

## Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2022 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2022 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It  
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2022 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

## 1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

**1A-1. CoC Name and Number:** KS-503 - Topeka/Shawnee County CoC

**1A-2. Collaborative Applicant Name:** City of Topeka, Kansas

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** City of Topeka, Kansas

## 1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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- Frequently Asked Questions

<b>1B-1.</b>	<b>Inclusive Structure and Participation–Participation in Coordinated Entry.</b>	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.p., and VII.B.1.r.	
	In the chart below for the period from May 1, 2021 to April 30, 2022:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
4.	Disability Advocates	Yes	Yes	Yes
5.	Disability Service Organizations	Yes	Yes	Yes
6.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
7.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
8.	Hospital(s)	Yes	Yes	Yes
9.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
10.	Law Enforcement	Yes	Yes	Yes
11.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
12.	LGBTQ+ Service Organizations	Yes	Yes	Yes
13.	Local Government Staff/Officials	Yes	Yes	Yes
14.	Local Jail(s)	Yes	Yes	Yes
15.	Mental Health Service Organizations	Yes	Yes	Yes
16.	Mental Illness Advocates	Yes	Yes	Yes

17.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
18.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
19.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
20.	Other homeless subpopulation advocates	Yes	Yes	Yes
21.	Public Housing Authorities	Yes	Yes	Yes
22.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
23.	State Domestic Violence Coalition	Yes	Yes	Yes
24.	State Sexual Assault Coalition	Yes	Yes	Yes
25.	Street Outreach Team(s)	Yes	Yes	Yes
26.	Substance Abuse Advocates	Yes	Yes	Yes
27.	Substance Abuse Service Organizations	Yes	Yes	Yes
28.	Victim Service Providers	Yes	Yes	Yes
29.	Domestic Violence Advocates	Yes	Yes	Yes
30.	Other Victim Service Organizations	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Jayhawk Area on Aging	Yes	Yes	Yes
35.				

1B-2.	Open Invitation for New Members.	
	NOFO Section VII.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. An open invitation to join the CoC is available all year long. Contact and meeting information is posted to the webpage of the collaborative applicant. The City of Topeka has a group list serv of community resource agencies that it emails monthly with an invitation to attend the monthly CoC meeting and to participate in the CoC competition. The Coc coordinates a public, monthly Homeless Task Force (HTF) meeting that includes an average of 40 participants, representing a wide variety of public and private organizations, as well as individual advocates, with interest and activities focusing on ending homelessness. Members are encouraged to bring new people to the meetings. Regularly, the CoC reviews memberships and conducts outreach to organizations and individuals not represented or participating. Additionally, partner organizations are using their social media platforms to inform their community about opportunities to join the CoC and HTF.

2. The CoC provides all materials of the Homeless Task Force to members electronically, using accessible PDF formatting, and provides paper copies of materials at meetings. The CoC accommodates requests for other formats as requests are made. Spaces where CoC Homeless Task Force meetings are held are accessible to individuals with a wide range of disabilities. The CoC also utilizes zoom for all of its meetings which includes accessibility features. To ensure our differently abled community members are aware and are able to access information about the CoC and HTF meetings we utilize podcasts, which are available in audio and video formats.

3. The CoC has a wide variety of members representing black, Latino, LGBTQ+, and people with disabilities. The CoC has invited culture centers, LGBTQ+ advocacy organizations, and disability agencies (e.g. El Centro, The Salvation Army, Valeo Behavioral Health Care) to attend and take roles within the CoC to address racial and ethnic disparities in persons experiencing homelessness. Members are encouraged to bring diversity to the membership. Additionally, the CoC actively monitors membership and seeks out groups or organizations that are not being represented. Some of our communication tools mentioned above are targeted in diverse geographic areas to ensure equity and inclusion.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section VII.B.1.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1. The CoC hosts the Topeka/Shawnee County Homeless Task Force (HTF) monthly meeting, which is the primary strategy for collaboration on preventing, and ending homelessness. With an average of 40 members attending regularly, the HTF brings together a broad array of individuals and organizations that have an interest in or knowledge of homelessness, including social service agencies, the school district, the city government, health and mental health professionals, substance abuse treatment facilities, law enforcement, homeless and domestic violence shelters, and individual advocates. Monthly topics also include important subjects such as Diversity, Equity & Inclusion, domestic violence, human trafficking, Fair Housing, and LGBTQIA+. Representatives from the CoC also attend public events, forums, and meetings hosted by local agencies and organizations that have an interest in preventing and ending homelessness to solicit and consider additional opinions. Additionally, CoC funded agencies that provide Rapid Rehousing services ask clients to complete a survey on their experience. Every HTF meeting individuals have an opportunity to openly share innovative tools and techniques to end homelessness.

2. CoC membership provides quarterly updates to the city council and council committee meetings to inform the community of HTF efforts. The community is invited to ask questions and share their opinions during meetings. HTF community ambassadors communicate the work of the HTF at clubs and organizations frequently.

3. The information obtained in the public meetings is very important to CoC advocacy efforts with local decision-makers and business, improving resources available, and CoC governance. For example, CoC efforts have led to new resources - providing City issued identification for homeless individuals experiencing difficulties obtaining a state issued ID and mobile outreach trucks that include showers, food, clothing, and medical. In the last year, the CoC took information gathered from local agencies, city council, and individuals with lived experience to create a new initiative that allows a single point of access for rent assistance. Most recently the CoC provided feedback to Kansas Housing Resource Corporation regarding the inefficiencies with the administration of the their mortgage/rental assistance program that was furthering homelessness in the community.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
NOFO Section VII.B.1.a.(4)		
Describe in the field below how your CoC notified the public:		
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.	

**(limit 2,500 characters)**

1. At the July 2022 Homeless Task Force meeting an announcement was made that the CoC funding process had opened and that new project application would be accepted and were, in fact, encouraged. Participating organizations were specifically informed at the meeting that the CoC would consider proposals from organizations not previously funded. The meetings of the Homeless Task Force are open to the public as well as to all interested social and public agencies in the community. Additionally, the funding availability announcement is put on the collaborative applicants website for the community at large. Discussions about the CoC application are held at the Homeless Task Force meetings throughout the year in addition to when the NOFO opened. The notification also goes out through the CoC's email list serv group and social media outlets.

2. Discussions about the CoC application are held at the Homeless Task Force meetings throughout the year in addition to when the NOFO opened. A handout is given with specific instructions on how to access the HUD materials to submit an application as well as a step by step guide on what to do with due dates. The CoC lead is also available for questions during the process and one-on-one meetings are available to walk through the steps.

3. The Homeless Task Force and applicants are informed that the Ranking and Review committee will look at each application and score it based on performance, housing stability, project need, and consumer feedback, using a score sheet to evaluate projects. The scores determine which applications will be submitted to HUD and the ranking order. The Ranking and Review committee is made up of non-biased agencies. We encourage those not applying for funds to participate in the review process to enhance their ability to apply themselves in future applications.

4. The CoC provides all materials of the HTF to members electronically, using accessible PDF formatting, and provides paper copies of materials at meetings. The CoC accommodates request for other formats as requests are made. Spaces where CoC Homeless Task Force meetings are held are accessible to individuals with a wide range of disabilities. Meetings are also available through zoom with accessibility features. To ensure our differently abled community member organizations are aware and are able to access information about the CoC opportunities we utilize podcasts, which are available in audio and video formats

## 1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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  - PHA Crosswalk; and
  - Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section VII.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	



18. Homeless Shelters and Mental Health Facilities	Yes
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1C-2.	CoC Consultation with ESG Program Recipients.	
NOFO Section VII.B.1.b.		

Describe in the field below how your CoC:

1.	consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.

**(limit 2,500 characters)**

1. ESG Program Recipients are required to participate in monthly informational and planning meetings of the Topeka / Shawnee County Homeless Task Force (HTF). The HTF is the governing body of the CoC. At these meetings the agencies are informed of the needs of the community and the CoC's desire for the use of the funds.

2. Each year, ESG fund allocation proposals are brought before the Homeless Task Force and voted on by the full body. Additionally, the HTF annually establishes a monitoring and compliance subcommittee for ESG funded agencies. This subcommittee evaluates ESG program progress by reviewing and analyzing the quality of data entered into the HMIS, and compliance with protocols for ESG and CoC agencies. All results from the subcommittee's evaluation are taken back to the HTF and ESG recipients for discussion and input. Record of the ESG discussion and input is maintained in formal meeting notes kept by the CoC.

3. ESG Program Recipients are required to enter into our HMIS system and provide PIT and HIC data through that system. The CoC conducts an annual Point in Time Count and presents that information to the Homeless Task Force and the participating jurisdiction (PJ). The PJ uses this information in the Consolidated Action Plan to help show what needs the community has and to inform the community. Additionally, it helps the PJ decide on funding decisions using this data.

4. The Homeless Task Force provides ongoing input to the City of Topeka during their comment period of the Consolidated Action Plan. The input provided by the HTF is used in multiple places in the plan including our HIC and PIT data. The CoC Lead is also the lead for the Con Plan discussions and information is shared to the community.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	Yes
6.	Other. (limit 150 characters)	

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

**(limit 2,500 characters)**

Impact Avenues targets school-age children experiencing homelessness. Utilizing a collective impact model with many collaborative partners such as USD 501 and their McKinney Vento liaison, Impact Avenues partners work to move families into housing by providing the services necessary to overcome barriers. The purpose of the Collective Impact Model is to harness the assets of a community in a strategic and disciplined way to address complex social problems. Intensive case management is a critical piece of serving families. This means each family will experience a “Yes” with every partner organization. There are currently 41 partners involved in this effort. Backbone and partner organizations together touched the lives of Shawnee County’s students and families 3,340 times in the 2019-2020 through 2021-2022 school years. During this period, 349 families with 827 children were served; 424 were students, while 333 were younger siblings. A key metric for this program is the housing stability rate once families attain a permanent housing solution. Ninety-seven percent (97%) of families who attain a permanent housing solution through Impact Avenues remain stably housed. This extraordinary result is made possible by the full array of wraparound services and classes that build families’ ability to be self-sufficient that are at the heart of the Impact Avenues program. In addition to Impact Avenues, Topeka Rescue Mission and USD 501 provide on-site classroom tutoring and homework time for children living at the Mission. The class room is staffed by USD 501 teachers and qualified volunteers. The goal of this programming is to help students stay on track with their studies even when experiencing homelessness.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

**(limit 2,500 characters)**

The CoC adopted a policy and procedure to inform individuals and families who become homeless of their eligibility for education services during the Coordinated Entry process. An assessment of the family or individuals needs are completed and a referral is made through the coordinated entry process. If consumers inquire about the need for educational services, the CoC then makes a referral to partnering agencies that provide/collaborate with educational service providers. The partner agencies of the CoC are located across the city and each have protocols to help inform individuals and families of educational resources. For example, the Mobile Access Partnership program travels around the city, where homeless populations gather, to provide services and to hand out resources. The resources include educational materials within the community. Impact Avenues, another homeless program, partners with all the school districts, GED programs, high school diploma program and Washburn Technical School. These partnerships are part of the CoC's efforts and the employees of these agencies are CoC leaders.

