

# Citizen Advisory Council Meeting



November 4, 2020 | 6:00 PM

## Citizen Advisory Council Mission Statement:

“The Citizen Advisory Council is an organization committed to improving the quality of life within the city limits of Topeka. This concept focuses on the use of available resources at both governmental and neighborhood locations that will empower, rebuild, and revitalize our community.”

# Citizen Advisory Council Agenda Overview

- I. CALL TO ORDER & CAC UPDATES (5 minutes)
- II. STAFF UPDATES (0 minutes)
- III. SPEAKERS (60 minutes)
- IV. ACTION ITEMS (40 minutes)
- V. ADJOURNMENT - The next CAC meeting TBD

## CALL TO ORDER & CAC UPDATES (5 minutes)

*James Prout, Citizen Advisory Council Chair*

- Verbal roll call of all current CAC members
  - CAC member names will be called and members will state, “present” if not absent.
- Remaining participants state name and represented neighborhood or organization

## STAFF UPDATES (0 minutes)

*Monique Glaude, COT Division Director of Community Engagement*

- NONE

## SPEAKERS (60 minutes)

- A. *Housing Study Committee Update - Bill Fiander, COT Planning Department Director*
- B. *Neighborhood Initiatives Work Group – James Prout, Citizen Advisory Council Chair & Karen Hiller, City Council Member District 1*
- C. *2021 S.O.R.T. Neighborhood Planning Process next steps – Bryson Risley*
- D. *2021 S.O.R.T. Neighborhood Community Building Process next steps – LaToya Burnett, COT Community Engagement Coordinator*

# Housing Study Committee Update 20 minutes

*Bill Fiander, COT Planning Department Director*

[https://cot-wp-uploads.s3.amazonaws.com/wp-content/uploads/planning/HS/HS\\_Implementation2021.pdf](https://cot-wp-uploads.s3.amazonaws.com/wp-content/uploads/planning/HS/HS_Implementation2021.pdf)

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## Neighborhood Initiatives Work Group 20 minutes

*James Prout, Citizen Advisory Council Chair & Karen Hiller, City Council  
Member District 1*





## 2021 S.O.R.T. Neighborhood Planning Process next steps (10 minutes)

*Bryson Risley, COT Neighborhood Planner*

Phase I – Planning Stage – Year 1 : the Neighborhood Plan is initially developed, reviewed or updated to identify and address current neighborhood housing, community, infrastructure and economic development needs and to match them with funding options for the next two years.

- a. Development of Neighborhood SORT Stakeholder’s Committee (must include representation from residents, other community groups (associations), institutions (established non-profits, public institutions, and private institutions), and local businesses in the selected neighborhood.
- b. Discussion of alternative projects
- c. Consensus process
- d. Draft proposal
- e. Neighborhood Plan Review
- f. Final written proposal
- g. Presentation to City of Topeka Planning Commission and Governing Body

# 2021 S.O.R.T. Neighborhood Community Building Process next steps (10 Minutes)

*LaToya Burnett, COT Community Engagement Coordinator*

- Community building and engagement goes beyond developing a plan for neighborhood infrastructure and development and focuses more on the human aspect of building a stronger community. This process provides the neighborhood with a plan for building capacity and getting stakeholders and local businesses and institutions involved in future community building efforts. We dive into answering questions like:
  - WHAT NEEDS TO BE DONE & WHO CAN HELP?
  - WHAT CAN WE DO?
  - WHAT CAN WE DO IT WITH?
  - HOW ARE WE GOING TO GET IT DONE?
  - WHAT IS OUR ACTION PLAN?
  
- **Neighborhood Community Building & Engagement Strategy Outcomes:**
  - ✓ **Identify individual capacities:** Connecting individuals' skills and talents to the neighborhood.
  - ✓ **Build Social Capital:** Encouraging residents to engage with others.
  - ✓ **Build Community relations & partnerships:** Increasing participation from other entities and the business community.
  - ✓ **Create Action for Change:** Implementing projects and creating more opportunities for success.

## ACTION ITEMS (40 minutes)

*LaToya Burnett, COT Community Engagement Coordinator*

- 2021 S.O.R.T. Neighborhood CAC Recommendation Results Presented
  - CAC Vote to approve recommendation for 2021 S.O.R.T. Neighborhood Selection
- 2021 CAC Election of CAC Chair and Co-Chair
  - Presentation of Nominated members
  - CAC Vote – verbal roll call vote
- December 2020 Meeting
  - CAC Vote to have a December zoom meeting in lieu of annual Holiday Recognition Gala

# ADJOURNMENT

*James Prout, Citizen Advisory Council Chair*

- The next CAC meeting will be December 2, 2020.