C. Liability Insurance

SCHEDULED ITEMS (30 minutes) 7:50 PM

- A. 2022 DREAMS Neighborhood Selection Process - LaToya Burnett, COT
Community Engagement Coordinator

2022 Topeka DREAMS Application Scores, Comments, Recommendations

What is the Topeka Neighborhood Dreams Fund Program Grant?

The Topeka Neighborhood Dreams Fund program provides mini-grants, technical assistance and other support to NIAs for community engagement and small neighborhood based public projects or local match funds for larger public projects..

\$200,000 (\$140,000 (GO Bonds) and \$60,000 from (CDBG) is available to award grants ranging from \$2,000 up to \$100,000.

Eligible Project Activities: *Public Improvements, Public Accessibility, Public Infrastructure, Neighborhood Beautification, Community Engagement*

2022 Topeka DREAMS Application Scores, Comments, Recommendations

TENTATIVE SCHEDULE UPDATE

Date	Action
09/13/2021	Application Scoring Packets available for CAC members to pick up in Community Engagement Office
09/21 & 09/23 2021	Topeka DREAMS Scoring Overview & Q&A session available for CAC members to attend
10/04/2021	CAC Score Forms Due / Compile Report to be presented to the CAC (will include Internal Review Committee Recommendations & CAC Scores Tallied)
10/06/2021	CAC Meeting – Awards Announced – Projects with highest score will receive priority funding until available funding is exhausted.
11/09/2021	City Council Meeting – Present Recommendations – CAC Chair/Vice Chair & Community Engagement – Present Program Overview, Internal Review Committee Recommendations & CAC Funding Priority Recommendations
11/16/2021	City Council Meeting – Approve Recommendations – CAC Chair/Vice Chair & Community Engagement

2022 Topeka DREAMS Applications – Recommended for Funding

Neighborhood	Project	Summary	NIA Health	CAC Total Scores	Funding Source	Requested Funds	Recommended Funding
North Topeka West	McKinley Park Walking Mural	Historical murals strategically placed along new walking path (if approved) in McKinley Park	At Risk	676	GO Bond (not CDBG eligible)	\$ 12,300.00	\$ 12,300.00
North Topeka West	McKinley Park Walking Loop & Parking Improvements	Installation of new walking path looped through McKinley Park and installation of off street parking lot	At Risk	655	GO Bond (not CDBG eligible)	\$ 47,245.00	\$ 47,245.00
Highland Acres	Murals "Stronger Together"	Installation of eight (8) 25ft x 25ft walls to accommodate murals of historical monuments and leaders	At Risk	755	CDBG	\$ 10,900.63	\$ 10,900.63
Highland Acres	Sidewalk Installation: 23rd Street; Bellview to Highland Ave	Installation of new sidewalks on 23rd street from Bellview to Highland Ave	At Risk	682	GO Bond/CDBG – pending eligibility & alternative use of funds	\$ 100,000.00	\$ 100,000.00
Highland Acres	Community Health Fair	Collaboration with local medical, dental, mental health agencies to provide screening, resources and information to residents	At Risk	725	CDBG	\$ 2,850.00	\$ 2,850.00
TOTALS						\$173,295.63	\$ 173,295.63

SUMMARY

Total Applications: 5

CDBG Funded: \$33,295.63

GO Bond Funded: \$140,000

2022 Topeka DREAMS Applications – Not Approved for Funding

Neighborhood	Project	Summary	NIA Health	CAC Total Scores	CAC Recommendations & Comments	Requested Funds
Historic Old Town	Community Green Space	Installation of 15 acres of recreational green space in the neighborhood	At Risk	601	How did they come up with 15 acres? Partnership is vague and unconfirmed.; Need more information on who/ organization/ agency will be responsible in the upkeep of the green space like who/what will mow the grass, etc. Also, guesstimate figures who have been helpful.	\$ 68,400.00
Historic Old Town	Brick Street Repair	Replacement of specified brick streets throughout neighborhood	At Risk	595	Water infrastructure is over \$100,000 alone.	\$ 100,000.00
Valley Park	Community Engagement Events	Community events to get residents of diverse ages engaged in outdoor/physical activities and/or annual neighborhood events	Out Patient	596	On question #6, the NIA had used media to inform NIA of the project selection criteria, but stakeholder had obtained only 11 signatures.; Was not clear what the events would be or how they would impact the neighborhood.	\$ 17,735.00
					TOTALS	\$ 186,135.00

SUMMARY

Total Applications: 3

Funds Requested: \$359,430.63

2022 Topeka DREAMS Applications – Recommendations & Issues

Neighborhood	Project	Summary	Fund?	CAC Total Scores	CAC & Internal Recommendations
Historic Old Town	Community Green Space	Installation of 15 acres of recreational green space in the neighborhood	No	601	Project location needs to be clearly identified; Need to partner with SNCO Parks on this effort for future maintenance and sustainability. SNCO Parks would need to assume ownership of the property before a project could be pursued.
Historic Old Town	Brick Street Repair	Replacement of specified brick streets throughout neighborhood	No	595	Project would include additional water and storm water infrastructure cost that would not be within in scope or budget for this grant program.
North Topeka West	McKinley Park Walking Mural	Historical murals strategically placed along new walking path (if approved) in McKinley Park	Yes	676	This project is in the flood zone and would not be eligible for CDBG funding, but would be eligible for GO Bond funding. Project should be combined with walking loop project into one project.
North Topeka West	McKinley Park Walking Loop & Parking Improvements	Installation of new walking path looped through McKinley Park and installation of off street parking lot	Yes	655	This project is in the flood zone and would not be eligible for CDBG funding, but would be eligible for GO Bond funding. Project should be combined with walking murals project into one project.

2022 Topeka DREAMS Applications – Recommendations & Issues Continued

Neighborhood	Project	Summary	NIA Health	CAC Total Scores	CAC Recommendations & Comments
Valley Park	Community Engagement Events	Community events to get residents of diverse ages engaged in outdoor/physical activities and/or annual neighborhood events	No	596	Project is eligible for funding; Needs more clarification on what the events would be, who they would serve, and how they would impact the neighborhood.
Highland Acres	Sidewalk Installation: 23rd Street; Bellview to Highland Ave	Installation of new sidewalks on 23rd street from Bellview to Highland Ave	Yes	682	Project is eligible for Go Bond funding and pending eligibility for CDBG funding. Project will require additional cost for storm inlets, curb and gutter. Funding is contingent upon a revised project scope that takes this into consideration

COMMITTEE REPORTS (5 minutes) 8:10 PM

ACTION ITEMS (15 minutes) 8:15 PM

- A. Order shirts, yard signs, recurring event banners
- B. 2022 DREAMS Neighborhood recommendation for City Council

ADJOURNMENT (*2 minutes*) 8:30 PM

- A. Fall activities planned by NIAs
- B. Special CAC meeting on Wednesday, October 27th from 6-8 PM to discuss allowable activities with the new HOME-ARP funds (Note: The meeting is scheduled for two hours starting at six. Materials will be distributed one week in advance for members to review in preparation of the meeting. Any recommendations by the CAC will be determined during our November 3rd meeting.)
- C. Attending the Metropolitan Topeka Planning Organization (MTPO) Public Meeting on Futures 2045 Plan held Monday, October 4 from 6-8 via Zoom or Thursday, October 7 from 11 AM to 1 PM via Zoom will assist in preparation of advanced discussion during our CAC November meeting.
- D. The next regular CAC meeting is November 3, 2021, at 6:45 p.m.

CAC MEMBERS NETWORKING DISCUSSIONS (until 8:30
p.m.)