<b>1C-4c.</b>	<b>Written/Formal Agreements or Partnerships with Early Childhood Services Providers.</b>	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	Yes	Yes
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	Yes
4.	Early Head Start	Yes	Yes
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	Yes	Yes
6.	Head Start	Yes	Yes
7.	Healthy Start	Yes	Yes
8.	Public Pre-K	Yes	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

<b>1C-5.</b>	<b>Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Collaborating with Victim Service Providers.</b>	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations who help provide housing and services to survivors of domestic violence, dating violence, sexual assault, and stalking to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. The Center for Safety and Empowerment (CSE), a housing provider for survivors of domestic violence, dating violence, sexual assault and stalking, attends the governing body of the CoC and regularly provides input . The CoC is also a part of the Shawnee County Local Response Team to address domestic violence. CSE produces an annual report which provides statistics from the DAs office, battering intervention numbers and updates from the mission and law enforcement. The information is all put together to provide demographic information which dictates how the community responds and drives CoC wide policy development and updates.

2. CoC partners attend an annual training performed by CSE on trauma informed care. The mission is another CoC partner that trains all their employees on trust based relational intervention with monthly updates and training sessions to identify and hone skills needed to address trauma and appropriate intervention. The CoC has trained practitioners available as partners who are sharing trauma based intervention across the community.

1C-5a.	Annual Training on Safety and Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
NOFO Section VII.B.1.e.		
Describe in the field below how your CoC coordinates to provide training for:		
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and	
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).	

(limit 2,500 characters)

(1) The YWCA Center for Safety and Empowerment CSE), CoC member and the local domestic and sexual violence crisis center, provides annual and ongoing training at the Homeless Task Force meetings on the dynamics of sexual and domestic violence, understanding risk and lethality factors, and how to best serve survivors in a trauma-informed way. Additionally, any CoC partner agency or community agency may request additional training throughout the year at no cost on a variety of topics, including, domestic violence, human trafficking, neurobiology of trauma and trauma-informed services, sexual violence, and healthy relationships. The YWCA advocates also attend the monthly Homeless Task Force meetings to be available to provide immediate technical assistance to the CoC as consultation is requested.

(2) All Coordinated Entry staff also participate in the monthly Homeless Taskforce meeting, they receive dating violence, sexual assault, and stalking survivors training during the annual training provided to the entire CoC membership, and have access to additional trainings from CSE, as needed.

1C-5b.	Using De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	

Describe in the field below:

1.	the de-identified aggregate data source(s) your CoC uses for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

**(limit 2,500 characters)**

(1) The YWCA Center for Safety and Empowerment (CSE) is a partner agency of the CoC and uses the Osnum database, which is a HUD approved comparable database. In the annual training provided to the CoC, the Center for Safety and Empowerment provides aggregate data on the numbers of clients served as well as requests for service that were unfilled due to lack of resources.

(2) YWCA data regarding needs related to domestic violence, dating violence, sexual assault and stalking is also used to inform and improve CoC practices by Homeless Task Force attendees and CoC partner agencies to address barriers to accessing safe and affordable housing. During the Coordinated Entry process the YWCA uses un-identifying ID number to help clients get into services through the process. Partner agencies work together to advocate for the special needs of people experiencing domestic violence, dating violence and sexual assault.

1C-5c.	Communicating Emergency Transfer Plan to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:

1.	the emergency transfer plan policies and procedures; and
2.	the process for individuals and families to request an emergency transfer.

**(limit 2,500 characters)**

1. The Center for Safety and Empowerment (CSE) has worked with the CoC partners to establish a protocol where survivors can be referred to a CSE advocate who can request emergency transfer plans with Rapid Re-Housing (RRH) partners, as well as those offering Permanent Supportive Housing (PSH), in cases where the client is fleeing from domestic violence. This protocol includes the completion of a comprehensive safety plan for the transfer and other system advocacy as needed for the survivor.

2. The individuals and families will contact their case manager or call the hotline to obtain the emergency transfer. CoC partner agencies case managers all are trained to do an assessment of individuals seeking assistance. Walk-ins are also accepted at CSE in case they don't have a phone or can't safely make a call.

**&nbsp;nbsp;**

1C-5d.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have access to all of the housing and services available within the CoC's geographic area.

**(limit 2,500 characters)**

The CoC does assessments on all individuals seeking housing services in the coordinated entry system. A person experiencing domestic violence, sexual assault and stalking will score higher on the prioritization, which means they will be pulled from the coordinated entry list first for available housing. The CoC covers all of Shawnee county. Prior to permanent housing the shelters work together to ensure immediate safety. The Center for Safety and Empowerment (CSE) also has formal agreements with partner agencies to address the housing needs of survivors of domestic violence, dating violence, sexual assault, or stalking. CSE educates families about housing options available to them in the community.

1C-5e.	Including Safety, Planning, and Confidentiality Protocols in Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC's coordinated entry includes:

1.	safety protocols,	
2.	planning protocols, and	
3.	confidentiality protocols.	

**(limit 2,500 characters)**

1. A separate, confidential process is available for domestic violence survivors who are receiving services from designated domestic violence service providers in the community. This process allows service providers to maintain confidentiality and safety for their clients, while also ensuring that homeless survivors have access to the full array of housing opportunities in the community. The YWCA- Center for Safety and Empowerment has a hotline to ensure safety planning and protections to victims of domestic violence not staying at the shelter.

2. The participating domestic violence service providers will conduct the VI-SPDAT triage assessment with the individuals and families staying in their shelters and transitional housing programs. These service providers are prohibited by law from using HMIS, so the VI-SPDAT and additional eligibility criteria that is usually included in the HMIS standard intake will be completed on a paper form. This modified intake form will only include the minimum information necessary to determine eligibility and prioritization and it will specifically exclude personally identifying information, including: name, date of birth, social security number, and last permanent address. The service provider completing the form will include the name of the agency, the appropriate staff contact, and an alternate staff contact. All communication about the assessment and any possible placements will be conducted through the service provider to maintain client confidentiality. The domestic violence service provider will include an internally generated ID number that the agency can associate with the client, but that cannot otherwise be identified with the client. COT staff will use the number to identify the client when communicating with the service provider.

3. COT will maintain a separate Community Queue outside of HMIS for survivors referred by domestic violence service providers. No client data will be entered into HMIS, in order to maintain confidentiality and safety for survivors and compliance with federal law. Anytime there is an opening in a permanent housing program, COT staff will reference both the HMIS community queue outside of HMIS to determine the most highly prioritized eligible individual/household.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+—Anti-Discrimination Policy and Training.	
	NOFO Section VII.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes



1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance.	
	NOFO Section VII.B.1.f.	

Describe in the field below:	
1.	whether your CoC updates its CoC-wide anti-discrimination policy, as necessary, based on stakeholder feedback;
2.	how your CoC assisted providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. The CoC reviews the anti-discrimination policy annually, and as needed to ensure members are aware of their expectations. CoC and HESG agencies are required to agree to anti-discrimination while utilizing those funding sources.

2. The CoC provides training on anti-discrimination ensuring LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination. The CoC lead is also available for one-on-one meetings to assist agencies with policy development consistent with the CoC's anti-discrimination policy.

3. The CoC does annual monitoring of the HESG and CoC funded agencies and during that monitoring an assessment of the agency's policy is reviewed. Staff and volunteers are interviewed which can provide information on any anti-discrimination, if that is a concern. CoC agencies have opportunities for people to provide feedback on the services they receive and if they feel they were discriminated against. The CoC has two agencies that assist with discrimination Housing and Credit Counseling and Kansas Legal Services. These agencies can provide legal advice if needed.

4. If anti-discrimination is determined it is immediately addressed by the executive team of the governing body. If they are CoC or HESG funded they will have a correction plan to be able to remain funded.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.	
	NOFO Section VII.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the FY 2021 CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2021 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Topeka Housing Authority	131%	Yes-Both	No

**% New Admissions cannot exceed 100%.**

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section VII.B.1.g.	
	Describe in the field below:	
	1. steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or	
	2. state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.	

(limit 2,500 characters)

1. The CoC has worked for numerous years trying to get a homeless preference. We are proud to announce this year, after further consultation by the CoC, the Topeka Housing Authority will provide a homeless admission preference. Our CoC has only one housing authority,
2. N/A

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section VII.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process?

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	No
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	No
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. NOFO Section VII.B.1.g.	
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1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	N/A

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). NOFO Section VII.B.1.g.	
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	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program. Not Scored—For Information Only	
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	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
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If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.

<b>PHA</b>
Topeka Housing Au...

## 1C-7e.1. List of PHAs with MOUs

**Name of PHA:** Topeka Housing Authority

## 1D. Coordination and Engagement Cont'd

1D-1.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition.	2
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition that have adopted the Housing First approach.	1
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2022 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	50%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section VII.B.1.i.	

Describe in the field below:

1.	how your CoC evaluates every recipient—that checks Housing First on their Project Application—to determine if they are actually using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of the competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. The CoC regularly evaluates projects to assess the commitment to a Housing First model in two ways. First, when an organization applies for CoC funding, it must define the service approach. When CoC applications are reviewed by the local Review and Ranking Committee, members will evaluate if the application’s project employs a housing first model as a part of its rapid placement and stabilization activities. Proposed projects can receive up to 25 points based on experience with the model and the depth and breadth this model will be used during the program year. The annual review process is the second housing first evaluation method employed by the CoC.

2. Measure 1: Length of Time Persons Remain Homeless Desired Outcome: Reduction in the average and median length of time persons remain homeless Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness within 6, 12, and 24 Months Desired Outcome: Reduction in the percent of persons who return to homelessness Measure 3: Partner compliance in using coordinated entry to prioritize based on need.

3. Each year, a peer review committee conducts an on-site review of all CoC-funded projects. This process ensures that projects are being implemented as was proposed. The CoC follow-up will occur should it be discovered that the organization is not employing the proposed housing first model, and the organization will be given an opportunity to provide an explanation and appropriately address the issue. Review findings and the organization’s response will be share with the next year’s Review and Ranking Committee should that organization apply for future CoC funding.

1D-3.	Street Outreach—Scope.	
	NOFO Section VII.B.1.j.	
	Describe in the field below:	
	1. your CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;	
	2. whether your CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;	
	3. how often your CoC conducts street outreach; and	
	4. how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.	

