

Citizen Advisory Council Meeting



September 1, 2021 | 6:45 PM

Citizen Advisory Council Vision Statement:

“A community of neighborhoods illuminating collaborative models to foster harmonious and balanced neighborhood communities.”

Citizen Advisory Council Mission Statement:

“The Citizen Advisory Council is a community of neighborhoods organized to forge available resources to empower, rebuild, and revitalize areas within the city of Topeka.”

Citizen Advisory Council Agenda Overview

- I. CALL TO ORDER & CAC UPDATES (10 minute)
- II. STAFF UPDATES (5 minutes)
- III. DIALOGUE WITH CITY COUNCIL MEMBERS (60 minutes)
- IV. SCHEDULED ITEMS (10 minutes)
- V. MEMBER INPUT (10 minutes)
- VI. ADJOURNMENT (2 minutes)
- VII. CAC MEMBERS NETWORKING DISCUSSIONS (15 minutes or until 8:30 p.m.)

CALL TO ORDER & CAC UPDATES (10 minutes)

Susan McClacherty, Citizen Advisory Council Chair

B. Yard Waste Disposal Participation Report for event held July 17th, at Forestry Products Recycling (see pdf Report)

STAFF UPDATES (5 minutes)

A. DREAMS Grant total applications received and number of NIAs submitting applications

SUMMARY

Total Applications:	8
Total NIAs Applied:	4
Available Funding:	\$200,000.00
Funds Requested:	\$359,430.63

STAFF UPDATES (5 minutes)

B. Other Staff Updates

DIALOGUE WITH CITY COUNCIL MEMBERS ON NIA REVITALIZATION (60 minutes)

Council Members Sylvia Ortiz, Michael Padilla, and Christina Valdivia-Alcala



SCHEDULED ITEMS (10 minutes)

- A. 2022 DREAMS Program Overview, Application & Scoring Process - *LaToya Burnett, COT Community Engagement Coordinator*

What is the Topeka Neighborhood Dreams Fund Program Grant?

The Topeka Neighborhood Dreams Fund program provides mini-grants, technical assistance and other support to NIAs for community engagement and small neighborhood based public projects or local match funds for larger public projects..

\$200,000 (\$140,000 (GO Bonds) and \$60,000 from (CDBG) is available to award grants ranging from \$2,000 up to \$100,000.

Eligible Project Activities: *Public Improvements, Public Accessibility, Public Infrastructure, Neighborhood Beautification, Community Engagement*

SCHEDULED ITEMS (10 minutes)

Date	Action
04/28/2021	Informational Workshop for NIAs to attend (Presentation link: https://s3.amazonaws.com/cot-wp-uploads/wp-content/uploads/neighborhoodrelations/communityengagement/NEG/2021%20Topeka%20DREAMS%20Fund%20Presentation.pdf)
08/06/2021	Applications due to Community Engagement
08/24/2021	Internal Review Committee Meeting – subject matter experts to provide project eligibility requirements and recommendations (Engineering Division, Neighborhood Planning, HUD & Environmental, Utilities Department, SNCO Parks & Recreation, CAC Vice Chair)
09/07/2021	Internal Review Committee Recommendations Due / Compile Report to be presented to the eligible CAC review members
Tentative 09/11/2021 or 09/15/2021	Special CAC Review Meeting or Workshop (only eligible review members)
10/04/2021	CAC Score Forms Due / Compile Report to be presented to the CAC (will include Internal Review Committee Recommendations & CAC Scores Tallied)
10/06/2021	CAC Meeting – Awards Announced – Projects with highest score will receive priority funding until available funding is exhausted.
October/ November?	City Council Meeting – Present Recommendations – CAC Chair/Vice Chair & Community Engagement – Present Program Overview, Internal Review Committee Recommendations & CAC Funding Priority Recommendations

MEMBER INPUT *(10 minutes)*

Round Robin – 2022 Topeka DREAMS Scoring Process Options

a. Option 1 - Special CAC Meeting: Wednesday, September 15th, 6:30 p.m. – 8:30 p.m. Receive applications and overview of reviewing and scoring process. Completed score forms due to Community Engagement on Monday, October 4.

b. Option 2 - Special CAC Workshop: Saturday, September 11th, 10:00 a.m. – 12:00 p.m. 10:00 a.m. receive application packets and instructions for reviewing. 12:00 p.m. score the DREAMS applications and leave when you have finished. Must be done by 4:00 p.m.

ADJOURNMENT *(2 minutes)*

A. Special Meeting/Workshop in September TBD

B. The next regular CAC meeting is October 6, 2021, at 6:45 p.m. All DREAMS application scores will be tallied, and the 2022 recommended DREAMS designees will be determined at the meeting.

CAC MEMBERS NETWORKING DISCUSSIONS (until 8:30
p.m.)