**(limit 2,500 characters)**

1.The CoC's street outreach efforts are primarily conducted through partnering members of the Homeless Task Force. The Topeka Rescue Mission, Valeo Behavioral Health Care, the Veterans' Association and the Topeka Police Department, have a collaborative street outreach effort to identify and build supportive relationships with unsheltered people experiencing homelessness. Street Outreach is occurring daily, in the urban part (City of Topeka) of our CoC geographic area of Shawnee County Kansas. Having diverse entities participating in outreach efforts build a higher level of comfort among persons experiencing homelessness who may be otherwise less trusting of other partners. The Outreach Team provides regular updates at monthly meetings of the Homeless Task Force. In addition, in 2021 the partners formed the Mobile Access Partnership, targeted at taking services into the areas where the unsheltered homeless are living. This service includes a shower trailer, food trailer, clothing trailer, a mobile health clinic, pet care, as well as participation from other services providers. The primary partners in this effort include Topeka Police Department, Topeka Rescue Mission, Shawnee County Health, Stormont Vail Healthcare, and Valeo Behavioral Health. Those efforts have continued to expand and also include assistance with accessing phone services, Kansas State University veterinary services, and transportation as well as other periodic services. This effort uses volunteers extensively leading to a better understanding of the community and the situations surrounding homelessness, as well as giving those accessing services a sense that they are important to our community.

2.Coverage is 100%

3.Outreach is conducted daily with mobile access services included every Tuesday and Thursday.

4.The street outreach efforts have been enhanced and tailored by way of the Mobile Access Partnership (MAP), a collaborative approach to providing mobile access to medical, social, and behavioral health services for Topeka's unsheltered homeless population, as well as those whose living/housing situation is precarious. MAP expands the outreach work that partnering agencies are doing to give at-risk adults and families a hand-up as they seek to move forward.

<b>1D-4.</b>	<b>Strategies to Prevent Criminalization of Homelessness.</b>	
	NOFO Section VII.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

		Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	Yes
2.	Engaged/educated law enforcement	Yes	No
3.	Engaged/educated local business leaders	Yes	No
4.	Implemented community wide plans	Yes	No



5.	Other:(limit 500 characters)	
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1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC).	
	NOFO Section VII.B.1.I.	

	2021	2022
Enter the total number of RRH beds available to serve all populations as reported in the HIC—only enter bed data for projects that have an inventory type of "Current."	0	112

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Resource	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	TANF–Temporary Assistance for Needy Families	Yes
4.	Substance Abuse Programs	Yes
5.	Employment Assistance Programs	Yes
6.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section VII.B.1.m	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. The CoC uses three main strategies to communicate with agencies – inviting organizations that provide mainstream benefits to present at the monthly Homeless Task Force, sending out information on a regular basis via the listserv the CoC lead maintains, and inviting maintain benefits organizations to participate in the coordinated care meetings. The CoC uses podcasts and listservs to get up-to-date information out to the community about mainstream resources.
2. The CoC-funded projects use case management staff to collaborate with healthcare organizations to assist program participants with enrolling in health insurance. Additionally, the major health care providers in the community are active participants in the Homeless Task Force, as are the managed care businesses in the State, making access to and effective use of Medicaid easier for customers served through CoC resources. Twice a week the local hospital has a mobile clinic that functions as a primary care site for the community.
3. Many CoC partner agencies are SOAR trained and the CoC encourages all agencies to become SOAR trained. Agencies have events where people are available to assist with the application process for SSI/SSDI.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

**(limit 2,500 characters)**

The CoC was instrumental in the conversations with the HOME-ARP Implementation Plan. The comments from the CoC membership were included in the Con Plan. The plan included \$1million for non-congregate shelter and will create more beds for those experiencing domestic violence. The CoC is also in conversation with the state to try to obtain HOME-ARP funds for an additional non-congregate shelter beds in Topeka. These beds will become available in 2022 and 2023.

ID-8.	Partnerships with Public Health Agencies–Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section VII.B.1.o.	

Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:

- |    |  |
|----|--|
| 1. | develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and |
| 2. | prevent infectious disease outbreaks among people experiencing homelessness.             |

**(limit 2,500 characters)**

1. The CoC coordinates with both state and local health agencies. They are instrumental in providing education and developing policy to the CoC on how to respond to infectious disease outbreaks. The information we received has helped us create policies and procedures to help manage and outbreak. The CoC also uses information from the CDC regularly to provide all CoC agencies information for their respective agency policies regarding a response to an outbreak. The CoC has a weekly COVID Response and Coordination meeting that directly provides discussion on preparing for future outbreaks with any infectious disease, not just COVID.

2. With all the education the CoC receives, that material is passed on to all people experiencing homelessness to help prevent future outbreaks. The CoC has several outreach teams that also provide education, PPE and vaccinations in the field to those who are unsheltered. The weekly meeting looks at real time barriers and solutions for the CoC. The CoC partner agency shelters had to adjust the living arrangements for those living there to prevent future outbreaks. Agencies also consider housing alternatives, such as non-congregate shelters and other non-congregate settings.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section VII.B.1.o.	
	Describe in the field below how your CoC effectively equipped providers to prevent or limit infectious disease outbreaks among program participants by:	
	1. sharing information related to public health measures and homelessness, and	
	2. facilitating communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

**(limit 2,500 characters)**

1. The CoC has a extensive listserv of people in the community who are vested in the homeless population. Information is sent out regularly to the community about public health measures. Information is also sent out by social media and podcasts regularly. This could include information from local, state and federal resources, such as the CDC. The VA homeless teams meet monthly to discuss infectious disease precautions, measures taken when others come into contact with positive individuals and continuously provides education and advocacy for precaution measures

2. Health organizations are primary partners ongoing efforts of the outreach teams and provides direct council and advice to congregate shelter to prevent and mitigate infectious disease. The CoC is also involved in the Mobile Access Partnership program that includes both our local health agency, both hospitals and the Kansas Department of Health and Environment. This partnership provides outreach to those experiencing homelessness giving them access to health services and education.

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section VII.B.1.p.	
	Describe in the field below how your CoC’s coordinated entry system:	
1.	covers 100 percent of your CoC’s geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

**(limit 2,500 characters)**

1. The CoC and Homeless Task Force covers the City of Topeka limits and Shawnee County. The Coordinated Assessment System covers the same geographic area.
2. The coordinated entry System uses a VI-SPDAT assessment to score each individual so that prioritization can be used to help those most in need first. The CoC lead uses a single access point, with a dedicated phone number and email address, for individuals in need of rent assistance. Dedicated staff man the phones and assist individuals with assessments to get them enrolled into coordinated entry. The CoC works with outreach teams to make sure we are reaching chronically homeless and unsheltered homeless. Outreach staff already have rapport built with individuals and assist the CoC in completion of the VI-SPDAT so those individuals can get enrolled into coordinated entry.
3. The CoC meets regularly with participating agencies to get feedback on what is working well and what needs updated. Agencies that receive COC funding, ask individuals receiving assistance to complete a survey that provides feedback on the their experience.

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section VII.B.1.p.	
	Describe in the field below how your CoC’s coordinated entry system:	
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
2.	prioritizes people most in need of assistance;	
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and	
4.	takes steps to reduce burdens on people using coordinated entry.	

**(limit 2,500 characters)**

1. One of the strengths of our coordinated entry system is we have several outreach teams who focus on serving the population most in need and difficult to reach. In our area, the street homeless would be the least likely to receive services and we have many agencies that work with this population through our system. While we have a single access point for rent assistance we also use the outreach teams who already have relationships with street homeless to complete VI-SPDAT assessments and get those individuals entered into coordinated entry.

2. Our coordinated entry system uses a VI-SPDAT assessment to score each individual. This score is based on how critical each individuals needs are and allows us to use prioritization to pull names. The coordinated entry system will triage people and house those who are most in need first. Permanent Supportive Housing placements will be prioritized for those who have been homeless on the streets or emergency shelter for at least a year and with the highest acuity.

3. Names are pulled from the coordinated entry by name list based on their score, thus ensuring those in most need of assistance receive housing first. Our coordinated entry system allows us to indicate an individuals top two housing preferences and every effort is made to place individuals in their top choices as quickly as possible. Having dedicated staff to manage the single access point allows for individuals to receive assistance quickly. Staff communicates daily with partner agencies to ensure individuals are getting the assistance they need.

4. The coordinated entry system has dedicated staff to man the single access point. This takes the burden off of agencies to complete the VI-SPDAT assessment with each individual who enters their agency. Staff meet regularly with partner agencies to ensure the process is running smoothly and to make any needed adjustments. The single access point utilizes a single phone number and email address community wide to make the process easier for those in need. Staff will meet with individuals in person, through zoom, or a phone call to ensure access for everyone. Additionally, staff work with the outreach teams and community partners to help complete the assessment and enrollment into coordinated entry, if that is what the individual needs. Every effort is made to reduce burdens for individuals needing assistance.

1D-10.	Promoting Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section VII.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	09/14/2022

1D-10a.	<b>Process for Analyzing Racial Disparities—Identifying Racial Disparities in Provision or Outcomes of Homeless Assistance.</b>  NOFO Section VII.B.1.q.	
	Describe in the field below:	
1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and	
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.	

**(limit 2,500 characters)**

1. The CoC uses the STELLA platform to provide guidance on the racial disparities in its programs. Several members of the HTF have implemented a Diversity, Equity and Inclusion task force which benefits the community. The group does training in the community to help educate on racial equity issues. CoC partner agencies do a needs assessment of disparities and report back to the CoC to ensure that not one race is underrepresented in the community.

2. The CoC uses the STELLA report to identify racial disparities. This year our CoC noticed the Hispanic population was not represented equally compared to the population. Only 6% of services were provided to the Hispanic population while the Hispanic population is 15% in our community. The CoC is actively looking at ways to increase services to the Hispanic population to eliminate this barrier. The CoC's outcome is to increase services to at least 10% provided to the Hispanic population. The CoC is working closely with United Way who has also identified this issue. Conversations are being made to help identify the barriers of why this targeted population is not receiving services. The CoC will use these strategies to address this disparity.

1D-10b.	<b>Strategies to Address Racial Disparities.</b>  NOFO Section VII.B.1.q.	
	Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.	

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes

10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1D-10c.	<b>Actions Taken to Address Known Disparities.</b>	
	NOFO Section VII.B.1.q.	

Describe in the field below the steps your CoC and homeless providers have taken to address disparities identified in the provision or outcomes of homeless assistance.

**(limit 2,500 characters)**

Our CoC, noticed a lack of equity and access for those needing rent assistance. Individuals needing help would have to call up to 8 agencies to see if they had any funding. Every agency has a different protocol which makes the process confusing to individuals who are in crisis. Individuals that did receive assistance happened to call at the right time and got lucky. To address the lack of equity and access, the CoC created a single access point for rent assistance and started using coordinated entry. Every individual is given a score based on a VI-SPDAT assessment and names are pulled for assistance based on prioritization. This process ensures that everyone has equal and easy access to rent assistance and those with the greatest need get help first.

The CoC is also involved in providing a mobile units that provides access to housing services, hygiene, health, food, clothing, pet services, mental health services and other difficult to access items such as phones, etc. This helps with those that have barriers like transportation or mental health services.

1D-10d.	<b>Tracking Progress on Preventing or Eliminating Disparities.</b>	
	NOFO Section VII.B.1.q.	

Describe in the field below the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance.

**(limit 2,500 characters)**

The progress on preventing and eliminating disparities is a standing item on the monthly agenda of the Homeless Task Force. The CoC monitors the length of time someone is entered into the coordinated entry system to the time they are housed. Additionally, the CoC monitors how long people remained housed after receiving assistance. The CoC recently started tracking the use of the emergency room usage versus primary care providers to determine the impact of the mobile health clinic to serve the unsheltered homeless.

In an effort to address basic needs and bring a sense of hope and worth to these neighbors, CoC and its partners strategized and developed a plan to provide mobile showers, laundry, food, clothing, health care and general supplies to those living on the streets. Working together, CoC partners such as, TRM, Valeo Behavioral Health Care, Stormont Vail and the Topeka Police Department, and others bring services to many locations in our community with the goal of meeting the simple, daily needs of the unsheltered homeless. Mobile bathrooms, showers and laundry facilities, a mobile health clinic, a mobile food pantry and kitchen, among others help the unsheltered learn they are valued, respected, and have the support of their community as they learn how to accept help, find jobs and stable housing and successfully rejoin society. Sometimes, they learn how to do more than “just survive” for the very first time. The CoC's focus is to eliminate barriers to receiving services in the community. All people served are tracked on immediate outputs as well as outcomes.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts.	
	NOFO Section VII.B.1.f.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

**(limit 2,500 characters)**

CoC partner agencies work closely with the homeless population and encourages participation in public meetings as well as meetings impacted those experiencing homelessness. This could include city council meetings, continuum of care meetings as well as other formal meetings. Additionally, partner agencies are encouraged to identify people with lived homeless experience to act in leadership roles. The CoC utilizes the informal and formal leaders within the homeless community to better identify needs and appropriate interaction.

The CoC contains members with Community Housing Development Organization status that require 1/3 membership represent the low-income population. Many of those individuals have lived homeless experience. In addition, the HESG recipients also have representation on their boards. The governing body of the CoC has many people in leadership positions with lived experience.

The CoC uses all social media outlets, podcasts, media releases for outreach to those with lived experience.



1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	10	6
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	7	6
3.	Participate on CoC committees, subcommittees, or workgroups.	6	6
4.	Included in the decisionmaking processes related to addressing homelessness.	7	5
5.	Included in the development or revision of your CoC's local competition rating factors.	5	4

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

**(limit 2,500 characters)**

Topeka Rescue Mission's Career Readiness Education (CaRE) Program is designed to help unemployed and underemployed individuals experiencing homelessness attain the knowledge, skills and attitudes for employment and successful work performance. The primary goal is to help participants develop life management and job readiness skills needed to gain and retain employment. CaRE participants develop and enhance their work readiness skills and abilities for personal and professional success. Community and business partners are vital to the overall program success. Graduates report after program completion that they become more responsible individuals, having the ability to make better choices and decisions as they strive towards financial stability and self-sufficiency. This program utilizes internships at local businesses and organizations, as well as volunteers to assist with training and coaching.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Describe in the field below how your CoC:

1.	how your CoC routinely gathered feedback from people experiencing homelessness and people who have received assistance through the CoC or ESG program on their experience receiving assistance; and
2.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness

**(limit 2,500 characters)**

1. The CoC and ESG are required to have a system in place to gather feedback from participants receiving services. All CoC and ESG agencies have people with lived experience on their boards which also provides the CoC feedback. Feedback is provided at our monthly Homeless Task Force meetings, the governing body of the CoC.

2. Recently, the CoC took feedback from homeless individuals and implemented changes to create more equity and access through a single point of entry. CoC partner agencies came together and agreed to have this single point for all rent assistance in the community. So now, individuals do not need to call around to 8 separate agencies to try and find assistance, they can just call this single point. This single point will be using coordinated entry and prioritization for assistance.

This effort has also encouraged a large permanent supportive housing program to go to the housing first model. This is a major shift in the communities way of doing things. Additionally, due to feedback from those experiencing homelessness, rapid re-housing teams are working closely with landlords to decrease opposition to house people with lived experience leading to the ability to place people in more decent and safe housing.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section VII.B.1.t.	

Describe in the field below at least 2 steps your CoC has taken in the past 12 months that engage city, county, or state governments that represent your CoC's geographic area regarding the following:

1.	reforming zoning and land use policies to permit more housing development; and
2.	reducing regulatory barriers to housing development.

**(limit 2,500 characters)**

1. The CoC is active in the process to reexamining the zoning process in the city to make it friendlier for development to take place in the city. The CoC was a part in the reducing the number of parking places for a senior living in order to increase the number of units being built. The CoC membership includes Community Housing Development Organizations who frequently will rezone to build multi-family housing in low income areas. The CoC is involved in the conversation to rezone the city to include the "Missing Middle".

2. The CoC membership is active in trying to find unrestricted funds to assist in housing initiatives. Additionally, the new DREAMS program allows more access for the community to utilize CDBG funds for housing development. In the past year, the Affordable Housing Trust Fund was partly funded with CoC membership playing in a leadership role. The CoC is involved in the Neighborhood Revitalization Program that helps property owners with tax breaks to promote development of intensive care areas. The CoC was a part of the conversation to rezone downtown Topeka for the development of more housing.

## 1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.	
	NOFO Section VII.B.2.a. and 2.g.	
	You must upload the Local Competition Deadline attachment to the 4B. Attachments Screen.	

	Enter the date your CoC published the deadline for project applicants to submit their applications to your CoC's local competition.	08/31/2022
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1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	
	You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.	
	Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

1E-2a.	<b>Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.</b>	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

<p>You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.</p> <p>Complete the chart below to provide details of your CoC's local competition:</p>
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1.	What were the maximum number of points available for the renewal project form(s)?	115
2.	How many renewal projects did your CoC submit?	2
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	<b>Addressing Severe Barriers in the Local Project Review and Ranking Process.</b>	
	NOFO Section VII.B.2.d.	

- |    |   |
|----|---|
|    | Describe in the field below:  |
| 1. | how your CoC collected and analyzed data regarding each project that has successfully housed program participants in permanent housing;   |
| 2. | how your CoC analyzed data regarding how long it takes to house people in permanent housing;  |
| 3. | how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and |
| 4. | considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.  |

(limit 2,500 characters)

1. Each of the PY2021 applications considered by the local Review and Ranking Committee were scrutinized, in part, based on the severity of needs and vulnerabilities of the proposed, target populations. The Topeka/Shawnee County Homeless Taskforce / CoC's review and ranking criteria mirrored HUD's recommended design and scoring. There were 115 total points available to each applicant, 5 of which were specifically awarded according to "severity of needs...including individuals who are low income, no income, substance abusers, victimized, or chronically homeless." An additional 5 points could be awarded in the local process if the applicant was a victim services provider, thus providing extra emphasis to the vulnerabilities experienced by the target population.
2. Data is analyzed using our HMIS. Reports are ran to provide the CoC and the review and ranking team how long it takes to housing people in permanent housing.
3. In the evaluation process, Review and Ranking Committee members considered both the depth and breadth of needs/vulnerabilities of each applicant's proposed, target population. Applicants demonstrating intent to support customers with multiple needs, and/or an extreme severity of need, were eligible for the highest scores in the category. For example, an applicant targeting persistently homeless, unemployed, female vets with demonstrated substance abuse conditions would have received a higher score than an applicant targeting employed homeless people.
4. The CoC's process for review and ranking does not penalize a program that is targeting the hardest to serve population if their performance is justifiably lower.

1E-3.	Promoting Racial Equity in the Local Competition Review and Ranking Process.	
	NOFO Section VII.B.2.e.	
	Describe in the field below:	
1.	how your CoC obtained input and included persons of different races, particularly those over-represented in the local homelessness population;	
2.	how the input from persons of different races, particularly those over-represented in the local homelessness population, affected how your CoC determined the rating factors used to review project applications;	
3.	how your CoC included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process; and	
4.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

1. The Homeless Task Force (HTF), the governing body of the CoC, met regularly with over 40 agency representatives present and worked on the creation of the Review and Ranking Tool. Members of the HTF represents our community and with wide variety of different races. Input was provided by all members and that input was put in the final tool.
2. All input was considered when determining the rating factors used in the review of project applications and changes were made accordingly.
3. The HTF has an open process for volunteering to be on the Review and Ranking committee. At our regularly scheduled meeting the option to volunteer is provided to everyone which includes persons of different races.
4. The review and ranking team was provided a report out of STELLA regarding racial diversity of the program.

<b>1E-4.</b>	<b>Reallocation—Reviewing Performance of Existing Projects.</b>	
	NOFO Section VII.B.2.f.	
	Describe in the field below:	
	1. your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
	2. whether your CoC identified any projects through this process during your local competition this year;	
	3. whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
	4. why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

**(limit 2,500 characters)**

1. The reallocation process is determined by the Review and Ranking committee. They look at monitoring, APR's, HMIS reporting and project proposals to determine if reallocation is necessary.
2. No projects were reallocated.
3. No projects were reallocated.
4. N/A

<b>1E-4a.</b>	<b>Reallocation Between FY 2017 and FY 2022.</b>	
	NOFO Section VII.B.2.f.	

Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2017 and FY 2022?	No
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<b>1E-5.</b>	<b>Projects Rejected/Reduced—Notification Outside of e-snaps.</b>	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject or reduce any project application(s)?	No
2.	Did your CoC inform applicants why their projects were rejected or reduced?	No
3.	If you selected Yes for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	09/09/2022
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1E-5b.	Local Competition Selection Results–Scores for All Projects.	
	NOFO Section VII.B.2.g.	
	You must upload the Final Project Scores for All Projects attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Applicant Names; 2. Project Names; 3. Project Scores; 4. Project Rank–if accepted; 5. Award amounts; and 6. Projects accepted or rejected status.	Yes
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1E-5c.	1E-5c. Web Posting of CoC-Approved Consolidated Application.	
	NOFO Section VII.B.2.g.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/26/2022
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1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	



	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application has been posted on the CoC's website or partner's website.	09/26/2022
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## 2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2A-1.</b>	<b>HMIS Vendor.</b>	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Eccovia Solutions
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<b>2A-2.</b>	<b>HMIS Implementation Coverage Area.</b>	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC’s HMIS coverage area.	Single CoC
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<b>2A-3.</b>	<b>HIC Data Submission in HDX.</b>	
	NOFO Section VII.B.3.a.	

	Enter the date your CoC submitted its 2022 HIC data into HDX.	04/22/2022
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<b>2A-4.</b>	<b>Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.</b>	
	NOFO Section VII.B.3.b.	

	In the field below:
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in databases that meet HUD’s comparable database requirements; and
2.	state whether your CoC is compliant with the 2022 HMIS Data Standards.

**(limit 2,500 characters)**

1. The CoC and HMIS leads educate the DV housing providers on the data standards as they are announced by HUD. The leads regularly collect and review the CSV uploads for reporting and the providers are using the current standards. This is monitored regularly.

2. The CoC is compliant with 2022 Data Standards

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section VII.B.3.c. and VII.B.7.	

Enter 2022 HIC and HMIS data in the chart below by project type:

Project Type	Total Beds 2022 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	282	46	282	119.49%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	33	0	33	100.00%
4. Rapid Re-Housing (RRH) beds	112	0	112	100.00%
5. Permanent Supportive Housing	218	0	218	100.00%
6. Other Permanent Housing (OPH)	0	0	0	

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section VII.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

**(limit 2,500 characters)**

N/A

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by February 15, 2022, 8 p.m. EST?	Yes
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## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC conducted its 2022 PIT count.	01/25/2022
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC submitted its 2022 PIT count data in HDX.	04/22/2022
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2B-3.	PIT Count–Effectively Counting Youth.	
	NOFO Section VII.B.4.b.	

Describe in the field below how during the planning process for the 2022 PIT count your CoC:

1.	engaged stakeholders that serve homeless youth;
2.	involved homeless youth in the actual count; and
3.	worked with stakeholders to select locations where homeless youth are most likely to be identified.

(limit 2,500 characters)

1. The CoC has over 60 partner agencies and of those, the majority serve homeless youth. The PIT process involves all those agencies and they provide input on the process of the count. The agencies serving youth were a instrumental part of the planning process. The Planning Committee for the PIT count had multiple agencies on the committee.

2. In 2022 the CoC did not make extra effort to involve homeless youth in the actual count. However, the planning committee for the 2023 count involves homeless youth and they will be instrumental in the process.

3. The Homeless Task Force is the governing body of the CoC. It consists of over 60 agencies who are active in assisting the homeless population. When discussing the planning for the count they are all participating in the conversations. In those conversations we select locations where homeless youth are most likely to be identified. Such sites include establishments who provide lunch, the local mission, etc. Families are also identified by the Impact Avenues program and participate in the count.

<b>2B-4.</b>	<b>PIT Count–Methodology Change–CoC Merger Bonus Points.</b>	
	NOFO Section VII.B.5.a and VII.B.7.c.	

In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable; and
3.	describe how the changes affected your CoC’s PIT count results; or
4.	state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2022.

**(limit 2,500 characters)**

1. The CoC did not make changes to the sheltered PIT methodology between 2021 and 2022.
2. The CoC did not make changes to the unsheltered PIT methodology between 2021 and 2022.
3. N/A
4. The count was conducted however we had not changes.

## 2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2C-1.</b>	<b>Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.</b>	
	NOFO Section VII.B.5.b.	

	In the field below:
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1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;
2.	describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time

**(limit 2,500 characters)**

1. The process used to identify homelessness risk factors included full group discussions at Homeless Task Force meetings as well as at meetings of the HTF Executive Committee. CoC members identified risk factors as including, but not limited to: lack of income, disability, criminal background, human trafficking, lack of health insurance, substance abuse/addiction, domestic violence, and, adverse rental histories.
2. Risk factors are heightened in the CoC resulting from the area’s lack of affordable, decent housing as well as our community’s high levels of human trafficking. Topeka is on Interstate 70, the nation’s most-used transportation route for human sex traffickers. Our CoC’s strategy to address individuals/families at risk for homelessness is to establish intentional, formal partnerships that provide supports to help families and individuals mitigate the identified risk factors. 92% of the HTF member agencies actively offer supports specifically addressing one or more of the identified risk factors and attempting to prevent homelessness from occurring. HTF monthly meetings include a detailed explanation of safety net/self-sufficiency-related services, as well as explanations of which organizations have supports currently available. The CoC Lead Agency has established plans for additional training and communication with CoC and Homeless Task Force member organizations to more accurately collect first time homeless data in 2020. The Topeka CoC applied for and was awarded supplemental HMIS funds from HUD to help address such training and data needs.
3. The CoC Lead, City of Topeka, oversees the CoC strategies related to reducing first-time homelessness.

2C-2.	Length of Time Homeless—CoC’s Strategy to Reduce.	
	NOFO Section VII.B.5.c.	
	In the field below:	
1.	describe your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;	
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1. Placement in the CoC's Shelter Plus Care or Permanent Supportive Housing program is coordinated by an active partnership between the CoC programs, the area homeless shelter, and the area's leading mental and behavioral health services provider. The CoC-funded programs have signed MOU's with the mental health provider and in the PSH projects, there is shared office-space. The formal relationships facilitate prompt reactions when eligible individuals enter the shelter or are otherwise identified as homeless. Both CoC programs have protocols in place to "fast-track" housing applications from individuals identified through our partners.
2. Identification and housing of individuals with longer periods of homeless histories is achieved through the CoC-funded program's work directly with the mental health provider and the homeless shelter. Those entities supply case-by-case length of homelessness data and use that data as a measure for prioritizing referrals to the CoC-funded projects.
3. The CoC Lead, City of Topeka, oversees the CoC strategy to reduce the length of time individuals and families remain homeless.

2C-3.	<b>Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy</b>	
	NOFO Section VII.B.5.d.	
	In the field below:	
	1. describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
	2. describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.	

**(limit 2,500 characters)**



1. The CoC strategy, with all partner agencies, is to work more collectively and leave behind working in silos. The CoC has numerous programs that have been created with a collective impact model for assisting those in need. For example, through the efforts of the Mobile Assistance Partnership those seeking housing are being assisted with getting needed identification and documentation, facilitating quicker entry into housing. Additionally, the Impact Avenues works with 41 agencies to address all domains of the families situation by providing intensive case management to help them become housed and keep them housed. Additionally, our rescue mission increased their funding to be able to provide rent assistance to help those get into permanent housing destinations.

2. Entering and retaining permanent housing are supported through CoC partners in the Homeless Task Force that help CoC customers with targeted, strengths-based case management, employment assistance, and supports related to the identified risk factors for becoming homeless. For example, coordinated entry and similar case-specific coordination by Homeless Task Force members often results in recently housed individuals also receiving supports with landlord/tenant relations, job skills training, employment seeking assistance, home weatherization, access to Head Start or Early Head Start, and other strategies aimed at helping the individual(s) retain permanent housing. Our 97% housing retention rate is a strong indicator of the success of the collaborative strategy. The Homeless Task Force, as the governing body to the area CoC, is the organization responsible for overseeing the strategies to exit to permanent housing and retain permanent housing. Additionally, our rescue mission increased their funding to be able to provide case management to help those get into permanent housing destinations and remained housed.

3. While the CoC Lead and the HMIS lead assist in the effort by providing reports to the Homeless Task Force. The entire CoC partner agencies are ultimately responsible for successful exits to permanent housing and helping them to retain that housing.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section VII.B.5.e.	

In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

1. The CoC programs, along with other HUD-funded projects and organizations participating in the citywide HMIS, have kept a high level of data, over multiple years, that allows the CoC to analyze returns to homelessness as well as access to support systems by those who were formerly homeless.
2. When a formerly homeless household or individual is noted to begin accessing a higher number of recorded support services, area helping agency staff are trained to recognize and inquire about the household's overall stability and help the individual(s) prioritize permanent housing retention. The CoC utilizes landlord/tenant solution focused mediation to identify and address issues before it leads to a return to homelessness.
3. The CoC Lead, City of Topeka is the organization responsible for overseeing the CoC strategy to reduce the rate of returns to homelessness.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section VII.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access employment cash sources;	
	2. describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their cash income; and	
	3. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

**(limit 2,500 characters)**

- (1) Agencies in the CoC all implement strategies to increase income and employment for their customers. The CoC provides case management to each participant. Case management includes a variety of assessments and support systems, including determining eligibility for mainstream benefits and/or employment supports.
- (2) Opportunities, such as access to the local Workforce Center where consumers can get assistance with resume writing and job interview skills, are discussed with participants and assistance is provided to complete program applications, attend group class sessions and individual appointments, and even to attend work or training on a regular basis. Training programs offer extensive personalized employment readiness skills and opportunities. Training helps the participant increase their cash income, along with skills necessary to maintain employment. Notifications are sent out by the CoC Leads listserv which encompasses over 200 people, including workforce centers.
- (3) Overall CoC strategy for increased job and income growth is coordinated by the CoC Lead, City of Topeka.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section VII.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

**(limit 2,500 characters)**

1. Each local CoC agency will through CoC application and evaluation policies, implement strategies to increase income for their customers. The population targeted by the local CoC programs is, notably and historically, difficult to employ. Participation in the Community Action Tanglewood PSH program, for example, requires a diagnosis of a severe and persistent mental illness, which can oftentimes be a barrier to regular employment. Community Action staff, City of Topeka staff, and partnering organizations (including the local mental and behavioral health center, the local Community Mental Health Center (CMHC) and area domestic violence program, assist customers who qualify for nonemployment cash (like SSI) to obtain those resources.
2. The CoC refers individuals to SOAR agencies to get assistance with their SSI applications. The CoC has many SOAR providers.

### 3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3A-1.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Housing Resources.</b>	
	NOFO Section VII.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
--	--	----

<b>3A-2.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.</b>	
	NOFO Section VII.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
--	--	----

<b>3A-3.</b>	<b>Leveraging Housing/Healthcare Resources–List of Projects.</b>	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	
	If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

### 3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3B-1.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section VII.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

<b>3B-2.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section VII.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

**(limit 2,500 characters)**

N/A

### 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
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- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

N/A

## 4A. DV Bonus Project Applicants

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section II.B.11.e.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No
<b>Applicant Name</b>		
This list contains no items		

## 4B. Attachments Screen For All Application Questions

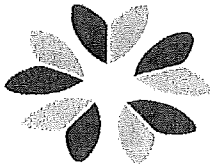
We have provided the following guidance to help you successfully upload attachments and get maximum points:

- |    |   |
|----|---|
| 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.  |
| 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes'.  |
| 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
| 4. | Attachments must match the questions they are associated with.  |
| 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.  |
| 6. | If you cannot read the attachment, it is likely we cannot read it either.   |
|    | . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).   |
|    | . We must be able to read everything you want us to consider in any attachment.   |
| 7. | After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.  |

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No		
1C-7. PHA Moving On Preference	No		
1E-1. Local Competition Deadline	Yes	Announcement	09/13/2022
1E-2. Local Competition Scoring Tool	Yes	Review and Rankin...	09/13/2022
1E-2a. Scored Renewal Project Application	Yes	Score Sheets	09/13/2022
1E-5. Notification of Projects Rejected-Reduced	Yes	Pprojects Rejecte...	09/13/2022
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/13/2022
1E-5b. Final Project Scores for All Projects	Yes	Final Points on A...	09/13/2022
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
3A-1a. Housing Leveraging Commitments	No		



3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		



TOPEKA/SHAWNEE COUNTY  
**HOMELESS  
TASK FORCE**

Temple  
SPC  
1st rank

**Topeka Shawnee County Continuum of Care**

**2022 CoC Competition**

**PROJECT REVIEW AND RANKING PROCESS**

**I. Background on 2022 NOFA and Ranking Requirements**

The U.S. Department of Housing and Urban Development (HUD) published the *Notice of Funding Availability (NOFA) for the Continuum of Care Homeless Program*.

This year, funding is available for eligible new, renewal and reallocated projects in the amount of \$1,724,568. Planning Grant in the amount of \$51,737 and another \$258,680 for Domestic Violence Bonus and may also apply for up to \$86,228 in new “bonus” permanent housing projects in the following categories:

- Permanent Supportive Housing (PSH) serving chronically homeless people;
- Rapid Re-Housing serving homeless single adults or families with children coming from streets or shelters

Topeka/Shawnee County may also create new PSH or RRH projects through the re-allocation of funds from lower performing existing grants. The re-allocated funds may also be used by the CoC Lead Agency (City of Topeka) for dedicated HMIS projects or Coordinated Entry projects.

The NOFA requires that each CoC conduct a transparent and objective process to review and rank all applications for renewal of existing projects and creation of new projects. Ranking of renewal projects must demonstrate the use of established objective criteria used to review project applications. Additionally, the CoC must place projects into Tier 1 and Tier 2, with projects in Tier 2 having to compete nationally for funding.

This document describes the Topeka/Shawnee County CoC policies process governing the review and ranking of projects in the 2022 competition.

**Review and Ranking Criteria –All projects except HMIS and Planning**

Rating Factor	Score Range	
1. The severity of needs will be considered with the project including individuals who are low income, no income, substance abusers, victimized, or chronically homeless.	5	5
2. Targeting and Outreach <ul style="list-style-type: none"> <li>• Project targets an eligible population</li> <li>• Project targets participants who are coming from the street or other locations not meant for human habitation, emergency shelters, safe havens, or fleeing domestic violence</li> <li>• There is a strong outreach plan specifically designed to identify and engage people in the target population and ensure they are able to access the program.</li> </ul>	10	8
3. Appropriateness of Housing <ul style="list-style-type: none"> <li>• Type, scale and location of the housing fit the needs of the program participants</li> <li>• Participants are assisted to secure housing as quickly as possible</li> <li>• Programs and activities are offered in a setting that enables homeless people with disabilities to interact with others without disabilities to the fullest extent possible.</li> </ul>	5	5
4. Housing First Model <ul style="list-style-type: none"> <li>• Project will have low barriers to entry and does not screen applicants based on having no or low income, active history of substance abuse, criminal record (except for State mandated requirements), history of domestic violence or lack of willingness to participate in services</li> <li>• Reduce returns to homelessness</li> <li>• Increase participant income</li> </ul>	10	10
5. Service Plan <ul style="list-style-type: none"> <li>• For RRH projects, project meets RRH standards</li> <li>• Type, scale, location of the supportive services fit the needs of the program participants and are readily accessible. This included services funded by the CoC grant and other project funding sources</li> <li>• There is a specific plan to ensure participants are individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible</li> <li>• There is a specific to ensure participants are assisted to obtain and remain in permanent housing in a manner that fits their needs</li> </ul>	10	10

Rating Factor	Score Range	
<ul style="list-style-type: none"> <li>• There is a specific plan to ensure participants are assisted to increase their incomes and live independently</li> </ul>	10	10

6. Size and magnitude <ul style="list-style-type: none"> <li>The magnitude of the project will have a significant impact on the community, if not funded..</li> </ul>	20	20
7. Applicant Capacity <ul style="list-style-type: none"> <li>Recent relevant experience in providing housing to homeless people</li> <li>Recent date submitted demonstrates strong performance for relevant services and/or housing provided</li> <li>Relevant experience in operation of housing projects or programs, administering leasing and rental assistance funds, delivering services and entering data and ensuring high quality data in a system (HMIS or a similar data system)</li> <li>Organizational and finance capacity to track funds and meet all HUD reporting and fiscal requirements</li> <li>If application has sub recipients, applicant organizations have experience working together</li> <li>Any outstanding monitoring or audit issues or issues are explained</li> </ul>	10	10
8. Financial Feasibility and Effectiveness <ul style="list-style-type: none"> <li>Costs appear reasonable and adequate to support proposed program</li> <li>Match requirement is met</li> <li>Additional resources leveraged</li> </ul>	5	5
9. Type of Application Submitted: Renewal and new permanent housing (permanent supportive housing), renewal Safe Haven, Homeless Management Information System , Supportive Services Only (SSO) for Centralized or Coordinated Assessment System, or transitional housing that exclusively serve homeless youth projects	10	10
10. Type of Application Submitted: Renewal transitional housing, except those transitional housing projects that exclusively serve homeless youth and SSO projects.	5	5
11. Applicant is a victim service provider.	5	5
12. Applicant participated fully in the CoC planning and NOFA process for at least a year.	10	10
<b>Commitment to Policy Priorities – Total Possible 115</b>	<b>Total</b> <b>113</b>	

**Review and Ranking – New HMIS Projects**

*Deb*

**HMIS Project Applicant Evaluation – 80 total points possible**

**Conformity Rating** (5 total points) 5  
The extent to which the application was timely and complete.

**Project Description** (20 total points) 20

The extent to which the applicant clearly and concisely described a plan for addressing HMIS needs of the CoC. (10 points)

The extent to which the applicant identified specific, projected project outcomes. (5 points) 5

The extent to which the applicant identified plans for coordinating with CoC partners, as well as with other partners and data sources. (5 points) 5

**HMIS Standards and Reporting** (25 total points)

The extent to which the applicant demonstrates that the proposed HMIS meets all 2022 Universal HMIS Data Standards. (5 points)

- |                           |                             |   |
|---------------------------|-----------------------------|---|
| 1. Name                   | 7. Veteran Status           | 13. Personal ID                                     |
| 2. Social Security Number | 8. Disabling Condition      | 14. Household ID                                    |
| 3. Date of Birth          | 9. Residence Prior to Entry | 15. Relationship to H of H                          |
| 4. Race                   | 10. Program Entry Date      | 16. Client Location Code                            |
| 5. Ethnicity              | 11. Program Exit Date       | 17. Length of Time on Street, Shelter or Safe Haven |
| 6. Gender                 | 12. Destination             |   |

The extent to which the applicant demonstrates that the proposed HMIS is able to produce all HUD-required reports and provide data as needed for HUD reporting. (5 points) 5

The extent to which the applicant demonstrated that the propose HMIS is able to create unduplicated client records. (5 points) 5

The extent to which the applicant has at least one paid staff member who will be responsible for insuring the implementation of HMIS meets all security standards as required by HUD and the federal partners. (10 points) 10

How well the applicant demonstrated intent and capacity to conduct a background check on all persons who access HMIS or view HMIS data. (1 points) 1

The extent to which the applicant proposes to conduct HMIS Security Training and follow up on security standards on a regular basis. (2 points) 2

The applicant's proposed process and timeframe to remove community members who no longer need access to HMIS

Process description: (1 point)

Timeframe: 1 point for 24 hours to 1 month. 0 points for longer than 1 month.  
0 points if HMIS does not have this capacity.

**Budget** (25 total points)

The extent to which the budget questions are answered clearly and calculations are accurate. (10 points)

The extent to which the proposal demonstrates firm possession of current commitments for the required 25% match funds. (10 points)

The extent to which the proposed administrative costs are 10% or less of the total HMIS project funding request. (5 points)

## **Review and Ranking – Planning Projects**

### **Planning Project Applicant Evaluation – Accept or Reject Criteria**

#### **Conformity Rating**

The extent to which the application was timely and complete.

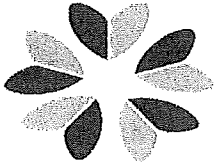
#### **Project Description**

The extent to which the applicant clearly and concisely described a plan for addressing the planning needs of the CoC.

The extent to which the applicant identified specific, projected project outcomes.

The extent to which the applicant identified plans for coordinating with CoC partners, as well as with other partners.

# City of Topeka - Shelter Plus Care



TOPEKA/SHAWNEE COUNTY  
HOMELESS  
TASK FORCE

1st rank

## Topeka Shawnee County Continuum of Care

### 2022 CoC Competition

#### PROJECT REVIEW AND RANKING PROCESS

##### I. Background on 2022 NOFA and Ranking Requirements

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**Review and Ranking Criteria –All projects except HMIS and Planning**

Rating Factor	Score Range
1. The severity of needs will be considered with the project including individuals who are low income, no income, substance abusers, victimized, or chronically homeless.	5
2. Targeting and Outreach <ul style="list-style-type: none"> <li>• Project targets an eligible population</li> <li>• Project targets participants who are coming from the street or other locations not meant for human habitation, emergency shelters, safe havens, or fleeing domestic violence</li> <li>• There is a strong outreach plan specifically designed to identify and engage people in the target population and ensure they are able to access the program.</li> </ul>	10
3. Appropriateness of Housing <ul style="list-style-type: none"> <li>• Type, scale and location of the housing fit the needs of the program participants</li> <li>• Participants are assisted to secure housing as quickly as possible</li> <li>• Programs and activities are offered in a setting that enables homeless people with disabilities to interact with others without disabilities to the fullest extent possible.</li> </ul>	5
4. Housing First Model <ul style="list-style-type: none"> <li>• Project will have low barriers to entry and does not screen applicants based on having no or low income, active history of substance abuse, criminal record (except for State mandated requirements), history of domestic violence or lack of willingness to participate in services</li> <li>• Reduce returns to homelessness</li> <li>• Increase participant income</li> </ul>	10
5. Service Plan <ul style="list-style-type: none"> <li>• For RRH projects, project meets RRH standards</li> <li>• Type, scale, location of the supportive services fit the needs of the program participants and are readily accessible. This included services funded by the CoC grant and other project funding sources</li> <li>• There is a specific plan to ensure participants are individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible</li> <li>• There is a specific to ensure participants are assisted to obtain and remain in permanent housing in a manner that fits their needs</li> </ul>	10

5  
~~10~~  
 7  
 5  
 10  
 8

Rating Factor	Score Range
• There is a specific plan to ensure participants are assisted to increase their incomes and live independently	10

10



6. Size and magnitude <ul style="list-style-type: none"> <li>The magnitude of the project will have a significant impact on the community, if not funded..</li> </ul>	20	20
7. Applicant Capacity <ul style="list-style-type: none"> <li>Recent relevant experience in providing housing to homeless people</li> <li>Recent date submitted demonstrates strong performance for relevant services and/or housing provided</li> <li>Relevant experience in operation of housing projects or programs, administering leasing and rental assistance funds, delivering services and entering data and ensuring high quality data in a system (HMIS or a similar data system)</li> <li>Organizational and finance capacity to track funds and meet all HUD reporting and fiscal requirements</li> <li>If application has sub recipients, applicant organizations have experience working together</li> <li>Any outstanding monitoring or audit issues or issues are explained</li> </ul>	10	10
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12. Applicant participated fully in the CoC planning and NOFA process for at least a year.	10	10
<b>Commitment to Policy Priorities – Total Possible 115</b>	<b>MG Total</b> <b>115</b>	<b>110 total</b> <b>MG</b>

**Review and Ranking – New HMIS Projects**

**HMIS Project Applicant Evaluation – 80 total points possible**

**Conformity Rating** (5 total points)

The extent to which the application was timely and complete.

**Project Description** (20 total points)

5

20

8 The extent to which the applicant clearly and concisely described a plan for addressing HMIS needs of the CoC. (10 points)

5 The extent to which the applicant identified specific, projected project outcomes. (5 points)

5 The extent to which the applicant identified plans for coordinating with CoC partners, as well as with other partners and data sources. (5 points)

**HMIS Standards and Reporting** (25 total points)

5 The extent to which the applicant demonstrates that the proposed HMIS meets all 2022 Universal HMIS Data Standards. (5 points)

- |                           |                             |   |
|---------------------------|-----------------------------|---|
| 1. Name                   | 7. Veteran Status           | 13. Personal ID                                     |
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5 The extent to which the applicant demonstrated that the propose HMIS is able to create unduplicated client records. (5 points)

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**Review and Ranking – Planning Projects**

**Planning Project Applicant Evaluation – Accept or Reject Criteria**

**Conformity Rating**


Accept The extent to which the application was timely and complete.

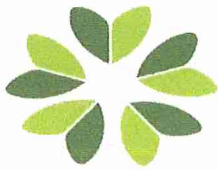
**Project Description**

Accept The extent to which the applicant clearly and concisely described a plan for addressing the planning needs of the CoC.

Accept The extent to which the applicant identified specific, projected project outcomes.

Accept The extent to which the applicant identified plans for coordinating with CoC partners, as well as with other partners.

 9/9/22  
Melissa Goodman, Mirror Inc



TOPEKA/SHAWNEE COUNTY  
**HOMELESS  
TASK FORCE**

Community Action  
Tanglewood

2 rank

**Topeka Shawnee County Continuum of Care**

**2022 CoC Competition**

**PROJECT REVIEW AND RANKING PROCESS**

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## **II. Rating and Ranking Process and Criteria**

### **Review, Rank, and Tiering Process**

- The City of Topeka will convene an unbiased and non-conflicts Review Panel composed of representatives from neutral (non-applicant) organizations.
- The Review Panel will meet on or about September 6, 2022 to determine final ranking of the projects.
- At the meeting, the Review Panel will determine the final order of ranking of projects in accordance with the Ranking and Tiering Process.
- All applicants will be notified no later than September 12, 2022 whether their project is being included in the application as well as their rank on the Project Priority listing.
- Applicants may appeal any following decisions of the CoC Steering Committee:
  - Placement of project into Tier 2
  - Reduction of renewal grant amount (i.e. renewal grant partially reallocated to a new project)
  - Elimination of renewal grant (i.e. entire grant reallocated to a new project)
  - Extra points will be given to applicants who are victim service providers

### **Reallocation:**

CoCs may use funds taken in whole or in part from existing grants to create new projects through reallocation. Four types of projects may be created:

- Permanent Supportive Housing (PSH) serving chronically homeless individuals and families;
- Rapid Re-Housing (RRH) serving homeless individuals or families coming from streets or shelters (not transitional housing), youth up to age 24;
- Supportive Services Only (SSO) project specifically for a centralized or coordinated assessment system;
- New dedicated Homeless Management Information System (HMIS) project for the costs at 24 CFR 578.37 that must be carried out by the HMIS Lead.

## Review and Ranking Criteria –All projects except HMIS and Planning

Rating Factor	Score Range	
1. The severity of needs will be considered with the project including individuals who are low income, no income, substance abusers, victimized, or chronically homeless.	5	5
2. Targeting and Outreach <ul style="list-style-type: none"> <li>• Project targets an eligible population</li> <li>• Project targets participants who are coming from the street or other locations not meant for human habitation, emergency shelters, safe havens, or fleeing domestic violence</li> <li>• There is a strong outreach plan specifically designed to identify and engage people in the target population and ensure they are able to access the program.</li> </ul>	10	10
3. Appropriateness of Housing <ul style="list-style-type: none"> <li>• Type, scale and location of the housing fit the needs of the program participants</li> <li>• Participants are assisted to secure housing as quickly as possible</li> <li>• Programs and activities are offered in a setting that enables homeless people with disabilities to interact with others without disabilities to the fullest extent possible.</li> </ul>	5	5
4. Housing First Model <ul style="list-style-type: none"> <li>• Project will have low barriers to entry and does not screen applicants based on having no or low income, active history of substance abuse, criminal record (except for State mandated requirements), history of domestic violence or lack of willingness to participate in services</li> <li>• Reduce returns to homelessness</li> <li>• Increase participant income</li> </ul>	10	10
5. Service Plan <ul style="list-style-type: none"> <li>• For RRH projects, project meets RRH standards</li> <li>• Type, scale, location of the supportive services fit the needs of the program participants and are readily accessible. This included services funded by the CoC grant and other project funding sources</li> <li>• There is a specific plan to ensure participants are individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible</li> <li>• There is a specific to ensure participants are assisted to obtain and remain in permanent housing in a manner that fits their needs</li> </ul>	10	10

Rating Factor	Score Range	
<ul style="list-style-type: none"> <li>• There is a specific plan to ensure participants are assisted to increase their incomes and live independently</li> </ul>	10	10

6. Size and magnitude <ul style="list-style-type: none"> <li>The magnitude of the project will have a significant impact on the community, if not funded..</li> </ul>	20	15
7. Applicant Capacity <ul style="list-style-type: none"> <li>Recent relevant experience in providing housing to homeless people</li> <li>Recent date submitted demonstrates strong performance for relevant services and/or housing provided</li> <li>Relevant experience in operation of housing projects or programs, administering leasing and rental assistance funds, delivering services and entering data and ensuring high quality data in a system (HMIS or a similar data system)</li> <li>Organizational and finance capacity to track funds and meet all HUD reporting and fiscal requirements</li> <li>If application has sub recipients, applicant organizations have experience working together</li> <li>Any outstanding monitoring or audit issues or issues are explained</li> </ul>	10	10
8. Financial Feasibility and Effectiveness <ul style="list-style-type: none"> <li>Costs appear reasonable and adequate to support proposed program</li> <li>Match requirement is met</li> <li>Additional resources leveraged</li> </ul>	5	5
9. Type of Application Submitted: Renewal and new permanent housing (permanent supportive housing), renewal Safe Haven, Homeless Management Information System , Supportive Services Only (SSO) for Centralized or Coordinated Assessment System, or transitional housing that exclusively serve homeless youth projects	10	10
10. Type of Application Submitted: Renewal transitional housing, except those transitional housing projects that exclusively serve homeless youth and SSO projects.	5	5
11. Applicant is a victim service provider.	5	5
12. Applicant participated fully in the CoC planning and NOFA process for at least a year.	10	10
<b>Commitment to Policy Priorities – Total Possible 115</b>	<b>Total</b> 110	

**Review and Ranking – New HMIS Projects**

**HMIS Project Applicant Evaluation – 80 total points possible**

**Conformity Rating** (5 total points)

The extent to which the application was timely and complete.

**Project Description** (20 total points)

The extent to which the applicant clearly and concisely described a plan for addressing HMIS needs of the CoC. (10 points)

The extent to which the applicant identified specific, projected project outcomes. (5 points)

The extent to which the applicant identified plans for coordinating with CoC partners, as well as with other partners and data sources. (5 points)

**HMIS Standards and Reporting** (25 total points)

The extent to which the applicant demonstrates that the proposed HMIS meets all 2022 Universal HMIS Data Standards. (5 points)

- |                           |                             |   |
|---------------------------|-----------------------------|---|
| 1. Name                   | 7. Veteran Status           | 13. Personal ID                                     |
| 2. Social Security Number | 8. Disabling Condition      | 14. Household ID                                    |
| 3. Date of Birth          | 9. Residence Prior to Entry | 15. Relationship to H of H                          |
| 4. Race                   | 10. Program Entry Date      | 16. Client Location Code                            |
| 5. Ethnicity              | 11. Program Exit Date       | 17. Length of Time on Street, Shelter or Safe Haven |
| 6. Gender                 | 12. Destination             |   |

The extent to which the applicant demonstrates that the proposed HMIS is able to produce all HUD-required reports and provide data as needed for HUD reporting. (5 points)

The extent to which the applicant demonstrated that the propose HMIS is able to create unduplicated client records. (5 points)

The extent to which the applicant has at least one paid staff member who will be responsible for insuring the implementation of HMIS meets all security standards as required by HUD and the federal partners. (10 points)

How well the applicant demonstrated intent and capacity to conduct a background check on all persons who access HMIS or view HMIS data. (1 points)

The extent to which the applicant proposes to conduct HMIS Security Training and follow up on security standards on a regular basis. (2 points)

The applicant's proposed process and timeframe to remove community members who no longer need access to HMIS

Process description: (1 point)

Timeframe: 1 point for 24 hours to 1 month. 0 points for longer than 1 month.  
0 points if HMIS does not have this capacity.

**Budget** (25 total points)

The extent to which the budget questions are answered clearly and calculations are accurate. (10 points)



The extent to which the proposal demonstrates firm possession of current commitments for the required 25% match funds. (10 points)

The extent to which the proposed administrative costs are 10% of less of the total HMIS project funding request. (5 points)

## **Review and Ranking – Planning Projects**

### **Planning Project Applicant Evaluation – Accept or Reject Criteria**

#### **Conformity Rating**

The extent to which the application was timely and complete.

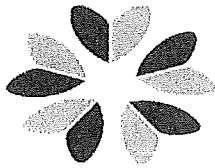
#### **Project Description**

The extent to which the applicant clearly and concisely described a plan for addressing the planning needs of the CoC.

The extent to which the applicant identified specific, projected project outcomes.

The extent to which the applicant identified plans for coordinating with CoC partners, as well as with other partners.

# Community Action - Tanglewood



TOPEKA/SHAWNEE COUNTY  
**HOMELESS  
TASK FORCE**

2nd rank

## Topeka Shawnee County Continuum of Care

### 2022 CoC Competition

### PROJECT REVIEW AND RANKING PROCESS

#### **I. Background on 2022 NOFA and Ranking Requirements**

The U.S. Department of Housing and Urban Development (HUD) published the *Notice of Funding Availability (NOFA) for the Continuum of Care Homeless Program*.

This year, funding is available for eligible new, renewal and reallocated projects in the amount of \$1,724,568. Planning Grant in the amount of \$51,737 and another \$258,680 for Domestic Violence Bonus and may also apply for up to \$86,228 in new “bonus” permanent housing projects in the following categories:

- Permanent Supportive Housing (PSH) serving chronically homeless people;
- Rapid Re-Housing serving homeless single adults or families with children coming from streets or shelters

Topeka/Shawnee County may also create new PSH or RRH projects through the re-allocation of funds from lower performing existing grants. The re-allocated funds may also be used by the CoC Lead Agency (City of Topeka) for dedicated HMIS projects or Coordinated Entry projects.

The NOFA requires that each CoC conduct a transparent and objective process to review and rank all applications for renewal of existing projects and creation of new projects. Ranking of renewal projects must demonstrate the use of established objective criteria used to review project applications. Additionally, the CoC must place projects into Tier 1 and Tier 2, with projects in Tier 2 having to compete nationally for funding.

This document describes the Topeka/Shawnee County CoC policies process governing the review and ranking of projects in the 2022 competition.

**Review and Ranking Criteria –All projects except HMIS and Planning**

Rating Factor	Score Range
1. The severity of needs will be considered with the project including individuals who are low income, no income, substance abusers, victimized, or chronically homeless.	5
2. Targeting and Outreach <ul style="list-style-type: none"> <li>• Project targets an eligible population</li> <li>• Project targets participants who are coming from the street or other locations not meant for human habitation, emergency shelters, safe havens, or fleeing domestic violence</li> <li>• There is a strong outreach plan specifically designed to identify and engage people in the target population and ensure they are able to access the program.</li> </ul>	10
3. Appropriateness of Housing <ul style="list-style-type: none"> <li>• Type, scale and location of the housing fit the needs of the program participants</li> <li>• Participants are assisted to secure housing as quickly as possible</li> <li>• Programs and activities are offered in a setting that enables homeless people with disabilities to interact with others without disabilities to the fullest extent possible.</li> </ul>	5
4. Housing First Model <ul style="list-style-type: none"> <li>• Project will have low barriers to entry and does not screen applicants based on having no or low income, active history of substance abuse, criminal record (except for State mandated requirements), history of domestic violence or lack of willingness to participate in services</li> <li>• Reduce returns to homelessness</li> <li>• Increase participant income</li> </ul>	10
5. Service Plan <ul style="list-style-type: none"> <li>• For RRH projects, project meets RRH standards</li> <li>• Type, scale, location of the supportive services fit the needs of the program participants and are readily accessible. This included services funded by the CoC grant and other project funding sources</li> <li>• There is a specific plan to ensure participants are individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible</li> <li>• There is a specific to ensure participants are assisted to obtain and remain in permanent housing in a manner that fits their needs</li> </ul>	10

Mg  
35

6

5

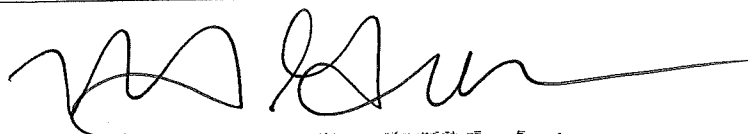
10

10

Rating Factor	Score Range
<ul style="list-style-type: none"> <li>• There is a specific plan to ensure participants are assisted to increase their incomes and live independently</li> </ul>	10

8

6. Size and magnitude <ul style="list-style-type: none"> <li>The magnitude of the project will have a significant impact on the community, if not funded..</li> </ul>	20	15
7. Applicant Capacity <ul style="list-style-type: none"> <li>Recent relevant experience in providing housing to homeless people</li> <li>Recent date submitted demonstrates strong performance for relevant services and/or housing provided</li> <li>Relevant experience in operation of housing projects or programs, administering leasing and rental assistance funds, delivering services and entering data and ensuring high quality data in a system (HMIS or a similar data system)</li> <li>Organizational and finance capacity to track funds and meet all HUD reporting and fiscal requirements</li> <li>If application has sub recipients, applicant organizations have experience working together</li> <li>Any outstanding monitoring or audit issues or issues are explained</li> </ul>	10	8
8. Financial Feasibility and Effectiveness <ul style="list-style-type: none"> <li>Costs appear reasonable and adequate to support proposed program</li> <li>Match requirement is met</li> <li>Additional resources leveraged</li> </ul>	5	4
9. Type of Application Submitted: Renewal and new permanent housing (permanent supportive housing), renewal Safe Haven, Homeless Management Information System , Supportive Services Only (SSO) for Centralized or Coordinated Assessment System, or transitional housing that exclusively serve homeless youth projects	10	10
10. Type of Application Submitted: Renewal transitional housing, except those transitional housing projects that exclusively serve homeless youth and SSO projects.	5	5
11. Applicant is a victim service provider.	5	5
12. Applicant participated fully in the CoC planning and NOFA process for at least a year.	10	10
<b>Commitment to Policy Priorities – Total Possible 115</b>	<b>Total</b>	
	<b>101</b>	



9/9/22

**Review and Ranking – New HMIS Projects**

**HMIS Project Applicant Evaluation – 80 total points possible**

**Conformity Rating** (5 total points)

The extent to which the application was timely and complete.

**Project Description** (20 total points)

The extent to which the applicant clearly and concisely described a plan for addressing HMIS needs of the CoC. (10 points)

The extent to which the applicant identified specific, projected project outcomes. (5 points)

The extent to which the applicant identified plans for coordinating with CoC partners, as well as with other partners and data sources. (5 points)

**HMIS Standards and Reporting** (25 total points)

The extent to which the applicant demonstrates that the proposed HMIS meets all 2022 Universal HMIS Data Standards. (5 points)

- |                           |                             |   |
|---------------------------|-----------------------------|---|
| 1. Name                   | 7. Veteran Status           | 13. Personal ID                                     |
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| 6. Gender                 | 12. Destination             |   |

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The extent to which the applicant has at least one paid staff member who will be responsible for insuring the implementation of HMIS meets all security standards as required by HUD and the federal partners. (10 points)

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The extent to which the applicant proposes to conduct HMIS Security Training and follow up on security standards on a regular basis. (2 points)

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Process description: (1 point)

Timeframe: 1 point for 24 hours to 1 month. 0 points for longer than 1 month.  
0 points if HMIS does not have this capacity.

**Budget** (25 total points)

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The extent to which the proposal demonstrates firm possession of current commitments for the required 25% match funds. (10 points)

The extent to which the proposed administrative costs are 10% of less of the total HMIS project funding request. (5 points)

## **Review and Ranking – Planning Projects**

### **Planning Project Applicant Evaluation – Accept or Reject Criteria**

#### **Conformity Rating**

The extent to which the application was timely and complete.

#### **Project Description**

The extent to which the applicant clearly and concisely described a plan for addressing the planning needs of the CoC.

The extent to which the applicant identified specific, projected project outcomes.

The extent to which the applicant identified plans for coordinating with CoC partners, as well as with other partners.

## Before Starting the Project Application

**To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.**

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2022 CoC Program grant competition.
  - Additional training resources can be found on the HUD.gov at [https://www.hud.gov/program\\_offices/comm\\_planning/coc](https://www.hud.gov/program_offices/comm_planning/coc).
- Questions regarding the FY 2022 CoC Program Competition process must be submitted to [CoCNOFO@hud.gov](mailto:CoCNOFO@hud.gov).
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile) must be submitted to [e-snaps@hud.gov](mailto:e-snaps@hud.gov).
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2022 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2022 CoC Program Competition NOFO.
- Detailed instructions can be found on the left menu within e-snaps and on the HUD Exchange. They contain comprehensive instructions and should be used in tandem with the navigational guides, which are also found on the HUD Exchange.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2022 CoC Program NOFO.

*yes*  
*Accepted*  
*not*  
*ranked*



TOPEKA/SHAWNEE COUNTY  
HOMELESS  
TASK FORCE

September 9, 2022

To: City of Topeka

The letter is your notification that your application for the Planning Project was accepted by the review and ranking committee.

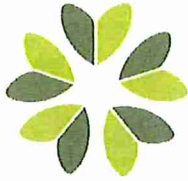
Please let me know if you have any questions.

Thank you,

A handwritten signature in black ink, appearing to read 'Corrie Wright'.

Corrie Wright  
CoC Lead Agency





TOPEKA/SHAWNEE COUNTY  
HOMELESS  
TASK FORCE

September 9, 2022

To: Tanglewood, Community Action

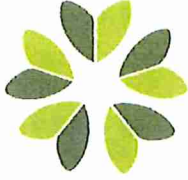
The letter is your notification that your application for the Permanent Housing Project was accepted by the review and ranking committee. Your application was ranked second.

Please let me know if you have any questions.

Thank you,

A handwritten signature in black ink, appearing to read 'Corrie Wright', with a large, sweeping flourish at the end.

Corrie Wright  
CoC Lead Agency



TOPEKA/SHAWNEE COUNTY  
HOMELESS  
TASK FORCE

September 9, 2022

To: City of Topeka

The letter is your notification that you application for the Permanent Housing Project was accepted by the review and ranking committee. Your application was ranked first.

Please let me know if you have any questions.

Thank you,

A handwritten signature in black ink, appearing to read 'Corrie Wright', written in a cursive style.

Corrie Wright  
CoC Lead Agency